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ADJUTANT GENERAL CENTER WASHINGTON D C
MASTER SURVEY OF UNITED STATES ARMY RECORDS IN FEDERAL RECORDS --ETC(U)
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Department of the Army
The Adjutant General Center
Directorate of Administrative Management
Records Management Division
Washington, DC 20314

409196

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(11) 9 Jun 77

(9) Rept. for 16 Mar-21 Apr 77 on Phase 3.

(6)
PHASE III: MASTER SURVEY OF
UNITED STATES ARMY RECORDS IN FEDERAL RECORDS CENTERS.
REPORT OF EXAMINATION OF HOLDINGS AND FINDINGS
IN 13 REGIONAL GSA FEDERAL RECORDS CENTERS.

9 JUNE 1977

DISTRIBUTION STATEMENT A
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(12) 406 p.
DDC
JUN 20 1979
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(10) Prepared by
John Henry Hatcher, OPHD
16 March 1977 to 21 April 1977

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F O R E W O R D

The following study constitutes a report of actions taken pursuant to completion of Phase III, Master Survey of US Army Records in Federal Records Centers. Phase III is concerned with US Army records retired to the 13 regional GSA Federal Records Centers by operating field commands and agencies. The thrust of Phase III is to regain intellectual control of these records and to remove them eventually from the Army inventory through scheduled disposal, donation, or permanent transfer to the National Archives of the United States.

This report has been prepared in 14 parts, i.e., a summary statement followed by individual annexes for each of the 13 regional federal records centers. Each annex includes supporting documentation. The summary statement contains generalizations on the state of Department of the Army holdings in the Regional Federal Records Centers along with overall conclusions and recommendations for maintenance of continuing intellectual control. The individual annexes provide a blueprint for implementation as pertinent to each regional center.

Washington, DC 20314
7 June 1977

John Henry Hatcher, Ph.D.
Archivist, Records
Management Division

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OFFERED: 31 May - 6 June 1978

The Regional Collections
Regional Federal Records Centers (GSA)
UNITED STATES ARMY FIELD COMMANDS RETIRED RECORDS
Records Groups 77 and 338

No.	Name of Creating Activity or Description	Years	Volume
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HELD BY THE ATLANTA FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

1.	USACE (NPRC 1975 Shipment Various Eng Dists & Divs)	1928-66	1342
2.	US Army Corps of Engineers Memphis Engineer District	1937-63	309
3.	US Army Corps of Engineers Charleston Engineer District	1965-67	3
4.	US Army Corps of Engineers Wilmington Engineer District	1961-65	2
5.	US Army Corps of Engineers Canaveral Engineer District	1965-67	2
6.	US Army Corps of Engineers Huntsville Engineer District	1967-72	2
7.	US Army Corps of Engineers Nashville Engineer District	1956-72	26
8.	US Army Corps of Engineers Louisville Engineer District	1905-73	222
9.	US Army Corps of Engineers Jacksonville Engineer District	1954-69	66
10.	USACE Waterways Experimental Station, Vicksburg, Miss.	Unknown	56
11.	US Army Corps of Engineers Savannah Engineer District	1929-72	598
12.	US Army Corps of Engineers South Atlantic Division	1953-67	60
13.	US Army Corps of Engineers Mobile Engineer District	1932-74	247
14.	US Army Volunteer Ammunition Plant, Chattanooga, Tenn.	1968-70	3
15.	US Armed Forces Examining Station, Raleigh, NC	1962-63	2
16.	US Army Audit Agency, Southern Region	1960-65	2

Subtotal of FARC Atlanta Holdings Offered for Appraisal: 2942

HELD BY THE BOSTON FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

17.	US Army Corps of Engineers New England Engineer Division	1947-65	112
18.	US Army Natick Laboratories	1943-76	2358
19.	US Army Air Defense Group (ARNGUS-New Hampshire)	Unknown	1
20.	US Army Military Post Boston Army Base	1963-64	5
21.	US Army Cold Regions Research and Development Labs	1952-57	9

Sub-Total of FARC Boston Holdings offered for Appraisal: 2485

HELD BY THE CHICAGO FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

22.	USACE (NPRC 1975 Shipment of various Eng Dist and Divs)	1868-1965	537
23.	US Army Military Post Fort Sheridan	1971	1
24.	US Army 88th Artillery Group (Ohio)	1968-70	4
25.	US Army Ravenna (Ohio) Ammunition Plant	1965-71	2
26.	US Army Savannah (GA) General Depot	1958-67	1
27.	US Army Corps of Engineers St Paul Engineer District	1894-1963	40
28.	US Army Corps of Engineers Chicago Engineer District	1907-71	101
29.	US Army Corps of Engineers Ohio River Engineer District	1935-71	9
30.	US Army Corps of Engineers North Central Eng Division	1870-1969	26
31.	US Army Corps of Engineers Louisville Engineer District	1851-1972	117
32.	US Army Corps of Engineers Rock Island Engineer District	1949-74	12
33.	US Army Procurement District, Chicago (IL)	1963-70	5

Sub-Total of FARC Chicago Holdings offered for Appraisal 855

No.	Name of Creating Activity or Description	Years	Volume
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HELD BY THE DAYTON FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

34.	USACE (NPRC 1975 Shipment of Various Eng Dists and Divs)	1867-1966	397
35.	US Army Corps of Engineers Detroit Engineer District	1953-67	114
36.	US Army Corps of Engineers Ohio River Engineer District	1935-75	15

Sub-Total of FRC Dayton Holdings Offered for Appraisal: 529

HELD BY THE DENVER FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

37.	USA Corps of Engineers Garrison Engineer District (ND)	1874-1956	103
38.	US Army Corps of Engineers Albuquerque Engineer District	1967-69	29
39.	US Army Corps of Engineers Fort Peck Engineer District	1933-54	39
40.			

Sub-Total of FARC Denver Holdings Offered for Appraisal: 171

HELD BY THE FORT WORTH FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

41.	USACE (NPRC 1975 Shipment of Various Eng Dists and Divs)	1870-1964	1840
42.	US Army Corps of Engineers Southwestern Engineer Division	1943-75	25
43.	US Army Corps of Engineers Galveston Engineer District	1941-69	20
44.	US Army Corps of Engineers Albuquerque Engineer District	1961-72	66
45.	US Army Corps of Engineers Tulsa Engineer District	1943-73	81
46.	US Army Corps of Engineers New Orleans Engineer District	1915-75	582
47.	US Army Corps of Engineers Little Rock Engineer District	1921-73	221

Sub-Total of FARC Fort Worth Holdings Offered for Appraisal: 2835

HELD BY THE KANSAS CITY FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

48.	US Army Office of Dependency Benefits, Newark, NJ	1942-50	5
49.	US Army Corps of Engineers Omaha Engineer District	1895-1972	692
50.	USACE (NPRC 1975 Shipment of Various Eng Dists & Divs)	1882-1972	1212
51.	US Army Overseas Field Commands ("BC" Collection)	1950-53	1925
52.	US Army Corps of Engineers Galveston Engineer District	1918-53	94
53.	US Army Corps of Engineers Fort Worth Engineer District	1920-52	51
54.	US Army Corps of Engineers Duluth Engineer District	1907-51	10
55.	US Army Corps of Engineers Detroit Engineer District	1907-54	78
56.	US Army Corps of Engineers Denver Engineer District	1938-49	20
57.	US Army Corps of Engineers Chicago Engineer District	1920-52	15
58.	US Army Corps of Engineers Charleston Engineer District	1945-53	12
59.	US Army Corps of Engineers Buffalo Engineer District	1936-51	59
60.	US Army Corps of Engineers Baltimore Engineer District	1926-50	29
61.	US Army Corps of Engineers Albuquerque Engineer District	1935-53	115
62.	US Army Corps of Engineers Los Angeles Engineer District	1920-53	127
63.	US Army Corps of Engineers Louisville Engineer District	1875-1953	249
64.	US Army Corps of Engineers Little Rock Engineer District	1920-53	170
65.	US Army Corps of Engineers Kansas City Engineer District	1937-53	119
66.	US Army Corps of Engineers Jacksonville Engineer District	1906-53	322
67.	US Army Corps of Engineers Huntington Engineer District	1920-54	81
68.	US Army Corps of Engineers Garrison Engineer District	1940-53	115
69.	US Army Corps of Engineers New England Engineer Division	1937-53	141
70.	US Army Corps of Engineers Nashville Engineer District	1926-53	57
70a.	Residual Collection, WWII Occupation Period(BC File)	1945-53	1925

<u>No.</u>	<u>Name of Creating Activity or Description</u>	<u>Years</u>	<u>Volume</u>
71.	US Army Corps of Engineers Mobile Engineer District	1927-53	1
72.	US Army Corps of Engineers Missouri River Eng District	1942-45	1
73.	US Army Corps of Engineers Milwaukee Engineer District	1920-53	76
74.	US Army Corps of Engineers Memphis Engineer District	1882-1952	93
75.	US Army Corps of Engineers Manila PI Engineer District	1946-50	7
76.	US Army Corps of Engineers North Central Eng Division	1931-50	1
77.	US Army Corps of Engineers Norfolk Engineer District	1938-53	76
78.	US Army Corps of Engineers New York Engineer District	1920-53	213
79.	US Army Corps of Engineers New Orleans Engineer District	1895-1953	62
80.	US Army Corps of Engineers Rock Island Engineer District	1872-1953	13
81.	US Army Corps of Engineers Portland Engineer District	1910-54	2
82.	US Army Corps of Engineers Pittsburg Engineer District	1899-1954	167
83.	US Army Corps of Engineers Philadelphia Engineer District	1940-50	7
84.	US Army Corps of Engineers Omaha Engineer District	1826-1953	147
85.	US Army Corps of Engineers Ohio River Division	1920-50	7
86.	US Army Corps of Engineers North Pacific Division	1916-50	1
87.	US Army Corps of Engineers Savannah Engineer District	1933-53	23
88.	US Army Corps of Engineers St Paul Engineer District	1879-1953	49
89.	US Army Corps of Engineers St Louis Engineer District	1903-53	200
90.	US Army Corps of Engineers St Lawrence River Eng Dist	1924-44	3
91.	US Army Corps of Engineers San Francisco Engineer Dist	1902-53	26
92.	US Army Corps of Engineers Sacramento Engineer District	1946-53	9
93.	US Army Corps of Engineers Seattle Engineer District	1900-53	133
94.	US Army Corps of Engineers South Atlantic Engineer Div	1950	1
95.	US Army Corps of Engineers Southwestern Engineer Div	1941-44	4
96.	US Army Corps of Engineers Tulas Engineer District	1943-51 . ,	130
97.	US Army Corps of Engineers Vicksburg Engineer District	1951-52	34
98.	US Army Corps of Engineers Walla Walla Engineer Dist	1925-51	24
99.	US Army Corps of Engineers Washington Engineer District	1924-53	8
100.	US Army Corps of Engineers Wilmington Engineer District	1947-53	4
101.	US Army 1st Corps Area and Service Command	1943-45	1
102.	US Army Second Army (Lend Lease WW II Records)	1946-48	1
103.	US Army Signal Corps Engineering Laboratory (Ft Monmouth)	1931-50	8
104.	US Army CONUS POW Holding Installations (WW II)	1942-46	12
105.	US Army Military Cemetery Fort Benjamin Harrison	1908-47	1
106.	US Army Brooklyn Military Terminal	1951-52	1
107.	US Army DIRECTOR EXERCISE LONG HORN (Fort Sam Houston)	1951-52	50
108.	US Army San Antonio General Depot	1942-45	2
109.	US Army Engineering Research & Development Lab (Belvoir)	1947-53	6
110.	US Army Schick General Hospital (Clinton, Iowa)	1943-45	1
111.	US Army Schenectady General Depot	1946-48	1

Sub-Total of FARC Kansas City Holdings Offered for Appraisal: 9229

HELD BY THE LOS ANGELES FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

112.	US Army Corps of Engineers Los Angeles Engineer District	1915-75	2181
113.	USAGE Ballistic Missile Construction Office, Norton AFB	1964-70	1303
114.	US Army Hughes Plant (Culver City, CA)	1967-73	3
115.	US Army Procurement District Los Angeles	1961-69	20

Sub-Total of FARC Los Angeles Holdings Offered for Appraisal: 3507

<u>No.</u>	<u>Name of Creating Activity or Description</u>	<u>Years</u>	<u>Volume</u>
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HELD BY THE MECHANICSBURG FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

116.	US Army Corps of Engineers Pittsburgh Engineer District	1895-1972	29
117.	US Army New Cumberland General Depot	1918-74	83
118.	US Army International Logistical Center	1966-74	72

Sub-Total of FRC Mechanicsburg Holdings Offered for Appraisal: 184

HELD BY THE NEW YORK FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

119.	USACE (NPRC 1975 Shipment of Various Eng Dists and Divs)	1871-1963	657
120.	US Army Corps of Engineers New York Engineer District	1960-76	185
121.	US Army Engineering Command, Europe (Frankfurt, Germany)	1966-74	70
122.	US Army Procurement District, New York	1962-72	25
123.	US Army Corps of Engineers North Atlantic Engineer Division	1947-71	453
124.	US Army Corps of Engineers Buffalo Engineer District	1951-58	50
125.	US Army Corps of Engineers Mediterranean Engineer District	1956-73	9

Sub-Total of FARC New York Holdings Offered for Appraisal: 1449

HELD BY THE PHILADELPHIA FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

126.	US Army Frankfort Arsenal	1920-76	1485
127.	US Army Boeing Vertol Plant Activity	1967	16
128.	US Army Corps of Engineers Philadelphia Engineer District	1904-75	1465
129.	US Army Electronics Command	1954-68	70
130.	USACE (NPRC 1975 Shipment of Various Eng Dists and Divs)	1898-1965	571

Sub-Total of FARC Philadelphia Holdings Offered for Appraisal: 3607

HELD BY THE SAN FRANCISCO FEDERAL RECORDS CENTER AS OF 9 June 1977:

131.	USACE (NPRC 1975 Shipment of Various Eng Dists and Divs)	1905-66	308
132.	USACE San Francisco and Sacramento Engineer Districts	1947-76	949
133.	US Army Corps of Engineers Pacific Ocean Engineer District	1944-71	63
134.	US Army Joing US-Japan Facilities Sub-committee	Unknown	1
135.	US Army Procurement Agency, San Francisco	1954-72	20
136.	US Army Military Post Oakland Army Base	1954-72	8
137.	US Army Letterman General Hospital	1906-55	134

Sub-Total of FARC San Francisco Holdings Offered for Appraisal: 1483

HELD BY THE SEATTLE FEDERAL RECORDS CENTER AS OF 9 JUNE 1977:

138.	USACE (NPRC 1975 Shipment of Various Eng Dists and Divs)	1928-63	460
139.	US Army Corps of Engineers Pacific Ocean Area Eng District	1966-72	41
140.	US Army Corps of Engineers Portland Engineer District	1942-74	402
141.	US Army Corps of Engineers Alaska Engineer District	1902-70	91
142.	US Army Corps of Engineers Seattle Engineer District	1954-73	64
143.	US Army Corps of Engineers Walla Walla Engineer District	1945-73	24

Sub-Total of FARC Seattle Holdings Offered for Appraisal: 1082

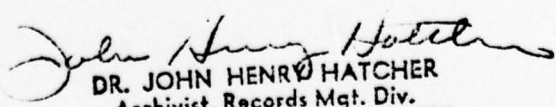
GRAND TOTAL OF REGIONAL HOLDINGS OFFERED FOR APPRAISAL: 30358 Linear Feet

OFFERED: 12 December 1978

The Regional Collections
Regional Federal Records Centers (GSA)
UNITED STATES ARMY FIELD COMMANDS RETIRED RECORDS
Records Group 77 Only*

<u>CE District or Division</u>	<u>Currently Located in GSA FARC at</u>	<u>Years Covered</u>	<u>Volume Lin Feet</u>
Pittsburg	Philadelphia, PA	1897-1962	9
Los Angeles	Laguna Niguel, CA	1964-65	1
St Lawrence River	Bayonne, NJ	1912-43	14
New England	Waltham, MASS	1956-65	2
Washington, DC	Washington National, MD	1943-60	60
Detroit	Dayton, Ohio	1867-1952	124
St Louis	Kansas City, MO	1900-58	182
St Paul	Chicago, IL	1935-????	7
Tulsa Little Rock New Orleans	Fort Worth	1870-1964	173
Memphis Louisville South Atlantic	East Point	1932-61	19
TOTAL VOLUME			572

*Above retired US Army Corps of Engineers' materials were shipped by the National Personnel Records Center, St Louis, to the regional GSA Federal Records Centers indicated on 12 July 1978. This offer for appraisal and permanent transfer to NARS is made pursuant to telephone agreement between Mr Wallace for FRC and Dr Hatcher for HQDA on 7 December 1978. Appraisal will be made in conjunction with similar offers made in May-June 1978.


DR. JOHN HENRY HATCHER
Archivist, Records Mgt. Div.
HQDA (DAAG-AMR-D) 763-2744



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

MEMORANDUM FOR: THE DIVISION CHIEF, RECORDS MANAGEMENT DIVISION,
ADMINISTRATIVE MANAGEMENT DIRECTORATE, THE ADJUTANT
GENERAL CENTER, DEPARTMENT OF THE ARMY, WASHINGTON, DC
20314

SUBJECT: Trip Report, Survey Visit to the 13 GSA Federal Records
Regional Centers, 1 March 1977 to 21 April 1977

1. **PURPOSE:** The purpose of this trip was to complete Phase III of the Master Survey of US Army Records held on deposit in the Federal Records Center system. Specifically, Phase III of this program is limited to the US Army records on deposit with the thirteen regional Federal Records Centers located as follows: Boston, New York, Philadelphia, Mechanicsburg (PA), Dayton (OH), Atlanta, Fort Worth, Kansas City, Chicago, Denver, Seattle, San Francisco, and Los Angeles. The objectives of the trip were to: (a) Locate and identify classified holdings subject to the declassification provisions of DOD Directive 5400.1-R; (b) Identify classified holdings that may be authorized for destruction and thereby preclude the need for declassification action; and (c) Reestablish intellectual control over US Army classified and unclassified records held by each of the regional Federal Records Center.

2. **PLANNING AND PREPARATIONS:** Budgetary and operational planning for Phase III of the Master Survey of US Army Records held in Federal Records Centers was completed in FY 76/77 with projected travel to be performed in the second and third quarters of FY 77 (March-April 1977). The trip was laid out geographically in roughly three equal portions representing the nationwide distribution of the 13 regional federal records centers, i.e., 4 centers on the west coast; five centers in the mid-west; and, 4 centers on the east coast. Preliminary plans were closely coordinated with the Office of the Assistant Archivist of the United States (Mr. Walter Stender) for mutual operational, logistical, and administrative compatibility. The legendary hospitality accorded visiting agency representatives by the Federal Records Center system was never more evident throughout the entire trip! From the time of its first proposal, Mr. Stender and his Disposal Chief, Mr. Thomas Wadlow, extended it enthusiastic support and endorsement to the NARS Regional Commissioners.



DAAG-AMR-D

SUBJECT: Trip Report, Survey Visit to the 13 GSA Federal Records
Regional Centers, 16 March 1977 to 21 April 1977

Preliminary correspondence with the 13 regional center directors and acting directors produced immediate response to the logistic and administrative demands of the survey. This took the form of designating staff counterpart contacts at each regional center; making hotel and local transportation arrangements; preparing general descriptions of US Army holdings for pre-survey study; and arranging clearance to control documentation and random record samples as desired during the actual survey and audit. The care and solicitude with which the pre-arrival preparations were carried out maximized effectiveness of the time actually spent at each Center. The Department of the Army is deeply appreciative of the warm cooperation and considerable assistance of the National Archives and Records Service in this matter. Without it, Phase III of the Master Survey could have never been successfully completed. An appropriate official expression to these ends should be forwarded to the Archivist of the United States at an early date.

3. NARS (REGIONAL) PERSONNEL CONTACTED: The following regional Federal Records Centers were visited in the following order on the dates indicated. Personnel contacted are identified with each regional center:

- a. Federal Archives and Records Center (GSA), Denver
Building 48, Denver Federal Center Tel: (303) 234-5271
Kipling Street and Highway 16 (FTS) 8-234-5271
Denver, Colorado 80225

Personnel Contacted: (16-19 March 1977)

Robert Svenningsen, Center Director
Sharon L. Roadway, Chief, Accession & Disposal Branch

- b. Federal Archives and Records Center (GSA), Seattle
6125 Sand Point Way Tel: (206) 442-4502
Seattle, Washington 98115 (FTS) 8-399-4502

Personnel Contacted: (20-23 March 1977)

Howard A. Wood, Center Director
Phillip Lothyan, Regional Archivist
Dale Johnson, Disposal Archivist
"Bud" Walcher, Accession Archivist
Artel Ricks, GSA/NARS Regional Commissioner

- c. Federal Archives and Records Center (GSA), San Francisco
1000 Commodore Drive (US Naval Supply Depot) Tel: (415) 876-9003
San Bruno, California 94066 (FTS) 8-470-9003

DAAG-AMR-D

SUBJECT: Trip Report, Survey Visit to the 13 GSA Federal Records
Regional Centers, 16 March 1977 to 21 April 1977

Personnel Contacted: (23-26 March 1977)

Harold F. Elliott, Center Director
James Galbreath, Chief, Accession & Disposal Branch
James Otsuki, Chief, Reference Branch
Joann Williamson, Regional Archivist

- d. Federal Archives and Records Center (GSA), Los Angeles
24000 Avila Road Tel: (714) 831-4220
Laguna Niquel, California 92677 (FTS) 8-897-4220

Personnel Contacted: (27-29 March 1977)

Robert Cornell, Center Director
James Byers, Regional Archivist
James Mouat, Chief, Reference Branch
Sidney Bisto, Chief, Accession & Disposal Branch

- e. Federal Records Center (GSA), Dayton*
3150 Bertwynn Drive (Morraine, Ohio) Tel: (513) 225-2852
Dayton, Ohio 45439 (FTS) 8-774-2852

Personnel Contacted: (31 March - 3 April 1977)

Orace (Ray) Whitelock, Center Director
Steven M. Edwards, Chief, Accession & Disposal Branch
Edward Johnson, GSA/NARS Regional Commissioner
Walter Stender, Asst Archivist of the US for FRC's
Thomas Wadlow, Chief, Disposal Operations FRC System

- f. Federal Archives and Records Center (GSA), Atlanta
1557 St. Joseph Avenue Tel: (404) 526-7475
East Point, Georgia 30044 (FTS) 8-285-7475

Personnel Contacted: (4-5 April 1977)

Gilbert Dorame, Center Director
David Drake, Chief, Accession & Disposal Branch
Arthur Ryden, Assistant Regional Archivist

*The Dayton Center has no operational archives at this time; although
there are future plans for one.

DAAG-AMR-D

SUBJECT: Trip Report, Survey Visit to the 13 GSA Federal Records
Regional Centers, 16 March 1977 to 21 April 1977

- g. Federal Archives and Records Center (GSA), Fort Worth
4900 Hemphill Street Tel: (817) 334-5515
Fort Worth, Texas 76115 (FTS) 8-334-5515

Personnel Contacted: (6-7 April 1977)

David L. Petree, Center Director
Royce B. Carver, Chief, Reference Branch
Keith Jennings, Chief, Accession & Disposal Branch
Kent Carter, Regional Archivist

- h. Federal Archives and Records Center (GSA), Kansas City
2306 East Bannister Road Tel: (816) 926-7271
Kansas City, Missouri 64131 (FTS) 8-926-7271

Personnel Contacted: (7-9 April 1977)

Francis S. Vickers, Center Director
Reed Whitaker, Regional Archivist
Linda Stubbs, Chief, Accession & Disposal Branch
William Caby, Chief, Reference Branch
William Walinow, Reference Archivist

- i. Federal Archives and Records Center (GSA), Chicago
7358 South Pulaski Road Tel: (312) 353-8544
Chicago, Illinois 60629 (FTS) 8-353-0160

Personnel Contacted: (10-11 April 1977)

Robert L. Hutchinson, Center Director
Edward Haun, Chief, Accession & Disposal Branch
Kenneth Dyer, Disposal Archivist

- j. Federal Archives and Records Center (GSA), Philadelphia
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Delbert Bishop, Center Director
Robert Plowman, Regional Archivist
Ray McManus, Chief, Accession & Disposal Branch

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Regional Centers, 16 March 1977 to 21 April 1977

- k. Federal Records Center (GSA), Mechanicsburg*
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Mechanicsburg, Pennsylvania 17055 (FTS) 8-592-3477

Personnel Contacted: (14-17 April 1977)

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Richard J. Willard, Chief, Reference Branch
Clayton Janes, Chief, Accession & Disposal Branch

- l. Federal Archives and Records Center (GSA), New York
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Personnel Contacted: (17-19 April 1977)

Thomas F. Greitz, Center Director
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- m. Federal Archives and Records Center (GSA), Boston
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Personnel Contacted: (19-21 April 1977)

James Owens, Acting Director and Regional Archivist
Robert C. Williams, Chief, Accession & Disposal Branch
John Hopkins, Chief, Reference Branch
Greg Lawson, Disposal Archivist

4. FORMAT OF THE REPORT: This report has been prepared in 14 parts, i.e., a summary statement with individual annexes for each of the 13 regional centers. Each part of the report includes background, discussion of findings, conclusions and recommendations with appropriate supporting documentation. The annexes are listed "A" through "M" in the same order as the preceding paragraph. This style of preparation was selected in order to accommodate economical distribution and essential follow-up action on the various recommendations pertaining to the individual centers which

*The Mechanicsburg Center has no regional archives nor are there any plans at this time to activate one there; the Philadelphia Center adequately performs this function for the entire region.

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are included in each annex. A deliberate effort has been made to reestablish intellectual control over US Army assets in the regional federal records centers and to document it in this report; hence, the detailed bibliographic approach. The report purports to be a fair catalog of US Army assets in the regional centers as well as a blueprint for maintaining the intellectual control which effective records management demands. Certain conclusions and recommendations which appear relevant to the entire regional center system are synthesized in the summary statement.

5. DISCUSSION OF FINDINGS:

a. Background. Master Survey of US Army Records. A project to reestablish intellectual control over all US Army records held by the Federal Records Center System was undertaken approximately one year ago (May 1976). It may be properly described as Colonel Joe Pomrenze's final contribution to the Department of the Army's records management program to which he gave distinguished direction for many years. The Master Survey has been undertaken in four phases which may be briefly described as follows:

(1) Phase I was the reestablishment of intellectual control over all US Army assets retired to the Washington National Records Center in FY 67 and prior. This has been accomplished and some 82,000 linear feet of permanent and unscheduled materials have been formally offered for appraisal and possible transfer to the National Archives.

(2) Phase II was the reestablishment of intellectual control over all US Army organizational records held by the National Personnel Records Center, St. Louis. This has been done and an additional 53,000 linear feet of permanent and unscheduled material are now ready for offer to the National Archives.

(3) Phase IV entails the reestablishment of intellectual control over US Army records held by the Washington National Records Center with accession dates subsequent to FY 67. This phase is approximately 70% complete at this time and permits realization of the end objective of the Master Survey on target. The ultimate objective of the Master Survey is the creation of an orderly system for offer of Army assets to the National Archives on a regularly scheduled basis. This system envisions the automatic offer, appraisal if required, and transfer of "permanent" Army records to the National Archives 10 years after retirement to a Federal Records Center. This goal will be realized this year with the offer of FY 68 retired records to the National Archives. Adequate administrative machinery to support this system on a continuing basis is sufficiently developed at this time for

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FY 77 implementation. Resource implications are zero and only minor realignment of current personnel authorizations and functions are required for full realization.

(4) Phase III of the Master Survey concerns itself primarily with the Regional Records Centers; however, it also contains certain aspects of both Phase I and Phase IV. Therefore, Phase III requires reestablishment of intellectual control over US Army assets in the Regional federal records centers followed by an immediate offer of the older material there to either the regional or National Archives as appropriate. Included in this initial offer would be all US Army "permanent" assets with original accession dates of FY 69 and earlier. Completion of this action would serve the double purpose of "catch-up" and at the same time would constitute the first incremental offer under the projected "10-Year Program."

b. General Inventory of US Army Holdings in the Regional Records Centers. Circumstances governing deposit of US Army records in the thirteen National Archives and Records Service (GSA) regional federal records centers has made it extremely difficult to maintain an accurate inventory of these holdings. Organizational changes, fluctuating retirements, and erratic disposal have added special dimensions to this complex situation. Therefore, a prime objective of the field trip was compilation of a master inventory. The NARS 1976 annual report of holdings showed some 62,000 linear feet of Army records unevenly distributed through the 13 regional centers. While this came somewhat as a surprise to records managers at the HQDA staff level, the trend looked good. The FY 76 report of holdings reflected a drop of some 9,200 linear feet from 1975. The on-site survey was to produce dramatically different indications. At that time, NARS figures showed the Department of the Army's inventory of records in the federal records center system to stand at about 337,000 linear feet--roughly one-third of a million feet or by NARS measurement, some 843 million pages! Through certain bookkeeping errors resulting from "Record Group" reporting, Army holdings in the regional records centers were in fact 278,091 linear feet instead of 62,000. This has the effect of raising the de facto Army records inventory to 553,000 linear feet or roughly 1.4 billion pages of text! (See Incl #3).

c. Records Retired Under GAO Mandated Audits. Until the last 2-3 years, audit records of the US Army Corps of Engineers and the US Army Finance and Accounting Center were considered GAO material by the federal records centers. Even though created by Army elements, these records were carried on the Center accounting books as RG 217 materials. This is the source of the misleading figures quoted above. On-site examination of the pertinent control documentation revealed that the

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Dayton and Mechanicsburg Centers jointly held some 205,433 linear feet of Disbursing Officer audit materials and Individual Financial histories which up until this time have been listed in the annual report of holdings as RG 217 (GAO) materials. Similarly, the 13 regional centers jointly hold some 19,827 linear feet of on-site audit, contract maintenance, original bureau vouchers, and contract construction materials retired under GAO mandate by the various divisional and district Corps of Engineers activities nationwide. Interesting to note here is the fact that approximately 41% of the records retired by Corps of Engineers activities consist of disposable audit materials. Most of this audit-related material is now disposable six years-three months or ten years-three months after date of final payment (date of retirement). Consequently, by current standards there is a great deal of overdue disposal in this vast accumulation of material, e.g., some of these holdings reach back to FY 55! NARS-5 conversion will detect and correct this condition.

d. Conversion to NARS-5 Control and Overdue Disposal. The NARS-5 concept is a computerized control of the total retired records inventory of the federal government held by the Federal Records Center System. Certain basic characteristics of each discrete bloc of retired records are coded into the GSA computer in St. Louis. Among these are such items as: Center in which located; accession number; location within the center; restrictions on usage; security classification; volume; creating entity by designation and/or geographical location; creating entity sub-group if applicable; and disposal date. Programs can be developed to retrieve this data in any format desired to facilitate search and use of the records. As materials are coded into the NARS-5 system, disposal standards are verified and overdue materials are withdrawn from the center and disposed of as the nature of the materials dictate, i.e., scrap paper sales, pulping, etc. On conversion to the NARS-5 system, all of the Army created audit materials held by the Centers will be shown in Army records groups, e.g., RG 77, USA Corps of Engineers, or RG 338, USA Commands, with appropriate sub-group designation as GAO. When this happens, the official reports of holdings will suddenly show a tremendous jump in the Army inventory; hence, this explanation now.

(1) US Army Interests and the NARS-5 Concept. The Washington National Records Center is further along with full implementation of the NARS-5 concept than any other operating element of the federal records center system. Except for a large amount of unscheduling in the pre-FY 68 accessioned materials, the Army's holdings in WNRC are now under NARS-5 control. This amounts to roughly 200,000 linear feet of material. NARS-5 printouts were the basic tool used to complete Phase I of the Master Survey. It also allowed for complete identification of some 82,000 linear feet of

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WW II to post Korea materials still on the WNRC shelves for offer to NARS for appraisal and possible transfer into the National Archives. For the first time, NARS-5 gave the Army a chronological control on its retired security classified records to permit full and complete compliance with EO 11652 and possible new legislation which will further circumscribe declassification review procedures and requirements. It permitted the creation of a preliminary finding aid for the 40,000-plus linear feet of Vietnam War related records held by the Washington National Records Center. As a result, the Department of the Army has been able to execute its service and reference tasking in this collection with greatly expanded search possibilities. Most recently, it permitted the identification and near-instantaneous location of all Army retired materials pertaining to biological warfare research and development in the late 1950's and early 1960's. Consequently, a potentially image-damaging media attack was quickly countered simply by being in a position to present a true, factual account of what really happened and why. There is no question that NARS-5 is the way of the future; the Army's invested interest in it cannot be overstated. The more fully its implementation, the simpler becomes the Army's management responsibilities for its total retired records inventory. With full NARS-5 support, one man can handle the full life cycle of the total retired records inventory.

f. US Army Holdings in the Regional Centers. US Army holdings in the Regional Records Centers are almost exclusively limited to Records Group 77, US Army Corps of Engineers, and, Records Group 338, US Army Commands. In addition to these records groups, the NARS FY 76 annual report of holdings also showed minor holdings in Records Group 112, Surgeon General; Records Group 156, Chief of Ordnance; Records Group 319, US Army Departmental Staff; Records Group 337, US Army Ground Forces; and, Records Group 334, Interservice Agencies (Joint Commands). On-site examination revealed that all of these listings, except RG 334, were in error. They should have been showed as either RG 77 or RG 338 materials. Manual corrections were suggested to Center personnel at the time of the survey in these listings in the pursuit-interest of accuracy. These discrepancies are minor, however, and stem largely from long carried-over errors. NARS-5 will correct both listing error and overdue disposal as these materials are brought under its control.

(1) The single exception to this was found to exist in Records Group 334, Interservice Agencies (Joint Commands). This is a confusing records group for both the Army and the federal records center system. It is a sort-of-catch-all grouping of Department of Defense activities which don't have specific records groups assigned. It is further complicated by the various tasking of the three military departments for administrative

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management of various blocs of records retired under this records group. The US Army has most of this tasking, i.e., US European Command, US Military Assistance Command, Vietnam, US Military Assistance Command, Thailand, etc. However, both the Air Force and Navy also have tasking for parts of it as do some of the semi-autonomous DOD agencies and activities utilizing it for indigenous retirements. Consequently, to be sure, the Army must examine all assets in this records group in order to identify its own. The 1976 report of holdings showed some 9,000 linear feet of RG 334 material scattered throughout the regional center system. On-site examination revealed that about 8,000 linear feet were retired by the Army and Air Force Exchange System (AAFES) for which the Army has no management tasking; an additional 1,000 linear feet represented the retired extant holdings of the Armed Services Technical Information Agency which was the forerunner of the Defense Documentation Center. The Defense Documentation Center currently administers this collection (at Mechanicsburg) in a librarial fashion. Similarly, the Army has no management tasking for this activity. There was a single linear foot of material located in the San Francisco Center which was retired by the US Forces, Japan, for which the Army has been tasked with records management responsibility. Appropriate recommendations for disposition of this material are contained in Annex C.

g. Classified Materials Found in the Regional Centers. The volume of classified material found in the regional centers is not excessive and poses no great problems at this time. However, it is troublesome by its very existence there and possesses great potential to become more so if allowed to remain unattended to increase in volume. At this time, there is some 714 linear feet of classified material in the regional centers which was placed there by US Army elements. None appears to stand in violation of EO 11652 at this time; however, the probability of doing so is certain especially in view of the likelihood of new legislation which will reduce the classified life cycle of security protected documents. The major problem with unscheduled classified material in the regional centers is the "unwanted orphan" syndrome. The original classifiers or retiring activities often disappear from the scene and leave no one to receive the inheritance. This is precisely what has happened with Frankfurt Arsenal records and other smaller accumulations of classified materials found scattered throughout the system. It bids fair to be repeated with the massive accumulation of classified material placed in the Mechanicsburg Center by the US Army Depot activities at Newcumberland, principally, The US Army International Logistics Center. A serious study is underway even at this time which could easily lead to the closing of the Newcumberland installation. Who, then, would remain functionally on the scene to execute the declassification reviews which are now required by Executive Order or statute?

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h. General Observations on the Regional Archives. Presently, only 11 of the 13 regional centers have operational archives. Dayton is programmed to have a regional archives at some yet-undetermined future date to take up the regional load presently being divided by the Chicago and Atlanta Centers. Mechanicsburg neither has nor is programmed to have a regional archives. The staffing of the regional archives generally represents the same wholesome blend which characterizes the records center operation--long-employed, oldtimers with strong regional interests and knowledge to match who are equally balanced with bright, young, Washington-trained careerists more oriented to the national scene. Careful matching of personnel resources admirably serves both interests and missions. Army resources in the regional archives are almost totally limited to various District and Divisional US Army Corps of Engineers materials. Practically none of these entered the regional archives by direct appraisal and accession. Almost all came by way of distribution of previously accessioned materials from the National Archives (c. 1970) and most recently from the Army-created "NA" Collection in Kansas City (See Annex H). Without exception, the Regional Archivists expressed keen interest in adding to their Corps of Engineers collections, but at the same time expressed some reservation as to local competency to appraise raw retirements of Corps of Engineers records. This reservation was based on the scientific and technical nature of most of the RG 77 permanent series. Most of these series, however, have already been appraised for archival value. Conceivably, additions could be treated administratively as accretions to existing series already appraised and transferred into the National and Regional Archives.

6. CONCLUSIONS: The Master Survey has now examined the total US Army retired records inventory in the two national and 13 regional records centers. Any material already accessioned into the National or Regional Archives was not considered as legal title to these materials passes from the Army to the Archives at the time of transfer. Conclusions and recommendations which affect the individual regional federal records centers are discussed in the appropriate annexes to this summary statement. Only those things affecting Departmental staff actions on a national basis are discussed in this section.

a. Neglect of the Archival Function. For the past 7-10 years, the main thrust of the HQDA Records Management Division has been in the area of files creation and training the field (and Departmental Staff) in THE ARMY FUNCTIONAL FILE SYSTEM (TAFFS). The Department of the Army relied on the General Services Administration during this period for management

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of its retired records and archival functions. In this connection, it was assumed that federal records centers holding US Army records would appraise these holdings at periodic intervals and prepare appropriate documentation offering the permanent portions for accessioning into the National Archives. By so doing, the Department of the Army failed to match stride with growing computer technology in this function and lost intellectual control of its retired records inventory. Some intellectual control has now been reestablished; however, this is a dynamic, evolutionary function which will not remain static. Modest but uninterrupted attention will be required to maintain intellectual control at satisfactory levels.

b. FRC Support of the Army Program. The regional federal records centers have been and continue to provide reasonably effective support to the Army's records management program, but have been working largely in a vacuum. There currently is very little counterpart contact between functional managers at the HQDA Records Management Division level and the Accession & Disposal archivists in the various regional centers. Special effort should be taken immediately to establish closer, by-name working relationships.

c. Life cycle of the US Army Corps of Engineers Records. The regional federal records centers are ideally constituted to continue to accept retired records from the US Army Corps of Engineers divisions and districts geographically located in their regions of responsibility. Adequate machinery exists in the regional center system to accommodate the entire life cycle of unclassified materials generated in Records Group 77, i.e., retirement; short or long-term retention and disposal; and, appraisal for permanent transfer to the Regional archives.

d. Life cycle of RG 338, US Army Commands, Records. The mission of the regional federal records center system is not fully compatible with the life cycle of US Army material generated in Records Group 338, US Army Commands. It cannot deal effectively with either classified or unclassified permanent materials due to their national interest implications. If volume justifies and a clear distinction can be made, the regional centers could continue to accept disposable retirements from US Army activities in close geographical proximity. Presently, this exception should be continued only for the US Army Finance and Accounting Center's use of the Dayton Center and possibly the US Army Natick Laboratories use of the Boston Center. All permanent materials and disposable classified materials with life cycles of 25 years or more from any US Army activity should be retired to the Washington National Records Center.

e. Reference Service on Retired US Army Records. The Department of the Army has failed to capitalize on a tremendous potential for effective

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reference service on its retired records which is manifestly inherent in the federal records center system. This applies to both the regional and the national centers. This has been an evolutionary development growing slowly through the years fed by a number of contributing forces. Primarily, however, on the assumption that records centers would continue to provide services, Army records managers and administrators have retired records with little thought or plan for future reference or search. Inadequately prepared transmittal documents and near-non-existent box or shelf lists have resulted. Organizational changes, fluctuating commands, and failure on the part of records managers to maintain permanent files of transmittal documents and shelf lists further aggravated this situation. The good old days of simply moving filing cabinets into the records centers have long since passed.

(1) Confrontation of Two Systems. All of the above conditions and more come to light when NARS-5 prompted GSA Forms 7016 are dispatched for reverification of agency concurrence in pre-agreed disposal. The most common revelation here is sudden realization that the original transmittal documents describing the GSA 7016 computer identified records are no longer held by the retiring agency or inheritor of the function in the case of defunct activities. Consequently, the agency records manager being asked to "sign-off" on the disposal action is caught completely unguarded. He not only does not know the content or importance of the records in question, he didn't even know of their existence until the GSA 7016 form arrived on his desk. Inadequate preparation and permanent retention of transmittal documents all but eliminates the possibility of effective reference after records arrive in the records center.

(2) Proof of the Potential Reference Service Available. Two cases provide dramatic proof of the inadequacy of the Army program in this area. Presently, the Department of the Army has retired for GAO some 205,514 linear feet of disbursing officer accounts and individual financial histories to the Dayton and Mechanicsburg regional centers. All of this material is disposable and, after reaching a certain volume plateau predicated by its current life cycle, will stabilize at probably a slightly lower level. The point here is that for a fairly long-term projection, the volume of this collection will remain at a comparatively high level. This, however, is miniscule when compared with roughly similar records retired to the regional centers by the Internal Revenue Service. Search in the Army collection is largely manual, laborious, and extremely expensive. Documentated test cases exist which show the expenditure of 40-plus man-hours on a single related search, i.e., a series of connected documents in different file locations. On the otherhand, IRS reference demands (and effective refile!) at the rate of several thousand per month per regional center have been reduced to a clerical function. Relatively untrained, intermittent employees

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provide 48-hour turn-around service on IRS reference demands. The difference lies in the preparation of the material for transfer to the records center!

7. RECOMMENDATIONS: As in the case of the foregoing "Conclusions," only those recommendations of overall applicability will be summarized in this section. Recommendations pertaining to specific actions affecting the various regional centers on an individual basis will be found in the appropriate annexes to this summary statement.

a. That an archivist, GS-1420-13, be assigned to the Programs Branch of the HQDA Records Management Division.

b. That the functional records managers at the HQDA Records Management Division level take immediate action to establish closer, by-name working relationships with staff counterparts in the regional federal records centers.

c. That this report be made available to all affected US Army records administrators and be given textbook status for reference and guidance in dealing with the regional federal records centers.

d. That all RG 77, US Army Corps of Engineers, records presently held by the regional federal records centers with original accession dates of FY 69 and prior or containing data dated prior to World War II which are not authorized for destruction be offered to the National Archives for permanent transfer to the appropriate regional archives.

e. That all approved exceptions for retirement of RG 338, US Army Commands, materials, identified in the annexes to this report, to the regional federal records centers be reevaluated for discontinuance except as follows:

(1) Where volume and geographical proximity clearly indicate economic advantage of retirement of disposable materials to the regional center; or,

(2) Where disposable classified materials have a clearly defined life cycle of less than 25 years.

f. That no exceptions for the retirement of permanent US Army generated materials, other than Records Group 77, to the Washington National Records Center, be granted.

g. That a memorandum of understanding be negotiated with the Assistant Archivist of the US for Federal Records Centers embodying the following points:

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(1) That the regional federal records centers will accept no permanent RG 338 materials or classified materials with life cycles exceeding 25 years from any US Army Activity.

(2) That the regional federal records centers will accept no disposable RG 338 materials from any US Army activity without the specific concurrence of the HQDA Records Management Division.

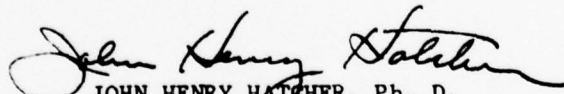
(3) That the regional federal centers will provide the HQDA Records Management Division one copy of each processed transmittal document depositing US Army records with it during the transition period FY 77.

(4) That the HQDA Records Management Division will provide the regional (and national) federal records centers advice and assistance as requested for coding or recoding unscheduled materials or old transmittal documents for NARS-5 conversion.

h. That Points 1 through 3 above as appropriate be incorporated in the next revision of the appropriate AR 340-18 Series.

i. That the individual recommendations contained in each annex be assigned for appropriate staffing review and action.

j. That this report be approved for release and distribution as indicated below.


JOHN HENRY HATCHER, Ph. D.
Archivist, HQDA Records
Management Division

3 Incl

1. Extracts, NARS Reports of Holdings, FY 75 & FY 76
2. Recomputation of USA Holdings in the FRC Sys
3. Location of Corps of Engineers Records

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MASTER SURVEY OF UNITED STATES ARMY RECORDS N GSA FEDERAL RECORDS CENTER CHANNELS
Regional Records Centers (including St Louis-NPRC)

31 MAR 1976

CONSOLIDATED STATEMENT OF HOLDINGS OR DISPOSALS BY RECORD GROUP																		
SP. NO.	TITLE OF RECORD GROUP	BOSTON	NEW YORK	PHILA.	MECHANICAL- BURC	ATLANTA	CHICAGO	DAYTON	KANSAS CITY	VITAL RECORDS	FORT NORTH	DENVER	FISCAL YEAR			DISPOSALS		TOTAL
													1975	SAN FRANCISCO	LOS ANGELES	SEATTLE	WABC	
77	Chief of Engineers		2260	1933		2841	973	409	1776		2648	142	1641	4782	1279	860	21544	
112	Surgeon General						85										85	
156	Chief of Ordnance	21	636														657	
231	US Soldiers' Home															170	170	
319	US Army Staff	41	193														234	
334	Interservice Agencies		1039		2844	886			28		585		5076		18		10476	
337	US Army Ground Forces		3														3	
338	US Army Commands	3416	315	7316	3319	6457	2290	132	7292	1274	1495	220	3325	1827		129427	168105	
	TOTALS	3478	4446	9249	6163	10184	3348	541	9096	1274	4728	362	10042	6609	1297	130457	201274	

Remarks: The above figures were extracted from the FY75 FRC Report of Holdings and Dispositions and do not reflect any FY76 additions. Removal of clinical and personnel-related materials from the St Louis holdings effectively reduces them to 77,000 linear feet. Consequently, USA holdings in FRC Channels as of 31 Mar 76 are roughly as follows:

WNRC..... 189198
NPRC..... 77000
Regional... 70817
TOTAL..... 337015

Offers of Permanent Transfer to NARS (in process as of 30 Sep 76)..... 81564
Scheduled for Disposition or Transfer to Other Agencies..... 13698
Balance requiring Evaluation and/or Re-establishment of USA Intellectual Control 241753

Incl #1a

Remarks: The above figures were extracted from the FY75 FRC Report of Holdings and Dispositions and do not reflect any FY76 additions. Removal of clinical and personnel-related materials from the St Louis holdings effectively reduces them to 77,000 linear feet. Consequently, USA holdings in FRC Channels as of 31 Mar 76 are roughly as follows:

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Regional... 70817 Balance requiring Evaluation and/or Re-establishment of USA Intellectual Control 241753

TOTAL..... 337015 Incl #1a

MASTER SURVEY OF UNITED STATES ARMY RECORDS IN GSA FEDERAL RECORDS CENTER CHANNELS

Regional Records Centers (Excluding St Louis-NPRC)

11 FEB 1977

CONSOLIDATED STATEMENT OF HOLDINGS OR DISPOSALS BY RECORD GROUP																				FISCAL YEAR		HOLDINGS				DISPOSALS		TOTAL
GSA NO.	TITLE OF RECORD GROUP	BOSTON	NEW YORK	PHILA.	MECHANICSBURG	ATLANTA	CHICAGO	DAYTON	KANSAS CITY	VITAL RECORDS	FORT WORTH	DENVER	1976		HOLDINGS		NARC	SPIC (CPR-GPR)	TOTAL									
													SAN FRANCISCO	LOS ANGELES	SEATTLE	SPIC (CPR-GPR)												
77	Chief of Engineers		1700	2007	-0-	2969	817	484	2021	-0-	4699	142	2348	4845	1592					23624								
112	Surgeon General						85													85								
156	Chief of Ordnance	21	222																	243								
231	US Soldiers' Home																		21	21								
319	US Army Staff	2	49																	51								
334	Interservice Agencies		1008		2844	127			17		738		4414		59					9207								
337	US Army Ground Forces		3																	3								
338	US Army Commands	2666	314	4484	2603	1302	1711	77	6373		278	220	7587	745						28360								
	TOTALS	2689	3296	6491	5447	4398	2613	561	8411		5715	362	14347	5590	1651				21	61594								

REMARKS: The above figures were extracted from the FY76 Report of Holdings prepared by the Office of the Assistant Archivist of the United States For Federal Records Centers and represent a net decline of 9223 linear feet from the totals reported for FY75 (70817 lin ft). Consequently, this reduces the overall volume of US Army records in FRC channels to 327792 linear feet as of 30 September 1976. FY75 closed with 337015 linear feet. See my reports of holdings for FY75 attached.

Incl #1b

MASTER SURVEY OF UNITED STATES ARMY RECORDS IN GSA FEDERAL RECORDS CENTER CHANNELS

Phase III, Regional Records Centers (including GAO-audit materials, Apr 77) 20 APR 1977

CONSOLIDATED STATEMENT OF HOLDINGS OR DISPOSALS BY RECORD GROUP																
CA No.	TITLE OF RECORD GROUP	BOSTON	SEA TALL	PHILA.	MEMPHIS (Joint Records)	ATLANTA	CHICAGO	DALLAS	KANSAS CITY	FBI REC'D	FBI REC'D	FBI REC'D	20 April 1977			Army GAC
													SAF	LES	STUTTE	
															TOTAL	
77	Chief of Engineers	220	3206	3682	40	3360	865	524	5892	5330	176	2299	1551	1703	28848	
77/217	Chief of Engineers (Audit-related)	361	639	261	396	4121	1887	495	1885	3160	270	971	2418	2936	19827	
77/217	Chief of Engineers (Total Records)	581	3845	3943	436	7481	2752	1019	7777	8490	446	3270	3969	4666	48675	
338	US Army Commands	2464	432	4244	1691	104	1338	0	4161	307	186	7587	745	128	23387	
338/217	US Army Commands (Audit-related)	0	0	0	80589	10	22	124844	0	0	8	0	0	41	205514	
338/217	US Army Commands (Total Records)	2464	432	4244	82280	114	1360	124844	4161	307	194	7587	745	169	228901	
334	Interservice Agencies (Joint Commands)	0	0	0	0	0	0	0	0	0	0	1	0	0	1	
77 & 338	Classified Records	7	5	21	610	4	0	0	0	4	0	10	52	1	714	
	TOTALS	3052	4282	8208	83326	7599	4112	125863	11938	8801	640	10868	4766	4836	225341	
															278291	

REMARKS: *These proportions are estimated from statistical averages in other regional centers. The above table would approximate the NARS Annual Report of Holdings in US Army Records Groups if the NARS-5 control concept were in full operation throughout the federal records center system, i.e., agency records with GAO mandated retirements combined.

Distribution of Divisional/District Corps of Engineers Holdings
in the Regional Federal Records Centers as of April 1977

Districts	BOSTON	NEW YORK	PHILA.	MECHANICS- BURG	ATLANTA	CHICAGO	DAYTON	KANSAS CITY	VITAL RECORDS	FORT WORTH	DENVER	SAN FRANCISCO	LOS ANGELES	SEATTLE
Albuquerque								X		X	X			
Alaska														X
Baltimore			X					X						
Buffalo		X						X						
Charleston					X			X						
Chicago						X		X						
Cincinnati							X	X						
Denison								X						
Detroit						X	X	X						
Duluth								X						
Ft Douglas											X			
Fort Peck								X			X			
Fort Worth								X		X				
Galveston								X		X				
Garrison											X			
Gulf of Mexico		X												
Hawaii												X		
Honolulu												X		
Huntington							X	X						
Huntsville					X									
Jacksonville					X			X						
Kansas City								X						
Little Rock								X		X				
Los Angeles								X				X	X	
Louisville					X	X		X						
Manila, PI								X						
Merritt Is- land, FL					X									
Memphis					X			X						
Milwaukee						X		X						

Distribution of Divisional/District Corps of Engineers Holdings
in the Regional Federal Records Centers as of April 1977

Districts	BOSTON	NEW YORK	PHILA.	MECHANICS- BURG	ATLANTA	CHICAGO	DAYTON	KANSAS CITY	VITAL RECORDS	FORT WORTH	DENVER	SAN FRANCISCO	LOS ANGELES	SEATTLE
Mobile					X			X						
Nashville					X		X	X						
New Orleans								X		X				
New York		X						X						
Norfolk			X					X						
Norton AFB													X	
Okinawa												X		
Omaha								X						
Panama		X												
Patrick AFB (Canaveral)					X									
Philadelphia			X					X						
Phoenix								X					X	
Pittsburgh			X	X				X						
Portland								X						X
Rock Island						X		X						
St Lawrence River		X						X						
Sacramento								X				X		
Salt Lake City											X			
St Louis								X						
St Paul						X		X						
San Francisco								X				X		
Savannah					X			X						
Seattle								X						X
Syracuse		X												
Trans-East (Pakistan)		X												
Vicksburg					X			X						
Walla Walla								X						X
Washington DC								X						
Yuma													X	

Distribution of Divisional/District Corps of Engineers Holdings
in the Regional Federal Records Centers as of April 1977

Districts	BOSTON	NEW YORK	PHILA.	MECHANICS- BURG	ATLANTA	CHICAGO	DAYTON	KANSAS CITY	VITAL RECORDS	FORT NORTH	DENVER	SAN FRANCISCO	LOS ANGELES	SEATTLE
US Corps of Engineers Divisions														
East Ocean		x	x											
Mediterranean		x						x						
Mississippi River					x									
New England	x							x						
North Atlantic		x												
US North Central						x		x						
US North Pacific								x						x
Ohio River						x	x	x						
South Atlantic					x									
Southwest								x		x				
Wilmington					x			x						



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

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9 June 1977

ANNEX A

Federal Archives and Records Center, Denver
Dates of Visit: 16-18 March 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: N. & S. Dakota, Colorado, Wyoming, Utah and Montana.

2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center, Denver, Reported 362 linear feet of US Army Records in its 1976 annual report of holdings. This report reflects only agency records held in FRC channels; there are presently no US Army records in the Denver Federal Regional Archives. District and Divisional Corps of Engineers, Records Groups 77, accounted for 142 linear feet of these holdings; US Army commands, Records Groups 338, for the remaining 220 linear feet.

a. RG 338, US Army Commands: On close examination, it was discovered that 186 linear feet of the reported RG 338 material consisted of household goods shipment files from Fort Carson, Colorado, with cut-off dates of 1966 and 1967. These materials (accessions 71A340/61 and 72A623/125) were eligible for immediate disposal which was accomplished during the visit. The remaining 34 linear feet of material listed as RG 338 was discovered to consist of district and divisional Corps of Engineers records which were being carried in the wrong Records Group by the Center. These accessions 69A566/5*, 70A137/8, 70A692/13 and 71A784/8 were withdrawn from the RG 338 inventory and added to RG 77 during the visit. This had the net result of decreasing Denver's RG 338 inventory to a zero balance and increasing its RG 77 inventory to 176 linear feet.

b. RG 217, General Accounting Office: Additional Engineer records were discovered in RG 217 which is now limited strictly to retirements from the GAO Central and Regional offices. A total of nine accessions (60A382/8, 61A102/94, 62A204/25, 65A48/22, GSA 206/40, 66A184/26, 67A464/43, 70A137A/22 and 71A785/18) originally consisting of 298 linear feet and retired by the US Army Engineer District, Albuquerque, were discovered to fall into this category. Each of these shipments contained a mixture of on-site audit records (of GAO Resident Auditors) and the usual administrative, engineering and fiscal records generated and retired by the USA Corps of Engineers Civil Works districts and division.

c. This mixture of materials may present some disposal problem in the near future. Ideally, the on-site audit records should have been shipped and retired separately. Sub-group identification procedures inherent in the NARS-5 concept will satisfactorily correct this condition as the Denver

*The numbers appearing after the "slash-mark" wherever accessions are discussed in this report indicated the volume of material contained in the accession, i.e., 69A566/5 contains 5 linear feet of material.



Center brings its total RG 77 inventory under computer control. It was suggested to the Denver Center that for the time being better control and more accurate identification would result by withdrawal of the 298 linear feet of material discussed above from RG 217 and adding it to RG 77. This would increase the RG 77 inventory to a figure of somewhat less than 474 linear feet. An undetermined amount of on-site audit material over 10 years old has been disposed of through the years and will have to be deducted from the 474 linear feet figure in order to arrive at a correct on-hand balance for RG 77.

d. Overdue Disposable Materials: There is also other overdue disposable material in the Denver Center's RG 77 inventory. However, the HQDA Records Management Division is currently conducting a study of all USA "permanent" series for revalidation. This could conceivably result in a significant change in the present standards governing these series which in turn could result in some duplication of effort in NARS-5 conversion. We believe, however, that probable changes here will be finalized prior to the Denver Center reaching this point in its general implementation of NARS-5.

e. Origin of the Denver RG 77 Inventory: Denver's inventory of RG 77 material consists predominately of records retired by the Albuquerque Engineer District. It also contains material from the Fort Peck, Montana District; Salt Lake City, Utah, Fort Douglas District; and, the Garrison District of Riverdale, North Dakota. With a single exception, it is recommended that the permanent materials contained in this entire inventory be offered to the Denver Federal Archives for accessioning into the regional archives. The single exception to this general recommendation consists of approximately 18 linear feet of material contained in accession 75A574/103 (Standard FRC Boxes 85 thru 95 and oversized boxes 96 and 97).

(1) Accession 75A574/103 is a 103 linear foot shipment of material which followed a tortuous retirement route from Riverdale, North Dakota, to Kansas City to St. Louis and eventually to Denver (per NC memo 75-68). This accession contains primarily General Administration, Engineer, Construction and Civil Works files spanning the years 1943-1956. The excepted material consists of "Field survey notebooks", i.e., small bound ledgers measuring approximately 5X7 inches in size. They are filled with hand-written entries recording Missouri and Yellowstone River data commencing with 1874. Also contained in this collection is a superb set of hand-drawn maps of the Yellowstone from the same period. These maps were drawn on a good grade of linen-backed paper common to that period. They have been stored in a loosely-rolled state through the past century and are in a splendid state of presentation. The field survey notebooks have not fared quite as well, e.g., brittle paper, cracked spines, etc., and show the ravages of times and neglect, but are still legible and in a good state of presentation. This material should be brought to the attention of the NARS Cartographic Division for possible transfer to the national collection.

3. CLASSIFIED HOLDINGS: The Denver Center currently holds no classified materials falling under the management purview of the United States Army.

4. DISCUSSION OF CURRENT OPERATIONS: In close support of Department of the Army policy, the Denver Center is not accepting any RG 338 shipments at this time. This was reaffirmed during the visit and led to a discussion of recent efforts of the CHAMPUS office of Fitzsimmons Army Hospital to deposit records with the Denver Center. During this discussion, an resolved question arose as to whether CHAMPUS records were in fact RG 338, US Army Commands materials, or whether they more properly belonged to RG 330 which is reserved for Office of the Secretary of Defense materials. Denver personnel were advised to refer any further contacts from the Fitzsimmons Army Hospital to the Records Management Division, The Adjutant General Center, for resolution.

5. CONCLUSIONS:

a. The Federal Archives and Records Center, Denver, is fully cognizant of the Department of the Army's current policies with regard to management of its Records and is providing those policies effective and continuing support.

b. Application of current (and still evolving) disposition standards to Corps of Engineer records for NARS-5 conclusion held by the Denver Center may pose problems in identification in that very few of the early transmittal documents contain either current or tracable TAFFS numbers.

c. The Denver Center's total RG 77 inventory (less overdue disposal material) reflects varing degree of Archival value of both regional and national impact.

d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Denver Center.

e. The Department of the Army urgently requires the immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Denver Center.

6. RECOMMENDATIONS: a. That the Denver Center's RG77 inventory with original accessions dates of FY69 and prior or containing data predating World War II which is not authorized for destruction be offered for permanent transfer to the Denver Regional Archives.

b. That staff assistance as requested be provided the Denver Center by the Programs Branch, Records Management Division, The Adjutant General Center, with regard to application of the few RG 77 disposal standards to the Denver Centers' RG 77 inventory.

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c. That a Memorandum of Understanding be negotiated whereby the Denver Center will not accept any deposit of US Army records not clearly identified as Corps of Engineers materials without specific concurrence of the HQDA Records Management Division.

d. That a Memorandum of Understanding be negotiated whereby the Denver Center will provide the Records Management Division one copy of each transmittal document depositing US Army records with it during FY77.

Appendix

1. Inventory of Army assets

Appendix 1, Annex A
Federal Archives and Records Center (GSA)
Inventory of US Army Assets
16-18 March 1977

Garrison Engineer District, Riverdale, N.D.

<u>Accession</u>	<u>Description</u>
77-75A574/103	Transferred fr NPRC; General Admin, C/W Construction and Maintenance, 1943-56; Field Survey Notebooks, Basic data, and Cartographic, 1874-1940.

Fort Peck Engineer District, Montana

77-75A574/39	Transferred fr NPRC, General Administration, 1933-43 and 1951-54.
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Sub-Total: 142 Linear Feet

Albuquerque Engineer District, New Mexico**

217-61A102/94	Mixture of On-site Audit and Civil Works, FY 54-58
217-62A204/25	Mixture of On-site Audit and Civil Works, FY 54-59
217-65A48/22	Mixture of On-site Audit and Civil Works, FY 60
217-65A206/40	Mixture of On-site Audit and Civil Works, FY 61-62
217-66A184/26	Mixture of On-site Audit and Civil Works, FY 61-63
217-67A464/43	Mixture of On-site Audit and Civil Works, FY 62-65
217-70A137A/22	Mixture of On-site Audit and Civil Works, FY 66
217-71A785/18	Mixture of On-site Audit and Civil Works, FY 67

Sub-Total: 290 Linear Feet

USAAA Western Region, Fort Douglas, Utah**

217-60A382/8	General Admin and On-site Audit, FY 54-58
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Fort Carson

338-71A340/60	HHG, 1966 (disposable)
338-72A623/125	HHG, 1967 (Disposable)

Sub-Total: 186 Linear Feet

Albuquerque Engineer District**

338-69A556/5	Civil Works Contract files, 1966
338-70A1378/8	General Admin, Civil Works Construction and Maintenance, 1967-68
338-70A692/13	General Admin, Civil Works Construction and Maintenance, 1967-69
338-71A784/8	General Admin Civil Works Construction and Maintenance, 1968-69

Sub-Total: 34 Linear Feet

Total RG 77/217: 446 Linear Feet

Grand Total: 640 Linear Feet

*The number preceding accession numbers denotes record group; and number following slash with accession denotes volume, i.e., 77-75A574/103 indicates that accession 75A574 contains 103 linear feet and is assigned to Records Group 77.

**Transfer all to Records Group 77.



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ANNEX B

Federal Archives and Records Center (GSA) Seattle
Date of Visit: 21-23 March 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Washington, Oregon, Idaho, Alaska, Hawaii, and Pacific Ocean area (except Samoa).

2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Seattle, reported a total of 1651 linear feet of US Army records in its 1976 annual report of holdings. This report reflects only agency records held in FRC channels; US Army records already permanently accessioned into the Regional Federal Archives are not included in the annual report of holdings. District and divisional Corps of Engineer records, RG 77, accounted for 1,592 linear feet of this total; Joint Command records, RG 334, accounted for the remaining 59 linear feet.

a. RG 77, US Army Corps of Engineers: A detailed examination of the transmittal documents governing these records and random sampling of some holdings reveal the following. They were created and retired by the Alaska, Portland, Seattle, Walla Walla and Pacific Ocean area (Northern District) Engineer Districts. Their chronological span generally runs from 1950 to 1972 with some scattered textual materials dated as early as 1902 and some Cartographic material dating from the late 18th and early 19th Centuries.

(1) General Series Content. For the most part, the Corps of Engineer records included in this collection are rather straight forward. They generally consist of the following topical categories and series. General Administration; Cost Accounting, Organizational Planning; Management Improvement; Personnel Administration, Authorization and Training; Central Headquarters Correspondence (Decimal) files; Military Construction; Contractor Reliability; Claims, Investigations and related background; Publications; Field Command Operating Programs; Permits; Safety; Procedural Standardization; Command Inspections; Real Estate; Procurement; Litigation and Appeals; Facilities Control; Progress Analysis; Sub-surface Soils Investigations; Architectural and Engineering drawings; maps, charts and plots; mobilization; and Civil Defense. Two notable exceptions to the foregoing are discussed below. Some intermingling of GAO on-site audit records also exists in these retirements.

(2) 18th and 19th Century Maps: Accession 77-72A1334/275 retired by the Portland Engineer District under TAFSS 1522-01 represents a significant collection of historical navigation survey drawings of the northwest inland waterways and rivers. A large number of these drawings deal with the



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Columbia River and some are dated as early as 1831. The transmittal document indicates that two 1792 drawings of the mouth of the Columbia River were originally a part of this collection, but for unexplained reasons were withdrawn and retained by the Portland Corps of Engineers. These maps and charts have been accorded excellent care thru the years and are in a splendid state of preservation. They are presently tube-stored in loosely-rolled fashion under temperature and humidity controlled conditions.

(3) Project CANOL, 1942-44: Accession 77-75A1292/460 represents the Seattle Center's distribution of District and Divisional Corps of Engineers records previously held by the National Personnel Records Center, St. Louis. Alaska, Portland, Seattle and Walla Walla Engineer Districts are represented in this distribution. Most of the records pertain to the years 1950-63, but some deal with the period 1928-44 which includes Project CANOL, 1942-44. This was an extensive feasibility study into the possible production of aviation fuel from Canadian and Alaskan resources at the height of World War II. Though never carried into execution at the time, the recent march of events probably add new weight to the importance of this material. The Project CANOL materials run some 24 linear feet in volume and were originally classified Secret. They were declassified in 1945, an action which might now be considered premature. A review of this material for possible restoration of security classification or other restrictions on general opening to the public (pursuant to EO 11652) might now be in order.

b. RG 217, General Accounting Office: Traditionally Corps of Engineer records managers have retired records in a clean-sweep fashion. Until recently, no instructions had been disseminated--nor, in fact, a need recognized--to segregate materials contained in normal Corps of Engineers retirements. It has been subsequently discovered that on-site audit records retired pursuant to requirements of the General Accounting Office were high on this list. A normal practice developed in GSA records centers to assign incoming accessions containing on-site audit materials to Records Group 217. The Seattle Center followed this practice with respect to Corps of Engineer materials as well as those of several other agencies which were similarly mixed. Close examination of the RG 217 inventory at the Seattle Center reveals that it contains approximately 2,993 linear feet of Corps of Engineer records. This will be picked up in the course of NARS-5 conversion with appropriate accession-splitting and sub-grouping to distinguish GAO on-site audits from other Corps of Engineer materials. At that time this correction will show a "paper" increase in Corps of Engineers RG 77 assets held by the Seattle Center to some 4,600 linear feet.

(1) A true and factual RG 77 balance can not be arrived at until the bookkeeping has been brought up to date. Some on-site audit material has been disposed of but not deducted from this figure. Then, too, this figure still reflects considerable over-due disposal in still existing

on-site audit as well as other materials. In any event, the true balance, when determined, will be several hundred feet less than the figure mentioned above. Changing disposal standards for both records groups (RG 77 and RG 217) will have further impact in this area. Appendix 1 contains a complete inventory of Army assets held by the Seattle Center.

c. RG 334 Joint Commands: At the time of the survey, all of the Seattle Center's holdings in RG 334 were discovered to be records retired by the Army and Air Force Exchange System. As management of the retired records of this activity is not a Department of the Army responsibility, no further action was taken nor is any required in this area.

(1) Re-identified RG 338/334 Assets: During and after the period in which the US Army Terminal Services Command was being absorbed by the joint Military Traffic Management and Terminal Services, the Seattle Center accepted 17 shipments of records from the Seattle Pier 91 detachment of that activity. These shipments amounted to some 128 linear feet of household goods shipments, pier, and vessel files from the years 1961-72. On arrival at the Seattle Center, these records were erroneously processed as RG 77 Materials. Consequently, an additional minus-correction of 128 linear feet must be made in the RG 77 balance of records on hand. The march of events have rendered this a relatively insignificantly error. More than half of these materials are now overdue for disposal; Department of the Army proposed new standards in this area will make the remainder also eligible for immediate disposal. Identification of these accessions is contained in Appendix 2.

3. CLASSIFIED HOLDINGS: The Seattle Center holds but a single classified Corps of Engineers accession (77-72A800/1). This accession consists of less than one linear foot of emergency planning files retired by the Walla Walla Engineer District, dated 1962 and 1963. In view of its niggardly volume, a staffing review should be conducted for possible downgrading, declassification and disposal. See Appendix 3 for an unclassified description of this material.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observation: The Seattle Center is directed by Howard A. Wood, who "arose thru the ranks" to his present position. He is intimately versed in every detail of his operation and is assisted by a small but highly dedicated and expert staff. The fact that they obviously enjoy their work; take pride in it; and insist on self-imposed standards of high excellence is clear evidence of the staff's professionalism and Mr. Wood's leadership. A genuine desire to provide both its agency and public clientele the best possible service is equally apparent in both the archives and records center operations of the Seattle Center.

b. Operation of the Regional Archives: The Seattle Regional Archives presently holds approximately 531 linear feet of Corps of Engineer records. These materials passed into Seattle's Archival custody largely as the result of regional asset distribution from the National Archives (in Washington DC) and the National Personnel Records Center (in St. Louis) c. 1970-75. These holdings reflect a spotty collection of general correspondence and administrative files from the Seattle, Portland and Pacific Ocean (Northern) District Engineers, roughly 1908-50. Considerable interest in transfer of additional Corps of Engineers assets to the Regional Archives was evinced at the time of the survey.

c. Manhattan Engineer District Records: There is lively West Coast academic and public interest in that portion of the Manhattan Engineer District operations which bore on creation and development of the Hanford/Richland complex in eastern Washington. Most of this documentation was transferred to the Atomic Energy Commission at the time of its creation in 1947-48 by the Corps of Engineers. Approximately, 40 linear feet of this material bearing on the Hanford project, 1942-47, is now held by the ERDA activity at Richland. Negotiations are currently being conducted by the Seattle Regional Archivist and ERDA Historian Dennis de Ford at Richland for transfer of these materials to the National and/or Regional Archives as technical and urban development data content indicates appropriate. For some years the National Archives has pursued a project to document the technical development of atomic energy. Mr. de Ford has been informed that the Seattle District Engineer still holds Manhattan Engineer District documentation and still "refers to it." He has requested assistance in "encouraging" the Corps of Engineers to retire, or, more preferably, transfer this material to the National or Regional Archives concurrent with the anticipated ERDA action. While I am in complete sympathy with Mr. de Ford's and Mr. Lothyan's Archival objectives, my paramount concern at this time is the possible security classification of this material and probable violation of EO 11652. An appropriate recommendation for the resolution of this problem--if it is in fact a problem--will be included in the final paragraph of this annex.

d. RG 342, US Air Force Commands Assets: Following leads provided by the last Records Administrator for the US Military Assistance Command, Thailand, (Mr. Richard S. Christian), an audit was conducted of the Seattle Centers RG 342 assets. This audit revealed that 21 shipments of records had been made by the USAF transportation and fiscal activities at U Dorn, U Tapao and Korat to Seattle. This amounted to some 578 linear feet of household goods, personal property, unaccompanied baggage, and related financial shipping documentation. The US Navy has also retired an impressive volume of similar SEA-originated records to Seattle in RG 181.

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(1) Seattle Center personnel who service these records were quick to point out that despite USAF or USN origin the bulk of this documentation pertains to shipments made for US Army personnel. Of course, other US personnel with official status in Thailand (or SEA) are also represented in these holdings. Further advice was also volunteered that USAF and USN agencies in Honolulu with propriety and fiscal interests in these records currently provided the Seattle Center a good deal of advisory reference assistance. Contact addresses are as follows:

For Air Force: Miss Shirley Sonntag
Documentation Branch
CINCPACAF/DAD
APO San Francisco 96553
Tel: (808) 449-9381

For Navy: Commanding Officer
Naval Supply Center, Pearl Harbor
Code 600 Box 300
FPO San Francisco 96610

(2) See Appendix 4 for a list of the pertinent USAF RG 342 transmittal documents identifying shipments made by USAF support activities from Thailand in connection with the withdrawal of US Forces. Copies of these documents have been furnished the Access and Release Branch for possible use in current search and document retrieval operations.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Seattle, is fully cognizant of the Department of the Army's current records management policies and is providing those policies effective and continuing support.

b. Application of current (and still evolving) disposition standards to Corps of Engineer records held by the Seattle Center for NARS-5 conversion may pose problems in identification in that very few of the early transmitted documents contain either current or traceable TAFS numbers.

c. The Seattle Center's total RG 77 inventory (less overdue disposal) reflects varying degree of Archival value.

d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Seattle Center.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Seattle Center.

6. RECOMMENDATIONS: a. That the Seattle Center's RF77 (Corps of Engineers) records inventory with original accession dates of FY69 and prior, containing data predating World War II, and not authorized for destruction be offered to the Seattle Regional Archives for permanent transfer.

b. That the National Archives be advised of the 18th and 19th Centuries Cartographic and Project CANOL materials identified herein.

c. That appropriate inquiries be made of the Seattle District Engineer as to the existence, location, extent, condition, description, reasons or need for retention and security classification of any Manhattan Engineer District material still in his possession.

d. That appropriate inquiries be made of the Portland District as to the existence, location, condition, and need for retention of the 1792 Cartographic material withdrawn from accession 77-72A1334/275 (mouth of the Columbia River).

e. That staff assistance as requested be provided by the HQDA Records Management Division with regard to application of current RG 77 disposition standards to the Seattle Center's RG 77 inventory.

f. That a Memorandum of Understanding be negotiated whereby the Seattle Center will not accept any deposit of US Army records not clearly identified as Corps of Engineer materials without specific concurrence of the HQDA Records Management Division.

g. That a Memorandum of Understanding be negotiated whereby the Seattle Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with the Seattle Center.

h. That declassification review of the Corps of Engineers documents in accession 77-72A800/1 be held in abeyance pending completion of general studies presently being conducted in this area.

i. That Project CANOL documentation identified in accession 77-75A1292/460 (Seattle Center FRG location 927729 thru 927753) be restricted to official use only until current security classification and public releasability is verified. (It was informally suggested at the time of the survey that this material be brought to Mr. Alan Thompson's attention during his projected 20 April 1977 staff assistance visit to Seattle).

j. That the HQDA Records Management Division establish immediate working contacts with appropriate USAF and USN authorities in Honolulu with regard to household shipments originating in connection with US Forces withdrawal from Thailand and SEA.

Appendices

1. Inventory of RG77/217 Assets
2. Inventory of RG338/334 Assets
3. Inventory of Classified Retirements
4. Inventory of RG342 (USAF) Thailand Retirements

Appendix 1, Annex B
 Federal Archives and Records Center (GSA), Seattle
 Inventory of US Army Assets (RG 77/217)
 21-23 March 1977

<u>Accession and Volume</u>	<u>Description</u>
Alaska Engineer District	
77-68A603/2	Original Archicechual drawings, 1964
77-68A804/10	Harbors, Bays, Rivers, 1902-39
77-70A1025/9	Basic Topo data, 1946-62
77-70A1027/32	Basic Topo data, 1941-50
77-71A289/3	General Administration, 1957-60
77-71A328/1	General Administration, 1961-64
77-71A519/1	General Administration, 1966
77-72A383/1	Contract files, FY 67
77-72A385/3	General Administration, 1961
77-72A928/1	Civil Works, Construction & Maintenance, 1966-70
77-73A109/9	General Administration, FY 54-FY58
77-74A940/11	Civil Works Construction & Maintenance, 1971
77-74A1257/30	Civil Works and on-site audits FY 65-67
77-74A1268/9	Comptroller and on-site audits, FY 65-67
77-75A165/9	Comptroller and on-site audits, FY 72
77-75A168/17	Comptroller and on-site audits, FY 55-72
77-75A224/7	Comptroller and on-site audits, FY 56-71
77-75A954/2	Comptroller and Engineering, 1966-70
77-75A1345/1	General Administration, 1966-70

77-75A203/28	Comptroller, FY 66-72
77-76A264/9	Comptroller and on-site audit FY 55-72
77-76A267/84	Contracts, Supply, Construction, General Counsel, Audits, 1969-72
77-76A332/1	Military Construction Contracts FY 70
77-76A930/5	Civil Works Constriction, 1967-72
77-76A1893/45	Civil Works Construction, 1963-73
77-76A1995/42	Comptroller and Budget, 1957-73
77-77-0001/18	Engineering Contracts, drawings Explorations, 1951-70
77-77-0005/14	Comptroller & on-site audits FY 71-73
77-75A1292/460	General Administration and Engineering Transferred from NPRC, 1928-63, also includes Portland and Walla Walla material. <u>(SUB-TOTAL: 864 linear feet)</u>
217-59A389/5	Civil Works on-site audits, FY 50-55
	NOTE: All RG 217 accession will be transferred to RG 77.
217-60A191/3	Civil Works on-site audit, FY 53-55
217-60A630/14	Civil Works plus Contracts files, FY 57
217-65A359/10	Civil Works plus Contracts files, FY 53-61
217-65A384/2	Civil Works Construction & Maintenance
217-67A27/21	C/W on-site audits, FY 59-61
217-68A265/45	CW Const & Maint, Contracts, on-site audits, FY 1955-66
217-68A349/50	CW Const & Maint, Contracts, on-site audits, FY 1957-66
217-69A211/19	CW Const & Maint, Contracts, on-site audits, FY 1957-66
217-72A338/30	CW Const & Maint, Contracts, on-site audits, FY 1967-69

217-72A386/36	C/W on-site audits, FY 63-69	
217-76A195/3	Contract files, FY 65-72	
		(SUB-TOTAL: 238 linear feet)
Portland Engineer District		
77-69A1006/2	General Administration, 1965	
77-70A549/2	General Administration, Real Estate, Budget, 1965	
77-70A1076/2	General Administration, 1966	
77-71A548/42	Water Control, 1942-55	
77-71A653/12	Water Control, 1946-48	
77-71A854/2	General Administration, 1967	
77-72A862/19	General Administration, 1968	
77-72A1012/10	General Administration, 1967-68	
77-72A1334/275	Historical Navigation Surveys, 1831-1962	
77-73A886/2	General Administration, 1969	
77-73A1405/1	Accident files, 1966-67	
77-74A209/1	General Administration, 1968-70	
77-74A318/21	Civil Works Supply Contracts FY 1970	
77-74A1026/1	General Administration, 1970	
77-74A1439/8	C/W on-site audits, FY 70	
77-74A1515/6	C/W on-site audits, FY 71	
77-75A110/69	C/W Contracts, Construction, Maintenance, on-site audits,	
	1971	
77-75A111/1	C/W Contracts & on-site audits, 1969-74	
77-75A166/1	Safety files, 1971	
77-75A312/1	Historical Realty files, 1964-73	
77-75A393/1	C/W on-site audits, 1971	

77-75A913/7	General Administration, General Counsel, 1970
77-75A1384/4	General Counsel, 1968-71
77-75A1444/2	General Counsel, 1968-71
77-76A115/2	General Administration, 1968-70
77-76A411/5	General Administration and Contracts, 1966-71
77-76A488/7	Contracts, litigation, 1967-69
77-76A1421/2	Contracts, appeals, 1967-71 <u>(SUB-TOTAL: 508 linear feet)</u>
217-60A69/123	C/W on-site audits, construction, maintenance, contracts, FY 53-55
217-61A73/114	C/W on-site audits, construction, maintenance, contracts, FY 56-57
217-62A81/117	C/W on-site audits, construction, maintenance, contracts, FY 54-58
217-63A359/53	C/W on-site audits, construction, maintenance, contracts, FY 59
217-64A368/85	C/W on-site audits, construction, maintenance, contracts, FY 60
217-65A218/64	C/W on-site audits, construction, maintenance, contracts, FY 61
217-66A349/64	C/W on-site audits, construction, maintenance, contracts, FY 62
217-67A278/64	C/W on-site audits, construction, maintenance, contracts, FY 63
217-68A597/68	C/W on-site audits, construction, maintenance, contracts, FY 64
217-69A512/58	C/W on-site audits, construction, maintenance, contracts, FY 65

217-70A277/69	C/W on-site audits & Original Bureau Vouchers, FY66	
217-71A142/60	"	,FY67
217-72A73/55	"	FY68
217-72A324/33	"	FY70
217-73A153/62	"	FY69
217-76A785/41	"	FY71-72
SUB-TOTAL:	1130 Linear feet	

Pacific Ocean Area (Northern District)

77-75A649/38	Basic topo data, Okinawa, 1970
77-75A987/1	C/W Contracts, Hawaii, FY66
77-76A245/3	" " FY70
77-76A336/2	General Administrative, Hawaii, 1965-71
77-76A377/1	" " 1966-72
SUB-TOTAL:	45 Linear feet

Seattle Engineer District

77-69A1224/10	General Administrative, Budget, 1954-68
77-70A306/17	Comptroller, 1959-66
77-70A1233/1	General Administrative, 1966-69
77-71A926/14	Comptroller, Gen Admin, 1960-70
77-71A1123/1	Permits, Cost Ledgers, 1957-66
77-72A892/9	Gen Admin, Gen Counsel, Comptroller, 1961-71
77-73A903/9	" 1962-69
77-74A796/3	" 1963-73
77-75A7/44	C/W on Site audits, Contracts, Construction, Maintenance, Channels, Harbors, 1971

77-76A2279/60 C/W on site audits, Contracts, Construction, Maintenance,
Channels, Harbors, 1971-73

SUB-TOTAL: 168 Linear feet

Seattle Engineer District (Continued)

217-59A462/60 C/W on-site audits, FY54-55

217-60A281/34 " FY56

217-61A518/48 " FY57

217-63A6/28 " FY58

217-64A785/39 " FY59

217-65A904/46 " FY60

217-66A96/37 " FY61

217-66A346/53 " FY62

217-67A512/34 " FY63

217-68A353/32 " FY64

217-69A133/29 " FY65

217-70A240/35 " FY66

217-71A91/46 " FY67

217-72A76/49 " FY68

217-73A77/38 " FY69

217-74A137/42 " FY70

217-75A1430/50 " FY72

SUB-TOTAL: 700 Linear feet

Walla Walla Engineer District

77-69A1021/21 C/W Project Files, Engineer Drawings, Original Construction
files, (Roads, Bridges, railroads, cemeteries), 1949-52

77-71A539/14	C/W Project Files, 1945-60
77-71A1085/1	Gen Admin, 1965-67
77-72A1002/1	" 1967-68
77-74A305/14	C/W Contracts, Maintenance Construction, 1970
77-75A29/1	Administrative pubs, 1969-70
77-75A214/31	C/W Contracts, Maintenance, Constructions, 1971
77-77-0002/10	" " " FY72
77-77-0003/11	" " " FY73
77-77-0004/14	C/W on-site audits, FY73
SUB-TOTAL:	118 Linear feet
217-60A511/166	C/W on-site audits, FY46-56
217-61A65/42	" FY57
217-62A5/33	" FY58
217-63A38/31	" FY59
217-64A146/35	" FY60
217-65A107/37	" FY61
217-66A583/78	" FY62
217-67A632/62	" FY63
217-68A376/45	" FY64
217-69A214/60	" FY65
217-70A470/82	" FY66
217-71A406/45	" FY67
217-72A342/55	" FY68
217-73A229/35	" FY69
217-74A303/18	" FY70
217-75A893/28	" FY71

217-76A402/43

C/W on-site audits, FY72

SUB-TOTAL:

895 Linear feet

RG77 Total

1703

RG77/217 Total

2963

GRAND TOTAL

4666

Appendix 2, Annex B
 Federal Archives and Records Center (GSA), Seattle
 Inventory of US Army RG334/338 Assets*
 21-23 March 1977

US Army Military Terminal Service Command, Seattle (Military Traffic Management and Terminat Service, Seattle, Pier 91).

<u>Accession/Volume</u>	<u>Description</u>
77/338-73A324/9	Household Goods Shipping Files, 1966
77/338-73A336/3	" 1962
77/338-73A338/2	" 1961
77/338-73A346/9	" 1965
77/338-73A348/5	" 1967
77/338-73A358/2	" 1963
77/338-73A362/2	" 1964
77/338-76A34/8	" 1972
77/338-76A36/5	" 1969
77/338-76A39/8	" 1971
77/338-76A41/6	" 1968
77/338-76A43/6	" 1970
77/338-76A312/8	Pier and Vessel Files, 1972
77/338-76A459/19	" 1972
77/338-76A892/9	" 1972
77/338-76A893/13	" 1972
SUB-TOTAL:	128 Linear Feet

*Currently carried in wrong record group; should be shown as RG338, US Army Commands or RG334, Interservice Agencies (Joint Command).

US Army Audit Agency (Miscellaneous Field activities)

217/338-56A135/8	C/W on-site audit, FY53 (May already be disposed of; Control documentation is unclear)
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217/338-61A393/33	C/W on-site audits, FY55.
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SUB-TOTAL:	41 Linear feet
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Total for RG338	128
Total for RG217/338	41
GRAND TOTAL	169

Appendix 4, Annex B
Federal Archives and Records Center (GSA), Seattle
Inventory of USAF RG342 MACThai-oriented Assets
21-23 March 1977

<u>Accession/Volume *</u>	<u>Description</u>
342-77-0005/58	U Tapao In & Outbound Personal Property Records, 1975
342-77-0007/27	U Dorn Outbound Personal Property Records, 1976
342-77-0010/39	U Tapao Outbound Freight Records, 1973
342-77-0011/21	Korat outbound personal property records, 1976
342-77-0012//28	U Tapao Outbound freight records, 1974
342-77-0014/31	U Tapao In- and outbound Personal Property Records, 1976
342-76A1325/29	Korat AB, DSSN 5257, Tvl vouchers, FY73-75
342-76A326/19	U Tapao DSSN 5272, Tvl vouchers, FY73
342-76A1328/12	U Tapao DSSN 5272 vouchers FY74
342-76A1327/18	U Tapao DSSN 5272 Vouchers FY75
342-76A1330/3	U Tapao DSSN 5272 Vouchers FY74
342-76A1331/31	Korat Dssn 5275 Vouchers FY73-75
342-76A1332/30	Korat DSSN 5275 Vouchers FY74; Takhli DSSN 5396 Vou FY73
342-76A1843/150	Korat Household goods records, Personal Property Shipments, In- and outbound (MAC MTA's), FY73-75
342-76A2217/23	U Tapao Personal Property Records outbound, 1974
342-76A2231/1	Utapao Traffic Management Records (Passengers) L975-76
342-76A2222/15	U Tapao Personal Property Records, 1975-76
342-76A2223/8	U Tapao TR's and MAC MTA's (Numerical), 1974
342-76A2224/7	U Tapao Personal Property Records, Outbound, 1974
342-76A2234/42	U Tapao In- & Outbound Personal Property Records, 1973

* Copies of the transmittal documents identified in this appendix have been furnished DAAG-AMR-S to facilitate document search and retrieval in MACThai-oriented withdrawal actions.

Appendix 3, Annex B

Federal Archives and Records Center (GSA), Seattle

PAGE 1 OF 1 PAGES

Inventory of Classified Assets

21-23 March 1977

TO BE COMPLETED AT: FEDERAL RECORDS CENTER	
ACCESSION NO. 72-A 500	RECORD GROUP NO. 77
SIGNATURE <i>Harold A. Lindberg</i>	DATE RECORDS RECEIVED 1/10/72
TITLE	

FROM: (Name and address of Agency transferring records) District Engineer, Walla Walla District C of E, Bldg. 602, City-County Airport Walla Walla, WA 99362	TO: Federal Records Center, GSA 6125 Sand Point Way Seattle, WA 98115
---	---

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

SECRET

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE None	B. STORAGE	A. FILE CABINETS (No.) None	B. TRANS. FILES (No.) None	C. SHELVING (Lin. Ft.)	
5. NAME OF AGENCY CUSTODIAN OF RECORDS H. F. POPE			6. BUILDING AND ROOM NO. Bldg. 601		7. TELEPHONE NO. JA 5-5500, Ext 109
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) C. E. LINDBERG <i>C. E. Lindberg</i>			10. TITLE Ch, OAS		11. DATE 10 Jan 72
12. BOX NUMBERS FRC ONLY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)			

Pkg
1/1

EMERGENCY PLANNING FILES

NPW MOBILIZATION PROGRAM (U) to Support
EM 11-345-5900 (SHORT TITLE NPW MOBEX), dtd
9 July 1962

NPW ENGINEER CAPACILITIES PLAN (U) to Support
EM 120-1-1 (SHORT TITLE NPWECF), dtd 1 April 1963,
Copy No. 33 of 33 copies

201-40
AR 345-210
dtd 31 Oct 62
204-01
AR 340-18-2
dtd 14 Aug 69
PERM



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX C

Federal Archives and Records Center (GSA), San Francisco
Date of Visit: 23-25 March 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Nevada (except Clark County), California (except Southern California), and American Samoa.
2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), San Francisco, listed a total of 14,349 linear feet of material in US Army records groups in the NARS 1976 annual report of holdings. This was by far the largest single concentration of US Army records held by any of the regional records centers. This report lists only agency materials held in federal records center channels; material already accessioned into the regional federal archives are not reflected in it. RG 77, district and divisional Corps of Engineers, records accounted for 2,348 linear feet of this total; RG 334, Interservice Agencies (Joint Commands), for an additional 4,414 linear feet; and, finally, RG 338, US Army Commands, for the remaining 7,587 linear feet.
 - a. RG 77/217 Corps of Engineers: Contrary to accounting practices followed in most of the other regional records centers, control documentation for RG 77 and RG 217 materials generated and retired by the US Army Corps of Engineers have been combined and interfiled at the San Francisco Center. However, the figure of 2,348 linear feet listed for RG 77 in the 1976 report of holdings did not include 971 linear feet of on-site audit materials still carried in RG 217. The correct total for Corps of Engineer records held by the San Francisco Center at the time of the survey was 3,270 linear feet. An inventory of these holdings is contained in Appendix 1.
 - (1) US Army Corps of Engineers Districts Involved: These holdings are generally limited to the San Francisco, Sacramento, and Pacific Ocean Engineer Districts. An important exception to this is some ADP material pertaining to the Los Angeles Engineer District. These materials appear to be the computer output of a single central ADP facility which performs fiscal and accounting functions jointly for the San Francisco, Sacramento and Los Angeles Engineer Districts. Impracticality of separating these materials makes retirement to the San Francisco Center the most economical and efficient mode of retirement handling.
 - (2) San Francisco and Los Angeles Engineer Districts. Content of the records retired by San Francisco and Los Angeles is generally limited to the bay area and important waterways, dams, reservoirs, bridges and other engineering projects common to both areas. Though important



regionally, there is little in this collection to recommend itself to national operational or archival interest. It generally covers the period 1939-76 with some scattered earlier materials reaching back to 1906 and includes the usual administrative, fiscal, management, survey, exploration, construction, contracting and maintenance activities traditionally associated with Corps of Engineers civil works. An important sub-series in this collection consists of the records of the Sacramento Debris Commission for the years 1906-1940.

(3) Pacific Ocean Engineer District. There appears to be a somewhat ill-defined regional arrangement on location of the assets of the Pacific Ocean Engineer District. The general plan seems to direct the disposable material to the Seattle Center; permanent material to San Francisco. However, this doesn't seem to be working too well as both types of material from this engineer district are presently held by both centers. The volumes are not large, but uniquely important. The San Francisco Center holds about 35 linear feet of clearly defined Pacific Ocean Engineer District material; all originated in Okinawa and Hawaii. Most of this is included in the 1975 redistribution of Corps of Engineers materials from St. Louis.

(4) St. Louis Shipment of Corps of Engineers Materials. Some 331 linear feet of Corps of Engineers material (Accession: 77-75A1061/331) was shipped to the San Francisco Center by the National Personnel Records Center in 1975. The following sub-series were contained in this shipment and largely account for the jurisdictional overlap noted above: Honolulu Engineer District, Okinawa Engineer District; Sacramento Engineer District; Hawaii Engineer District; and the San Francisco Engineer District. Approximately 210 linear feet of this shipment pertain to Sacramento and 83 linear feet to San Francisco; moreover, there are 17 rolls of maps and drawings pertaining to various Sacramento installations and projects. The chronological span of the St. Louis shipment generally centers in the years 1952-66 with some scattered materials falling into the period 1905-40.

(5) Scheduling of Retired Unscheduled RG 77 Materials. Much of the RG 77 inventory held by the San Francisco Center falls into the "unscheduled" category. Changing standards through the years also makes much of that which purports to be scheduled suspect. Current reexamination of RG 77 "permanent" series by the HQDA Records Management Division will interject new complexities in an already knotty problem. Conversion of these series to the NARS-5 concept of control will be difficult.

b. RG 334, Interservice Agencies (Joint Commands). All but one linear foot of the San Francisco Center's holdings (4,414 linear feet) were retired by the Army and Air Force Exchange System (AAFES). The Army has no records management responsibility for this activity. Consequently, it has no

jurisdictional competence in 4,413 linear feet of these records! The remaining linear foot of records in this collection was retired by the US Forces Japan. It consists of the minutes of the 1st through the 260th Meetings of the Joint US-Japan Facilities Subcommittee. These are archival material of considerable value in the national scheme of things and should be made the subject of a special offer to the National Archives.

c. RG 338, US Army Commands. San Francisco's total holdings of RG 338 materials (7,587 linear feet) were retired by three field activities: (1) the Oakland Army Base (Western Area Military Traffic Management Command); the US Army Procurement Agency, San Francisco; and, the US Army Letterman General Hospital. This entire collection is scheduled; however, there is some question as to its validity for some 219 linear feet. This material is identified by accession and content description in Appendix 2.

(1) Oakland Army Base. All of the material retired by the Oakland Army Base to the San Francisco Center was generated by its transportation facilities, i.e., GBL's, household goods, personal property, unaccompanied baggage, pier and vessel, ocean manifests, fiscal and accounting files, etc. All are disposable and are scheduled except for approximately 8 linear feet of organizational history files and administrative publications. The remaining 7,579 linear feet in this collection will be reduce to a zero balance by 1982 through normal Center operations.

(2) US Army Procurement Agency, San Francisco. On discontinuance in 1973, the US Army Procurement Agency, San Francisco, simply dumped its residual records into the San Francisco Center. All save 77 linear feet of this material was disposable and was placed under nominal schedule at the time, i.e., contingent on certain final audits and payments. Control documentation indicates that the San Francisco has either not been provided, or, if provided, has not acted on the follow-up data necessary to convert these "contingencies" into authorized disposal actions. Discontinuance of a field activity making retirements to a regional records center immediately raises the question as to the responsible source of such instructions. Who is going to tell the Center when contingency conditions have been met? If the HQDA Records Management Division is to assume responsibility for this function, it must establish adequate administrative machinery to gain and maintain acceptable intellectual control in such areas.

(3) US Army Letterman General Hospital. The San Francisco Center holds a single accession (338-68A1206/134) of records retired by the US Army Letterman General Hospital. This collection contains the essential record of Letterman General's first fifty years of operation, 1906-55. This takes the form of Patient Register cards, arranged by registry number in

chronological order. There is an alpha index included with the collection to permit location of individual by-name records. The Patient Register card contains complete identification of the patient; service status, i.e., officer, enlistedman, civilian employee, dependent, retiree, etc.; and a succinct but complete diagnostic, clinical and treatment record. This record is sufficiently detailed and identified to pose grave Privacy Act implications. The Center Director was requested to place a general OFFICIAL USE ONLY restriction on this collection pending additional instructions from the HQDA Records Management Division. Sample cards from this collection (with identification deleted) are reproduced as Appendix 3.

d. Non-US Army Records Groups. Control documentation for Records Group 342 (USAF) and Records Group 181 (USN) held by the San Francisco Center were examined during the survey. Some RG 342 transmittals identified materials retired from the Thailand installations of U Tapao, U Dorn and Korat. These records, however, consisted of hospital and dispensary records; no shipping, transportation of fiscal records originating in Thailand (concurrent with withdrawal of US Forces from that country) were discovered. Evidence on hand indicated a consistent routing of these materials to the Seattle Center. Similarly, documentation examined for USN assets in RG 181 failed to disclose any SEA (MACV, DAO-Saigon, or MACThai) records.

3. CLASSIFIED HOLDINGS: The San Francisco Center holds a total of 10 linear feet of classified material retired by US Army activities. All of this is in Records Group 338. It was retired by the US Army Procurement Agency, San Francisco, and consists of contract files. All are under approved schedule and are disposable. This collection will reduce itself to a zero balance by 1981 and is contained in Accessions 338-73A1060/1, 338-72A928/1 and 338-72A664/8.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The San Francisco Center is housed in a brand new structure aesthetically pleasing to the eye and architecturally designed to accommodate functional demands. It is a dream plant well complemented with a professional and highly motivated staff. The Director, Harold F. Elliott, rose through the rank to his present position; has been with the Center for several years; and, supervised its move from the old location into the new structure--in fact, played a prominent role in the creation of the new structure. His management staff is a rare combination of talent: competent "old-hands" with years on the job and knowledge to match backed by bright, young careerists with Washington's best training and few of its bad habits! Under Mr. Elliott's capable direction and leadership, the staff functions effectively as a smoothly integrated team.

DAAG-AMR-D

b. Controls and NARS-5 Conversion. The San Francisco Center had just completed NARS-5 terminal hook-up at the time of the survey. Consequently, NARS-5 conversion is barely underway. There is considerable overdue disposal in the US Army assets held by the San Francisco Center; on the other hand, scheduling is relatively advanced. Both will combine to accelerate NARS-5 conversion. RG 77 will pose special problems. A good deal of the early material in this collection is not scheduled. That which is under schedule at this time has largely been overtaken by evolving RG 77 standards. However, projected offer of most, if not all, of the early RG 77 material to the Regional Archives should materially ease conversion impact.

c. The Regional Archives. The San Francisco Regional Archivist is Miss Joann Williamson who possesses an impressive background in regional and national archives work. She expressed a lively interest in our tentative offer of all RG 77 materials retired to the San Francisco Center with original accession dates earlier than FY 69. Present US Army records in the San Francisco Regional Archives consist largely of a distribution of accessioned material from the National Archives c. 1970. Most of this pre-dates World War II, some as early as 1853. A sample preliminary inventory of this material is contained in Appendix 4.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), San Francisco, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Application of current disposition standards to Corps of Engineers records held by the San Francisco Center will pose problems for NARS-5 conversion in that few of the early transmittals contain either current or readily traceable TAFS numbers.

c. The San Francisco Center's RG 77 inventory reflects varying degree of archival value.

d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the San Francisco Center.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the San Francisco Center.

f. The San Francisco Center presently holds no MACV, DAO-Saigon, or MACThai records which fall under the management purview of the Department of the Army.

6. RECOMMENDATIONS:

a. That all RG 77 materials presently held by the San Francisco Center with original accession dates prior to FY 69 or containing data dated earlier than World War II which are not authorized for destruction be offered to the San Francisco Regional Archives for permanant transfer.

b. That the permanent records of the US Army Procurement Agency, San Francisco, presently held by the San Francisco Center be identified for appraisal and offered to the National Archives of the United States for permanent transfer.

c. That the permanent records of the US-Japan Facilities Subcommittee, US Forces, Japan, held by the San Francisco Center, be identified for appraisal and offered to the Anational Archives of the United States for permanent transfer to the Washington collection.

d. That the permanent records of the Oakland Army Base (and Western Area Military Traffic Management Command) held by the San Francisco Center be identified for appraisal and offered to the National Archives of the United States for the Washington collection.

e. That the US Army Letterman General Hospital Register of Patients Records held by the San Francisco Center be transferred to the National Personnel Records Center for use as supportive material in current records reconstitution and future reference operations.

f. That a memorandum of understanding be negotiated whereby the San Francisco Center will not accept for deposit any US Army records not clearly identified as RG 77 materials (Corps of Engineers) without specific concurrence of the HQDA Records Management Division.

g. That a memorandum of understanding be negotiated whereby the San Francisco Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing USA records with it.

h. That advice and assistance as requested be provided the San Francisco Center by the HQDA Records Management Division in the coding and recoding of old transmittal documents with current TAFSS numbers and disposal standards.

Appendices

1. Inventory of RG77/217 Assets
2. Inventory of RG338 Assets
3. Sample Patient Register File
4. Sample Regional Archives RG77 Preliminary Inventory

Appendix 1, Annex C
Federal Archives and Records Center (GSA) San Francisco
23-25 March 1977

Pacific Ocean Engineer District

<u>Accession/Volume</u>	<u>Description</u>
217/77-66A746/20	C/W on-site audits, FY57-58 (Disposed of ?)
217/77-67A1018/1	C/W contracts, 1964 (Disposed of ?)
217/77-68A835/7	C/W on-site audits, 1963 and prior
SUB-TOTAL:	68 Linear feet
77-69A1127/1	Gen admin, pubs, 1965
77-70A288/14	C/W on-site audits, 1964-66
77-70A551/1	Construction work order costs, 1951
77-71A593/1	Gen admin, pubs, 1966
77-71A520/7	C/W on-site audits, FY67
77-71A535/3	Gen admin, pubs, 1961-69
77-72A49/19	C/W on-site audits, 1963-69
77-72A1521/1	Project cost files, FY56-62
77-72A899/1	Operating budget, FY66-68 (Honolulu)
77-72A864/1	Gen admin, 1963-70 (Honolulu)
77-73A751/19	Hydrology and Hydraulic studies (Hilo, Hawaii), 1959-60.
77-72A1252/1	Gen admin. Comptroller, 1965-71
77-72A1650/1	Gen admin, Comp, Pubs, 1959-69
77-73A238/1	Comptroller, 1969
77-75A1061/1	(Box 1 of 331 boxes fr NPRC) Gen admin 1944-59 (Honolulu.
77-75A10613	(Boxes 231-233 of 331 boxes fr NPRC), Honolulu, 1957-63.
77-75A1061/19	(Boxes 2-20 of 331 boxes fr NPRC), Okinawa, 1953-60
SUB-TOTAL:	54 Linear feet

San Francisco and Sacramento Engineer Districts

217/77-60A344/2	C/W on-site audits, FY56
217/77-61A133/41	C/W on-site audits, 1955-56
217/77-61A552/4	C/W on-site audits, FY67
217/77-62A352/1	C/W on-site audits. FY57-58
217/77-63A184/4	C/W on-site audits FY59
217/77-63A461/21	" FY59-60
217/77-64A220/38	" FY60
217/77-64A784/30	" FY60-61
217/77-64A786/20	" & Comptroller, 1961
217/77-64A788/15	" " 1961-62
217/77-65A36/265	Construction, Maintenance, contracts, Procurement, 1963
217/77-65A200/37	C/W on-site audit, 1961
217/77-67A668/37	" 1963
217/77-68A384/2	" FY65-66
217/77-69A521/49	" FY65
217/77-69A540/20	" FY65-66
217/77-69A876/4	C/W Construction, Maintenance, Contracts, Shop Drawings, FY64
217/77-69A1067/4	C/W on-site audits, FY64-67
217/77-70A1576/15	" FY66-67
217/77-71A337/46	" & Comp, FY67
217/77-72A378/29	" FY68-69
217/77-72A450/1	" FY67
217/77-72A452/63	Comptroller, Resident Auditor, 1951-68
217/77-73A1388/14	Payments for FY70
217/77-74A149/88	Comptroller & C/W on-site audits, 1969

217/77-74A632/16	Payments for FY71
217/77-75A245/18	Payments for FY72
217/77-75A453/40	Comptroller & C/W on-site audits, FY69-71
217/77-76A1725/7	C/W on-site audits, FY72-73
SUB-TOTAL:	917 Linear feet
77-62A499/6	Military Construction, Gen Admin, 1958
77-62A500/7	Mil Const Cost Acctg, 1953-60
77-63A293/2	C/W Reports, 1960-61
77-64A375/4	Mil Const Fin & Acctg, 1960-62
77-64A381/20	Comptroller, FY61-63
77-65A199/11	" FY63
77-65A346/1	" "
77-66A318/3	" FY64
77-66A319/1	" FY63
77-66A1141/5	C/W Construction, Maint Contracts (No dates)
77-67A212/18	C/W Cost Acctg, FY64-65
77-67A531/4	C/W and Mil Const, FY63-64
77-67A863/1	San Francisco Bay Historical Sedimentation Studies, 1952-57
77-67A896/4	C/W Const, Maint, Contracts, FY65
77-67A898/10	C/W " " " FY62-63
77-67A947/4	Joint Army-Navy Board, SF Bay Area Studies, 1946-62.
77-67A1079/1	Realty files, 1949-66
77-68A52/53	C/W on-site audits, FY64
77-68A186/2	Patent & Claims Files, 1959-65
77-68A203/5	Contractor Payrolls, 1965
77-68A223/8	Mil Procurement, FY65
77-68A296/9	C/W Const. Maint, Contracts, FY66

77-68A311/1	C/W Cost Acctg, FY65
77-68A369/7	Comptroller, Gen Ledgers, FY54-66
77-68A434/4	Basic topological field books. flood control, various rivers, 1938-43
77-68A601/3	C/W on-site audits, FY63-65
77-68A739/15	Climate data for Monterey (Magnetic tapes)(dates not given)
77-68A831/8	Mil facilities of Castle AFB (USAF); transferred to USA by USN Naval Facilities Engineer Command (35mm film, drawings and specifications, dates not given)
77-68A839/1	Accident & Safety files, 1963-64
77-68A852/1	Contractor Payrolls, dates not given
77-A1046/33	C/W on-site audits, FY64-65
77-69A205/11	Engineer/scientific data, basic topo mapping files SF Bay Area, 1933-64
77-69A231/31	C/W Const, Maint, Contracts FY63-66
77-69A323/3	Principal Projects Cost Acctg, FY66-67
77-69A345/1	USAF Academy Site Surveys, 1954-55
77-69A654/1	Hydro data, 1940-46
77-69A847/16	Foundations and materials surveys, 1965
77-69A877/1	Mil Const contracts, FY67
77-69A879/2	Mil Const Purchase Orders, FY68
77-69A880/2	Mil Const Contracts, FY67
77-69A881/5	Procurement, FY66-67
77-69A1083/3	Engineer files on California Bridges, 1934-59
77-69A1321/10	Hydro & Reservoir Studies, 1955-59
77-69A1322/1	Rivers/Harbors Project files, 1938-64
77-69A1323/1	Installation Historical files, 1951-65
77-69A1332/1	Rivers and Harbors Studies, 1948-51

77-70A51/12	Climate data, 1953-63
77-70A52/4	C/W Emergency Flood Control, 1968 & prior
77-70A77/2	Climate, Hydro, Hydraulic, Geological & Soil data, 1947-63
77-70A78/1	Contractor Payrolls, FY67
77-70A93/7	Climate, Hydro, Hydrau, Geological, Soil and Economic data, 1941-51, some as early as 1915.
77-70A114/8	Procurement, FT67-68
77-70A115/56	C/W on-site audits, FY47-66
77-70A153/12/	Supply contracts, FY64-67
77-70A283/14	Basic & Intermediate cost data, 1968
77-70A284/2	San Francisco Bay Studies, 1955-58
77-80A330/6	C/W Const. Maint, Contracts, FY66-67
77-70A398/1	Mil Const Ledgers, 1960-68
77-70A447/2	Engineer Projects (Negatives), 1958 & Prior
77-70A540/2	C/W on-site audits, FY65-67
77-70A689/6	Rivers and Harbors Charts and data books, 1948-54
77-70A813/9	Appropriations historical data files, 1946-69
77-70A836/2	Gov't TR files, 1966-68
77-70A870/2	GBL's 1966-68
77-70A871/3	Engineer Fld Survey Books, Bay Area, 1937-68
77-70A1006/7	Aerial Photo negatives, River systems, 1956-62
77-70A1007/3	Hydrology, Bay Area, 1936-65
77-70A1126/9	Engineer Project Files, 1958-66
77-70A1289/2	Gen Admin, 1963-68
77-71A202/29	Financial Transactions, FY69
77-71A292/8	C/W Const, Maint, Contracts FY69

77-71A293/9 Mil Procurement, FY69
 77-71A294/3 C/W Const, Maint, Contracts FY66-67
 77-71A485/11 Engineer Project files, 1949-52
 77-71A560/6 Mil Contracts, FY68-69
 77-71A785/6 Rivers, Harbors, Sedimentation, 1903-66
 77-71A786/1 Fund Ledgers, FY69
 77-71A847/2 Intermediate Cost data, FY69-70
 77-71A1089/2 Basic Engineer Data Field Surveys, 1947-70
 77-71A1274/1 Engineer Project files, 1936-68
 77-71A1406/5 C/W Project files, 1949-65
 77-71A1409/3 San Lorenzo River Project, 1937-65
 77-71A1736/3 Alameda Creek Project, 1964-67
 77-72A185/15 C/W Const, Maint, Contracts, FY67-70
 77-72A188/8 C/W & Mil Procurement, FY70
 77-72A216/9 Population & boat Studies (undated) ADP tapes & punch cards)
 77-72A379/1 Cost Acctg, FY70
 77-72A398/3 Basic & Intermediate costs, FY71
 77-72A448/3 Rivers & Harbors studies & data, 1963-71
 77-72A449/10 Mil contracts, FY70
 77-72A759/9 Fin & Acctg journal vouchers, FY67-70
 77-72A861/9 Buhne Paint Erosion Project, 1946-68
 77-72A1087/1 Gov't TR files, FY69-70
 77-72A1091/11 California coast and rivers, aerial photo negatives, 1962-68
 77-72A1089/2 Program Library, ADP Magnetic tapes, Pers, Acctg, 1971-72
 77-72A1334/5 Rodeo & San Lorenzo Creek Projects, 1937-66
 77-72A1425/7 Various River projects, 1939-69

77-72A1428/2 Joint Army-Navy Board studies on toll crossings, 1948
77-72A1364/2 Fin & Accty, FY71-72 (ADP Tapes)
77-72A1372/1 Sonora Counrt Atomic Power Plant Project (no dates given)
77-72A1374 /1 General irders, 1967-71
77-72A1562/8 Mil Const, FY71
77-72A1563/15 C/W Const, Maint, Contracts, FY71
77-73A70/1 Fin & Acctg, FY72 (ADP Tapes)
77-73A78/5 Fathometer Rolls, Various locations, 1961-71.
77-73A111/2 Fin & Acctg, FY72 (ADP Tapes)
77-73A113/2 Management Improvement Projects, FY54-64
77-73A114/1 Admin Pubs, So's, GO's, etc., 1964-66
77-73A127/5 Mil Construction Projects, 1950-53
77-73A211/1 Population Studies (undated) ADP Tapes)
77-73A245/1 Fin & Acctg (ADP Tapes), FY72
77-73A299/4 Explosive Excavations Research Laboratory Studies and projs, 1964-71
77-73A300/9 Basic & Intermediate cost data, 1971-72
77-73A301/1 Cost vouchers, FY69-70
77-73A303/2 Management Improvement Projects, 1940-64
77-73A304/2 Climate & River data, 1964 Flood
77-73A305/1 C/W Contract estimates, FY70-71
77-73A306/1 Original distance data (ADP Tapes), 1970-72
77-73A307/1 Cost Acctg, FY71
77-73A679/1 Waterways traffic, 1970-71
77-73A680/3 C/W Fin & Acctg, FY70
77-73A681/3 San Francesquito Project, 1956
77-73A694/6 Fin & Acctg (ADP Tapes), FY71-72

77-73A843/1	GBL's, 1971
77-73A844/2	C/W Const, Maint, Contracts, Payrolls, 1970
77-73A845/3	C/W Const Contract Inspections, 1969-71
77-73A846/50	Comp. Fin & Acctg. Audit Trails, 1971-72
77-73A847/9	Fin & Scctg (ADP Tapes) 1972-73
77-73A1144/1	Fin & Acctg (ADP Tapes), 1973
77-73A1145/1	Hydro Surveys, 1950-60
77-73A1269/1	Libraty and Program Data (ADP Tapes), 1973
77-73A1270/1	Engineer Programs, 1960 Census Tapes
77-73A1389/1	Commodities Studies & Tabulations, 1961-62
77-73A1402/3	1960 Census Studies, Population & Housing (ADP TapesP
77-73A1403/1	San Francisco Eng Dist Fin & Acctg ADP Tapes, 1973
77-73A1466/8	Harbors, Bay & Rivers drawings, 1960-63
77-74A73/3	Napa River Project Study, 1971-72
77-73A1482/4	San Francisco Eng District Fin & Acctg ADP Tapes, 1973
77-74A277/1	C/W on-site audits, 1968-69
77-74A379/1	Delivery Orders, FY72
77-74A389/1	LA Eng Dist Fin & Acctg ADP Tapes, 1973
77-74A442/10	C/W Procurement & Requisitions, FY72
77-74A491/2	Fin & Acctg ADP Tapes, 1973
77-74A492/3	Salinas River Project, 1938-53
77-74A543/32	Audit Trails, FY73
77-74A629/1	Mil Cost Ledgers, FY68-72
77-74A630/6	Basic & Intermediate Cost data, FY72-73
77-74A631/6	Cost Acctg Principal Projects, FY72
77-74A641/1	San Francisco Fin & Acctg ADP Tapes, 1973

77-74A643/1	Cost Vouchers, FY72		
77-74A670/9	C/W Const, Maint, Contracts, FY72		
77-74A671/5	Mil Contracts, FY72		
77-74A761/1	San Francisco Eng Dist Fin & Acctg ADP Tapes, 1973		
77-74A865/2	Engineer Field Survey Books, 1937-66		
77-74A970/1	San Francisco Eng Dist Fin & Acctg ADP Tapes, 1973		
77-74A910/1	LA Eng Dist Fin & Acctg ADP Tapes, 1973		
77-74A958/2	Guadelupe River Project, 1939-67		
77-74A959/1	Engineer Field Survey Books, 1963-73		
77-74A1024/2	San Francisco Fin & Acctg ADP Tapes, 1974		
77-74A1044/1	LA Eng Dist Fin & Acctg ADP Tapes, 1974		
77-74A257/3	Sacramento Eng Dist Fin & Acctg ADP Tapes, 1974		
77-74A1193/44	Hydro Survey Data, 1926-59		
77-74A1298/1	Sacramento Eng Dist Fin & Acctg ADP Tapes, 1974		
77-74A1152/2	Pajaro River Project, 1938-63		
77-74A1375/1	Sacramento Eng Dist Fin & Acctg ADP Tapes, 1974		
77-74A1452/1	LA Eng Dist Fin & Acctg ADP Tapes, 1974		
77-74A1474/1	SF " " " "		
77-74A1483/41	FY74 Audit trails & transactions		
77-74A1541/2	Management Improvement Projects, FY69-72		
77-74A1557/1	Sacramento Eng Dist Fin & Acctg ADP Tapes, 1974		
77-74A1605/1	" " "		
77-74A1706/1	Los Angeles " "		
77-75A66/1	Sacramento " "		
77-75A215/1	San Francisco " "		
77-75A220/1	Sacramento " "		

77-75A244/16	Contracts and Purchase Orders, FY73			
77-75A367/7	Strip Charts and Wave data, 1963-68			
77-75A390/1	Los Angeles Engineer District Fin & Acctg ADP Tapes, 1974			
77-75A391/1	Sacramento	"	"	"
77-75A392/1	"	"	"	"
77-75A449/11	C/W on-site audits, Const, Maint, Contracts, FY72-73			
77-75A523/1	San Francisco Engineer District Fin & Acctg ADP Tapes, 1974			
77-75A529/1	Los Angeles	"	"	"
77-75A596/1	Sacramento	"	"	"
77-75A597/4	C/W Requisitions, FY73			
77-75A607/1	Los Angeles Engineer District Fin & Acctg ADP Tapes, 1974			
77-75A691/1	Sacramento	"	"	"
77-75A692/1	"	"	"	"
77-75A906/1	"	"	"	"
77-75A907/1	Los Angeles	"	"	"
77-75A973/2	Program Development Status Reports, 1966-71			
77-75A1017/1	Los Angeles Engineer District Fin & Acctg ADP Tapes, 1975			
77-75A1018/1	"	"	"	"
77-75A1019/2	1960 Census Population and Housing Studies, ADP Tapes			
77-75A1072/17	C/W Payments for 1973			
77-75A1189/1	LA and Sacramento Eng Dist's Fin & Acctg ADP Tapes, 1975			
77-75A1319/1	"	"	"	"
77-75A1396/8	Basic & Intermediate Cost data, FY72-73			
77-75A1397/1	Prin Projects Cost Acctg data, FY73			
77-75A1398/7	Salinas River Project, 1969-70			
77-76A7/55	Comptroller, Contracts, Basic Topo data, 1946-72			

77-76A48/13	C/W Const, Maint, Contracts, FY70-73
77-76A89/17	Contracts and Transactions, FY74
77-76A97/1	Los Angeles Eng Dist Fin & Acctg ADP Tapes, 1975
77-76A98/2	LA & SanF " "
77-76A232/33	C O E M I S (ADP) Update data for 1974
77-76A338/1	Engineer designs, estimates, specifications, FY67-75
77-76A401/9	San Francisco & LA Eng Dist's Fin & Acct ADP Tapes, 1975
77-76A575/32	San F, LA and Sacramento " "
77-76A659/33	C O E M I S, Fin & Acctg update data, 1973-74
77-76A669/1	SF & Sacramento Eng Dist's Fin & Acctg ADP Tapes, 1975
77-76A888/4	SF, LA and Sacra " "
77-76A1040/6	Sectional maps, inland waterways, 1962-69
77-76A1041/39	Engineer drawings, basic topo data, 1958-70
77-76A1121/5	LA, SF & Sacra Eng Dist's Fin & Acctg ADP Tapes, 1975
77-76A1222/4	LA and SF " " "
77-76A1338/17	Mil & C/W Cosntruction Contracts Projects FY68-74
77-76A1480/49	C O E M I S, input, 1975
77-76A1483/374	Exploration, Survey, Materials studies, engineering gen Admin, audit materials, scientific data (NPRC Shipment), 1938-69
77-76A1484/117	Survey Sections, Engineer drawings, basic topo data, aerial film, field surveys, 1941-57
77-76A1504/3	Computer concole typewriter logs, 1975-76
77-76A1505/2	SF, LA, SAC Engineer District Fin & Acctg ADP Tapes, 1976
77-76A1524/2	Project Pajaro, 1971-75
77-76A1527/1	Cost Acctg, FY74
77-76A1528/15	Payments for FY74
77-76A1529/8	Basiv & Intermediate Cost data, FY74-75

77-76A1608/1	SF, LA & SAC Engineer Districts Fin & Acctg ADP Tapes, 1976
77-76A1669/5	C/W On-site audits, FY70-73
77-76A1766/2	SF, LA & SAC Engineer Districts Fin & Acctg ADP Tapes, 1976
77-76A1845/1	" " " "
77-77-0001/1	" " " "
SUB-TOTAL:	2244 linear feet
Total for RG77	2299 linear feet
Total for RG217/77	971 linear feet
Grand total	3290 linear feet

Appendix 2, Annex C
Federal Archives and Records Center (GSA), San Francisco
Inventory of US Army RG338 Assets
23-25 March 1977

Oakland Army Base

<u>Accession/Volume</u>	<u>Description</u>
338-76A1153/1	Installation Historical Files (TAFFS: 228-10)
338-76A739/5	Organizational history files, Admin pubs
338-76A547/2	Public Affairs files, Installation histories
SUB-TOTAL:	8 Linear feet

US Army Procurement Agency, San Francisco

338-73A881/3	Organizational history files
338-73A616/2	Installation historical files, 123-63
338-73A614/2	Comptroller files FY69-71
338-72A1351/1	Internal audits
338-72A1268/23	Civ pers pay files (Held under GAO contingency pending audit and final transfer to NPRC)
338-72A646/8	Comptroller files. FY67-69
338-71A1395/11	Civ pers pay files (same type material as 72A1268)
338-71A554/4	Civ pers general admin
338-70A1053/1	Comptroller files, FY66-68
338-70A372/1	Management Survey, Pers, Procurement, 1962-66
338-70A156/2	Manpower Stat data, FY67-68
338-69A353/1	Budget Programs, FY65
338-67A1091/1	Budget programs, FY64
338-67A709/1	Organizational planning files, 1960
338-67A708/1	Budget programs, FY62-63
SUB-TOTAL:	77 linear feet

US Army Letterman General Hospital

338-68A1206/134 Index file to Patient Register, 1906-55, consisting of
numbered patient register cards in numerical order cross-
referenced by alpha name card. TAFFS: Unscheduled.

SUB-TOTAL: 134 Linear feet

GRAND TOTAL 219 linear feet

Appendix 3, Annex C

Federal Archives and Records Center (GSA), San Francisco

Sample Records: Letterman General Hospital Patient Register *

23-25 March 1977

A. S. NO. 107-10-1-10

(1) Surname		(2) Christian Name	
Lt Col		(Inf) QMC	
(3) Rank	(4) Company	(5) Regiment or Staff Corps	
67	W	Texas 28	
(6) Age, yrs.		(7) Race	(8) Nativity
181210		Nov 10th 1937	SH-pres of S F Calif
(9) Register No.		(10) Date of Admission	
181210		Nov 10th 1937	
(11) Source of Admission		(12) Cause of Admission	
Informal transfer		1. Fracture, simple, complete, transverse distal third, tibia, right, thru medial malleolus.	
(13) Cause of Admission		2. Fracture, simple, complete, oblique, distal third, fibula, right, just above lateral malleolus. (a)	
(14) In Line of Duty?		1-2 Yes	
(15) Complication, Seq., etc.		Nov 22/37. Fracture, simple (1-2) closed treatment of and application of plaster cast from toes to knee, right. (spinal novocaine) 5 days after receipt of injury.	
(16) Disposition		Duty: 1-2 Improved.	
(17) Date of Disposition		April 16th 1938	
(18) Name of Hospital, etc.		LETTERMAN GENERAL HOSP., SAN FRANCISCO, CALIF.	
(19) Sent with Report of S. & W. for Month of		Apr 1938	
(20) From		SAME	
(21)		U. S. Army.	

Form 52
MEDICAL DEPARTMENT, U. S. A.
(Revised Oct. 28, 1926)

(22) Days of Treatment in Current Case		
Year, 19	In quarters	In hospital
33		
January	31	
February	28	
March	31	
April	14	
May		
June		
July		
August		
September		
October		
November	10	13
December	21	
Total	114	34

(a) 1-2 accidentally incurred when patient, stumbled over a cat, twisting right ankle, at another officer's Quarters, Pres of S.F., Calif, Nov 17/37 (Patient's statement). Not in performance of military duty.

SAMPLE PATIENT REGISTER
(Front and Back)

*NOTE: To avoid Privacy Act implications, names have been deleted from these sample reproductions. Patient identify can be re-established by use of the patient name/patient number index retired with this bloc of records.

A. S. No.

(1) Surname (2) Christian name

(3) Rank (4) Company (5) Regiment or Staff Corps

Civ Dtr of 8th Sgt Hq Sq 1st Wing AC

(6) Age, yrs. (7) Race (8) Nativity (9) Service, yrs.

10 W Texas - - -

(10) Register No. **101213**

(11) Date of Admission, **Nov 10th 19 37**

(12) Source of Admission **Disp LOH AR 40-500**

Par 6

(13) Cause of Admission,

Arthritis, chronic, tubercular, non-suppurative, nonvenereal, knee joint, right, moderate. (*)

HOSP.

(14) In Line of Duty? **- - -**

(15) Complication, Seq., etc.,

Form 50
Medical Department, U. S. A.
 (Revised Oct. 22, 1936)

(22) Days of Treatment in Current Case		
Year, 19 38	In quarters	In hospital
January.....		31
February.....		28
March.....		28
April.....		
May.....		
June.....		
July.....		
August.....		
September.....		
October.....		
November 37		15
December.....		31
Total.....		151

(*) Corrected entry.

(16) Disposition **Discharged from hospital.**

(17) Date of Disposition, **March 29th 19 38**

(18) Name of Hospital, etc.,

**LETTERMAN GENERAL HOSP.,
 SAN FRANCISCO, CALIF.**

(19) Sent with Report of S. & W. for Month of **Mar**, 19 **38**

(20) From **SAME**

(21)

W. L. S.
W. L. SOUTWARD U. S. Army.

SAMPLE PATIENT REGISTER

A. S. No. 3-1082773

(1) Surname _____ (2) Christian name _____

(3) Rank Pvt 1st (4) Company (a) (5) Regiment or Staff Corps AC

(6) Age, yrs. 37 (7) Race W (8) Nativity Texas (9) Service, yrs. 10

(10) Register No. 161212

(11) Date of Admission, Nov 18th 1937

(12) Source of Admission, Disp Loh fr furlough Proper Sta Hamilton Field Calif

(13) Cause of Admission:
 1. Conjunctivitis, acute, suppurative right, severe, due to staphylococcus aureus. Vision: OD 20/200.
 2. Dermatitis, acute, both lids, right eye, severe, type and cause undetermined.

HOSP. _____

(14) In Line of Duty? Yes

(15) Complication, Seq., etc., _____

(16) Disposition, Duty

(17) Date of Disposition, December 30th 1937

(18) Name of Hospital, etc.,
LETTERMAN GENERAL HOSP.,
SAN FRANCISCO, CALIF.

(19) Sent with Report of S. & W. for Month of Dec 37

(20) From SAME

(21) _____

Wm. W. S.
U. S. Army.
 Capt. Col. Rever Surgeon 1-222

Form 58
 MEDICAL DEPARTMENT, U. S. A.
 (Revised Oct. 23, 1936)

(22) Days of Treatment in Current Case		
Year, 19 <u>37</u>	In quarters	In hospital
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		13
December		29
Total		42

(a) 80th Reconnaissance Sq

SAMPLE PATIENT REGISTER

A. S. No. 1000250

(1) Surname

(2) Christian name

(3) Rank **Pvt** (4) Company **Not** (5) Regiment or Staff Corps **C.C.**
 (6) Age, yrs. **29** (7) Race **W** (8) Nativity **Canada** (9) Service, yrs. **8**

(10) Register No. **101211**

(11) Date of Admission **Nov 10th 1937**

(12) Source of Admission **St. Hamilton Field Calif**

Orig Adm Nov 17/37 Reg No 1088

(13) Cause of Admission
 1. Duodenal ulcer of chronic, nonobstructive, cause undetermined.
 2. Hemorrhage, acute, intestinal, moderate, secondary to No 1.
 Diagnosis on transfer card not concurred in.

HOSP.

(14) In Line of Duty? **1-2 Yes**

(15) Complication, Seq., etc.

No operation.

(16) Disposition, Duty: **Improved.**

(17) Date of Disposition, **January 7th 1938**

(18) Name of Hospital, etc.,

**LETTERMAN GENERAL HOSP.,
 SAN FRANCISCO, CALIF.**

(19) Sent with Report of S. & W. for Month of **Jan**, 19 **38**

(20) From **SAME**

(21)

WM. W. SOUTHARD

U. S. Army.

Offest. Col. **1000250**

Form 88
 MEDICAL DEPARTMENT, U. S. A.
 (Revised Oct. 25, 1935)

(22) Days of Treatment in Current Case

Year, 19	In quarters	In hospital
37		
January		0
February		
March		
April		
May		
June		
July		
August		
September		
October		
November 37		13
December		31
Total		50

2-5023

SAMPLE PATIENT REGISTER

A. S. No. **8568620**

(1) Surname		(2) Christian name	
(3) Rank	(4) Company	(5) Regiment or Staff Corps	
Pvt	Det	OLF	
(6) Age, yrs.	(7) Race	(8) Nativity	(9) Service, yrs.
21	W	Wash	2
(10) Register No. 170396-101214			
(11) Date of Admission, Nov 18th 1937			
(12) Source of Admission, SB-Ft W Scott Calif			
(13) Cause of Admission, Informal transfer			
(14) Cause of Admission, Nasopharyngitis, acute, catarrhal, mild.			

HOSP.

(14) In Line of Duty?	Yes
(15) Complication, Seq., etc.,	

(16) Disposition, **Duty**

(17) Date of Disposition, **November 22nd 1937**

(18) Name of Hospital, etc.,

**LETTERMAN GENERAL HOSP.,
SAN FRANCISCO, CALIF.**

(19) Sent with Report of S. & W. for Month of **Nov 1937**

(20) From **SAME**

(21)

BROWN *Brown* **U. S. Army.**

Form 89
MEDICAL DEPARTMENT, U. S. A.
(Revised Oct. 26, 1926)

(22) Days of Treatment in Current Case		
Year, 19	In quarters	In hospital
37		
January.....		
February.....		
March.....		
April.....		
May.....		
June.....		
July.....		
August.....		
September.....		
October.....		
November.....		4
December.....		
Total.....		4

8-5633

SAMPLE PATIENT REGISTER

A. S. No. **604732.7**

(1) Surname (2) Christian name

(3) Rank (4) Company (5) Regiment or Staff Corps
Pvt 1st E 6th CA
 (6) Age, yrs. (7) Race (8) Nativity (9) Service, yrs.
23 W Pa 3-0-12

(10) Register No. **100880-101215**

(11) Date of Admission, **Nov 10th 19 37**

(12) Source of Admission, **SHurt W Scott Calif**

Informal transfer

(13) Cause of Admission,
**Tonsillitis, chronic, follicular,
 bilateral.**

HOSP.

(14) In Line of Duty? **Yes**

(15) Complication, Seq., etc.,

**Nov 19/37, Tonsillectomy, bilateral.
 (Procaine). Time between onset and
 operation: Unknown.**

(16) Disposition, **Duty**

(17) Date of Disposition, **November 27th, 19 37**

(18) Name of Hospital, etc.,

**LETTERMAN GENERAL HOSP.,
 SAN FRANCISCO, CALIF.**

(19) Sent with Report of S. & W. for Month of **Nov**, 19 **37**

(20) From **SAME**

(21)

Lieut. Colonel, A. S. Army.

Form 872
 MEDICAL DEPARTMENT, U. S. A.
 (Revised Oct. 26, 1926)

(22) Days of Treatment in Current Case

Year, 19 37	In quarters	In hospital
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		9
December		
Total		9

3-3023

SAMPLE PATIENT REGISTER

A. S. No. 6558371

(1) Surname _____ (2) Christian name _____

(3) Rank Pvt 1st (4) Company H (5) Regiment or Staff Corps 30th Inf

(6) Age, yrs. 21 (7) Race W (8) Nativity Kans (9) Service, yrs. 2-2/12

(10) Register No. 177608-161216

(11) Date of Admission, Nov 16th 1937

(12) Source of Admission, SH Pros of S F Calif

(13) Cause of Admission, Informal transfer

Tonsillitis, chronic, follicular, bilateral.
Existed prior to enlistment.

HOSP.

(14) In Line of Duty? No

(15) Complication, Seq., etc., Nov 19/37. Tonsilleotomy, bilateral. (Procaïne). Time between onset and operation: Unknown.

(16) Disposition, Duty

(17) Date of Disposition, November 27th, 19 37

(18) Name of Hospital, etc., LETTERMAN GENERAL HOSP., SAN FRANCISCO, CALIF.

(19) Sent with Report of S. & W. for Month of Nov, 19 37

(20) From SAME

(21) WM. W. SOUTHARD, Jr. U. S. Army.

Form 58
 MEDICAL DEPARTMENT, U. S. A.
 (Revised Oct. 28, 1926)

(22) Days of Treatment in Current Case		
Year, 19 <u>37</u>	In quarters	In hospital
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		<u>2</u>
December		
Total		<u>2</u>

1-3623

SAMPLE PATIENT REGISTER

A. S. No.

(1) Surname		(2) Christian name	
(3) Rank	(4) Company	(5) Regiment or Staff Corps	
Civ wife of Pvt 1st Base Hq 8th (a)			
(6) Age, yrs.	(7) Race	(8) Nativity	(9) Service, yrs.
30	W	W	
(10) Register No. 181217			
(11) Date of Admission, Nov 18th 1937			
(12) Source of Admission Disp LGH AR 40-590			

Par 6

(13) Cause of Admission,

1. Dental caries, extensive, L-3-6-12-16, R-5-7-16.
2. Periodontoclasia, R-15.
3. Abscess, periapical, L-10-11.

HOSP.

(14) In Line of Duty?

(15) Complication, Seq., etc.,

Nov 27/37. Extraction, L-10-11-12-16-
R-13-16. (Procaine). Time between onset
and operation: Unknown.

Nov 30/37. Extraction, L-3-6-7, R-5-7.
(Procaine). Time between onset and
operation: Unknown.

(16) Disposition, Discharged from hospital.

(17) Date of Disposition, December 3rd 1937

(18) Name of Hospital, etc.,

LETTERMAN GENERAL HOSP.,
SAN FRANCISCO, CALIF.

(19) Sent with Report of S. & W. for Month of Dec 1937

(20) From SAME

(21)

11205

W. W. SOUTHERN U. S. Army.
Lieut. Col. Medical Corps

Form 53 MEDICAL DEPARTMENT, U. S. A. (Revised Oct. 26, 1936)

(22) Days of Treatment in Current Case		
Year, 1937	In quarters	In hospital
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		13
December		2
Total		15

(a) Air Base Sq AC

SAMPLE PATIENT REGISTER

A. S. No. 6123094

(1) Surname _____ (2) Christian name _____

(3) Rank (4) Company (5) Regiment or Staff Corps

Pvt 1st I 30th Inf

(6) Age, yrs. (7) Race (8) Nativity (9) Service, yrs.

28 W W 10-9/12

(10) Register No. 163261-191218

(11) Date of Admission, Nov 18th, 19 37

(12) Source of Admission, SH-Pros of S F Calif

Informal transfer

(13) Cause of Admission,

Tonsillitis, acute, follicular,
bilateral, moderate, cause undetermined.

HOSP.

(14) In Line of Duty? Yes

(15) Complication, Seq., etc.,

(16) Disposition, Duty: Improved.

(17) Date of Disposition, November 23rd, 19 37

(18) Name of Hospital, etc.,

LETTERMAN GENERAL HOSP.,
SAN FRANCISCO, CALIF.

(19) Sent with Report of S. & W. for Month of Nov, 19 37

(20) From SAME

(21)

W. S.

U. S. Army.

Form 59
MEDICAL DEPARTMENT, U. S. A.
(Revised Oct. 26, 1926)

(22) Days of Treatment in Current Case		
Year, 19	In quarters	In hospital
<u>37</u>		
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		<u>5</u>
December		
Total		<u>5</u>

A. S. No. _____

(1) Surname _____ (2) Christian name _____

(3) Rank _____ (4) Company _____ (5) Regiment or Staff Corps _____

1st Sgt _____ USA Det _____

(6) Age, yrs. _____ (7) Race _____ (8) Nativity _____ (9) Service, yrs. _____

63 17 India _____

(10) Register No. 170000-101210

(11) Date of Admission, Nov 18th 1937

(12) Source of Admission, Disp LGH AR 40-090

Par C

(13) Cause of Admission,

1. Arteriosclerosis, general, and cerebral, moderate.

2. Diabetes mellitus, moderate, cause undetermined.

HOSP.

(14) In Line of Duty? _____

(15) Complication, Seq., etc., _____

(16) Disposition, Discharged from hospital.

(17) Date of Disposition, December 8th 1937

(18) Name of Hospital, etc.,

LETTERMAN GENERAL HOSP.,
SAN FRANCISCO, CALIF.

(19) Sent with Report of S. & W. for Month of Dec 1937

(20) From SAME

(21)

U. S. Army.

U. S. ARMY MEDICAL DEPARTMENT OFFICE 5-3623

FORM 59
MEDICAL DEPARTMENT, U. S. A.
(Revised Oct. 26, 1926)

(22) Days of Treatment in Current Case

Year, 1937	In quarters	In hospital
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		13
December		7
Total		20

5-3623

SAMPLE PATIENT REGISTER

A. S. No. **6570817**

(1) Surname _____ (2) Christian name _____

(3) Rank **Pvt** (4) Company **I** (5) Regiment or Staff Corps **30th Inf**

(6) Age, yrs. **21** (7) Race **W** (8) Nativity **Iowa** (9) Service, yrs. **4/12**

(10) Register No. **161220**

(11) Date of Admission, **Nov 18th 19 37**

(12) Source of Admission, **SI-Ft Baker Calif In-**
formal transfer

(13) Cause of Admission,
Synovitis, acute, nonsuppurative,
elbow joint, left, moderate, accident-
ally incurred when patient, while on
duty slipped and fell landing on
left elbow, while descending stairs
into target pit, at Ft Barry, Calif,
Nov 18/37. (Patient's statement).

(14) In Line of Duty? **Yes**

(15) Complication, Seq., etc.,
No operation.

(16) Disposition, **Duty**

(17) Date of Disposition, **December 17th 19 37**

(18) Name of Hospital, etc.,
LETTERMAN GENERAL HOSP.,
SAN FRANCISCO, CALIF.

(19) Sent with Report of S. & W. for Month of **Dec**, 19 **37**

(20) From **SAME**

(21) *hms*
U. S. Army.

Form 52
 MEDICAL DEPARTMENT, U. S. A.
 (Revised Oct. 28, 1926)

(22) Days of Treatment in Current Case		
Year, 18 37	In quarters	In hospital
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		13
December		16
Total		29

8-9422

SAMPLE PATIENT REGISTER

A. S. No. W-000032

(1) Surname		(2) Christian name	
(3) Rank	(4) Company	(5) Regiment or Staff Corps	
<u>JO</u>		<u>US Army (a)</u>	
(6) Age, yrs.	(7) Race	(8) Nativity	(9) Service, yrs.
<u>48</u>	<u>W</u>	<u>Iowa</u>	<u>20</u>
(10) Register No. <u>180322-181221</u>			
(11) Date of Admission, <u>Nov 19th</u> , 19 <u>37</u>			
(12) Source of Admission <u>SH-Procs of S F Calif</u>			
<u>Informal transfer</u>			
(13) Cause of Admission,			
<u>Dementia praecox, type undifferentiated.</u>			
 <u>HOSP. Sk lv (1 mo) Mar 29/38 (b)</u>			
(14) In Line of Duty?			
(15) Complication, Seq., etc.,			
<u>Nov 22/37. Spinal puncture (Procaine)</u>			
<u>for diagnostic purposes only.</u>			
<u>Result of spinal fluid examination:</u>			
<u>Negative.</u>			
<u>Jan. 7/38. Change of diagnosis space</u>			
<u>13.</u>			
<u>Psychosis, manic depres. iv., manic</u>			
<u>phase. Y.S.</u>			
(16) Disposition, <u>From Sk lv to final leave</u>			
<u>of absence awaiting WD orders for re-</u>			
<u>tirement.</u>			
(17) Date of Disposition, <u>May 6th</u> , 19 <u>38</u>			
(18) Name of Hospital, etc.,			
<u>LETTERMAN GENERAL HOSP.,</u>			
<u>SAN FRANCISCO, CALIF.</u>			
(19) Sent with Report of S. & W. for Month of <u>May</u> , 19 <u>38</u>			
(20) From <u>SAME</u>			
(21)			
<u>W. W. S.</u>			
<u>U. S. Army.</u>			

Form 88
MEDICAL DEPARTMENT, U. S. A.
(Revised Oct. 28, 1928)

(22) Days of Treatment in Current Case		
Year, 19 <u>38</u>	In quarters	In hospital
January.....		<u>31</u>
February.....		<u>28</u>
March.....		<u>28</u>
April.....		<u>1</u>
May.....		<u>—</u>
June.....		
July.....		
August.....		
September.....		
October.....		
November <u>27</u>		<u>12</u>
December.....		<u>21</u>
Total.....		<u>151</u>

(a) On duty at Dg 9th CA.
(b) Sk lv to Hosp Mar 29/38.
Hosp to Sk lv (1 mo) Apr 30/38.

SAMPLE PATIENT REGISTER

(39.735.074) Tec 4 Unasgd QMC

265478.1- - - - -301

(39 735 074) Tec 4 QMC AU

265478.1

301

No Record, 1 Oct 46 - Death

C-2	D		FLEMING	John M.	(1000)
M	C	No	3915-018	-	Civ
-	-	-	D/S/11/Sgt		
			6513 SU, PSFC		
	(F)	5	W	MA	20 Sept 55

1700 Menlock
San Mateo, Calif
Tel: DI 21310

AR 40-108

Lt Col Hollifield/jf

22 SEP 1955

5393 Stricture, esophagus (EIT)

C-2

SAMPLE INDEX CARDS

Civ *A*

D-1 Inj (0530)

M P No 3940-008 RA24532409 Pvt-2

US ARMY ASA 8602 DU Two Rock Ranch (a)

Mrs 25 Cau 10/12 15 Oct 55
(M) 201 Underwood St Dir Gas Fr Pass, Pro Sta
Brewton, Ala. Two Rock Ranch Petaluma, Calif (b)
(b) Not verified 25 OCT 1955

Lt Gordon/bu

(d) Potaluma, California

8160-Fracture, simple, left clavicle, no nerve or artery involvement (ORTHO)

D-1

Pvt-2

PVT. L 25 INF.

6269

Ex Sgt. Infantry, 72nd Division
100410-----19

SAMPLE INDEX CARDS

LETTERMAN GH

(1310)

29 P NO 291 722 RA-19 326 169 Act
 (Inf)
 (1) Co C 8th Inf Regt Ft Ord Calif.
 Mountains Air W. Mex. 32 W 3/365 14 Dec 48
 Lt Capt EDG/osp Trfd fr Sta Hosp Ft Ord Calif.
 ID 14360
 # 29

Fractur simple Complete Int Hosp 12 Dec 48

Line 1 deleted *Duty 1 May 48*
 Act

LETTERMAN GH

(1030)

43 P NO 276 260 RA 19 214 116 Pvt
 (M)
 1640 Everotto St Sig C 9225 TSU TC
 Alameda Calif 19 W 1 6/12 13 June 47
 D MAC/dhg Trf fr Sta Hosp Cp Stoneman Calif

MOS 166
 Epidermophytosis rt foot
 severe

JUN 21 1947

LETTERMAN GH

(1030)

43 P NO 275 549 RA 19 214 116 Pvt
 Mrs (M)
 1340 Everett St Sig C 9225 TSU TC
 Alameda Calif 19 W 1 6/12 16 May 47
 D DC/dhg Trf fr Sta Hosp Cp Stoneman Calif

MOS 169
 Epidermophytosis rt
 foot sev

MAY 26 1947

SAMPLE INDEX CARDS

PVT. A 1 INF.

6663

LETTERMAN ARMY HOSP

M

(1600)

43 2 No

2988-023 RL 62260825 Cpl

(OS JAPAN)

(M)
325 Custer St
Detroit Mich

(Inf) 6212 ASU Reagen Ctr, Ctr
St Herman, Calif

22 N 53/12 7 Mar 53

(SIL-SIDE)

D Lt E NER/Ark

Trf Fr USNS SERPENT

3-5-53 Syphills Primary
serology unknown
(HEB SV) ~~1~~ IN

dy 5. dy MAR 16 1953

Wd 10

0210

Cpl

PVT. T 48 Vol Inf

4388

SAMPLE INDEX CARDS

Appendix 4, Annex C
Federal Archives and Records Center (GSA), San Francisco
Sample Preliminary Description of USA Records in Regional Center
23-25 March 1977

NATIONAL ARCHIVES AND RECORDS SERVICE
FEDERAL ARCHIVES AND RECORDS CENTER
SAN BRUNO, CALIFORNIA

PRELIMINARY INVENTORY OF THE RECORDS
OF THE
ARMY CORPS OF ENGINEERS (SOUTH PACIFIC DIVISION)
(RECORD GROUP 77)

Compiled by
Jo Ann Williamson
1975

This inventory has been reproduced in this form by the Archives Branch of the Federal Archives and Records Center, San Bruno, California, primarily for internal use. We believe it will be useful to researchers as well. It has not been distributed as a National Archives Publication.

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San Francisco District	7
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Fort Winfield Scott, CA	10
Sacramento District and California Debris Commission	11
Honolulu District	15

INTRODUCTION

The expansion of river and harbor improvement work undertaken by the Corps of Engineers after the Civil War necessitated the establishment of an increasing number of Engineer offices throughout the United States. The Engineer officer in charge of these districts was responsible for Corps of Engineer functions within a specific geographical area and reported for a time directly to the Chief of Engineers in Washington.

As the number of districts increased, certain officers, in 1884, were given supervisory responsibilities over engineers in adjacent districts. Four years later this practice culminated in the creation of Engineer divisions. General Order No. 12, dated December 3, 1888, established five such division offices. The divisions were essentially administrative units, while the Engineer districts were the operational elements; thus the district created the bulk of the records.

Periodically since 1888, divisions and districts have been created and abolished, have had their headquarters transferred and re-established, and have had their jurisdictions over subordinate Engineer offices withdrawn and returned. Nevertheless, the geographical boundaries of divisions normally have been drawn to include a great drainage system. In 1960 there were 11 divisions under which were grouped 38 districts.

The military duties of the Engineer districts have included supervision of reconnoitering, surveying, map making, road building, the laying out of camps, the construction and repair of forts, and the like.

Most of the records described arose out of the civil duties of the districts, which have included the maintenance and improvement of inland waterways and harbors; the formulation and execution of plans for flood control; the operation of dams and locks; the approval of plans for the construction of bridges, wharves, piers, and other works over navigable waters. During World War II, the construction duties of the Quartermaster Corps were transferred to the Corps of Engineers.

The records described here are arranged first by division office, and then district office proper, with subordinate offices following the appropriate district.

The records in this inventory were originally in the National Archives and described in Preliminary Inventory of the Textual Records of the Office of Chief of Engineers (Washington, 1965, NM-45, Part II); and the Federal Archives and Records Center at Kansas City. The records from Kansas City were transferred to San Francisco in 1975.

Other information about the records in Record Group 77, Records of the Office of the Chief of Engineers, is in Part I (NM-19) of Preliminary Inventory of the Textual Records of the Office of the Chief of Engineers.

SOUTH PACIFIC DIVISION

The South Pacific Division was established in San Francisco at an undetermined date, and included the San Francisco, Los Angeles, Sacramento, and Honolulu Districts. In 1942, the South Pacific and North Pacific Divisions were combined with the Salt Lake City District from the defunct Mountain Division to form the Pacific Division, headquartered at Salt Lake City. In 1944, the Pacific Division moved its headquarters to San Francisco. In 1946, the Pacific Division was broken up, and the South and North Pacific Divisions were reactivated. The new South Pacific Division had district offices at San Francisco, Los Angeles, and Sacramento.

In 1950, the Western Ocean Division was abolished, and its duties and functions were reassigned to the South Pacific Division, which then expanded its boundaries to include the Manila, Honolulu, Okinawa, and Guam Districts.

The South Pacific Division headquarters was located first at San Francisco, moved to Oakland in 1947, and finally returned to San Francisco around 1952.

Records

1. GENERAL ADMINISTRATIVE FILES, 1913-1942.

The Corps of Engineers units consolidated letters, memoranda, reports, a variety of forms, circular letters, orders, regulations, and various plans into a general file of administrative correspondence. These and subsequent administrative files in this inventory were arranged by a serial or file number.

BALLONA CREEK EXPERIMENTS. 1935-1941. 3 linear inches. 1

Correspondence, reports, blueprints, and photographs of the model built at Ballona Creek Outlet, Venice, California to study the effect of tides, floods, hurricanes, etc. on the channel, jetties, and groins at Ballona Creek.

INSPECTIONS. 1920-1928;1931;1941. 2 linear inches. 2

Inspection reports and correspondence concerning visits by the Division Engineer and other officials to the Division, and reports by the Division Engineer concerning tugs for the Panama Canal.

SPECIFICATIONS. 1914-1917;1931-1942. 2 linear inches. 3

Correspondence and memoranda re specifications for projects in Los Angeles and Sacramento and in general.

FISCAL. 1918-1940. 3 linear inches. 4

Authorities to employ, payroll rates, and allotments for the Division and allotments for the Los Angeles District.

FLOATING PLANT. 1937; 1940-1941. 1 linear inch. 5

Ferry boats for the Panama Canal and repairs in the Sacramento District.

BENCH MARKS. 1931-1942. 3 linear inches. 6

Reports by the U.S. Coast and Geodetic Survey of the descriptions and elevations of bench marks established in various parts of California.

EXAMINATIONS AND SURVEYS. 1913-1942. 13 linear feet. 7

General information arranged first, followed by an alphabetical listing of rivers and harbors. Included are reports and surveys, correspondence, and maps of each area. Some files on subprojects for southern California are filed at the end of the series.

MISCELLANEOUS PROPOSED SCHEMES OR SUGGESTIONS FOR WATERWAY 8

IMPROVEMENTS. 1913-1941. 29 linear feet.

Correspondence, reports, surveys, and the like for

AD-A070 155

ADJUTANT GENERAL CENTER WASHINGTON D C

F/6 5/2

MASTER SURVEY OF UNITED STATES ARMY RECORDS IN FEDERAL RECORDS --ETC(U)

JUN 77 J H HATCHER

UNCLASSIFIED

NL

2 OF 5

AD
A070155



waterway improvement. Arranged alphabetically by name of river and harbor.

FLOODS. 1930-1938. 5 linear inches.

9

Special flood control report with emphasis on the Los Angeles, San Gabriel, and Santa Ana Rivers.

WPA PROJECTS REVIEWED BY THE ENGINEERS AND WPA PROJECTS SUPERVISED BY THE ENGINEERS. 1930-1940. 3 linear inches.

10

Projects, primarily those concerned with dams, supervised or reviewed by the Engineers in California and some in Nevada. Includes reports, correspondence, and memoranda. Arranged by name of the project.

FEDERAL POWER COMMISSION. 1934-1941. 3 linear inches.

11

Correspondence and monthly reports to the FPC. Arranged chronologically.

PROJECTS ESSENTIAL TO WAR PROGRAM. 1919-1923. 2 linear inches.

12

Reports re harbor defenses and a general review of essential programs.

CLIMATIC DATA. 1938-1942. 1 linear inch.

13

Fog and rainfall data and correspondence with the Weather Bureau concerning reports and maps of weather conditions.

CHANNEL CONDITIONS AND DREDGING. 1918-1942. 8 linear inches.

14

General information concerning various surveys and dredging operations and instructions for gathering additional data. Arranged chronologically.

OBSTRUCTIONS AND MENANCES TO NAVIGATION. 1921-1942.

15

7 linear inches.

Correspondence, official and public, regarding wrecks and other obstructions in various rivers and harbors. Arranged chronologically.

BRIDGES. 1930-1942. 4 linear inches.

16

Permits and correspondence regarding height and span of various bridges. Also includes some reports, correspondence, and drawings for the move of the Engineers into the sub-Treasury building at San Francisco.

WATER POLLUTION. 1936-1942. 6 linear inches.

17

Some general correspondence on oil and garbage pollution, but the major portion is copies of cases and reports filed by the Los Angeles District concerning oil and garbage pollution.

TERMINAL FACILITIES. 1935-1941. 4 linear inches.	<u>18</u>
Copies of "Port and Terminal Charges" series which contained information regarding port dues and charges at the principal U.S. ports.	
PERMITS FOR BRIDGES, TRESTLES, AND WATERWAYS. 1928-1942. 2 linear feet.	<u>19</u>
Includes public notices of hearings, the permit to build a bridge, trestle, etc., and sometimes a report on completion. Arranged alphabetically by name of river and harbor.	
PERMITS FOR PILING, DOLPHINS, BOOMS, LOG DUMPS, FENDERS, CONCRETE POSTS, AND COFFERDAMS. 1931-1942. 6 linear inches.	<u>20</u>
The permit to build, a report on completion, and sometimes a map or drawing of the work to be done. Arranged alphabetically by name of the river and harbor.	
Entries 21-29 contain the same type of information and are arranged similarly.	
PERMITS FOR CABLES, PIPELINES, TUNNELS, SEWER OUTLETS, TRANSMISSION LINES, AND FLUMES. 1931-1942. 3 linear feet.	<u>21</u>
PERMITS FOR BULKHEADS, FILLS, SHORE PROTECTION, DUMPING, SEAWALLS, AND RIPRAP. 1931-1942. 1 linear foot.	<u>22</u>
PERMITS FOR WHARVES, DOCKS, PIERS, LANDINGS, FLOATS, FERRY SLIPS AND PLATFORMS. 1931-1942. 2 linear feet.	<u>23</u>
PERMITS FOR DREDGING. 1931-1942. 1 linear foot.	<u>24</u>
PERMITS FOR JETTIES, BREAKWATERS, GROINS, AND LEVEES. 1931-1942. 4 linear inches.	<u>25</u>
PERMITS FOR DAMS AND DIKES. 1931-1942. 2 linear inches.	<u>26</u>
PERMITS FOR PUMPING PLANTS, BOMBING TARGETS, ETC. 1931-1942. 2 linear inches.	<u>27</u>
PERMITS FOR BUOYS, MOORINGS, AND ANCHORS. 1931-1942. 2 linear inches.	<u>28</u>
PERMITS FOR DERRICKS. 1931-1942. 1 linear inch.	<u>29</u>
REPORTS ON PERMITS. 1932-1942. 6 linear inches.	<u>30</u>
Correspondence and reports on the status of permits. Arranged chronologically.	
HARBOR AND PIERHEAD LINES. 1931-1942. 7 linear inches.	<u>31</u>
Transcripts and notices of public hearings, correspondence, and reports, arranged alphabetically by name of the harbor.	

BRIDGE REGULATIONS. 1931-1942. 4 linear inches.	<u>32</u>
Circular letters from the War Department regarding bridge regulations, and requests from various areas to regulate bridge use and conditions. Arranged chronologically.	
RULES AND REGULATIONS FOR WATERWAYS. 1932-1941. 4 linear inches.	<u>33</u>
Transcripts of public hearings on the creation of an artillery firing range in the Pacific, a seaplane base at San Diego; and rules and regulations in the harbors pertaining to vessels. Arranged chronologically.	
ANCHORAGES. 1932-1942. 3 linear inches.	<u>34</u>
Correspondence and reports on various harbor anchorages and their uses. Arranged chronologically.	
CALIFORNIA WATER CONSERVATION PROBLEM 1930-1938. 3 linear inches.	<u>35</u>
Minutes of the Hoover-Young Commission on California Water Resources held at Oakland, January 13, 1930; and subsequent correspondence regarding the Commission and work on the Sacramento River.	
REPORTS AND STATISTICS. 1919-1942. 2 linear feet.	<u>36</u>
Annual, special, general, and monthly reports of operations, and statistics.	

2. OFFICE OF THE DIVISION ENGINEER

LETTERS SENT BY COL. G.H. MENDELL, SUPERVISING ENGINEER OVER ENGINEER DISTRICTS IN CALIFORNIA, OREGON, AND THE WASHINGTON TERRITORY AND DIVISION ENGINEER, PACIFIC DIVISION. Apr. 1884-Dec. 1889. 1 linear inch.	<u>37</u>
Arranged chronologically. Not indexed.	
DECIMAL FILES OF THE OFFICE OF THE DIVISION ENGINEER. 1913-1919 $\frac{1}{2}$ linear inch.	<u>38</u>
Arranged according to the War Department decimal classification scheme.	
CORRESPONDENCE RELATING TO THE YOSEMITE NATIONAL PARK COMMISSION, 1899-1900. 1 vol. 2 linear inches.	<u>39</u>
Arranged chronologically and indexed. Colonel S.M. Mansfield, Pacific Division, was president of this Commission.	

SAN FRANCISCO DISTRICT

In 1853 Captain Joseph Mansfield was stationed at San Francisco in charge of erecting fortifications at certain points in the area, including San Francisco, Fort Point, and Alcatraz Island. In the 1850's San Francisco was also the headquarters for the Board of Engineers for the Pacific Coast, whose members had charge of specific defense construction or fortification surveys. Established in 1866, the San Francisco District was charged with responsibility for fortifications and river and harbor improvements for the entire Pacific Coast, as well as Idaho, Nevada and Arizona. Bvt. Brig. General B.S. Alexander was made the first Supervising Engineer. In the 1890's, Engineer offices were opened at Portland and Seattle with responsibility for fortifications and river and harbor works in the Pacific Northwest, thus decreasing the jurisdiction of the San Francisco office. In 1941, all military construction, real estate, and repair and utilities activities in the San Francisco area were transferred from the Quartermaster Corps to the San Francisco District Corps of Engineers. Prior to 1942, the San Francisco District was under the jurisdiction of the South Pacific Division, San Francisco. From 1942 to 1946, it was under the Pacific Division, Salt Lake City and San Francisco (1944); and since 1946, the District has operated under the South Pacific Division, San Francisco, Oakland (1947), and San Francisco (1952).

Records

1. MAIN OFFICE - SAN FRANCISCO, 1853-1946

GENERAL CORRESPONDENCE. 1927-1939. 3 linear feet.

40

Arranged according to War Department decimal classification scheme. Includes, appropriations and allotments; inspections; work on the Presidio of San Francisco; construction at McChord Field, Washington; construction on Fort Clayton, Canal Zone; and monthly operations reports, 1936-1938. Contains correspondence of the South Pacific Division.

GENERAL ADMINISTRATIVE FILES, 1907-1937. 7 linear feet.

41

Coded files pertaining to wrecks, examinations and surveys, and dredging operations in northern California. Includes work on the San Francisco airport in 1936 and work on Yerba Buena Shoals in preparation for the San Francisco Exposition.

a. Fortifications Files, 1884-1944

PRESS COPIES OF LETTERS SENT RELATING TO FORTIFICATIONS. March-June 1898; Oct. 24, 1907-Aug. 1908; Dec. 1909-June 1911; Feb.-Sept. 1913. 22 vols. 2 linear feet.

42

Arranged chronologically. Not indexed.

CORRESPONDENCE RELATING TO FORTIFICATIONS. 1935-1939. 6 linear feet. 43
scheme. Record cards in early correspondence folders. Includes some papers dated as early as 1913 and as late as 1944. Also includes some photographs and drawings. Most of the material pertains to fortifications around San Francisco Bay.

CORRESPONDENCE RELATING TO THE STEAMER GENERAL ALEXANDER. 1906-1915. 44
 $\frac{1}{2}$ linear inch.

Arranged chronologically.

REPORTS RECEIVED AND SENT RELATING TO COASTAL DEFENSES IN THE
SAN FRANCISCO AREA. 1907-1919. 4 linear inches.

45

b. Project Construction Files, 1913-1938.

PHOTOGRAPHS AND NEGATIVES RELATING TO HARBOR PROJECTS. 1913-1938.

46

Arranged by harbor and date.

c. Operation and Maintenance Files, 1853-1941.

PRESS COPIES OF REPORTS OF OPERATION RECEIVED FROM SUBORDINATE
ENGINEERS RELATING TO FORTIFICATIONS. Sept. 1896-Feb. 1902.
2 vols. 2 linear inches.

47

Arranged chronologically. Not indexed.

JOURNAL OF OPERATIONS PERTAINING TO THE FORTIFICATIONS ON ALCATRAZ ISLAND, SAN FRANCISCO BAY, CALIFORNIA. Aug 1853-Feb. 1877. 2 vols. 6 linear inches. Arranged chronologically.	<u>48</u>
JOURNAL OF OPERATIONS PERTAINING TO THE FORT AT LIME POINT, CALIFORNIA. Oct. 1867-June 1876. 1 vol. 2 linear inches. Arranged chronologically.	<u>49</u>
ANNUAL POWER SURVEY REPORT FOR POWER DISTRICT NO. 12. 1941. 4 linear inches. Arranged in four parts.	<u>50</u>
<u>d. Fiscal Records, 1906-1928.</u>	
LEDGER OF DISBURSEMENTS ("CASH BOOK") UNDER VARIOUS APPROPRIATIONS. 1906-1920. 3 vols. 5 linear inches. Arranged chronologically by date of disbursement.	<u>51</u>
LEDGER OF DISBURSEMENTS ("CASH BOOK") UNDER VARIOUS APPROPRIATIONS IN THE RIVER AND HARBOR OFFICE. 1911-1928. 7 vols. 2 linear feet. Arranged chronologically by date of disbursement.	<u>52</u>
<u>e. Personnel Records, 1906-1928.</u>	
RETURNS OF OFFICERS AND HIRED MEN AT FORT ON ALCATRAZ ISLAND, CALIFORNIA. 1862-1886. 1 vol. 1 linear inch. Arranged chronologically.	<u>53</u>
<u>f. Property Records, 1854-1861.</u>	
REGISTER OF MATERIALS AND SERVICES RECEIVED AND THEIR COST FOR FORTIFICATIONS AT ALCATRAZ ISLAND, SAN FRANCISCO BAY. 1854-1861. 1 vol. 1 linear inch. Arranged by type of material or service, and thereunder chronologically. Not indexed.	<u>54</u>
<u>g. Engineering Studies, 1897-1946.</u>	
STORM STUDIES. 1904-1945. 1 linear foot. Unarranged.	<u>55</u>
SPECIAL PRECIPITATION REPORTS. 1897-1946. 4 linear feet. Unarranged. Not indexed.	<u>56</u>
<u>h. Historic Photograph File, 1930-1938;1946.</u>	
MISCELLANEOUS PHOTOGRAPHS AND ARTICLES RE CIVIL WORKS IN SAN FRANCISCO BAY. 1930-1938;1946. 4 linear inches. Unarranged. Not indexed.	<u>57</u>

2. SUBORDINATE OFFICE: FORT POINT, CALIFORNIA.
1853-1864; 1896-1902

LETTERS SENT. July 1858-Feb. 1861. 1 vol. 1 linear inch. Arranged chronologically.	<u>58</u>
LETTERS SENT BY ENGINEER OFFICERS GILMER AND DE RUSSY RELATING TO FORTIFICATIONS. Jan. 1861-Dec. 1864. 1 vol. 3 linear inches. Arranged chronologically.	<u>59</u>
LETTERS RECEIVED BY THE SUPERVISING ENGINEER. 1896-1902. 1 vol. 2 linear inches. Arranged chronologically.	<u>60</u>
DAILY REPORT OF OPERATIONS. April 1854-Aug. 1864. 4 vols. 7 linear inches. Arranged chronologically.	<u>61</u>
TIME TOLLS OF EMPLOYEES July 1853-Dec. 1864. 3 vols. 5 linear inches. Arranged chronologically. Not indexed.	<u>62</u>
VOUCHERS PAID, QUARTERLY RETURNS, AND ACCOUNTS CURRENT OF LT. COL. R.E. DE RUSSY. 1855 4 linear inches. Arranged by type of record.	<u>63</u>
REGISTER OF MATERIALS RECEIVED. 1858-1863. 1 vol. $\frac{1}{2}$ linear inch. Arranged chronologically. Not indexed.	<u>64</u>

3. SUBORDINATE OFFICE: FORT WINFIELD SCOTT, CALIFORNIA.
1902-1907.

LETTERS AND OTHER PAPERS RECEIVED AT FORT WINFIELD SCOTT, CALIF., BY SUPERVISING ENGINEER F. C. DEACON. 1902-1906. 1 vol. 2 linear inches. Arranged chronologically. Index.	<u>65</u>
PRESS COPIES OF LETTERS AND REPORTS OF OPERATIONS SENT BY ENGINEER OFFICE, FORT WINFIELD SCOTT, CALIF. Oct. 1904-May 1907. 1 vol. 1 linear inch. Arranged chronologically.	<u>66</u>

SACRAMENTO DISTRICT AND THE CALIFORNIA DEBRIS COMMISSION

The first exploration of the Sacramento River area by U.S. government officials was performed in 1841 by members of Charles Wilke's exploring expedition. Parties led by Lieutenant Commander Caldwell Ringgold and Lieutenant Robert Emmons charted the river. In 1846 and 1847 the U.S. Army occupied Fort Sutter and from 1849-1853 forces were assigned to Fort Far West, Marysville. There are no records indicating when the Sacramento District was established. Henry M. Robert's Analytical and Topical Index to the Reports of the Chief of Engineers...1866-1900 indicates that first post-Civil War Corps of Engineers annual report to make reference to the Sacramento and Feather Rivers was that of 1870. Pages 31 and 84 of the 1870 report reveal that a survey of the Sacramento River, as authorized by an act of July 11, 1870, would be conducted by Major R.S. Williamson.

In 1941, the construction, real estate, repair, and utilities functions of the Quartermaster Corps in the Sacramento Area were transferred to the Sacramento District Corps of Engineers. Prior to 1941, the District had been and was still responsible for river and harbor improvements and flood control on the Sacramento and San Joaquin Rivers and their tributaries. In 1943, the Salt Lake City District was abolished and its records and responsibilities were transferred to Sacramento. Prior to 1942, the Sacramento District was under the jurisdiction of the South Pacific Division, San Francisco. Between 1942 and 1946, the District was under the Pacific Division, Salt Lake City and San Francisco (1944); and since 1946, it has been under the South Pacific Division, San Francisco, Oakland (1947), and San Francisco (1952).

The accumulation of the detritus from hydraulic mining on the Sacramento River and its tributaries in the river channels and, in some instances, the actual overflow of debris into lands adjoining the rivers, inevitably led to conflict between the hydraulic miners and agricultural interests in the Sacramento Valley. Valuable agricultural lands were being ruined by the deposition of debris and the clogging of river channels increased the danger and extent of flooding at times of high water, as well as seriously impairing the navigability of the rivers. The final result of unrestricted hydraulic mining was the granting of an injunction in 1884 by Judge Sawyer of the U.S. District Court, restraining the North Bloomfield Mining Company from dumping debris from the mines into the Sacramento River tributaries. With this decree as a precedent, all of the hydraulic mines were soon restrained from further operation by court orders.

The prohibition of such a profitable industry as hydraulic mining, in addition to a demand that measures be taken to alleviate the damage already done led to the formation of the California Debris Commission in pursuance to an Act of Congress, approved March 1, 1893. This act, commonly known as the "Caminetti Act," created a commission consisting of three officers of the U.S. Army Corps of Engineers, appointed by the

President with the advice and consent of the Senate. It was empowered to: (1) prevent hydraulic mining which might be injurious to the navigable waters in the valleys below, or to the surrounding territory; permitting under proper regulation, hydraulic mining where it could be carried on without such injury; (2) develop general plans for the improvement of the rivers whose navigability had been injured by hydraulic mining debris; (3) devise general plans whereby hydraulic mining could be revived without damage to navigable waters; (4) investigate the possibility of providing storage for mining debris; and (5) prepare plans for flood control.

The authority of the Debris Commission extends to all watersheds of the Sacramento and San Joaquin Rivers, and their tributaries, and the work of the Commission has been under the Supervision of the Chief of Engineers, U.S. Army and the Secretary of the Army.

On May 3, 1893, President Grover Cleveland appointed three officers, Colonel G.H. Mendell, Lieutenant Colonel W.H.H. Benyard, and Major W.H. Heuer to comprise the first Commission. The Commission was organized in San Francisco on May 16, 1893, with Colonel Mendell becoming President of the Commission and Major Heuer becoming its Secretary or Executive Officer. Lieutenant Cassius E. Gillette was on duty with the Commission for some months after September 6, 1893, and finally became a member in 1896.

The construction of the debris dams in the 1930's was the last significant activity of the Commission, since the gold mining industry had fallen into great difficulties, particularly in regard to hydraulic mining, about the same time. Since the 1940's, activities have consisted of operation and maintenance of the facilities constructed by the Commission and the processing of an occasional application to mine on a very small scale by a "wildcat" miner.

Records

1. GENERAL ADMINISTRATIVE FILES, 1906-1932.

The majority of the records in this section are for 1906-1932, but there are some documents for 1933-1935 in some series. All the records in this section are filed by an alpha-numeric code and the record cards in entry 67 may serve as a rough index to these files. There are additional record cards scattered throughout all the following entries.

RECORD CARDS OF CORRESPONDENCE. 1906-1932. 20 linear inches.	<u>67</u>
Filed in alpha-numeric order. May serve as a rough index to the appropriate series.	
GOLD DREDGING FILES ("SERIES D"). 1907-1935. 8 linear inches.	<u>68</u>
MISCELLANEOUS ("SERIES M"). 1907-1932. 17 linear feet.	<u>69</u>
PROPERTY ("SERIES P"). 1912-1935. 20 linear inches.	<u>70</u>
FLOOD CONTROL GENERAL ("SERIES SAC") 1912-1935. 10 linear feet.	<u>71</u>
WATER RESOURCES ("SERIES WR"). 1921-1935. 6 linear inches.	<u>72</u>
CALAVERAS RIVER ("SERIES A"). 1921. 6 linear inches.	<u>73</u>
SAN JOAQUIN RIVER ("SERIES B"). 1906-1935. 7 linear feet.	<u>74</u>
SUISUN BAY AND TRIBUTARIES ("SERIES F"). 1906-1935. 10 linear inches.	<u>75</u>
MOKELUMNE RIVER ("SERIES H"). 1907-1932. 8 linear inches.	<u>76</u>
SACRAMENTO AND FEATHER RIVERS ("SERIES SF"). 1906-1932. 44 linear inches.	<u>77</u>
LAKE TAHOE ("SERIES T"). 1920-1934. 3 linear inches.	<u>78</u>
YUBA RIVER ("SERIES Y"). 1907-1935. 2 linear feet.	<u>79</u>
FILES PREDATING 1920 WHICH WERE PULLED FOR RETIREMENT. 1906-1920. 6 linear inches.	<u>80</u>
Includes folders from codes B, SF, and M.	

2. GENERAL ADMINISTRATIVE FILES, 1936-1943.

GENERAL AND ADMINISTRATION. 1936-1943. 28 linear inches.	<u>81</u>
General correspondence which does not have a specific relationship to correspondence provided for under subjects of other classes, and correspondence relating to general administration and periodic reports. Codes 100-199.	

PERSONNEL. 1936-1943. 1 linear inch.	<u>82</u>
Correspondence relating to the personnel and official record and status of officers and employees. Codes 200-299.	
FINANCE AND ACCOUNTING. 1936-1943. 10 linear inches.	<u>83</u>
Subjects of a fiscal nature such as appropriations, funds and their receipt and disbursement, Accounting for Funds, and audit records. Codes 300-399.	
COST AND COST-KEEPING. 1936-1943. 6 linear inches.	<u>84</u>
Subjects pertaining to the keeping of cost records required by the Engineer Department Cost Keeping Manual. Codes 400-499.	
PROPERTY, SUPPLIES, AND NON-PERSONAL SERVICES. 1936-1943. 1 linear inch.	<u>85</u>
Procurement of, and accounting and responsibility for property, supplies and non-personal services. Codes 500-599.	
NAVIGABLE WATERS AND TRIBUTARIES. 1936-1943. 14 linear feet.	<u>86</u>
Covers river and harbor work assigned to the Sacramento District and improvements and administration under the jurisdiction of the California Debris Commission. The applicable file number relating specifically to projects and certain subdivisions of other files is followed by the name or abbreviation of the waterway or project involved. Codes 600-699.	
HYDRAULIC MINING. 1936-1943. 9 linear inches.	<u>87</u>
Records pertaining to the administration of the California Debris Commission. Codes 700-799.	

HONOLULU DISTRICT

The Honolulu Engineer District was established by General Orders No. 12, Office of the Chief of Engineers, in 1905. From that date until 1942, the Honolulu Engineer District performed the normal functions of a Corps of Engineers District, which included maintenance and improvement of rivers and harbors, flood control, administration of special programs such as Works Progress Administration, seacoast fortifications, certain military construction (at the request of military commanders), etc.

On March 16, 1942, in accordance with a directive from the Secretary of War, dated February 28, 1942, complete jurisdiction over and responsibility for military construction activities in the Hawaiian Department, including administration of existing construction contracts, was vested in the Commanding General, Hawaiian Department. The Engineer Officer of the Hawaiian Department was designated by the Commanding General as Engineer in charge of military construction duties and real estate activities. The same officer was also designated District Engineer by Special Orders No. 62, Office of the Chief of Engineers, dated March 23, 1942, with responsibilities in this function limited to river and harbor and flood control matters. From March 16, 1942 until June 30, 1946, the organization which performed military construction activities was known consecutively as District Engineer, Hawaiian Department; Department Engineers Hawaiian Department; Engineer, Central Pacific Area; Construction Service, Central Pacific Base Command; and finally Oahu Engineer Service, United States Forces, Middle Pacific.

On July 1, 1946, the responsibility for new military construction and real estate activities in this area was transferred from the overseas Army commander back to the Chief of Engineers, who assigned that responsibility to the Honolulu Engineer District. The Honolulu Engineer District under Corps of Engineers command, performed these functions for the local Army command (and also for the Air Force command after it was established as a separate Department) until July 31, 1950. During this period it continued to perform its previous functions in connection with the Civil Works Program (maintenance and improvement of rivers and harbors; flood control; beach erosion control; etc.).

On July 31, 1950, the Honolulu Engineer District was abolished and was redesignated as the Honolulu Area Engineer Office of the San Francisco Engineer District (with no change in duties). Both acts were accomplished by General Order No. 9 issued by the Chief of Engineers, Department of the Army.

Prior to 1942, the Honolulu District operated under the South Pacific Division, San Francisco. From 1942 to 1946, the District was under the Pacific Division, Salt Lake City and San Francisco (1944); from 1946 to 1950, it was under the Western Ocean Division, San Diego, California, and since 1950, the Honolulu District has been under the jurisdiction of the South Pacific Division, Oakland.

Records

1. General Administrative Files, 1914-1942.

GENERAL ADMINISTRATIVE FILES. 1914-1942. 4.6 linear feet. 88

Arranged according to War Department decimal classification and thereunder by alphabetical listing; these records contain correspondence, reports, some blueprints or drawings, preliminary examinations and surveys, and permits for dredging for various rivers and harbors in Hawaii and on the islands of Midway and Wake.

2. Headquarters Administrative Files (Civil Works), 1913-1942.

GENERAL FILES RELATING TO HAWAIIAN HARBORS. 1913-1942. 1.4 linear 89
feet.

Correspondence, blueprints, and record cards pertaining to surveys, preliminary examinations, dredging, and maintenance of the Hawaiian harbors. Arranged in rough alphabetical order by name of the harbor.

FLOOD CONTROL. 1940. 5 linear inches. 90

Correspondence, blueprints, reports, exhibits, and public hearings concerning flood control projects on the islands of Hawaii, Kauai, and Oahu.

MIDWAY WAKE ISLANDS RIVERS AND HARBORS. 1937-1942. 8 linear inches. 91

Reports, maps, tracings, project estimates, surveys, preliminary examinations, and correspondence on dredging operations at Wells Harbor, Midway.

GENERAL FILES. 1915-1941. 4 linear inches. 92

Includes correspondence pertaining to the dredge "Hell Gate" during her operations at Midway Island, job orders, beach erosion, wrecks (1930-1933), harbor lines, and some miscellaneous surveys and preliminary examinations of Hawaiian harbors. Unarranged.

CIVIL WORKS FINAL REPORTS. 1934-1935. 4 linear inches. 93

Final reports on dredging in Honolulu Harbor (1935), Kaunakakai Harbor (1934), and the Port Allen Breakwater (1935). Each final report contains a contract cost report, photographs, specifications, and drawings.

MILITARY CONSTRUCTION FINAL REPORTS. 1934-1938. 5 linear inches. 94

Final reports on the Engineer storehouse, Aliamanu Ammunition Storage Depot (1934-1938), Battery Granger and the Command Post at Fort Rugger (1934), and radio sending station at Fort Shafter (1934). Each final report contains a contract cost report, photographs, specifications, and contract drawings.



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX D

Federal Archives and Records Center, Los Angeles
Dates of Visit: 26-29 March 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Clark County, Nevada; Southern California (Countries of San Luis Obispo, Kern, San Bernadino, Santa Barbara, Ventura, Los Angeles, Riverside, Orange, Imperial, Inyo and San Diego), and Arizona.
2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Los Angeles, reported a total of 5,590 linear feet of material in US Army records groups in the 1976 annual report of holdings. RG 77 District Corps of Engineers records accounted for 4,845 linear feet of this total; RG 338, US Army Commands, accounted for the remaining 745 linear feet. Additionally, though not included in this report, the Los Angeles Center holds approximately 40 linear feet of Corps of Engineer materials in its regional Archives.
 - a. RG 77/217 (General Accounting Office) records have been combined with RG 77. Consequently, the volume of Corps of Engineer materials listed in the annual report of holdings under RG 77 was realistic. This figure has changed since 1 October 1976 as subsequent accessions and disposals were made. A current inventory of these holdings is contained in Appendix 1. Corps of Engineers holdings in the Los Angeles Center currently stand at 3,969 linear feet. These materials were generated exclusively by the Los Angeles District and its field offices at Tucson, Yuma, Phoenix and Norton Air Force Base.
 - (1) Los Angeles Corps of Engineers District. Approximately 75% the RG 77/217 materials held by the Los Angeles Center was retired by the Los Angeles Engineer District. This material follows the usual pattern of general administrative, fiscal, engineering, construction, maintenance, exploration, data collection and audit. Though of considerable regional value and use, its national archival implications are virtually nil. In view of the current drought and water shortage facing California, it assumes added new importance. It generally covers the years 1962-76, although it includes scattered materials touching into every decade of the twentieth center. This is found in the older projects and the hydrological and geological data collections.
 - (2) Ballistic Missile Construction Office. The remaining 25% of the RG 77/217 inventory held by the Los Angeles Center was retired by the USA Corps of Engineers Ballistic Missile Construction Office. It was located



at Norton Air Force Base, California. This office was primarily responsible for construction and maintenance supervision of the TITAN II and MINUTEMEN installations and complexes of the western United States. This activity came to a virtual halt in 1970. At this time some 3000-plus linear feet of related records had been retired. The chronological span of these records was about six years, 1964-70. Since then some 60% of these materials have been disposed of through rigorous application of appropriate disposition schedules. The combination of geological data and both century technology in this sub-collection gives it unique archival value.

(3) General Accounting Office Materials: Contained in the Corps of Engineers Records are some 300 linear feet (See Appendix 3) retired as RG 217 (General Accounting Office). These records consisted primarily of on-side audit and disbursing officer materials. Again, rigorous application of appropriate disposition schedules has reduced a much larger volume of retired records to their present inventory. Much--if not all--of this is currently under a 10-year standard and will be reduced to a zero balance in a few years. Significant to note here is the relative "cleanliness" of this material, i.e., it was retired separately from the normal Engineer construction and maintenance records.

(4) District Engineer records shipped from NPRC. The Los Angeles distribution of Corps of Engineer records held by the National Personnel Records Center at St Louis was received in April 1975 and amounted to some 82 linear feet (77-75A1255/82). These materials pertain exclusively to the Los Angeles District generally for the years 1954-63. Their coverage was normal in all respects. They boast of no unique or unusual sub-series. While containing local value, they are generally undistinguished so far as national archival value is concerned.

b. RG 338, US Army Commands. The total RG 338 inventory of 745 linear feet held by the Los Angeles Center was retired by three activities. These were in order of importance: (1) the USAMC Procurement Agency, Los Angeles; (2) the US Military Traffic Management Command (western area); and, (3) the US Army Hughes Plant Activity (of Culver City, CA). All but 23 linear feet of this material is under schedule and disposable (See Appendix 2). Unfortunately, this 23 linear feet of material is troublesome from a management viewpoint because of its importance and historical value. The Los Angeles Procurement agency retired its last records to the Los Angeles Center in 1970 having since been "reorganized out of existence!" The other two records creating entities continue currently to retire both permanent and disposable materials to Los Angeles.

3. CLASSIFIED HOLDINGS: An audit of the classified document accounting records and control procedures of the Los Angeles Center revealed the following. First, it has facilities only for confidential materials.

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Higher classifications are dispatched by Los Angeles or its clients to the San Bruno Center. In its entire operational history, only 52 linear feet of classified material has been deposited with Los Angeles by US Army activities. All of this was RG 338 material from the Los Angeles Procurement District, and was limited to disposable classified contracts (and related papers). It was retired under approved schedules. All but one linear foot has been destroyed. The remaining material was reviewed during the survey. It was found to be a malfeasance/felony Article 32 investigation conducted in 1954. Determination was made that error existed both in original security classification and retention standard. Both were corrected at the time of the survey reducing the US Army classified inventory to a zero balance. Appropriate written confirmation of the verbal instructions given on 28 March to Mr. Bisto will be issued from HQDA Records Management Division.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observation. The Federal Archives and Records Center (GSA), Los Angeles sits in lovely isolated splendor amid the verdant rolling Laguna Hills 65 miles south of the Los Angeles International Airport. It is a six-story-high truncated pyramid more than a little reminiscent of the ancient Aztec-Maya architecture to the south. Originally, it was built by Rockwell International to house a space research center. When NASA's funds dried up, Rockwell International was left with one million square feet of unused floor space and a 7000-car empty parking lot. Though the locals refer to it as "the white elephant" or "Nixon's Folly," it is not entirely an unmixed blessing. Though sparsely populated, it's miles of corridors and empty offices adapt well to record center configuration.

(1) Staffing of the Los Angeles Center. Staffing is another situation however. Even in a high density labor market, it is difficult to keep the professional staff up to full strength. About 50% of the old-time staff came with the Los Angeles staff when the center was relocated from Bell, California. To this nucleus was added a Regional Archivist with National Archives training, some lower level archives technicians and specialists along with a considerable work force of intermittent employees. Under Bob Cornell's expert direction a thoroughly professional staff has been reconstituted and trained to adapt standard procedures to a non-standard building.

b. Controls and NARS-5 Conversion. Bob Cornell planned and directed the relocation of this center with the skill and expertise of a senior Army logistician. This is readily apparent from the splendid way in which disposal standards have been applied to the US Army records groups. During the course of the survey very little overdue disposal was found in these records. A vigorous and effective program of scheduling and disposal had

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been carried out prior to the relocation. The benefits from this are multiple. First, the volume of records to be moved was reduced by several thousand linear feet in Army records groups alone. This economy was probably also realized in other records groups. Secondly, this drastically reduces the "scheduling-catch up" aspects of the ongoing NARS-5 conversion. US Army records in the Los Angeles Center are under excellent control. A continuing and aggressive disposal program under Sid Bisto's management at Los Angeles bids fair to maintain this high standard of excellence.

c. Assets of the Regional Archives. Currently, the total US Army holdings of the Los Angeles Regional Archives consist of about 40 linear feet of early 20th century Corps of Engineer materials. This came to Los Angeles as a regional distribution from the National Archives. During discussion with the Center Director and Regional Archivist, lively interest was shown in expanding this collection. Interest was also shown in the 19th Century fort garrison materials still held by the National Archives.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Los Angeles, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. The advanced and relatively current state of scheduling and disposition in US Army assets held by the Los Angeles Center will greatly minimize impact of conversion of these materials to the NARS-5 concept of control.

c. The Los Angeles Center's RG 77 inventory reflects varying degree of archival value.

d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Los Angeles Center.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Los Angeles Center.

6. RECOMMENDATIONS:

a. That all RG 77 materials presently held by the Los Angeles Center with original accession dates of FY69 and prior, containing data predating World War II which is not authorized for destruction be offered to the Los Angeles Regional Archives for permanent transfer.

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b. That the permanent records of the US Army Procurement Agency, Los Angeles, and the US Army Hughes Plant Activity presently held by the Los Angeles Center which are not authorized for destruction be offered to the National Archives for permanent transfer.

c. That the US Army Hughes Plant Activity located at Culver City, California, be directed to stop sending permanent records to Los Angeles and retire such materials and/or contingent scheduled materials to the Washington National Records Center.

d. That a memorandum of understanding be negotiated whereby the Los Angeles Center will not accept for deposit any US Army records not clearly identified as RG 77 (Corps of Engineers) materials without specific concurrence of the HQDA Records Management Division.

e. That a memorandum of understanding be negotiated whereby the Los Angeles Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

f. That advice and assistance as requested be provided the Los Angeles Center by the HQDA Records Management Division in the coding and recoding of old transmittal documents with current TAFSS numbers and standards.

Appendices

1. Inventory of RG 77/217
(Combined) Assets
2. Inventory of RG338 Assets

Appendix 1, Annex D
Federal Archives and Records Center (GSA), Los Angeles
Inventory of US Army Assets, Records Group 77/217
26-29 March 1977

Los Angeles Engineer District

77-64A429/19	CW Projects Relocation FY 62 (1505-25)
77-64A439/3	" " FY 63
77-64A440/6	" " FY 64
77-64A445/212	(orig shipped 250 boxes approx 38 disposed) Real Estate Records, 1962-63
77-64A446/3	Fld Comd Op Program 1959-62 (202-11)
77-64A449/10	Dam, Investigation Projects, 1946-48
77-64A452/24	Fld Survey Book, Const Prop 1960 and prior
77-64A453/11	Proj Eng Log & Fld Survey Books 1960 and prior
77-64A454/56	CW Proj files, Relocation, Eng Data, Const Contracts 1938-59 (less 15 ft disposal)
77-64A465/14	Examination & Survey Reports, 1935-60
77-64A467/76	Hydrological Data & Navigable Waterways, 1917-60
77-64A468/56	Climate Data, 1915-60
77-64A469/5	Investigational Proj, 1939-53
77-64A470/44	Hydrological, 1938-60
77-64A471/91	Misc, Investigational Proj, 1960 and prior (mostly USAF Installations)
77-64A474/50	CW Const Contract files, drawings, 1960 and prior
77-64A495/6	CW Proj files relocation, 1959 & prior
77-64A597/18	Investigational Proj files, 1940-61

77-64A803/2	Santa Rosa Wash, Ariz, Flood Control
77-64A804/10	C/W Proj Files, 1963 & prior
77-64A822/16	Subsidiary Ledger Accts, 1956-60
77-64A837/2	C/W Proj Flood Control, 1957-63
77-64A901/1	Hydrologic Data, 1962-64
77-64A951/4	Beach Erosion Control, 1939-63
77-64A994/1	Contract Reference Papers, 1964
77-65A132/2	Reproducible plates & tables, Dams and Reservoir
77-65A134/1	Real Estate, 1962
77-65A283/1	Investigational Reports Flood Control 1964
77-65A309/1	Flood Control Arizone 1961
77-65A371/5	Realty Historical, 1961 & prior
77-65A372/3	Engineering data files, 1960 & prior
77-65A373/3	Alano Reservoir Flood Control 1954-62
77-65A514/5	Eng Investigational Proj, 1964 & prior (1504-09)
77-65A571/3	Research & Develop, Wave Studies
77-65A648/1	Mil Allotment acts (301-08)
77-65A734/2	Maps, Salt River Channel Proj, 1965 & prior
77-65A735/4	Coastal Engineering, 1962-64
77-65A738/18	Drawings of Various Dams, 1939-63
77-65A739/7	Drawings of Various Channels, 1959-64
77-65A749/1	Beach Erosion Studies, Santa Barbara 1937-46
77-65A781/1	Drawings pertaining to Dams, 1955
77-65A849/1	Const Bidder Estimates, FY64
77-65A850/7	Beach Erosion Studies, 1940-63
77-65A851/1	C/W Venture Project, 1965
77-65A852/1	C/W Burbank Eastern Systems Project, 1965

77-65A870/1 San Jose Creek Project, 1965
 77-65A871/6 Flood Control Pubs, 1957-65
 77-65A872/2 Hydro Studies, Wells, and Rainfall, 1940-63
 77-65A873/2 Economic Data, 1940-55
 77-65A874/2 Cayote Creek Project No dates)
 77-65A876/12 Real Estate Acquisitions, 1946-53
 77-65A891/3 Channels Studies, 1940-64
 77-65A892/2 Los Angeles County Drainage Area Study, 1920-40
 77-65A905/27 Engineer Estimates and Specifications, 1936-60
 77-65A906/1 Engineer Planning Project Studies, 1939-63
 77-65A908/4 Hydro Records, 1944 and prior
 77-65A911/1 Cost Ledgers, 1964
 77-66A116/16 Mil Specifications, 1961
 77-66A117/3 C/W Specs, 1961
 77-66A187/1 C/W Const, Maint, Contracts, 1965
 77-66A188/1 C/W " 1966
 77-66A246/9 Mil Const Contracts & Drawings, 1964
 77-66A281/1 Hydraulic & Hydro data, 1961-64
 77-66A682/2 C/W Const, Maint, Contracts, 1964
 77-66A683/1 Eng Design, Channels, 1964
 77-66A843/8 Design Memoranda, 1962-65
 77-67A122/1 C/W Contractor Bids, FY65
 77-67A123/5 C/W Contracts, FY65
 77-67A124/3 " "
 77-67A314/22 C/W Project files, 1963 & prior
 77-67A344/9 Hydro Research & Investigational Projects, 1964-65

77-67A393/2	Channel Drawings, 1935-60
77-67A394/2	Hydro & Climate data, 1940-65
77-67A596/2	Investigational Projects, 1956-63
77-67A598/1	Realty appraisals, 1966
77-67A662/1	Santa Maria Project, 1966 & prior
77-67A812/1	Cayote Creek Project, 1965-66
77-67A813/1	Fort Huachuca Project, 1966-67
77-67A815/4	General Administration, 1965
77-67A1032/1	Arroyo Simi Project, 1967
77-67A1033/1	San Gabriel River Project, 1967
77-67A1182/2	San Jose Creek Project, 1967
77-67A1183/1	Realty Acquisitions, 1965
77-68A5/1	C/W Contract drawings, 1964-65
77-68A13/2	San Jose Creek Project, 1967
77-68A201/14	Mil Specs and Estimates, 1962
77-68A203/2	C/W Specs and Estimates, 1962
77-68A343/1	Supply Div C/W Contracts, 1965
77-68A344/2	Supplu Div C/W Relocation contracts, 1966
77-68A345/3	C/W & Mil Const & Inspections, FY66
77-68A349/2	" "
77-68A350/5	Comp, Fin & Acctg, Cost Acctg, FY60-67
77-68A352/3	Realty Historical files, 1966
77-68A503/4	Channel Project Drawings, 1967 & prior
77-68A574/4	Beach Erosion Control, 1966
77-68A593/1	" 1965
77-68A594/1	" 1966

77-68A596/1 Beach Erosion Control C/W Projects, 1933-49
 77-68A597/4 Channel Projects, 1967
 77-68A769/11 Mil & NASA Specs & Estimates, 1962-63
 77-68A775/1 Flood Control Investigational Projects, 1965
 77-88A776/1 Ventura C/W Project, 1967
 77-68A778/1 Mil&C/W Const, Maint, Contracts, 1968
 77-68A844/1 Gen Admin, 1966
 77-68A854/1 " "
 77-68A913/1 Mil & C/W Const, Maint, Contracts, 1967
 77-68A1078/1 San Jose Project, 1968
 77-68A1164/2 C/W Const, Maint, Contracts, on-site audits, FY65
 77-68A1224/1 C/W Const, Maint, Contracts, 1967
 77-68A1229/1 Realty Acquisition, 1966
 77-68A1235/4 C/W Const, Maint, Contracts, 1967
 77-68A1236/1 C/W & Mil Const, Maint, Contracts, 1967
 77-68A1393/1 " " 1968
 77-69A32/1 Los Angeles River Project, 1968
 77-69A34/1 Santa Ana River Project, 1968
 77-69A51/10 Flood Mgt, Reference Pubs, 1967-68
 77-69A55/1 C/W Const, Maint, Contracts, 1958
 77-69A74/1 Ref Pubs (Navigation), 1967
 77-69S77/3 Ref Pubs, Projevt Planning, 1968
 77-69A80/3 Ref Pubs, Navigation, 1968
 77-69A82/3 " "
 77-69A285/3 March Air Force Base Project, 1967-68
 77-69A414/1 Realty Acquisition, 1968

77-69A597/14	Mil Specs and Estimates, 1961-65
77-69A601/3	Mining/Mineral Resource Explorations, 1944-57
77-69A603/3	Coastal Engineering Wave Studies, 1957-66
77-69A1222/3	Coyote Creek Project, 1966-67
77-69A1223/1	Thompson Creek Channel Project, 1968
77-69A1224/1	San Gabriel Project, 1968
77-69A1225/2	C/W Const Contracts, 1968
77-69A1228/2	Project Officer files, Los Angeles County Drainage Area
77-69A1230/4	San Gabriel River Channel Project, 1967-68
77-69A1231/2	Reservoirs and Dams, 1958-60
77-69A1239/1	Mil Const Contracts, 1963-67
77-69A1241/1	Gen Admin (Orders), 1967
77-69A1242/1	Central Admin files, 1967
77-70A121/1	Mil Projects, 1967
77-70A123/1	" 1966
77-70A126/3	Flood Plain Mgt, 1968 & prior
77-70A128/6	Erosion Control Reports, 1964-69
77-70A130/2	Sweetwater Flood Plain Mgt (no dates)
77-70A131/1	Wilcox/Eindsay (AZ) Engineer data, 1960-68
77-70A132/6	USAF Installation Projects, 1967
77-60A137/1	Realty Acquisitions, 1966
77-70A512/2	C/W on-site audits, 1966
77-70A513/2	Relocation contracts, 1961-67
77-70A515/4	C/W Contracts, 1964-68
77-70A1276/1	Drawings, Dams and Reservoirs (no dates)
77-70A1278/4	Channel Drawings (no dates)

77-70A1279/2	Channel Drawings (no dates)
77-70A1280/3	" "
77-60A1281/1	Beach Erosion Control Studies, 1937-38
77-70A1282/1	Work drawings & details, Dams (no dates)
77-70A1363/10	Mil Specs & Estimates, 1965
77-70A1364/2	USAF Installation Projects, (Audits) no dates
77-70A1367/2	Wave and Surge Action Studies, 1968
77-70A1369/1	Williams AFB Project, 1967
77-60A1372/2	Mil Specs and Estimates, 1965-66
77-60A1375/4	Coastal Engineering Historical records, 1930-66
77-70A1709/3	Mil Projects specs (USAF Installations), 1962-63
77-70A1710/1	Gen Admin, 1968
77-70A1711/1	" "
77-70A1712/1	" "
77-70A1717/3	Warm Creek Project, 1960
77-70A1809/1	Calleguas Creek Project, (no dates)
77-70A1819/7	USAF Installations Const Projects, 1961-68
77-70A2184/735	Construction files, 1970 and prior, Minuteman and Titan II Missile Complexes, Davis-Monthan Air Force Base, Arizona
77-70A2237/5	Vandenberg Project, 1966
77-70A2240/1	Tahchevah Creel Project (no dates)
77-70A2241/1	Clifton, AZ, Project (no dates)
77-70A2242/1	Reservoir Construction drawings (no dates)
77-70A2243/1	Winery Canyon Debris Basin Project Drawings (no dates)
77-70A2244/1	Prado Dam Const Drawings (no dates)
77-70A2245/1	Upper San Gabriel River Project Drawings (no dates)
77-70A2246/1	Mojave River Forks Reservoir Project Drawings (no dates)

77-70A2247/1	Blue Gun Canyon Channel & Debris Basin Project/drawings (no dates)
77-70A2248/1	Blanchard Canyon " " "
77-70A2249/1	Alamo Reservoir drawings (no dates)
77-70A2250/1	Santa Clara River Levee Drawings (no dates)
77-70A2251/1	Tucson Diversion Channel Drawings (no dates)
77-70A2252/1	Riverside Levee Drawings (no dates)
77-70A2253/1	Santa Maria Valley Levee Drawings (no dates)
77-70A2254/1	Little Colorado River Levee Drawings (no dates)
77-70A2255/2	Sepulveda Dam Drawings (no dates)
77-71A8/12	Norton ABF Project, 1968
77-71A10/5	Project planning economic data, 1960-70
77-71A11/2	Navigation reference pubs, (no dates)
77-71A13/1	Coastal Engineer Studies, 1966
77-71A14/1	Project Engineer Logs, Mil Const, 1962-69
77-71A15/1	Norton AFB Project, (no dates)
77-71A17/1	Recordak film of Rainfall data, 1950 & prior
77-71A478/1	North Coastal Projects, 1969-70
77-71A479/1	Alamo Reservoir design data, 1964
77-71A740/5	Mil Const Contracts, 1967-69
77-71A743/3	Emergency Flood Control, 1969
77-71A744/2	USAF Installation Projects, 1968-69
77-71A746/2	Beach Protection, 1968
77-71A747/1	Santa Ana River Channel Project, 1970
77-71A748/1	Misc. River Projects (no dates)
77-71A795/2	Prado Dam, 1941
77-72A52/5	Homeowner Assistance Program, 1969-70

77-7253/12	Mil Specs & Estimates, 1966-67
77-72A56/3	Flood Plain Mgt, 1970
77-72A58/4	" 1969
77-72A59/3	" "
77-72A62/3	" 1971
77-72A64/1	" 1966
77-72A68/1	Harbor Dredging, 1966-67
77-72A69/1	Misc Rivers and Creeks Projects, 1945-46
77-72A70/5	Basin and Channel Projects, 1959
77-72A71/1	Santa Ana River Basin Project, 1957
77-72A72/11	Misc River Basin Projects, 1930-66
77-72A73/1	" " 1954-55
77-72A74/1	" " 1959-60
77-72A75/4	LA County Drainage Area Drawings, 1952
77-72A76/2	" 1954
77-72A77/1	Santa Ana River Basin Project, 1938-59
77-72A166/1	Norton AFB Project, 1969
77-72A167/1	" 1970
77-72A168/1	" "
77-72A169/1	Project Construction files, 1968
77-72A170/1	" " "
77-72A171/5	Homeowners Assistance Program (no dates)
77-72A172/1	Misc River Basin Projects, 1957
77-72A269/1	C/W Ventura Project, 1969
77-72A274/1	San Diego Floodway Project, 1970
77-72A281/2	Engineer Projects Const Contracts, 1968

77-72A282/4	OEP Emergency Flood Control Works, 1971
77-72A1855/2	Realty Historical files, (no dates)
77-72A1857/1	Gen Admin, 1969
77-72A1873/12	Comptroller, Fin&Acctg, FY57-58
77-72A1874/15	" " FY62-65
77-73A727/1	USAF Installation Projects, FY67-69
77-73A731/6	Shore Protection Data, 1967-70
77-73A734/6	Creek Flood Plains Projects (no dates)
77-73A736/42	Mil Specs and estimates, 1967-70
77-73A737/3	Flood Plain Mgt, 1972 & prior
77-73A738/4	River Basin data and drawings, 1969
77-73A739/3	" " 1965
77-73A740/1	Areodia Wash System drawings (no dates)
77-73A1067/3	Engineer Project records, 1968-70
77-73A1070/5	Engineer Project Const Logs, 1965-68
77-73A1163/1	Original GDM drawings (dates not given)
77-73A1164/1	Flood Plain Mgt (no dates)
77-74A158/1	Rivers and Channels, GDM Drawings (no dates)
77-74A159/1	" " "
77-74A160/1	" " "
77-74A161/1	" " "
77-74A163/1	Creek and Cnyon Studies (no dates)
77-74A164/22	Flood Plain Management (no dates)
77-74A165/3	" "
77-74A166/14	" FY62 and prior
77-74A168/11	" (no dates)

77-74A169/10	Flood Plain Management (no dates given)
77-74A170/9	" "
77-74A171/3	" Reference Pubs, 1973 & prior
77-74A423/6	" (no dates given)
77-74A441/2	Vandenberg Project Logs, 1967-71
77-74A442/8	Flood Plain Management Overflow Maps (no dates given)
77-74A1260/18	Allotment Ledgers, FY69-70
77-74A1269/3	Imprest Fund Register, FY62-69
77-74A1274/7	LA County Hydro data, 1938-58
77-74A1275/3	Water Resources Studies, 1971
77-74A1280/1	Vandenberg Project Logs, FY67-70
77-74A1282/5	Santa Ana River Studies (no dates given)
77-74A1283/1	Northern Coastal Engineer Projects, 1971
77-74A1284/2	" " 1969
77-74A1285/2	" " 1972
77-74A1286/1	" " 1973
77-74A1288/3	Misc Engineer Projects, 1968
77-74A1289/5	San Diego Projects, 1972
77-74A1290/2	Comptroller / Mgt Anal, 1965-70
77-74A1559/7	Investigations & Surveys, 1968-71
77-74A1565/5	Comp, Fin & Acctg, FY69-71
77-74A1571/12	Economy of Cucamonga (no dates given)(ADP materials)
77-74A1575/3	Santa Cruz River Investigational Project (no dates given)
77-74A1579/2	Santa Barbara Flood Plain Mgt (no dates given)
77-74A1580/3	Santiago Flood Plain Mgt (no dates given)
77-74A1582/3	Santa Cruz River Investigational Project (no dates given)

77-74A1583/5 Economy of the City of Santa Barbara, Topo (no dates) (ADP)
 77-74A1584/1 Santa Clara, Maps and photos (no dates given)
 77-74A1585/4 Santa Clara and Ventura Studies (ADP Materials) (No dates given)
 77-74A1586/1 Santa Ynez River Study (Flood Plain Mgt)
 77-74A1587/13 Misc Economic Studies, 1938-64
 77-75A411/27 Comp. Fin & Accty, FY64-71
 77-75A412/17 Principal Project files, 1972-73
 77-75A423/5 Construction contracts, 1972
 77-75A427/2 San Antonio Creek Project (ADP Materials & Photos) (no dates given)
 77-75A428/1 South Coastal Engineer Projects, 1971-73
 77-75A429/1 Gen Admin, 1971-72
 77-75A430/1 River basin data, 1969-72
 77-75A654/1 Mil Specifications for George AFB Project, (no dates given)
 77-75A709/1 Ventura Marina Misc. Photos (no dates given)
 77-75A710/2 Port Huneme, GDM, 1974
 77-75A711/2 California Framework Study Working Papers (no dates given)
 77-75A712/1 Small Craft Brochures (no dates given)
 77-75A713/4 Zuni River, ADP Studies & Photos, (no dates given)
 77-75A714/2 Port Huneme GDM 1973
 77-75A715/5 San Diego Model Study (no dates given)
 77-75A740/11 Flood Plain Investigations: Puerco, Gallup City, Zuni
 77-75A741/9 Various Areas, Flood Plain Investigations (no dates given)
 77-76A268/28 C/W & Mil Const update data (ADP) 1973-74
 77-76A270/5 Misc. Topo studies (no dates given)
 77-76A279/3 LA Reservoir Project Records, 1972-73
 77-76A283/4 Upper & Lower Colorado River Project, 1971

77-76A284/5 Climate data, Various areas , 1897-1974
 77-76A285/6 Hydro data, various areas, 1913-63
 77-76A370/11 Misc Computer and Aerial Studies, 1975 and prior
 77-76A478/9 Computer Studies & Profiles, various areas, no dates given
 77-76A489/13 Mil & C/W Construction ADP Studies, 1973-74
 77-76A490/2 Hydro Studies, various areas, 1961-70
 77-76A771/2 West Clear Creek Project with topo data (no dates given)
 77-76A772/5 Phoenix Office Project records, 1973
 77-76A1491/1 Perched Beach Study (no dates given)
 77-76A1492/1 Lytle & Warm Creeks Studies, 1963-72
 77-76A1495/1 OEP Phoenix Flood Control, 1972
 77-76A1496/1 Gen Admin, 1973-74
 77-76A1497/1 USN Weapons Projects (Papers & Drawings, Harbors, Waterways
 (no dates given)
 77-76A1505/4 Misc. Waterways and Harbors (no dates given)
 77-76A1508/4 Dana Point Waterway Studies (no dates given)
 77-76A1509/15 Engineer Projects contracts, 1971-75
 77-76A1510/2 Port Humene Project (no dates given)
 77-76A1511/2 San Simeon Project Working Papers (no dates given)
 77-76A1512/1 Maria Bay Project Working Papers (no dates giyen)
 77-76A1513/2 Ventura Marina Project Working Papers (no dates given)
 77-76A1514/6 San Diego Harbor Project, 1965-74
 77-76A1516/1 Redondo Beach Reports (no dates given)
 77-76A1517/3 Erosion & Waterwats Studies & Analyses, 1939-74
 77-76A1520/1 Sequit Point Project Working Papers (no dates given)
 77-76A5001/6 Santa Barbara, Calleguas Creek Projects, 1973-75
 77-76A5003/1 Edwards AFB NASA Acceptance Test Complex, 1963

77-76A5205/2	Water Resources Investigations, 1964-74
77-76A5206/3	University Wash Phase, Water Resources Investigations, Basic topo data, economic studies, 1964-73
77-77-0008/10	Basic Topo data, 1942-73
77-77-0007/8	Flood Plain Mgt Data, 1931-72
77-77-0006/4	Conservation of Natural Resources, 1960-74
77-77-0005/4	Flood Plain Mgt Services Studies, 1969-73
SUB-TOTAL:	2664 Linear feet

Ballistic Missile Construction Office, Norton AFB, California (Corps of Engineers)

77-67A589/641	Construction, real estate, Engineer reports, 1970 & prior
77-68A301/177	Military construction, 1970 & prior
77-69A635/185	Military construction, 1970 & prior
77-70A901/140	Military Construction, 1970 & prior
77-70A1102/160	Military Construction and Project files
SUB-TOTAL:	1303 Linear feet

GRAND TOTAL	3969 Linear feet
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Appendix 2, Annex D
Federal Archives and Records Center (GSA), Los Angeles
Inventory of RG338 Assets
26-29 March 1977

USAMC Procurement District, Los Angeles

<u>Accession/Volume</u>	<u>Description</u>
338-66A344/2	General Admin, Comptroller, Emergency planning, 1961-65
338-67A319/2	Organizational & Operational planning files, 1963-66
338-67A695/1	Safety, security, Intelligence, 1965
338-67A780/4	Pubs records sets (admin), 1963-65
338-70A1257/1	Organizational planning, 1967
338-70A1258/1	Pubs, Comptroller, Mgt, 1968
338-70A1259/1	Orgn Planning, 1969
338-70A1260/1	Mgt Survey Instruction, Manpower, 1969
338-70A1261/1	Work measurement Instruction, 1969
338-70A1293/1	Pubs, Orgn plng, 1966-67
338-70A1303/1	Pubs, Policy & Precedent files (no dates given)
338-70A1684/3	Installation Historical files, 1969 & prior
338-70A1824/1	Installation Historical files (no dates given)
SUB-TOTAL:	20 Linear feet

USA Hughes Plant Activity, Culver City, CA.

338-1A925/1	Pubs (admin), 1967-69
338-73A834/1	Pubs (admin), 1970-71
338-76A1297/1	Pubs (admin), 1972-73
SUB-TOTAL:	3 Linear feet

US Military Traffic Management Command (Western Area)

NOTE: All records retired by this activity are under schedule and disposable.

GRAND TOTAL:	23 Linear feet
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DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX E

Federal Records Center (GSA), Dayton
Dates of Visit: 31 March - 3 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Indiana, Michigan and Ohio, except for United States District Court Records.
2. EXAMINATION OF HOLDINGS: The Federal Records Center (GSA), Dayton, reported a total of 561 linear feet of material in the US Army records groups in the 1976 annual report of holdings. This figure was highly deceptive in that it failed to account for US Army-generated finance and accounting records which had been retired under Records Group 217 (General Accounting Office). Closer examination of the Dayton Center's control documentation and some random sampling of records produced an entirely different picture from that contained in the annual report of holdings. RG 77, US Army Corps of Engineers, materials on hand were found to run some 1,122 linear feet; RG 338, US Army Commands, some 124,844 linear feet, for total holdings of 125,966 linear feet.

a. RG 77/217, Corps of Engineers. The following US Army Corps of Engineers Districts are represented in the Dayton Center's holdings: Detroit, Huntington (WVA), Ohio River, Cincinnati, and Nashville (TN). This collection appears to follow the normal mixture of administrative and technical/scientific/engineering materials generated and retired by field activities of the Corps of Engineers. The chronological span of the materials retired directly to the Dayton Center run 1967-74 with some scattered materials as early as 1935. An important exception to this is the one-time distribution of materials (Accession: 77-75A485/397) from the National Personnel Records Center in April 1975.

(1) NPRC Shipment (Accession: 77-75A485/397). These records were created by the Detroit, Ohio River, Huntington, and Cincinnati Engineer Districts. They generally include the years 1952-66; although also present in them are significant concentrations of engineering and technical data dating from 1867. The following series and sub-series appear in varying volume in this collection: General administration (decimal files); principal projects and cost accounting, 1946-53; hydrological and hydraulic data, 1893-1943; basic topological/geological data and survey books, 1969-1954; basic data files, 1886-1951; operational and organizational planning; flood emergency management; publications; programs and reports; procurement; comptroller, progress measurement; project files; construction and maintenance contracts; investigational and exploratory surveys; civil works; military construction; specifications,



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estimates, and engineering drawings; RD files (Lockbourne AFB, 1943-51); facilities and real estate; pollution studies; navigable waterways; channels and rivers; military historian files; conservation of natural resources; hydroelectric studies; and fiscal.

(2) Archival aspects. Of considerable interest to both national and regional archivists are the following sub-series found in this collection:

(a) Special Philippine Island Study, 1948

(b) Special Synthetic Fuel Study, 1952

(c) Hydrologic/hydraulic data, Ohio River, 1898-1950

(d) Huntington (WVA) Engineer District Projects, 1885-1934

(e) Emergency Work Relief Projects, 1934-36

(f) Construction Projects, 1873-1915 and 1937-51

(g) Structural Permits (Ohio River), 1936-53

(h) Detroit District basic data, 1867-1952 (consisting of approximately 110 linear feet of mostly engineering hydrologic/hydraulic data and drawings (Great Lakes region). See Appendix 4 for a sample listing of some of the 19th century material contained in this collection.

b. RG 217/338, US Army Commands, Materials. All of the RG 338 materials held by the Dayton Center were retired by the US Army Administration Center, HQ Fort Benjamin Harrison, and the US Army Finance and Accounting Center. The materials retired by the USAAC and Fort Benjamin Harrison are limited entirely to household goods and personal property shipping files. All are disposable and are under approved schedule. They are easily searchable, if required, and will reduce to a zero balance in less than three years. Records retired by the US Army Finance and Accounting Center to Dayton, however, are an entirely different matter.

(1) USAFAC Records: Historical Background. Prior to the opening of the Dayton Center in 1972, records generated by the US Army Finance and Accounting Center (USAFAC) were retired under GAO-mandated schedules to the Federal Records Center at Mechanicsburg, Pennsylvania (See Annex K). Commencing in late 1972, USAFAC commenced to ship its records to Dayton. Dayton followed the common practice of carrying these records as RG 217 material, hence the dramatic disparity in the actual volume of US Army records held by the Dayton and Mechanicsburg Centers and the volume shown

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in the 1976 annual report of holdings. The size of these shipments was staggering; the control documentation accompanying them was inadequate to permit effective search and document retrieval. Single entry, single page transmittal documents were utilized to effect multithousand box shipments. See Appendix 3 for sample transmittal documents prepared and used by USAFAC records managers to complete these transfers. Moreover, a significant amount of the early shipments was transported as tied bundles completely devoid of standard FRC boxing and packaging!

(2) Search and Retrieval Operations. Shipments of USAFAC material continue to arrive currently at the Dayton with one-page transmittal documents and essential content and description data written on the individual box-ends. An abortive attempt was made by USAFAC at NARS insistence to retire shipments with more complete box or shelf-lists. This resulted in a 500-plus page transmittal document which was just about as ineffective in the opposite direction. Obviously, a compromise balance exists somewhere between these extremes, but it has not yet been found. Some primitive finding aids have been developed by the Dayton Center to cope with this administrative nightmare. At best, this merely results in reduction of the search possibilities to 15-20 linear feet for page-by-page examination. Search under these conditions is extremely inefficient and expensive. File arrangement of these materials is probably fine for current operations in USAFAC, but it falls far short of meeting the demands of effective document retrieval from retired records.

(3) Numerical Arrangement and Alpha Search. The file arrangement of disbursing officer accounts, vouchers, etc., is numerical by DOV, e.g., Disbursing Officer Voucher Number. The numerical system derives from chronological order of payment, normally, on a monthly basis. Most searches are by name. There is no self-perpetuating cross-reference or indexed relationship between these two items which is available to the Center. Apparently, none is created or probably required by USAFAC for current operations. Usually, USAFAC can provide the Center the month or approximate date of the payment in question, but rarely, the specific Disbursing Officer by number, e.g., DSSN 5272. USAFAC records are retired to the Dayton Center by DSSN blocs. This has the effect of reducing the search possibilities to a given month which must be screened in each DSSN block of records held, and commonly results in page-by-page examination of 20 linear feet or more of records.

(4) Advantages of a Computerized Indexing System. The Internal Revenue Service also utilizes the regional records centers for income tax returns on a seven-year-plus life cycle. Processed returns commence to move into the regional records centers from the various regional IRS Service Centers

eight weeks after filing. IRS, too, utilizes a numerical file system for its processed income tax returns. The difference is computerized indexing and control. With a vastly greater clientele and corresponding reference service demand, IRS requests become simple file clerk chores. Files are pulled by IRS computer-provided number from a sequential arrangement and refiled in the same manner. In a somewhat similar fashion, personnel jackets are controlled and retrieved by a GSA computer at the National Personnel Records Center. It would appear that a relatively simple computer program might be the Army's answer here.

(5) Accumulating Volume of USAFAC Records. USAFAC is currently retiring records to the Dayton Center at the rate of approximately 12,330 linear feet per year. This figure has been arrived at by averaging the retirements sent to the Dayton Center for FY 63 through FY 73, i.e., 135,627 linear feet divided by 11 (fiscal years). Currently, the average disposal is less than 15% of the annual retirement, i.e., 10783 linear feet of disposal for FY 63 through FY 69 or approximately 1,540 linear feet per year. Most of these records now fall under a 6 year-3 month or 10 year-3 month life cycle by GAO-mandated schedule. Unfortunately, contingency freezes, Justice Department anti-trust actions, and other audit or litigation requirements will hold disposal of this material to levels considerably below that which the schedule allows. Though retired input should decrease appreciably commencing with FY 73 retirements, contingency-frozen disposal will cause the volume to increase for some years to come. While there is no actual way to predict eventual plateaus here, it is probably safe to consider the figure of one-quarter of a million linear feet of records for at least a decade. Hence, there is cogent reason to consider computerization of a finding aid or indexing system for the management of this collection.

(6) A Possible Interim Solution. A joint study was made of the USAFAC retired records situation by the NARS Region Two Commissioned (Mr. Ed Johnson) and the Dayton Center Director (Orace "Ray" Whitelock) in late 1976. Two things were considered in this study. The first of these was the feasibility of USAFAC changing the arrangement of its retired records prior to sending them to the Dayton. The basic goal here was to provide for more efficient and effective search by NARS personnel; the second was the possibility of a one-time project to rearrange most, if not all, of the USAFAC records already held by Dayton to meet this same end. USAFAC agreed generally with the findings and recommendations contained in this study and agreed to two immediate actions. One of these was to provide the Dayton Center with sufficient funds to pay the cost of the rearrangement of records already held by Dayton. The estimate of effort involved here was projected to equal two man-years at GS-3/4 pay. The other concession was to accept the NARS recommendation for rearrangement of

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USAFAC records prior to retirement. This phase of the agreement will be implemented with current fiscal year retirements. As a minimum, a two year trial period will probably be required to test the effectiveness of this experimental solution. Pending evaluation of this project no further action is recommended at this time.

3. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The Dayton Center is one of the youngest in the entire regional records center system. It is presently housed in a surplus strategic materials stockpile warehouse still undergoing reconfiguration to meet mission requirements. Bays or modules are still in process of being added and shelving is still being erected. It has a potential holdings capacity of about one-half million linear feet of records and presently holds about 400,000 totally. As in other regional centers, the Internal Revenue Service is Dayton's largest (and probably most demanding) single client. Fortunately, the high degree of computerization existing in the IRS holdings makes this demand relatively easy to accomodate.

b. Controls and NARS-5 Conversions: The Dayton Center is well into NARS-5 conversion; has had operational terminal facilities for some time; and, is current on conversion of FY 76 and FY 77 accessions. Due to relatively limited US Army holdings in RG 77, no problems are foreseen in converting this records group. Despite the retrieval problem, neither are any problems foreseen in conversion of RG 338 assets to NARS-5 control.

c. The Regional Archives. The Dayton Center does not have an operational Regional Archives. Space and facilities are available, but this activity has not been activated by the Dayton Center nor are there any plans for doing so within the foreseeable futures. Currently, regional materials which might be retired to a mid-west regional archives are being concentrated in the Chicago Federal Archives and Records Center.

4. CLASSIFIED MATERIALS: The Dayton Center currently holds no classified materials which were retired by US Army activities.

5. CONCLUSIONS:

a. The Dayton Center has made a sincere effort to provide the US Army Finance and Accounting Center effective reference, search and retrieval support in the face of near-impossible conditions.

b. The US Army Finance and Accounting Center has not followed standard Department of the Army records management practices and policies with respect to its retirement of records to the Dayton Center. As a result

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of this non-standard practice, effective search is difficult in the best of these records; impossible in a large part of them.

c. Overdue disposal and highly accumulating volume in the USAFAC retired records has resulted primarily from Justice Department and General Accounting Office mandate and represents a condition over which neither the Department of the Army, USAFAC or NARS have complete control.

d. No significant problems will be encountered by the Dayton Center in the application of current (and still evolving) disposal standards to unscheduled RG 77 assets for NARS-5 conversion.

e. The Dayton Center's RG 77 inventory reflects varying degree of regional archival value of materials dealing with the Ohio River Valley and the Great Lakes region.

f. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Dayton Center.

g. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are retired to the Dayton Center.

6. RECOMMENDATIONS:

a. That all RG 77 materials held by the Dayton Center with original accession dates of FY 69 and prior or containing data pre-dating World War II which are not authorized for destruction be offered to the regional archives as appropriate for permanent transfer.

b. That three-way negotiations be opened immediately with GAO and NARS which hopefully will lead to one-time (or regular) disposal of unsearchable materials currently held under audit and legal mandate.

c. That joint experimental action currently being taken by the Dayton Center and the USA Finance and Accounting Center to improve the quality of control documentation to provide for more effective retrieval operations be reevaluated after a three-year trial period.

d. That a memorandum of understanding be negotiated whereby the Dayton Center will not accept any deposit of records not clearly identified as Corps of Engineers or USAFAC (disposable only) without the specific concurrence of the HQDA Records Management Division.

e. That a memorandum of understanding be negotiated whereby the Dayton Center will provide the HQDA Records Management Division one copy of each FY 77 transmittal document depositing US Army records with the Dayton Center.

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f. That advice and assistance as requested be provided the Dayton Center by the HQDA Records Management Division in the coding or recoding of unscheduled records with current TAFS numbers and disposal standards.

Appendices

1. Inventory of RG338 Assets
2. Inventory of RG77/217 Assets
3. Sample USAFAC Transmittal Docs
4. Sample listing of 19th Century materials

Appendix 1, Annex E
Federal Records Center (GSA), Dayton
Inventory of RG217/338 Materials
31 March-3 April 1977

US Army Administration Center and Fort Benjamin Harrison

<u>Accession/Volume</u>	<u>Description</u>
-------------------------	--------------------

NOTE: All records retired to the Dayton Center by this activity consist of household goods, unaccompanied baggage, and personal property shipping files. They are all disposable and under approved schedule at this time. They will be reduced to a zero balance in less than three years.

US Army Finance and Accounting Center

217/338-72A92/38173	Disbursing Officer accounts for FY63 through FY67. This shipment originally contained 46, 147 linear feet; since retirement to the Dayton Center, some 7974 linear feet have been disposed of.
217/338-73A192/14154	Financial Histories, 1 July 1968-30 June 1969 (no TAFSS identification)
217/338-73B192/2181	Original US Army Contracts, July 65-Jun 67 (No TAFSS identification)
217/338-73A192/8377	Disbursing Officer accounts, FY68. (This shipment originally contained 12186 linear feet; 2809 linear feet have been disposed of since receipt by the Dayton Center)
217/338-73A339/751	DOV's Settlements operations, FY69
217/338-74A301/12772	Disbursing Officer accounts, FY69
217/338-74B301/19383	Contracts, Financial histories, FY68.
217/338-75A243/1097	Contractual documents, FY69
217/338-75A248/8694	Disbursing Officer accounts, FY70
217/338-75A273/45	Soldier Deposit accounts, FY70
217/338-75A274/79	Soldier Deposit accounts, FY70
217/338-75A275/71	JUMPS Army documents, FY70
217/338-75A276/120	Limited Depository Checking Accounts, FY70

217/338-75A277/329	Civilian Pay accounts, FY70
217/338-75A278/1881	National Guard and Reserve accounts, FY70
217/338-75A279/72	National Guard and Reserve accounts, 1963
217/338-76-0001 thru 0008/10721	Disbursing Officer accounts, FY71
217/338-76-0009/13970	Financial histories, FY72
217/338-76-0010 thru 0018/10633	Disbursing Officer accounts, FY72
217/338-76-0019/2664	Financial histories, FY73
217/338-76-0020/7710	Disbursing Officer accounts, FY73
217/338-77-0001 thru 0006/4504	Disbursing Officer accounts, FY73
TOTAL RETIRED TO THE DAYTON CENTER: 135,627 linear feet	
Total Disposed of Since Retirement: 10,783 linear feet	
Grand Total on Hand 3 April 1977	124,844

Appendix 2, Snnex E
 Federal Records Center (GSA), Dayton
 Inventory of RG77/217 (Corps of Engineers) Assets
 31 March-3 April 1977

Nashville Engineer District

<u>Accession/Volume</u>	<u>Description</u>
217/77-75A20/30	C/W On-site Audits, FY71-72
SUB-TOTAL:	30 Linear feet

Ohio River Engineer District

217/77-74A474/6	C/W on-site audits, FY71
217/77-74A476/114	" FY72
217/77-75A201/112	" FY73
217/77-76-0002/99	" FY74
SUB-TOTAL:	331 Linear feet
77-73A34/2	General administration, FY62 (Some earlier)
77-73A248/2	Gen admin, Pubs, orgn planning, FY67-69
77-74A67/1	Gen admin, Comptroller, FY70 (some earlier)
77-74A331/2	Gen admin, Pubs, FY70 (some earlier)
77-75A116/3	Gen admin, opn plng, reports, Barge invesitiagtions, FY71
77-75A398/2	Gen admin, Pubs, Water resources, Watersheds, 1969-71
77-76-0001/1	Gen admin, Cost acctg, Comp, Mgt, FY72 (some earlier)
77-76-0004/1	Gen admin, Pubs, Watersheds, 1970-75
77-76-0006/1	Hydrological, Climate, Microdis Project 3053, 1935-73
SUB-TOTAL:	13 Linear feet

Detroit Engineer District

217/77-73A141/48	C/W on-site audits, FY68-69
217/77-77-0001/86 thru 0010	C/W on-site audits, FY58-72

SUB-TOTAL: 134 Linear feet

77-76-0003/6 Microdis 4017: 414 reels (TAFFS 1522-12, -13, -14, -16;
Approved permits and disapproved applications

77-76-0011/42 Survey reports, flood damages, 1935-67

77-76-0005/66 Climate, Hydro, Hydraul, geological, comprehensive reports
and studies, 1953-59

SUB-TOTAL: 114 Linear feet

Combined District Shipment for NPRC

77-75A485/397 Assets of the Detroit, Ohio River, Huntington (WVA) and
Nashville (TN), Engineer Districts, 1867-1966, mostly 1952-
1966. (Shipped from NPRC April 1975)

SUB-TOTAL: 397 Linear feet

GRAND TOTAL: 1019 Linear feet

Appendix 4, Annex E
 Federal Records Center (GSA), Dayton
 Sample Listing of 19th Century Material Found in RG77 Assets
 31 March-3 April 1977

472/56

BOX NO. 111 29-114-9

Construction Files (cont'd)
 Huntington Floodwall (cont'd)
 Daily reports - W516eng-1436
 Report of tests of concrete
 cylinders - pumping stations
 Report of tests of concrete
 cylinders - Guyandot Pump. Sta.
 Purchase orders, test reports and
 certificates - W516eng-1429 & 1436
 Daily reports - W516eng-1429
 W516eng-1659 -
 Sewage pumps & motors - test reports
 and curves
 Pomona Storm water pumps - inspection
 and test reports
 Westinghouse storm water pump motors,
 test reports & shipping lists
 Shop drawings and parts lists
 Shop drawings and parts lists - W516eng-1659
 Auger and core borings - Sect. 1
 Log book - Guyandot Unit

BOX NO. 112 29-115-9

Files pre-dating 1920
 Improvement of Great Kanawha River
 Monthly report books 1804 - 1913
 Gaulcy River Expense Book 1881 - 1899
 Dam #4 - Construction - Kanawha River -
 1877 1880
 Ltrs Great Kanawha River - Press book -
 1873 - 1874
 Misc report book - Great Kanawha River 1892-
 1912

BOX NO. 113 29-116-9

Files pre-dating 1920
 Great Kanawha River
 Miscellaneous reports 1903-1912
 Notes on final estimates Dam 7 - 1891
 Record of data for estimates on
 contracts for building Lock and Dam 7 - 1889
 Order book - 1907 - 1910
 Log books, 1904 - 1908
 Journal - Operating Locks and Dams -
 1893 to 1894

BOX NO. 114 29-117-9

Files pre-dating 1920
 Great Kanawha River
 Journal Operating Locks & Dams
 1891 and 1893 to 1906

BOX NO. 115 29-118-9

Files pre-dating 1920
 Great Kanawha River
 Journal operating Locks and
 Dams
 1891 and 1893 to 1906

BOX NO. 116 29-119-9

Files pre-dating 1920
 Great Kanawha River
 Journal Operating Locks & Dams
 1907 - 1915
 Operating in Const of Lock No
 7 1888 - 1892
 Operating in Const of Lock No
 2 1883 - 1887
 Record of Operations Lock No
 2 1892 - 1900
 Journal - Improving K.R. 1896-
 1897
 Journal - Operating Locks & Dams
 1900 - 1902
 Reports of operations 1893 -
 1897
 Daily record of opers Lock
 7 1892 - 1893

BOX NO. 117 67-10-3

Files pre-dating 1920
 Great Kanawha River
 Index of Correspondence 1883 -
 1892
 Journal - 1901 to 1908
 Journal of Operations - Big
 Sandy 1885 - 1892

472/56

BOX NO. 111 29-114-9

Construction Files (cont'd)
Huntington Floodwall (cont'd)
Daily reports - W516eng-1436
Report of tests of concrete
cylinders - pumping stations
Report of tests of concrete
cylinders - Guyandot Pump. Sta.
Purchase orders, test reports and
certificates W516eng-1429 & 1436
Daily reports - W516eng-1429
W516eng-1659 -
Sewage pumps & motors - test reports
and curves
Pomona Storm water pumps - inspection
and test reports
Westinghouse storm water pump motors,
test reports & shipping lists
Shop drawings and parts lists
Shop drawings and parts lists - W516eng-1659
Auger and core borings - Sect. 1
Log book - Guyandot Unit

BOX NO. 112 29-115-9

Files pre-dating 1920
Improvement of Great Kanawha River
Monthly report books 1884 - 1913
Gauley River Expense Book 1881 - 1899
Dam #4 - Construction - Kanawha River -
1877 1880
Ltrs Great Kanawha River - Press book -
1873 - 1874
Misc report book - Great Kanawha River 1892-
1912

BOX NO. 113 29-116-9

Files pre-dating 1920
Great Kanawha River
Miscellaneous reports 1903-1912
Notes of final estimates Dam 7 - 1891
Record of data for estimates on
contracts for building Lock and Dam 7 - 1889
Order book - 1907 - 1910
Log books, 1904 - 1908
Journal - Operating Locks and Dams -
1893 to 1894

BOX NO. 114 29-117-9

Files pre-dating 1920
Great Kanawha River
Journal Operating Locks & Dams
1891 and 1898 to 1906

BOX NO. 115 29-118-9

Files pre-dating 1920
Great Kanawha River
Journal operating Locks and
Dams
1891 and 1898 to 1906

BOX NO. 116 29-119-9

Files pre-dating 1920
Great Kanawha River
Journal Operating Locks & Dams
1907 - 1915
Operating in Const of Lock No
7 1888 - 1892
Operating in Const of Lock No
2 1883 - 1887
Record of Operations Lock No
2 1892 - 1900
Journal - Improving K.R. 1896-
1897
Journal - Operating Locks & Dams
1900 - 1902
Reports of operations 1893 -
1897
Daily record of opers Lock
#7 1892 - 1893

BOX NO. 117 67-10-3

Files pre-dating 1920
Great Kanawha River
Index of Correspondence 1883 -
1892
Journal - 1901 to 1908
Journal of Operations - Big
Sandy 1885 - 1892

Appendix 3, Annex E
Federal Records Center (GSA), Dayton
Sample USAFAC Records Transmittals
31 March-3 April 1977

PAGE 1 OF _____ PAGES

TO BE COMPLETED AT FEDERAL RECORDS CENTER	
ACCESSION NO.	RECORD GROUP NO.
SIGNATURE	DATE RECORDS RECEIVED
TITLE	

FROM: (Name and address of Agency transferring records)
US Army Finance and Accounting Center
(USAFAC)
Ft Benjamin Harrison, IN 46249

TO: Federal Records Center, GSA
2400 West Dorothy Lane - Bldg 4
Dayton, OH 45439

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
US Army Finance and Accounting Center

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED		4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lvs. Ft.)
				13,291
5. NAME OF AGENCY CUSTODIAN OF RECORDS		6. BUILDING AND ROOM NO.		7. TELEPHONE NO.
USAFAC, Indpls, IN		1		317-542-3738
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
9. AGENCY OFFICIAL (Signature)		10. TITLE		11. DATE
JAMES A. OVERMAN		Records Management Officer		
12. BOX NUMBERS		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)		14. DISPOSAL AUTHORITY (Schedule and Item No.)
FRC ONLY	AGENCY			

338-76-17

DISBURSING OFFICER'S ACCOUNTS
1 July 71 - 30 June 72

Original DO Accounts

Boxes 1-6039

338-76-10

Mbr & Dep TVL

Boxes 1-1724

338-76-11

Civ Pay

Boxes 1-346

338-76-12

Depository Accts

Boxes 1-78

338-76-13

Jumps Substantiating Documents (JSD)

Boxes 1-432

338-76-14

Reserve Accts & National Guard

Boxes 1-1881 - 7 added boxes 1809A, 1727A, 1646A, 723A, 723B, 596A, 231A

338-76-15

Soldiers Deposit Tickets & Repayments

Boxes 1-63

338-76-16

Soldiers Deposit Supporting Papers

Boxes 1-63

DO Control Records

FCUSA Fm 4-218 (Fiscal Officers Register and Control Record)

FCUSA Fm 4-219 (Disbursing Station Control Record)

Box 1 of 1

134

NC-217-75-3
Six Years-3 Mo
10/1/73

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED BY FEDERAL RECORDS CENTER

ACCESSION NO.

RECORD GROUP NO.

SIGNATURE

DATE RECORDS RECEIVED

TITLE

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

FROM: (Name and address of Agency transferring records)

US Army Finance & Accounting Center
(USAFAC)
Ft Benjamin Harrison, IN 46249

TO: Federal Records Center, GSA

3150 Bertwynn Dr
Dayton, OH 45439

1 CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

US Finance and Accounting Center

2 SQUARE FEET OF SPACE CLEARED

3

FILING EQUIPMENT EMPTIED

4 CUBIC FEET OF RECORDS
TRANSFERRED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS FILES (No.)

C. SHELVING (Lin. Ft.)

15,265

12,212

5 NAME OF AGENCY CUSTODIAN OF RECORDS

USAFAC, Indpls, IN

6 BUILDING AND ROOM NO.

1

7. TELEPHONE NO.

317-542-3738

8 MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES☒ NO

9 AGENCY OFFICIAL (Signature)

JAMES A. OVERMAN

10. TITLE

Records Management Officer

11. DATE

FRC ONLY

AGENCY

13

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)14 DISPOSAL AUTHORITY
(Schedule and Item No.)

DISBURSING OFFICER'S ACCOUNTS

1 July 72 - 30 June 73

Original DO Accounts

Boxes 1-7677 - 33 added Boxes 123A, 139A, 139B, 890A,
891A, 892A, 2399A, 2432A, 3179A, 3234A, 3362A, 6065A
thru 6069A, 6155A thru 6164A, 6400A, 6563A, 6573A
thru 6577A

NC-217-75-3

Ten Years-3 Month

Mbr & Dep TVL

Boxes 1-716

Reserve Accts & National Guard

Boxes 1-2503 - 4 added boxes 1408A, 1836, 1967A,
1981A

Civ Pay

Boxes 1-529 - 1 added box 16A, minus 1 box (number
272 not used)

Jumps Substantiating Documents (JSD)

Boxes 1-619 - 1 added box 255A

Depository Accts

Box 1-80

135



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX F

Federal Archives and Records Center, Atlanta
Dates of Visit: 3-5 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Kentucky, North Carolina, South Carolina, Tennessee, Mississippi, Alabama, Georgia and Florida.
2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Atlanta, reported a total of 4398 linear feet of material in US Army records groups in the 1976 annual report of holdings. This figure was misleading in that it failed to include considerable Army assets erroneously coded as RG217 (General Accounting Office) as well as an intra-regional center redistribution of materials from the National Personnel Records Center, St Louis. A current audit of control documentation indicates that there is approximately 7595 linear feet of US Army generated materials on deposit there. This breaks down to approximately 7481 linear feet of Corps of Engineers materials and 114 linear feet of US Army Commands materials. The FY76 reported inventory was itemized as follows: RG77, Corps of Engineers, 2969 linear feet; RG338 US Army Commands, 1302 linear feet; and, RG334, Interservice Agencies (Joint Commands), 127 linear feet.
 - a. RG77/217, Corps of Engineers. The Corps of Engineers materials presently on deposit with the Atlanta Center were generated by the following Engineer Districts and Divisions: Jacksonville, Savannah, Mobile, Memphis, Vicksburg (Waterways Experimental Station), Nashville, Louisville, South Atlanta, Charleston, Wilmington (NC), Huntsville (AL), Canaveral (Patrick, AFB, FL), Tullahoma (TN), Merritt Island (FL), and the Mississippi River Commission. Roughly 60% of this material (4121 linear feet) is on-site audit oriented and was retired pursuant to GAO-mandated disposal schedules. The Corps of Engineers materials held by the Atlanta Center generally follow the normal patterns and series identification of materials collected, generated and retired by Corps of Engineers field activities. Their date span is roughly 1952 to 1973 with some scattered materials as early as the World War I period and some interesting collections from the 1920's, 1930's and 1940's. There was no indication of any 19th century or earlier materials in the Atlanta holdings.
 - b. RG77 Shipment from the National Personnel Records Center. In April 1975, Atlanta received a one-time shipment of pertinent district and division Corps of Engineers materials from the National Personnel Center, St Louis



(Accession; 77-75A2093/1342). This shipment contained approximately 1342 linear feet of materials generated by the following Engineer District and Divisions: Tullahoma, Nashville, Merritt Island, Patrick AFB, Charleston, South Atlantic, Vicksburg, Mississippi River Commission, Wilmington, Louisville, Savannah, Jacksonville, Mobile and Memphis. It generally covers the period 1962-66.

(1) Topical and series description of this collection runs topically as follows: Principal project cost files; general administration; headquarters decimal files; technical and administrative publications; wage administration; contractor reliability and bids; procurement; analysis reports; cost accounting; accidents and safety; organizational planning; management improvement; Army performance; military and civil works construction projects; operations and organizational planning; field command operating programs; basic topological data and surveys (Florida, 1949-59); progress analysis; annual cost summaries (1937-44); personnel administration and authorization; fiscal and budget; emergency flood control; navigable waterways; climatological, hydrological and hydraulic geological and economic data; field survey notebooks; aerial photographs; domestic disturbances planning; conservation of natural resources; investigational projects; beach and shore erosion; permits-structural; dredging; channel improvements; exploration and soils data. Some of the more interesting sub-series in this collection from the archival viewpoint include the following;

- (a) Cross-Florida Barge Canal (Project planning), 1933-44.
- (b) Mounds and Mound City Project
- (c) Gulf of Mexico Division Files, 1928-46
- (d) Puerto Rico Investigational projects, 1928-59
- (e) Virgin Islands Basic Topological data, 1946-57
- (f) Investigation project, Paraguay River System, 1938-42
- (g) Aerial Photographs of the Mississippi Valley, 1930-40

c. RG334, Interservice Agencies (Joint Commands). All assets presently held in Records Group 334 by the Atlanta Center were generated and retired by the Army-Air Force Exchange System (AAFES). They are not under the records management responsibility of the US Army.

d. RG338, US Army Commands. The FY76 Report of Holdings showed some 1302 linear feet of material held by the Atlanta Center in Records Group 338. Most of this was household shipping files and related documentation held under a GAO-imposed contingency freeze. On lifting of the freeze, the major

portion of this collection -- already overdue for disposal -- has been since removed from the inventory. Most of this represented materials retired prior to FY73. While some is still on hand, it is all under schedule and will be disposed of within 2-3 years. An exception to this is one accession (338-77-0004/50) retired to the Atlanta Center within the past few weeks by Headquarters, Fort McPherson, representing 1974 household goods shipping files. Including this accession, there is at this time only 114 linear feet of US Army retired materials in this records group in the Atlanta Center.

(1) These materials were retired by the US Army Grumman Plant Activity; the US Army Audit Agency, Birmingham; the US Army Terminal Command, Brooklyn; the Armed Forces Examining Station, Raleigh, NC; and the Volunteer Ammunition Plant. Most have subsequently been discontinued or deactivated. The Grumman Plant records were Army-generated, but subsequently retired by DCASAR personnel after the Army was relieved of management responsibility there. With the single exception of Fort McPherson, Atlanta is not receiving any RG338 shipments at this time.

(2) Currently, Atlanta holds some 63 linear feet of RG77 materials erroneously listed as RG338. This will be corrected as the NARS-5 conversion is extended into these records groups. (See Appendix 2)

3. CLASSIFIED US ARMY HOLDINGS: At the time of the survey, Atlanta held about four linear feet of CONFIDENTIAL material retired by US Army activities -- all Corps of Engineer districts. These materials are limited to mobilization, emergency planning, and Engineer capabilities vintage 1969 and earlier. The march of events, Executive Order 11652, and general declassification schedules have probably overtaken the need for continued security protection of this material. See Appendix 3.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The Atlanta Center has made excellent progress in the disposal of materials previously held under the GAO freeze on household shipping documentation. Some confusion still exists in this area due to differing Agency schedules still in effect. This is further complicated by 3 and 6 year restrictions imposed by GAO, i.e., difference in disposal standards for domestic and overseas shipments.

b. Controls and NARS-5 Conversion. The Atlanta Center has an operational terminal to the St Louis GSA computer which handles the NARS-5 data base. All current accessions (FY77) received by Atlanta are being entered into the NARS-5 data base on a weekly update basis. As time and personnel resources permit, older material on a systematic, orderly records group-by-records group basis are being computerized. Overdue disposal is being brought up to current standards as the conversion proceeds.

c. The Atlanta Regional Archives. The Regional Archivist was not present at the time of the survey; however, eminently satisfactory discussions were conducted with Arthur Ryden, the Assistant Regional Archivist. At this time, the Atlanta Regional Archives holds no "paper" US Army records by direct accessioning. It does hold certain microfilms prepared by the National Archives for distribution to each of the regional archives including some unique to each region. Moreover, Atlanta holds some original 19th century and early 20th century Corps of Engineers regional materials distributed to it by the National Archives. Conspicuous by their absence in this NARS collection are the early records of the Savannah Engineer District. Equally distressing is the high incidence of clientele requests for access to these materials. These requests are presently being referred to the Savannah District Engineer with unknown results. Keen interest was shown in expanding Atlanta's holdings of Corps of Engineer materials. Special assistance was requested by Atlanta to locate the late 19th and early 20th century records of the Savannah District.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Atlanta, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Due to volume on hand and age of the materials, application of current (and still evolving) disposal standards to Corps of Engineers records held by the Atlanta Center for NARS-5 conversion may pose problems in identification in that very few of the early transmittal documents contain either current or traceable TAFSS numbers.

c. The Atlanta RG77 Inventory (less overdue disposal) reflects varying degree of regional archival value.

d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Atlanta Center.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Atlanta Center.

6. RECOMMENDATIONS:

a. That all RG77 materials held by the Atlanta Center with original accession dates of FY69 and prior or containing data dated earlier than World War II not authorized for destruction be offered to the regional Archives for permanent transfer.

b. That all RG338 materials held by the Atlanta Center which are not authorized for destruction be offered to the National Archives.

DAAG-AMR-D

c. That a memorandum of understanding be negotiated whereby the Atlanta Center will not accept any deposit of US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

d. That a memorandum of understanding be negotiated whereby the Atlanta Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

e. That advice and assistance as requested be provided the Atlanta Center by the HQDA Records Management Division in the coding and recoding of old transmittal documents with current TAFSS numbers and disposal standards.

Appendices

1. Inventory of RG77/217 Assets
2. Inventory of RG338 Assets
3. Inventory of Classified Assets

Appendix 1, Annex F
Federal Archives and Records Center (GSA), Atlanta
Inventory of US Army Records in RG 77/217
3-5 April 1977

Corps of Engineers, Jacksonville

77-59A810/2	Pubs, orgn plng, mgt improvement, 1954
77-61A124/37	C/W OSA, CMC, contracts FY 57
77-70A200/14	Interoceanic Canal Studies, Investigational projects, 1967-68
77-70A848/16	Interoceanic Canal Studies, Investigational projects, 1968-69
77-71A77/1	Gen Adm, C/W Projs 1965-66
77-71A275/7	Interoceanic Canal, 1967-69
77-71A1262/1	Emerg Plng, pubs, 1960
77-71A1641/17	Compt, F&A, Principal Proj costs, 1958-67
77-72A113/5	Compt, F&A (Incl Kindley & CZ) 1960-68
77-72A334/1	Admin, pubs, 1967
77-72A1603/1	Publication, 1968
77-73A1305/1	Publication, 1969
217/77-58A169/2	GSA C/W FY 54
217/77-60A90/14	C/W OSA FY 54-56*
217/77-61A124/9	C/W OSA FY 57
217/77-63A75/12	C/W OSA FY 58
217/77-64A198/12	C/W OSA FY 59-60
217/77-66A119/37	C/W OSA FY 61

* OSA - on-site audits

Appendix 1, Annex F

217/77-66A191/39	C/W OSA FY 62
217/77-67A123/45	C/W OSA FY 62
217/77-67A927/10	C/W OSA FY 63
217/77-67A939/45	C/W OSA FY 63
217/77-68A1414/43	C/W OSA FY 64
217/77-71A1276/84	C/W OSA FY 65-66
217/77-73A358/39	C/W OSA FY 67
217/77-74A375/70	C/W OSA FY 68
217/77-75A1756/53	C/W OSA FY 70
217/77-76A308/47	C/W OSA FY 71

Sub-Total: 664 linear feet

77-75A2093/1342 Distribution of unclassified records from the following
USA Engineer Districts and Divisions shipped from the
National Personnel Records Center, S. Louis, to East
Point in 1975: Tullahoma, TN; Nashville, TN; Merritt
Island, FL; Patrick AFB, FL; Charleston, SC; South
Atlantic (Atlanta, GA); Vicksburg, MS; Mississippi
River Commission; Wilmington, NC; Louisville, KY; Savannah,
GA; Jacksonville, FL; Mobile, AL; and, Memphis, TN

Sub-Total: 1,342

Corps of Engineers--Savannah

77-73A1167/4	Orgn pln, pub, sec, Nov, 1959-72
77-74A263/7	Opn prog, fiscal, mgt C/W progress file 1964-70
77-74A1146/1	C/W proj files CY 66
77-74A1736/1	Orgn plng, pubs, sec. waterways CY 70-73
77-75A434/4	Opn program, mgt, 1971; fiscal & proj 1964-68; Hydro 1951-62; fiscal FY 70-71
77-75A488/30	C/W OSA FY 70
77-75A556/29	C/W OSA FY 71
77-75A584/33	C/W OSA FY 72
77-75A1426/2	Real estate, 1967-74
77-75A2035/6	Basic topo data, no dates
77-76A342/48	Opn prog, mgt, FY 72; perm projs 1965; basic topo, 64, inves- tigation C/W projs, 1953-72
77-76A557/23	proj file, 1929-51
77-76A1044/5	Orgn plng, pubs, safety, real estate, FY 72
77-76A1297/30	Mil const projs FY 71
77-76A1298/33	Mil const projs FY 72
217/77-60A137/2	CW OSA FY 56
217-77-61A369/18	CW OSA FY 57
77-59A638/6	Gen admin, decimal files 1954
77-69A1625/1	Orgn plng, Security, 1965
77-70A535/11	Opn prog, mgt imp, conservation C/W projs, 1959-66
77-71A98/2	Mil Const, 1960-67
77-71A188/2	Gen admin, 1966-68
77-71A1199/101	Mil Const Proj files, FY 68

Corps of Engineers-Savannah

77-71A1281/1	Sec Regrading (505-02), CY 67
77-71A1010/74	Mil const proj file, FY 67
77-71A1661/1	Orgn plng, pubs, sec, 1966-70
77-71A893/25	Mil const proj file, FY 65
77-72A1372/29	C/W OSA, contracts, FY 68-69
77-72A1960/1	Pubs, sec 1968-71
77-72A1966/11	Gen admin, Compt F&A, C/W Projs 1952-68
77-73A420/62	Mil const projs FY 65-70
77-73A474/5	Opn prog, mgt improv, fiscal, C/W projs, 1960-69
217/77-62A60/15	C/W OSA FY 58
217/77-63A121/1	Contracts, FY 59
217/77-63A338/12	C/W OSA FY 59
217/77-64A48/1	C/W OSA FY 60
217/77-64A49/1	C/W OSA FY 60
217/77-64A50/2	C/W OSA FY 60
217/77-65A303/16	C/W OSA FY 61
217/77-66A463/1	C/W OSA FY 60-61
217/77-67A267/28	C/W OSA FY 62
217/77-69A359/167	C/W OSA FY 63-66
217/77-70A536/31	C/W OSA FY 67
217/77-72A1123/31	C/W OSA FY 65-68
217/77-75A1209/35	C/W OSA FY 73

Sub-Total: 1,080 linear feet

Corps of Engineers-Waterways Experiment Station, Vicksburg

77-73A385/32	C/W OSA '68, FY 69
77-76A1711/56	Hydo & Hydrau data, no date
217/77-59A878/9	CW OSA, 1953-57
217/77-59A1029/2	DO files, FY 55
217/77-61A20/2	C/W contracts FY 56
217/77-61A439/1	C/W contracts FY 57
217/77-61A1403/3	C/W contracts FY 54-57
217/77-64A4/11	C/W contracts FY 59
217/77-65A22/8	C/W contracts FY 60
217/77-65A380/2	C/W contracts FY 58
217/77-66A367/59	C/W contracts FY 61
217/77-69A1662/62	C/W contracts FY 62
217/77-70A1320/13	C/W contracts FY 66
217/77-71A444/22	C/W contracts FY 67
217/77-71A494/53	C/W contracts FY 61
217/77-71A495/43	C/W contracts FY 63
217/77-71A496/47	C/W contracts FY 64
217/77-71A497/41	C/W contracts FY 65
217/77-71A498/42	C/W contracts FY 59 & FY 66
217/77-74A1861/20	C/W OSA FY 70
217/77-75A1859/77	C/W OSA FY 71, 72, 73
Sub Total:	605 linear feet

77-77-0001 thru
0015

Includes all FY 77 Corps of Engineer records received
by the East Point Center to date

Sub-Total: 123 linear feet

Corps of Engineers-Mobile

77-59A565/2	Security Inspection Case files, 1954
77-59A533/29	Gen Admin, pubs 1951-52
77-59A599/1	Pubs Record, 1953
77-69A1406/1	Gen Admin & Gen Counsel, 1965
77-70A134/8	Compt, Mgt, F&A FY 66
77-70A1451/1	Pubs, Security, Permits, Waterways, 1966
77-71A150/16	Compt F&A, FY 60-FY 67
77-71A1288/22	Pubs, Surveys Reports, C/W projs, Mov, Waterways, Emerg Opns, Permits 1932-67
77-72A277/10	Compt, F&A, 1961-68
77-72A1567/44	Gen Admin, Security, Surveys Reports (1942 and prior), Proj, Permits, Basic Topo, Gen Counsel, 1968
77-73A120/16	Compt, Admin, 1969
77-73A1468/34	Emerg Opns, pubs C/W projs, General Counsel, Homeowners Assistance Cases, 1969
77-74A44/10	Compt, F&A, FY 70
77-74A1176/3	C/W proj files, 1966-67
77-74A1220/18	Pubs, Domestic Emerg, C/W projs, Gen Counsel, Real Estate, 1966-70
77-74A65/14	Compt, Mgt, F&A FY 69-71
77-75A1527/6	Pubs, C/W prop, mov, waterways, Gen Counsel, HOAC (home owners assistance cases) 1966-74
77-76A326/12	Compt, F&A, Mgt, FY 72
217/77-60A193/30	C/W Contract files, FY 54-56

Corps of Engineers-Mobile

217/77-61A389/20	C/W Contract files, FY 57
217/77-63A308/14	C/W Contract files FY 57-58
217/77-65A242/38	C/W Contract files FY 59-60
217/77-66A1324/116	C/W Contract files FY 61-63
217/77-68A1068/63	C/W Contract files FY 64
217/77-69A1640/70	C/W Contract files FY 65
217/77-70A268/52	C/W Contract files FY 66
217/77-71A149/44	C/W Contract files FY 67
217/77-72A260/48	C/W Contract files FY 68
217/77-73A119/43	C/W Contract files FY 69
217/77-74S41/63	C/W Contract files FY 70
217/77-75A64/76	C/W Contract files FY 71
217/77-76A310/58	C/W Contract files FY 72

Sub-Total: 982 linear feet

Corps of Engineers-South Atlantic

77-59A533/22	Decimal file,
77-59A571/2	Pers admin background, 1953
77-59A573/23	Pers mgt, prime cost & acctg 1951-52
77-59A571/2	Pers admin background, 1953
77-59A573/23	Pers mgt, gro data, basic data, pbus records, 1953
77-70A551/1	Compt orgn plng & ajm, 1961-66
77-72A329/1	Compt, Admin, pers 1967
77-72A822/11	Lease & rentals, no dates (10 yrs?)

Sub-Total: 60 linear feet

Corps of Engineers-Louisville

77-72A1613/14 Gen Admin, Compt F&A, 1960-70
77-73A380/13 Hydro & Hydraulic data, 1905-47; Flood Control
 Ohio & Ky; Permits 1953-70
77-73A1097/52 Hydro & Hydrau data, 1936-66
77-73A1750/34 Hydro & Hudrau data, 1984-68 - various revisions
77-74A1234/75 C/W OSA FY 71, CMC, contracts
77-75A413/11 Gen Admin, Compt, 1963-72
77-75A414/6 Ohio River drawings lock & dams, no dates
77-75A1320/12 Proj planning, Survey Reports, 1937-44
77-75A1321/14 Econ data files, 1963-66
77-75A1322/55 C/W proj files, as built, 1954-70
77-75A1882/11 Admin, Compt, F&A, Proj Const (1954-63), (1935-53);1973
217/77-72A1328/72 C/W OSA, FY 68-69
217/77-73A1751/83 C/W OSA, FY 69-70
217/77-75A412/12 C/W OSA, FY 70
217/77-75A1883/15 C/W OSA, FY 73

Sub-Total: 479 linear feet

Corps of Engineers-Charleston

217/77-60A200/2 C/W OSA, FY 52-55
217/77-(71D348)/1 Contracts, FY 54
217/77-61A1699/5 C/W OSA FY 53-58

Sub-Total: 8 linear feet

Corps of Engineers-Nashville District

77-75A788/26 C/W Proj, 1954-65; Orgn plng, natural resources,
Investigation orgn charts 62-71

217/77-60A412/2 C/W OSA, FY 56

217/77-61A734/7 C/W OSA, FY 57

217/77-65A296/109 C/W OSA, FY 59-61

217/77-67A249/34 C/W OSA, FY 63

217/77-68A114/34 C/W OSA, FY 64

217/77-70A491/34 C/W OSA, FY 65

217/77-71A884/38 C/W OSA, FY 66

217/77-72A968/111 C/W OSA, FY 67

217/77-75A82/40 C/W OSA, FY 70

217/77-76A1493/32 C/W OSA, FY 71-72

Sub Total: 465 linear feet

Corps of Engineers-Wilmington, NC

217/77-61A42/9 C/W OSA FY 52-57

217/77-63A338/3 C/W OSA FY 57-60

Sub-Total: 12 linear feet

Corps of Engineers-Huntsville District

77-73A1873/1 Fiscal & opn prog, 1967-69

77-75A1577/1 Orgn plng, compt mgt, pubs, Gen admin, 1968-72

Sub-Total: 2 linear feet

Corps of Engineers-Memphis

77-71A2085/12	Aerial Photos, Basic data, 1929-55
77-72A122/4	C/W Miss R. Channels, 1962-69
77-72A2125/100	Drawing files, Postal projs (no date)
77-72A2390/6	Hydro, Miss R. Survey, 1962-64
77-73A180/10	Pubs records sets, vouchers, contracts, proj const work orders, 1965-71
77-73A859/13	Eng, design, architect, misc postal proj, photo album and drawings, Miss & Tenn (no date)
77-73A1162/3	fiscal, const ledgers, FY 62
77-73A1674/1	Pubs, 1963-72, annual reports FY 55-58
77-73A1679/11	State of LA postal drawing files, no dates
77-73A1747/20	Blue prints of postal projs, LA, no date
77-73A1748/28	Fld survey books, no dates
77-73A1954/2	Annual reports, const projs, 1962
77-74A261/2	C/W proj files, 1965-71
77-74A783/37	C/W OSA FY 70
77-75A971/37	Compt, F&A, 1969-72
77-76A1907/3	CW proj files, 1941-73 (Hydro surveys 1941-69; Dredging survey, 1967-69; Books Protection, 1941-73
77-76A1908/1	Hydro & Hydrau data, 1932-51
217/77-60A206/37	C/W Business voucher, OSA FY 52-55
217/77-60A1291/6	C/W Procurement contract files, 1953-57
217/77-61A343/13	C/W Procurement contract files, 1956-57
217/77-63A65/12	C/W Proc contract files FY 59
217/77-64A146/6	C/W Proc contract files FY 60

Corps of Engineers-Memphis

217/77-67A389/83	C/W OSA, CMC, contracts FY 61*
217/77-68A74/42	C/W OSA CMC, contracts FY 63
217/77-68A1424/41	C/W OSA CMC, contracts FY 64
217/77-69A690/38	C/W OSA, CMC, contracts FY 65
217/77-69A736/6	CW CMC, FY 53-64
217/77-70A427/30	CW OSA, FY 66
217/77-71A676/32	CW OSA FY 67
217/77-72A486/29	CW OSA FY 68
217/77-72A2271/34	CW OSA, FY69
217/77-75A971/37	CW OSA, FY70-71
217/77-76A439/37	CW OSA, FY 72

Sub-Total 773

GRAND TOTAL: 7484 linear feet

*CMC - Construction, Maintenance, Contracts

Appendix 2, Annex F
Federal Archives and Records Center (GSA), Atlanta
Inventory of US Army Assets in RG217/388
3-5 April 1977

<u>Accession/Volume</u>	<u>Description</u>
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Headquarters Fort McPherson

338-77A-0004/50	Household good shipping files, 1974
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US Army Grumman Plant Activity (retired by DCASAR)

338-77A-0001/26	Master Contract files, 1974
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338-77A-0002/8	" 1973
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338-77A-0003/13	" 1972
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US Army Terminal Command, Brooklyn

217/338-63A58/3	GAO on-site audit FY55-59. (NOTE: This accession originally contained 569 linear feet; all but 3 have been disposed of since shipment to the Atlanta Center)
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US Army Audit Agency

217/338-60A565/7	Birmingham Branch Bureau Vouchers, 1954-57
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338/77 -70A59/1	Southern District Office, Field Comd Opn Program, FY65
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338/77-67A1363/1	Southern District Office, Publications, Admin, 1960-63
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Canaveral Engineer District (US Army Corps of Engineers)

337/77-71A860/1	General Administration, 1966-67 (Also listed as the Patrick Air Force Base District Engineer). Should be transferred from RG337 to RG77.
-----------------	--

338/77-69A1841/1	Management analysis, Operational Planning, organizational planning, safety, FY65 (Should be transferred to records Group 77.
------------------	--

Wilmington Engineer District

338/77-69A1352/1	Civ pers admin, CY 1961-65 (Should be transferred to RG77)
------------------	--

338/77-68A1386/1	C/W Const & Main Contracts, FY62-64 (Transfer to RG77)
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Charleston Engineer District

338/77-71A1278/1	Orgn plng files, 1967
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338/77-70A1906/1 Orgn plng files, 1966 (Transfer to RG77)

338/77-69A1819/1 Orgn plng files, 1965 (Transfer to RG77)

Memphis Engineer District

338/77-71A1083/6 Fiscal, Mgt Imp, Const, Maint, Contracts, 1955-63 (Should be transferred to RG77)

338/77-69A2230/50 Aerial photos, basic topo data, contact prints, 1937-50 (Should be transferred to RG77)

US Army Volunteer Ammunition Plant Activity (PO Box 1748, Chattanooga, TN 37401)

338-73A1743/1 General Admin, 1970 (SO's and GO's)

338-71A1282/1 General Admin, 1969 (SO's and GO's)

338-701393/1 General admin, Pubs undated.

Armed Forces Examining Station, Raleigh, NC

338-67A1357/1 Gen Admin, SO's and GO's, 1963

338-67A468/1 Gen Admin, SO's and GO's, 1962

Sub-total for RG338 116 linear feet

Sub-total for RG77 63 linear feet

Grand Total 179 linear feet

Appendix 3, Annex F
Federal Archives and Records Center
Atlanta
Inventory of Classified Material
3-5 April 1977

TO BE COMPLETED BY FEDERAL RECORDS CENTER	
ACCESSION NO. 7241353	RECORD GROUP NO. 77
SIGNATURE <i>[Signature]</i>	DATE RECORDS RECEIVED 12-6-11
TITLE <i>[Signature]</i>	

FROM: (Name and address of Agency transferring records)
U.S. Army Engr District, Savannah
200 East St. Julian Street
Savannah, Georgia 31401

TO: Federal Records Center, GSA
1557 St. Joseph Avenue
East Point, Georgia 30044

1 CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

CONFIDENTIAL

2 SQUARE FEET OF SPACE CLEARED		3 FILING EQUIPMENT EMPLOYED			4 CUBIC FEET OF RECORDS TRANSFERRED
A OFFICE N/A	B STORAGE N/A	A. FILE CABINETS (No.) N/A	B. TRANS. FILES (No.) N/A	C. SHELVING (Lin. Ft.) N/A	engli /
5 NAME OF AGENCY CUSTODIAN OF RECORDS H. H. BANKS, JR.		6 BUILDING AND ROOM NO. Room 108A, Castle Building			7 TELEPHONE NO. 233-8822, Ext 207
8 MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		9 AGENCY OFFICIAL SIGNATURE <i>[Signature]</i>			10 TITLE Acting Chief, Office of Administrative Services
11 DATE 6 January 1972		12 DISPOSAL AUTHORITY (Schedule and Item No.)			
BOX NUMBERS 1-3320 100		13 DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)			
FRC ONLY		AGENCY			

Savannah District, Corps of Engineers was activated as a District Office in 1888, under command jurisdiction of the Chief of Engineers.

RECORDS HOLDING AREA OF THE CLASSIFIED RECORDS UNIT

1/1

204-01 Emergency planning files, CY 68
Control #C-36-67, s/s page F-III-A-1
and Control #C-48-58, U. S. Army Engineer District
Savannah Alternate Headquarters Plan (U), Short
Title: SASAH, 1 copy #4 of 25

Permanent

Permanent

RB

STANDARD FORM 135 JULY 1961 EDITION GENERAL SERVICES ADMIN. FPMR (41 CFR) 101-11.4		RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		ACCESSION NO.		RECORD GROUP NO. 338 77	
		SIGNATURE <i>[Signature]</i>		DATE RECORDS RECEIVED 1-22-69	
FROM: (Name and address of Agency transferring records) U. S. Army Engineer District, Mobile P. O. Box 2288 - (SAMAS-R) Mobile, Alabama 36601		TO: Federal Records Center, GSA 1557 St. Joseph Street East Point, GA. 30044			
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY CONFIDENTIAL					
2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED		4. CUBIC FEET OF RECORDS TRANSFERRED	
A. OFFICE neg	B. STORAGE neg	A. FILE CABINETS (No.) neg	B. TRANS. FILES (No.) 1 folder	C. SHELVING (Lin. Ft.) neg	neg
5. NAME OF AGENCY CUSTODIAN OF RECORDS Florence A. Millard		6. BUILDING AND ROOM NO. 4 - 4		7. TELEPHONE NO. 473-0311, ext 603	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Perm.					
9. AGENCY OFFICIAL (Signature) <i>[Signature]</i>		10. TITLE Records Mgt. Officer		11. DATE 21 Jan 69	
12. BOX NUMBERS FRC ONLY	AGENCY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)		14. DISPOSAL AUTHORITY (Schedule and Item No.)	
		<p align="center">OFFICE OF EMERGENCY PLANNING</p> <p>201-11 - Mobilization Planning & Programming Files- Permanent</p> <p>(SAL-MOBEX-59) (Inactive 65) dtd: 1 Sept '59.</p> <p>170-59-C - GP 4.</p> <p align="right">340-18</p> <p align="center">NOTE: MAY BE DECLASSIFIED 1 Sept 71</p>			

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

RECORD GROUP NO.

SIGNATURE

DATE RECORDS RECEIVED

TITLE

CHIEF ACCESSION & DISPOSAL BRANCH

INSTRUCTIONS
Send original and two copies to appropriate
Federal Records Center.

FROM: (Name and address of Agency transferring records)

District Engineer
U.S. Army Engineer District, Savannah
P. O. Box 889
Savannah, Georgia

TO: Federal Records Center, GSA
1557 St. Joseph Avenue
East Point, Georgia 30044

F. J. Anderson

1 CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

2 SQUARE FEET OF SPACE CLEARED

A. OFFICE

N/A

B. STORAGE

N/A

3 FILE CABINETS (No.)

N/A

FILING EQUIPMENT EMPLOYED

B. TRANS. FILES (No.)

N/A

C. SHELVING (Lin. Ft.)

N/A

4 CUBIC FEET OF RECORDS
TRANSFERRED

1

5 NAME OF AGENCY CUSTODIAN OF RECORDS

Same as "from" line

6 BUILDING AND ROOM NO.

Castle Building, Room 105

7 TELEPHONE NO.

233-8822

8 MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9 AGENCY OFFICIAL (Signature)

10 TITLE Chief, Office of
Administrative Services

11 DATE

6 February 1970

BOX NUMBERS

13

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

Savannah District, Corps of Engineers was activated as
a District Office in 1888, under command jurisdiction
of the Chief of Engineers.

RECORDS HOLDING AREA, CRU

FRC ONLY

1/1

204-01 Emergency planning files, CY-61 - CY-66
Savannah District: SASECP, Change 11, Change 12 ~~XXXX~~

~~XXXXXX~~
AG

Permanent

100

156-11111

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

71A1279

RECORD GROUP NO.

77

SIGNATURE

[Signature]

DATE RECORDS RECEIVED

1-5-71

TITLE

RECEIVED BY [Signature]

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

FROM: (Name and address of Agency transferring records)
U. S. Army Engineer District, Mobile
P. O. Box 2288 - (SAMAS-R)
Mobile, Alabama 36601

TO: Federal Records Center, GSA
1557 St. Joseph Street
East Point, GA. 30044

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
CONFIDENTIAL

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

neg

B. STORAGE

neg

3.

FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

neg

B. TRANS. FILES (No.)

1 folder

C. SHELVING (Lin. Ft.)

neg

4. CUBIC FEET OF RECORDS
TRANSFERRED

1

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Florence A. Millard

6. BUILDING AND ROOM NO.

4 - 4

7. TELEPHONE NO.

473-0311, ext 603

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES☒ NO **PERM**

9. AGENCY OFFICIAL (Signature)

[Signature]

10. TITLE

Records Mgt. Officer

11. DATE

8 Jan 71

12. BOX NUMBERS

FRC ONLY

AGENCY

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

OFFICE OF EMERGENCY PLANNING

203-04 Mob Plan & Prog Files (SAMECP) (Inactive 67)
dtd: Aug 63. GP 3. 131-63-C & 145-64-C
(includes MOBDR 120-1-2, annex M to above)

14. DISPOSAL AUTHORITY
(Schedule and Item No.)

Permanent

**RECORDS TRANSMITTAL
AND RECEIPT**

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

31-40

RECORD GROUP NO.

77

SIGNATURE

[Signature]

DATE RECORDS RECEIVED

4-9-73

TITLE

1. [unclear] 2. [unclear] 3. [unclear] 4. [unclear] 5. [unclear] 6. [unclear] 7. [unclear] 8. [unclear] 9. [unclear] 10. [unclear] 11. [unclear] 12. [unclear] 13. [unclear] 14. [unclear] 15. [unclear] 16. [unclear] 17. [unclear] 18. [unclear] 19. [unclear] 20. [unclear] 21. [unclear] 22. [unclear] 23. [unclear] 24. [unclear] 25. [unclear] 26. [unclear] 27. [unclear] 28. [unclear] 29. [unclear] 30. [unclear] 31. [unclear] 32. [unclear] 33. [unclear] 34. [unclear] 35. [unclear] 36. [unclear] 37. [unclear] 38. [unclear] 39. [unclear] 40. [unclear] 41. [unclear] 42. [unclear] 43. [unclear] 44. [unclear] 45. [unclear] 46. [unclear] 47. [unclear] 48. [unclear] 49. [unclear] 50. [unclear] 51. [unclear] 52. [unclear] 53. [unclear] 54. [unclear] 55. [unclear] 56. [unclear] 57. [unclear] 58. [unclear] 59. [unclear] 60. [unclear] 61. [unclear] 62. [unclear] 63. [unclear] 64. [unclear] 65. [unclear] 66. [unclear] 67. [unclear] 68. [unclear] 69. [unclear] 70. [unclear] 71. [unclear] 72. [unclear] 73. [unclear] 74. [unclear] 75. [unclear] 76. [unclear] 77. [unclear] 78. [unclear] 79. [unclear] 80. [unclear] 81. [unclear] 82. [unclear] 83. [unclear] 84. [unclear] 85. [unclear] 86. [unclear] 87. [unclear] 88. [unclear] 89. [unclear] 90. [unclear] 91. [unclear] 92. [unclear] 93. [unclear] 94. [unclear] 95. [unclear] 96. [unclear] 97. [unclear] 98. [unclear] 99. [unclear] 100. [unclear]

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

FROM: (Name and address of Agency transferring records)
U.S. Army Engineer District, Mobile
P.O. Box 2288 (SAMAS-R & SAMAS-M)
Mobile, Alabama 36628

TO: Federal Records Center, GSA
1557 St. Joseph Ave
East Point, GA 30344

1 CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
CONFIDENTIAL

2 SQUARE FEET OF SPACE CLEARED

A. OFFICE

neg

B. STORAGE

neg

3

FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

neg

B. TRANS. FILES (No.)

1 folder

C. SHELVING (Lin. Ft.)

neg

4 CUBIC FEET OF RECORDS
TRANSFERRED

4-4-73

5 NAME OF AGENCY CUSTODIAN OF RECORDS

Florence A. Millard

6 BUILDING AND ROOM NO.

4-4

7 TELEPHONE NO.

473-0311, ext 60

8 MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9 AGENCY OFFICIAL (Signature)

[Signature]

10 TITLE

Chief, Office of Admin Svcs

11 DATE

6 Apr 73

12 BOX NUMBERS

FRC ONLY

AGENCY

13

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

OFFICE OF EMERGENCY PLANNING & SECURITY

203-04 ECP (Engineer Capabilities Plan) MOBDR 120-1-4,
(inactive 1969) dtd Aug 67, EXCLUDED FROM
GENERAL DECLASSIFICATION SCHEDULE
(control no: 80-67-C)

Form

[Signature]

AG 350-14

203-04

203-04

[Signature]

[Signature]

2099

19102

7

[Handwritten: 6/1/26 76D306]



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

9 June 1977

DAAG-AMR-D

ANNEX G

Federal Archives and Records Center (GSA), Fort Worth
Dates of Visit: 5-7 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Texas, Oklahoma, Arkansas, Louisiana, and New Mexico.

2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Fort Worth, reported a total of 5715 linear feet of materials in the US Army records groups in the 1976 annual report of holdings. Audit materials generated by the US Army Corps of Engineers and retired under GAO-mandate (RG217) were not reported in these holdings. RG77, District Corps of Engineers, records accounted for 4699 linear feet of this total; RG334, Interservice Agencies (Joint Commands), accounted for 738 linear feet; and, finally, RG388, US Army Commands, took up the remaining 278 linear feet.

a. RG77/217, US Army Corps of Engineers, Assets. The Fort Worth Center holds records from the following Engineer Districts and Divisions: Little Rock, Arkansas; New Orleans, Louisiana; Southwestern (Dallas, Texas); Galveston, Texas; Fort Worth, Texas; Albuquerque, New Mexico; and, Tulsa, Oklahoma. An on-site examination of the control documentation for these records revealed that approximately 8493 linear feet of US Army Corps of Engineers materials are held by the Fort Worth Center. This breakdown as follows: 2333 linear feet by direct retirement from the various creating activities; 1840 linear feet by transfer from the National Personnel Records Center, St Louis (Accession: 77-76A6); and, 3160 linear feet of RG77/217 audit-related material. Considering subsequent disposal and FY77 accessions, this balance is in keeping with the FY76 report of holdings. With the exception of the NPRC redistribution, there is nothing unusual about the RG77 holdings in the Fort Worth Center. Chronological coverage is roughly 1960-75; series content and proportion of administrative to scientific/technical matter is normal for other regional collections of US Army Corps of Engineers records. See Appendix 1.

(1) RG77, Accession: 77-76A6/1840, NPRC: This accession was shipped from the National Personnel Records Center, St Louis, in mid-1975, as the Fort Worth distribution of nationwide general Corps of Engineers materials held by that center. Originally shipped as 1571 linear feet, non-standard containers included in it required some 1840 linear feet of storage space in the Fort Worth Center. District and divisional content of this shipment is as follows:

<u>Division/District</u>	<u>Chronology</u>	<u>Linear Feet</u>
Southwest Division	1950-63	117



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New Orleans District	1874-1962	475
Dallas District	1948-64	33
Galveston District	1927-64	155
Albuquerque District	1937-64	156
Tulsa District	1870-1963	180
Little Rock District	1939-64	340
Fort Worth District	1951-62	105

(2) Archival Aspects of the NPRC Distribution. Series normally found in US Army Corps of Engineers retired records are generally present in this collection. Lists of series and topical coverage described earlier in this report also generally apply equally to this collection. The balance between administrative materials and scientific/technical data appears to be tipped slightly in favor of the former. Some interesting or unique items found in this collection include the following:

- (a) Pecos River Economic Survey, 1937-41.
- (b) Arkansas-White-Red River Basin Study, 1950-59.
- (c) Various Regional Waterways Investigational Projects, 1928-50.
- (d) WPA Projects under the Emergency Relief Appropriations Act (1935).
- (e) Hydrological/Hudraulic Data, New Orleans, 1874-1957.
- (f) Climatological data, New Orleans, 1878-1941.
- (g) Basic Topological Data and Waterways Surveys of the Mississippi River, 1884-1954.
- (h) Basic Topological Data Compiled by the General Land Office Survey Team, Tulsa, 1870-1900.

b. RG338, US Army Command, Assets. The Fort Worth Center had 307 linear feet of Rg338 material onhand at the time of the survey. This consisted of 56 linear feet of household goods shipping files retired by Fort Wolters in 1974. All is disposable and will reach a zero balance by 1978. Between 1966 and 1973, various agencies of MTMTS retired a total of 37 linear feet of material to the Fort Worth Center. 27 linear feet of this material is also household good shipping files and is disposable (TAFSS: 1401-30 and 1203-09). The remaining 10 linear feet are general administrative records of the Southwestern Traffic Region (MTMTS), but were retired under authority of DSAR 5015.2.

This raises a question as to the Army's responsibility for them. The remaining 214 linear feet of this material was retired by the US Army Bell Plant Activity (PO Box 1605, Fort Worth, Texas 76101) between 1973 and the current date. All of this material is disposable; however, the question here is the propriety of the Bell Plant Activity's continued use of the Fort Worth Center for RG338 retirements instead of the Washington National Records Center. See Appendix 2.

c. RG334, Interservice Agencies (Joint Commands), Assets. All of the material in this records group held by the Fort Worth Center was generated and retired by the Army and Air Force Exchange System (AAFES). Since the US Army is not tasked with records management responsibility for this activity, no further action is required in this area.

3. US ARMY CLASSIFIED HOLDINGS. There were at the time of the survey about four linear feet of classified material held by the Fort Worth Center which were retired by various Corps of Engineers activities. These consist of three accessions containing emergency, mobilization, and engineer capabilities plans along with some classified contracts. These materials are of 1962-65 vintage whose continued need for security protection has probably long been overtaken by the advance of technology and advent of Executive Order 11652. See Appendix 3 for a more detailed, unclassified description of these materials.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The Fort Worth Center employs a book-binder system for its general reference files of transmittal documents. This provides a far better control than the normal loose-leaf style albeit involves a bit more initial effort. With the exception of the GAO-mandated RG77/217 materials, disposal action has been timely and accurately posted to the US Army control documentation. The Fort Worth Center occupies a World War II Quarter-master warehouse of excellent concrete and brick construction and is still undergoing structural modification to equip it better for its records center and archives mission. Its projected capacity is three-quarters of a million linear feet of storage space. The staff represents a balanced combination of young Washington-trained management loyally backed by a professional cadre of long-time local people -- an effective team doing its job well!

b. Controls and NARS-5 Conversion. The Fort Worth Center has an operational terminal into the St Louis GSA computer which handles the NARS-5 data base. All current (FY77) accessions are being entered into this data base as received less a local FRC location. Fort Worth is presently re-numbering its holdings from the old FRC-box-number system of location to the now-standard FRC-module-row-compartment-shelf-space system. This data will be fed into the computer when the re-numbering project has been completed. Older accessions, too, will be converted to NARS-5 on a systematic basis as time, current workload and personnel resources permit.

c. The Fort Worth Regional Archives. The Fort Worth Regional Archives is presently under the direction of Kent Carter who came to Fort Worth from the Diplomatic Branch of the National Archives. A growing user clientele has prompted a reallocation of space to the Regional Archives. Plans are underway to relocate stack space in order to bring it closer to the general search rooms and facilities. The Fort Worth Archives presently holds no US Army records by direct accessioning; however, it does have approximately 100 linear feet of late 19th and early 20th century Corps of Engineers materials. These came to Fort Worth from the National Archives as its distribution of regional assets from the national holdings in Washington. Keen interest was exhibited in adding to this core collection.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Fort Worth, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Due to volume on hand and age of materials, application of current (and still evolving) disposal standards to Corps of Engineers records held by the Fort Worth Center will pose problems for NARS-5 conversion in that the early transmittals documents contain neither current nor traceable TAFS numbers.

c. The Fort Worth inventory of RG 77 (less overdue disposal) reflects varying degree of regional archival value.

d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Fort Worth Center.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Fort Worth Center.

6. RECOMMENDATIONS:

a. That all RG 77 materials held by the Fort Worth Center with original accession dates of FY 69 and prior or containing data pre-dating World War II which are not authorized for destruction be offered to the Fort Worth Regional Archives for permanent transfer.

b. That all RG 338 material held by the Fort Worth Center which is not authorized for destruction be offered to the National Archives for permanent transfer.

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c. That a memorandum of understanding be negotiated whereby the Fort Worth Center will not accept for deposit any US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

d. That a memorandum of understanding be negotiated whereby the Fort Worth Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

e. That advice and assistance as requested be provided the Fort Worth Center by the HQDA Records Management Division in the coding and recoding of all transmittal documents with current TAFSS numbers and disposal standards.

Appendices

1. Inventory of US Army RG77 Assets
2. Inventory of US Army RG338 Assets
3. Inventory of US Army Classified Assets
4. Inventory of US Army RG77/217 Assets

Appendix 1, Annex G
 Federal Archives and Records Center (GSA), Fort Worth
 Inventory of US Army RG77 Assets
 5-7 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Little Rock Enginner District	
77-69A1067/4	Gen admin, Real estate, Gen Counsel, 1965
77-70A500/20	Cost acctg, budget. mgt, safety, C/W Projects, FY66
77-70A1032/2	Gen Admin, Gen Counsel, Real Estate, 1966
77-71A503/32	Cost acctg, Journal vouchers, Principal Proj files, C/W proj files, gen admin, data on hydraulics, FY66-67
77-71A846/1	Surveys, 1960
77-71A1115/2	Gen admin, gen counsel, 1967
77-72A688/53	Budget, Const, cost acctg, 1961; Fin & acctg FY68; Plng and economics reports, 1955-60; Hydraulics, 1940-51; C/W Projects, 1955-66.
77-72A1435/2	Gen admin, gen counsel, 1969-71
77-73A1525/38	Gen admin, Mgt anal, Core boring, Geological reports, Eng data, Econ data, Mapping files, 1940-66
77-73A784/23	Budget, Const, cost acctg, gen admin, Mgt, C/W projs, Field reports, FY62-69
77-73A1004/4	Geological data, 1970-71 (Soils)
77-73A335/18	Const, Cost acctg, gen admin, C/W projs, field repts, FY63-66
77-74A930/1	Gen admin, Mgt Anal, Pubs, 1968-69
77-74A962/1	Gen counsel, 1969
77-75A406/11	Construction, cost accounting, general administration, Management analysis, Civil Works projects, Field Reports, Safety, accidents; FY64-71

77-75A407/38 Civil Works On-site Audit Files, 1971 (D-3 & 6 yrs)

77-75A1261/2 Gen Admin, Mgt Anal, Conservation of Natural Resources, 1968-69; Pavement and Cold Regions Lab Files, 1943-57.

77-76A278/36 Civil Works Supply, Services, Construction and Maintenance Contract Files, 1972.

77-76A279/12 C/W Projects, Cost Acctg, Field Records, FY65-72.

77-76-2013/6 Hydraulics, 1915-49.

77-76-2014/4 C/W Construction & Maint Contracts, 1967-70.

77-76-2015/10 C/W Construction & Maint Contracts, 1967-73.

77-76-2016/4 C/W Supply & Service Contracts, 1969-73.

77-76-2055/1 Hydraulic data, Water Valley, 1921-64

Sub-total: 325 linear feet

New Orleans Engineer District

77-70A764/50 Basic data, Files, Vertical Aerial Photos, Flown, 1955-64; Cost Acctg Files, FY55-64.

77-71A881/10 Principal Reports, Studies, Investigations, 1959-67.

77-71A882/71 Basic Topographic data Files and Charts, No dates.

77-72A1231/2 General Permits, Gulf of Mexico, 1971 and prior.

77-72A1232/2 Maritime & Tort Claims, No dates.

77-72A1278/2 Fiscal and Cost Acctg, FY61.

77-75-A647/1 Operating Program Progress Reports FY73 & Prior.

77-75A648/1 Operating Budget Files, FY67-68

77-75A649/3 Claim Investigations, Maritime, Revolving Funds, No dates.

77-75A650/2 Real Property Title Files.

77-75A651/1 Revolving Fund Cost Ledgers, FY64.

77-75-A652/1 Operating Program Progress Reports, FY64-66

77-75A653/1 Cost Ledgers FY64.

77-75A654/2 Cost Budget Summaries & Principal Reports, FY59-64.

77-75A682/26 Vertical Aerial Photo Negatives, Flown 1965-66

Finance, Fiscal, Cost Acctg, Projects, Climatological, Hydraulic,
Investigational and Construction Project Files, 1962.

77-76A1429/249 Hydrologic and Hydraulic Data Files, Water Stage Charts,
Alpha by Stream, 1967

77-76A2017/124 Marine Casualty Claims, 1964; Cost Acctg, 1965-66; Economic data,
1948-61; Climatological, 1915-67; Investigational Reports, 1967;
Basic Topological data files, Vertical Aerial Photos, flown
1975 and prior.

77-77-0007/48 Civil Works Project Files, 1973 and prior.

Sub-total: 596 linear feet

Tulsa Engineer District:

77-70A403/18 Basic Topological Data Files - Aerial Photos, no dates; Flood
of 1943, 1951, 1957; Mgt Improvement Proj Files, 1963-67.

77-71A1217/24 Real Property Records; project inspections; Engineer drawings;
Contractor payrolls, FY67

77-72A642/9 Cost Acctg Principal Reports, FY45-53; FY60-67.

77-72A1481/63 Civil Works Project Files, 1957-64

77-72A1527/1 Civil Works Construction Contracts, FY68

77-76A745/14 Civil Works Construction & Maint Contracts, FY72

Sub-total: 129

Southwestern Engineer District:

77-70S427/6 General Admin, Orgn & Opn Planning; Procurement; Civil Defense;
Conservation of Natural Resources; Prog Anal, Pers Admin, 1965

77-71A158/2 Civil Defense; Orgn & Opn Planning; Procurement; Mgt Improve-
ment projects, 1966

77-71A1228/15 Emergency Planning; Orgn & Opn Programs; Publications; Procure-
ment; Survey Reports; (1937-65); 1967-68

77-73A956/1 General Admin, Orgn & Opn Planning; Procurement; 1967

77-76A1720/1 Monthly Reservoir Regulation Charts, 19 (Microfilm) 1943-75.

Sub-total: 25 linear feet

Galveston Engineer District

77-70A1091/8 Comptroller, Principal Reports; General Admin; Cost acctg;
General permits, 1942-65.

77-73A254/7 Comptroller; Cost acctg; General Permits; general counsel;
Safety; C/W Projects, 1941-57.

77-73A983/5 Comptroller, Project Construction Cost Files; general admin;
Navigable waterways; general permits 1960-58; Civil Works
Project files; Safety; general counsel, 1966-69.

Sub-total: 20 linear feet.

Albuquerque Engineer District

77-72-A749/2 Comptroller and Budget, FY61 & FY68.

77-73A783/7 Comptroller & budget, FY62

77-73A1566/23 Real Estate, Homeowners Assistance Cases, CY68

77-74A283/4 Comptroller & budget, FY69--70, and FY63.

77-74A1133/ 11 Homeowners Assistance Cases, CY70

77-75A433/4 Comptroller and budget, FY64-71.

77-75A428/3 Finance/Fiscal Principal Reports, FY62-67; Orgn Charts & Opn
program progress reports, 1967-71; Mgt Improvement Projects,
1968-71.

77-75A681/4 Comptroller and budget, 1964-72.

77-75A882/4 Comptroller and budget, 1966-73.

77-76A981/6 Homeowners Assistance Cases, 1971.

Sub-total: 66 linear feet

Fort Worth Engineer District

77-63A77/88 Civilian personnel Svcs acctg documents (AR 345-255, Para 81
and 83), 1957-58.

77-67A49/56 Principal Project Cost Acctg Files, FY55-63.

77-67A190/1 Decedent Claims files, no dates

77-69A995/40 Basic topographic data files, Aerial film negatives, 1944-57

77-69A1055/1 Mgt Studies ADP Studies, Work Measurement, Procurement, Real
Estate, Civil Works project files, 1965

77-69A1056/68 Basic topographic data files, Field Survey Notebooks; Aerial
photo prints; Trinity River, 1912-15-prints dtd 1934; generally
1936-45.

77-70A355/3 Comptroller Program & Budget, FY66

77-70A1212/17 Orgn Plng; General Admin; Civil Works projects files; Mob planning; domestic emergency; Civil Works planning, legal, manpower; Field reports and notebooks, 1960-66.

77-71A21/20 Allotment Ledgers, no dates

77-71A480/12 Program & Budget Files, FY67, Leases, C/W Construction

77-71A941/79 Engineering/Architectural: Analysis of designs alpha by project names, 1969 and prior; finance acctg & leases FY70; Principal Project Cost files, FY55-67.

77-71A942/406 Military Construction Project and contract files, FY61-70; Mil Const Admin files, 1963-68;

77-71A1424/4 Mil construction contract files (1506-09), FY65-67.

77-72A2/118 Military Construction Contract files, FY65-69.

77-72A48/7 EngShop Drawings military construction projects, FY71

77-72A108/70 Basic topological data files, strip negatives for areial photos for which contact prints were used in studies or designs, 1950-61; Mil Const NASA Simulation chambers; survey reports, 1918-41; finance acctg; Hydro & Hydraul data files.

77-72A123/12 Civil Works project files (drawings), no dates.

77-72A158/1 Mil Const files, FY69-70.

77-72A307/65 Survey report files, 1938-60.

77-72A449/42 Office of the Comptroller files, FY62-68; Civil Works Project files FY59-67; Gen Admin & Pubw 1967.

77-72A589/16 Civil Works projects: Armistad & Bardwell Dams (w/Mexico), 1961-67.

77-72A866/1 Principal Project expansion, FY72

77-72A833/47 Civil Works Projects, 1947-67

77-72A882/34 Civil Works Projects, 1954-69

77-72A1249/13 Military Construction Contract files (NASA), FY67

77-72A1268/3 Geologic al and soil data files, 1950-68; Survey Reports, 1943-48.

77-73A997/27 Basic & intermediate cost media files FY71.

77-73A1280/20 Real estate acquisition files, no dates (1503-03).

77-73A1059/3	Civil Works projects, 1948-58.
77-73A1281/16	Reconveyance of land files, no dates (1505-02)
77-73A1381/14	Real estate acquisition files, 1967-73 (1503-03)
77-73A1382/13	Real estate acquisition files, 1967-73 (1503-03)
77-74A293/41	Office of the Comptroller, Budget, Mgt. Analysis, Finance & acctg, FY65-69; Principal Projects, FY49-64; and FY67.
77-74A524/26	Basic topographic data files, 1964-70.
77-74A591/39	Homeowners Assistance Cases, no dates (1506-02)
77-74A567/10	Hydrological & Hydraulic Data files, 1959-70.
77-74A645/62	Basic topological data files, military & civil works field survey books, mostly 1966 and prior, some Trinity River material, 1894-1911.
77-74A683/11	Basic topological data files (Aerial film), 1962-73.
77-74A773/11	Basic topological data files, 1969 and prior.
77-74A822/26	Contractor's Payroll Files, FY69-73. (1519-06)
77-74A868/11	Contractor's Payroll Files, FY68-74.
77-74A1372/1	Contractor's Payroll Files, FY74
77-75A69/1	Military Construction Contract Files, 1971 & prior (1519-09)
77-75A310/11	Contractor's Payroll Files, FY72-74 (1519-06)
77-75A321/1	Contractor's Payroll Files, FY71-74.
77-75A415/14	Basic topological data files (Aerial Film), 1964-69
77-75A460/37	Civil Works Site Audit files, FY73 (313-02)
77-75A461/40	Basic & intermediate Cost Media files, FY73 (313-21)
77-75A462/26	Basic topological data files (Aerial Film), 1948-67.
77-75A464/27	Basic & intermediate Cost Media files, FY72 (313-21)
77-75A463/27	Hydrological & Hydraulic Data files (ADP Punch cards), no dates.
77-75A558/64	Project Plant in Service Subsidiary ledger files; Project Cons Work Orders; Principal Project Cost Files, FY72.
77-75A120 8/3	Principal Project Cost Files, FY69

77-75A1209/32	Principal Project Cost Files; Project Plant in Service Subsidiary Ledger Files; Civil Projects, FY70.
77-75A1210/20	Community/Fall Out Shelter Planning Files 1960-70
77-76A116/14	Basic topological data files, field books, 1955-67 (military)
77-76A700/20	Military Construction Project Files, FY68 (1515-13) 12 yrs
77-76A701/24	Basic & Intermediate Cost Media files, FY73-74 (313- 13)
77-76A702/11	Military Construction Projects, FY67 (1515-13)
77-76A797/12	Military Construction Projects, FY69 "
77-76A798/28	Military Construction Projects, FY70 "
77-76A843/10	Military Construction Projects, FY71 (1515-13)
77-76A844/20	Military Construction Projects, FY72 (1515-13)
77-76A1065/10	Real Estate Acquisition, 1961-71 (1503-03)
77-76A1354/13	Homeowners Assistance Cases, 1975 (1506-02)
77-76A1380/41	Contractor's Payroll Files, FY72-75 (1519-06) 3 yrs
77-76-1895/19	Basic & Intermediate Cost Media Files, FY73 (313-21) (FY74)
77-76-1896/18	Basic & Intermediate Cost Media files, (313-21)
77-77-0001/16	Contractors Payroll Files (Military), FY76 (1519-06) 3 yrs
77-77-0002/22	Acquisition Files (1503-03), 1967
77-77-0003/37	Acquisition files, 1969 (1503-03)
77-77-0004/12	Acquisition files, 1974 (1503-03) 6 yrs
77-77-0005/6	Acquisition files, 1974 (1503-03)
77-77-0006/24	Acquisitions files, 1974 (1503-03)
77-77-0008/19	Acquisition files, 1972 (1503-03)
77-75A1532/97	Military Construction Contract files, FY67-73 (1403-03)(1519-09)
Sub-total:	2333 linear feet
77-76A6/1840	1840 linear Feet (NPRC Shipment)
77/217	3160 linear feet
Grand Total	8493 linear feet

STANDARD FORM 135
JULY 1961 EDITION
FEDERAL SERVICES ADMIN.
(41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.
76-A-6

RECORD GROUP NO.
77

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

SIGNATURE

TITLE *B. K. Jennings*
B. K. Jennings, Chief
Accession and Disposal Branch

DATE RECORDS RECEIVED
9-15-75

FROM: (Name and address of Agency transferring records)
National Personnel Records Center
9700 Page Boulevard
St. Louis, Missouri 63132

TO: Federal Records Center, GSA
P. O. Box 6216
Fort Worth, TX 76115

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

B. STORAGE

3. FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

1840

5. NAME OF AGENCY CUSTODIAN OF RECORDS

G. T. McManus

6. BUILDING AND ROOM NO.

7. TELEPHONE NO.

314-268-7183

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

See attached letters

10. TITLE

11. DATE

BOX NUMBERS
FAC ONLY AGENCY

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

14. DISPOSAL AUTHORITY
(Schedule and Item No.)

This is a Transfer In

The attached papers cover records from several locations of the Corps of Engineer that had been accessioned by the N.P.R.C. See attached letters approving the transfer of the material.

The boxes carry the same control numbers as used in the N.P.R.C. The agencies have paperwork covering their shipments and will request the material from Ft. Worth in the same manner as they did from N.P.R.C.

At Ft. Worth we have assigned accession # 76-A-6 to the material and have shown on our paperwork the F.A.R.C. space number where each box is now stored.

The boxes are stored in our vault in the following spaces:

V2480 - V3035	556	V3114 - V3253	140
V3535 - 3660	126	V3718 - V3804	87
V3875 - V3936	62	V3945 - V4174	230
V4201 - V4350	150	V4471 - V4536	66
V4538 - V4562	25	V4564 - V4572	9
V4675 - V4740	66	5281 - V5460	180
V5467 - V5473	7	V5475 - V5520	46
V5527 - V5580	54	V5587 - V5622	36
		GRAND TOTAL	1840

Spaces inventoried 7-22-75
DETAILED SHELF LIST FOR ABOVE RECORDS IN SIX SEPARATE BOOKS
IN ALPHABETICAL ORDER BY CITY -
171

UNITED STATES OF AMERICA
GENERAL SERVICES ADMINISTRATION



February 12, 1975

National Archives and Records Service

Washington, DC 20108

TO: ATTORNEY GENERAL
100-1068

SUBJECT: Records of the Corps of Engineers

All Regional Commissioners, NARS

The National Personnel Records Center will soon transfer about 8,000 cubic feet of district records of the Corps of Engineers to FARC's and FRC, Dayton. Tabulations showing the volume of records to be transferred to the centers in your region are attached. NPRC will contact the centers direct regarding shipping arrangements.

Most of these records are permanent and consist of much odd-sized and bulky material. For this reason, centers should make available suitable storage space which will eliminate further moving of the records.

This project should be completed no later than the close of this fiscal year.

Walter W. Stender
WALTER W. STENDER
Assistant Archivist for
Federal Records Centers

Enclosure

Action →

FARC ROUTING	
<input checked="" type="checkbox"/>	7NC
<input checked="" type="checkbox"/>	7NCA
<input type="checkbox"/>	7NCN
<input type="checkbox"/>	7NCR
<input type="checkbox"/>	7NCRG
<input type="checkbox"/>	7NGRI
<input checked="" type="checkbox"/>	<i>Don't</i>
FILE - DESTROY	

CORPS OF ENGINEER RECORDS TO BE TRANSFERRED FROM

NATIONAL PERSONNEL RECORDS CENTER

ST. LOUIS, MO.

TO

FEDERAL ARCHIVES AND RECORDS CENTER

FT. WORTH, TX. ←

<u>DIVISION/DISTRICT</u>	<u>INCLUSIVE DATES</u>	<u>CUBIC FEET</u>
Southwestern Division	1950-1963	117
New Orleans District	1923-1962	475
Dallas District	1948-1964	33
Galveston District	1927-1964	155
Albuquerque District	1937-1964	156
Tulsa District /1 -	1873-1963	180
Little Rock District	1939-1964	340
Fort Worth District	1951-1962	105
	TOTAL	1,561

/1 Includes basic topographic data compiled by the General Land Office
Survey Team in 1873.

*This figure took 1840 spaces to
shelve and was reported as this figure
in St Louis as a "transfer out" and
in Ft Worth as a "transfer in"
K.J.*

Appendix 2, Annex G
Federal Archives and Records Center (GSA), Fort Worth
Inventory of US Army RG 338 Assets
5-7 April 1977

Accession/Volume	Description
USAPHC/S (Trans Div) Ft Wolters	
338-74A1118/17	HHG and related GBL Files, 1972 (Disposable 1979)
338-74A682/39	HHG and related GBL Files, 1970-71, Disposable 1977-78
SUBTOTAL: 56 linear feet	
Southwest Traffic Region-MTMTS	
338-66A784/1	General Administrative, 1962-63 (Cites DSAR 5015.2)
338-66A817/3	General Administrative, 1962-63 (Cites DSAR 5015.2)
338-66A813/4	General Administrative, 1958-63 (Cite DSAR 5015.2)
338-66A1086/2	General Administration, 1964-65 (Cites DSAR 5015.2)
SUB-TOTAL: 10 linear feet	
Ft Worth/St Louis Pers Prop Rep, MTMTS	
338-69A0361/25	Master, Open-end, and call contracts, 1967 & prior (All disposable)
338-72A0838/1	HHG Shipment Contracts, 1961-69 (1203-09)
338-73A0425/1	HHG, Shipment Contracts, 1960-70 (1203-09)
SUB-TOTAL: 27 Linear feet	
US Army Bell Plant Activity, PO Box 1605, Ft Worth TX 76101	
338-73A1761/2	Contracts, 1968-70 (1403-03) 6 yrs disposal (1976)
338-74-911/22	Contracts, 1971, (1403-03) 6 years disposal (1977)
338-75A1466/60	Contracts, 1971, (1403-03) 6 years disposal (1977)
338-76A478/92	Contracts, 1967 (?) (1403-03) 6 yrs, Disposable 1980-81
338-77-0001/2	Purchase Orders, 1970-75, Disposable (1403-01) 1978 (3 yrs)
338-77-0002/2	PO's and Contracts , 1967-74, 6yrs Disposable, 1983
338-77-0003/6	Contract Files, 1968-69 (6 yrs after final pay) 1984
338-77-0004/1	Contract Files (1403-03) 6 yrs after final pay, 1984
338-77-0005/3	Contract Files (1403-03) 6 yrs after final pay) 1983
338-77-0006/67	Contract Files, 1964-76, (1403-03) 6 yrs after final pay,

338-77-0008/1 Contract Files, 1969-75 (1403-03) 6 yrs after final pay, 1984
338-77-0007/7 Contract Files, 1965-74 (1403-03) 6 yrs after final pay, 1983
338-77-0009/9 Contract Files, 1964-75 (1403-03) 6 yrs after final pay, 1984

SUB-TOTAL: 214 linear feet

GRAND TOTAL: 307 linear feet

Appendix 3, Annex G
Federal Archives and Records Center (GSA)
Chicago
Inventory of Classified Material
5-7 April 1977

V-243

PAGE 1 OF _____ PAGES

TO BE COMPLETED AT FEDERAL RECORDS CENTER	
ACCESSION NO. 69-A-1124	RECORD GROUP NO. 77
SIGNATURE <i>B. K. Jennings</i>	DATE RECORDS RECEIVED 1/31/69
TITLE B. K. Jennings, Chief Accession & Disposal Branch	

FROM: (Name and address of Agency transferring records)
Division Engineer
U. S. Army Engineer Division, Southwestern
1114 Commerce Street, Dallas, Texas 75206

TO: Federal Records Center, GSA
Region 7 Attn: Keith Jennings
4900 Hemphill Street
P. O. Box 6216 Fort Worth, Texas 76115

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

POSTED MAR 1969

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE 1	B. STORAGE	A. FILE CABINETS (No.) 1/7	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	Neg. 1
5. NAME OF AGENCY CUSTODIAN OF RECORDS U.S. Army Engineer Div., Southwestern, 1114 Commerce St. Rm 420			6. BUILDING AND ROOM NO.		7. TELEPHONE NO. RI9:3177
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) <i>Glenna George Cole</i>			10. TITLE Custodian, Classified Records		11. DATE 27 Jan 69

12. BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)
FRC ONLY	AGENCY		
V-243	1	201-11 MOBILIZATION PLANNING AND PROGRAMING FILE (Cy 52 SWD-ECP to EM 120-1-1 for 1965)	Permanent 1 RLC

176

STANDARD FORM 135 JULY 1961 EDITION GENERAL SERVICES ADMIN. FPMR (41 CFR) 101-11.4	RECORDS TRANSMITTAL AND RECEIPT	TO BE COMPLETED AT FEDERAL RECORDS CENTER	
		ACCESSION NO. T2-A-1268	RECORD GROUP NO. 71

INSTRUCTIONS
Send original and two copies to appropriate
Federal Records Center.

SIGNATURE *B. K. Jennings* DATE RECORDS RECEIVED
12/15/71

TITLE B. K. JENNINGS, Chief
Accession & Disposal Branch

FROM: (Name and address of Agency transferring records)
US Army Engineer District, Fort Worth
PO Box 17300, Fed Ofc Bldg 819 Taylor St
Fort Worth, Texas 76102

TO: Federal Records Center, GSA
Federal Center
Fort Worth, Texas
POSTED
JAN 1972

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
380-5
CONFIDENTIAL and SECRET - restricted access per AR 348005

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED 3 CF
A. OFFICE 3	B. STORAGE	A. FILE CABINETS (No.) NO 3/7	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	
5. NAME OF AGENCY CUSTODIAN OF RECORDS VIRGINIA B. MEYER			6. BUILDING AND ROOM NO. Lanham Bldg Room 3B04A		7. TELEPHONE NO. 334-2267

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		10. TITLE Custodian of Classified Documents		11. DATE 14 December 197
9. AGENCY OFFICIAL (Signature) <i>Virginia B. Meyer</i>				

12. BOX NUMBERS FRC ONLY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)
-----------------------------	---	---

V-97

1/3

These records were created by the Fort Worth and Little Rock Districts, Corps of Engineers. The military projects referenced have been cancelled or the installation has passed from DOD control.

~~1515-13 Military construction project files~~
1515-13 Military construction project ~~files~~

AR 340-18 serie

3 *Ry*
Destroy Jul 76

1. Contr DA-18-064-404-CML-486: Design Analysis for UPP Bldg 62, Vol II. Pine Bluff Arsenal
2. BZ PROJECTS: Pine Bluff Arsenal
 - a. Proprietary Equipment Justification, 9 Aug 62
 - b. Design Analysis, 9 Oct 62, Contracts DA-41-443-eng-6660 and 6590. BZ Project Test Facility.
 - c. Design Analysis, 13 Jul 62, Contracts DA-41-443-eng-6660 and 6590. BZ Project Bldgs 32-530, 32-540, and 13-040. In 2 vols.
3. FILLING LINES: Pine Bluff Arsenal
 - a. Design Criteria for Dry Fill Line Facility, Job No. C-0118.
 - b. Contract DA-41-443-eng-6681, 3X FILLING LINES, mixed files for:
 - (1) LRDist ltr 13 Jul 61, subject: Transmittal of documents w incl a thru k, less b and i. Incl k thru o are unclassified.
 - (2) X1002 Waste Disposal Study, Aug 61
 - (3) X1002 Process Study, Sep 61
 - (4) 3XL Project: Definitive Scope of Work, Mar 62
 - (5) Project requests for C-0018, C-0093, FY 62
 - (6) Description of Process, undtd, US Facilities
 - (7) 3XL - misc design data
 - (8) Chem Corps est, layouts, and general information

STANDARD FORM 135-A JULY 1961 EDITION GENERAL SERVICES ADMIN. REG. 3-IV-302.00		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY US Army Engineer District, Fort Worth	DATE 14 Dec 71
BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
ONLY	AGENCY			
V-97	1/3 contd	<p>1515-13 Military construction project files for PINE BLUFF ARSENAL.</p> <p>Contd Item 3b, Contr 6681, 3X Filling Lines (9) Twelve 1/2-size dwgs for UC Facilities</p> <p>4. Engineering concept report for Project X-1002, revised Oct 1961. 1 pressboard binder w att folder.</p> <p>5. Ralph M. Parsons predesign studies under Contract DA-03-050-eng-3064 for Project X-208 and X-208 Project Modification. Items consist of Phase I - Vol IV in blue binder w att folder containing originals; folder with loose sheets of Basic Design Criteria, Phase I - Vol VI; blue binder: Phase II - Vol III X-208 Process Modifications; and blue binder Phase II - Vol III for preliminary design analysis, X-208 Process Modifications</p> <p>6. Line item file for X1001-X1002-X1009 fill lines: Directives.</p> <p>7. Same as item 6: misc design information - correspondence, drawings, computations.</p>		AR 340-18 series Destroy Jul 76
V-98	2/3	<p>1515-15 Cancelled project files</p> <p>1. FY 68 MCP Item 121-122, Hydrant Fueling AvFuel, Tinker AFB. Cancelled.</p> <p>2. FY 68 MCP Item 211-111H Hangar Maintenance Field, Tinker AFB. Cancelled.</p> <p>3. FY 68 MCP Item 171-212, Flight Simulator Training, Tinker AFB. Cancelled.</p> <p>4. FY 68 PEMA Project No 4911.50401, Design Criteria for Dry Bulk Fill Line, 26 Sep 67. Cancelled</p> <p>5. CEOP-67-Pine Bluff Arsenal MCA-AMC Freeze Dryer Facility Program Change Proposall w DD Form 1391. Cancelled.</p> <p>6. Pine Bluff Arsenal Project No. 4910.50226, Additional Freeze Dryers, Design Criteria and Specifications. Cancelled</p> <p>7. FY 69 PEMA Project 9691302, Longhorn Army Ammo Plant, SPARTAN Propulsion Units Production. Cancelled</p>		AR 340-18 series Des troy, Jul 78
V-99	3/3	<p>201-01 Mobilization Plng Instruction Files FWDR 120-1-12, 18 Jan 67, MOBILIZA TION/Defense Readiness Conditions</p> <p>309-08 Principal Project Cost Files: LRDist Forms 39, 39a, and b - FY 1960 LRDist Forms 39, 39a, and b - FY 1961</p>		<p>AR 340-18 series</p> <p>PERMAENT PERMANENT PERMANENT</p>

V-1233

DISPOSITION FORMS PREPARED *Chm* PAGE 1 OF *1* PAGESSTANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
GSA (41 CFR) 101-11.4RECORDS TRANSMITTAL
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

70-A-1423

RECORD GROUP NO.

77

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.
EXCEPTION—Send original and three copies to the
Alexandria, Virginia, Center

SIGNATURE

TITLE

B. K. JENNINGS

Chief, Accession & Disposal Branch

DATE RECORDS RECEIVED

4/6/70

FROM: (Name and address of Agency transferring records)

Division Engineer

U. S. Army Engineer Division, Southwestern
1114 Commerce Street, Dallas, Texas 75206

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

CONFIDENTIAL

TO: Federal Records Center, GSA
Region 7

Attn: B.K. Jennings, Chief, Accession &
Disposal Branch, P.O. Box 6216, Fort Worth,
Texas 76115

APR 1970
POSTED

2. SQUARE FEET OF SPACE CLEARED

3

FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS
TRANSFERRED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

1

1/7

1

5. NAME OF AGENCY CUSTODIAN OF RECORDS

6. BUILDING AND ROOM NO.

7. TELEPHONE NO.

U. S. Army Engineer Div., Southwestern, 1114 Commerce St. Rm 419, Dallas

RI9:3177

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☒ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

11. DATE

12. BOX NUMBERS

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

14. DISPOSAL AUTHORITY
(Schedule and Item No.)

FRC ONLY

AGENCY

V-1233

203-04 MOBILIZATION SOUTHWESTERN DIVISION ENGINEER
CAPABILITIES PLAN(SWD-ECP to EM 120-1-1) July,
1963, cy 47, Control No. 7080.

Permanent
Retire Jan 1970.

1 Reg

Appendix 4, Annex G
Federal Archives and Records Center (GSA) Fort Worth
Inventory of US Army Assets in RG217/77

Little Rock Engineer District

<u>Accession/Volume</u>	<u>Description</u>
217/77-60A15/28	C/W on-site audits, FY56
217/77-64A143/19	" FY60
217/77-64A184/12	" FY61
217/77-65A80/29	" FY62
217/77-67A1011/5	" FY65
217/77-67A789/59	" FY63
217/77-67A807/68	" FY64
217/77-68A189/44	" FY65
217/77-70A506/70	" FY66
217/77-70A1031/5	" FY66
217/77-71A505/66	" FY67
217/77-72A687/49	" FY68
217/77-72A920/62	" FY69
217/77-74A261/58	" FY70
217/77-75A408/41	" FY71
217/77-76A280/46	" FY72
217/77-76A2036/39	" FY73
217/77-76A2227/1	" FY70

SUB-TOTAL: 701 Linear feet

New Orleans Engineer District

217/77-60A135/41	C/W on-site audits, FY57
217/77-61A260/29	" FY58

217/77-61A356/65	C/W on-site audits, FY59
217/77-66A286/86	" FY60-63
217/77-67A162/79	" FY61-63 (Also DOV's FY55-57)
217/77-68A714/92	" FY64-65
217/77-68A1114/12	" FY64-66
217/77-69A659/75	" FY66
217/77-69A756/1	" FY66
217/77-72A1233/99	" FY67
217/77-74A874/2	" FY65-66
217/77-75A658/1	" FY71
217/77-75A659/1	" FY71
217/77-75A660/1	" FY70
217/77-75A661/1	" FY66-71
217/77-75A662/1	" FY71
217/77-75A663/1	" FY66
217/77-75A664/30	" FY70
217/77-75A665/31	" FY71
217/77-76A2033/64	" FY72

SUB-TOTAL: 713 Linear feet

Tulsa Engineer District

217/77-60A44/2	C/W on-site audits, FY56
217/77-60A616/2	" FY57
217/77-61A57/38	" FY58
217/77-66A176/60	" FY62
217/77-67A405/84	" FY63
217/77-67A406/80	" FY64

217/77-68A619/93	C/W on-site audits, FY65	
217/77-70A410/71	"	FY64-65
217/77-71A362/70	"	FY66-67
217/77-71A1229/1	"	FY67
217/77-72A644/69	"	FY68
217/77-72A1580/68	"	FY69
217/77-73A2147/55	"	FY70
217/77-75A392/59	"	FY71
217/77-76A746/43	"	FY72

SUB-TOTAL: 795 linear feet

Albuquerque Engineer District

217/77-72A754/18	C/W on-site audits, FY68	
217/77-72A792/24	"	FY69
217/77-74A288/7	"	FY70
217/77-75A434/18	"	FY71
217/77-75A684/16	"	FY72
217/77-75A887/16	"	FY72

SUB-TOTAL: 109 Linear feet

Armed Forces Plant No. 66, McGregor, Texas

217/77-62A2/1	Contracts, FY53-60
---------------	--------------------

SUB-TOTAL: 1 Linear foot

Galveston Engineer District

217/77-60A602/40	C/W on-site audits, FY56-57
217/77-63A85/20	" FY60

217/77-67A282/16	C/W on-site audits, FY62
217/77-67A909/26	" FY63
217/77-67A910/32	" FY64
217/77-73A344/30	" FY65
217/77-73A652/34	" FY66
217/77-73A1655/37	" FY67
217/77-74A348/33	" FY68
SUB-TOTAL: 268 Linear Feet	

Fort Worth Engineer District

217/77-66A191/61	C/W on-site audits, FY61-63
217/77-67A804/46	" FY64
217/77-69A230/48	" FY65
217/77-69A390/19	" FY65
217/77-70A416/68	" FY66
217/77-71A857/1	" FY67
217/77-71A1572/25	" FY67
217/77-72A452/36	" FY67 (Also FY62-64-66 & 68)
217/77-72A480/30	" FY67-68
217/77-72A1002/1	" FY66
217/77-73A468/33	" FY69
217/77-73A513/5	" FY69
217/77-74A217/33	" FY70
217/77-74A274/5	" FY70
217/77-75A417/80	" FY71
217/77-76A117/12	" FY71-72
217/77-76A118/40	" FY74

AD-A070 155

ADJUTANT GENERAL CENTER WASHINGTON D C
MASTER SURVEY OF UNITED STATES ARMY RECORDS IN FEDERAL RECORDS --ETC(U)
JUN 77 J H HATCHER

F/6 5/2

UNCLASSIFIED

NL

3 OF 5

AD
A070155



217/77-76-1897/30

C/W on-site audits, FY76

SUB-TOTAL:

573 Linear Feet

Grand Total:

3160 linear feet



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX H

Federal Archives and Records Center (GSA), Kansas City

Dates of Visit: 7-8 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Kansas, Nebraska, Iowa, and Missouri (except the greater St. Louis area. Records of federal agencies located in the greater St. Louis area are retired to the National Personnel Records Center in St. Louis).

2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Kansas City, showed holdings of 8,411 linear feet of material in US Army records groups in the 1976 NARS annual report of holdings. This figure was further broken down to show 2,021 linear feet in Records Group 77 (US Army Corps of Engineers); 17 linear feet in Records Group 334, Interservice Agencies (Joint Commands); and, 6,373 linear feet in Records Group 338, US Army Commands.

a. RG 77, US Army Corps of Engineers. Technically, the Kansas City Center should be the repository of retired records from only the Kansas City and Omaha Engineer Districts. Actually, as the result of several distributions, relocations, mass-shipments and the reordering of the engineer districts themselves, Kansas City currently holds records representing the entire Corps! Many of the older districts and divisions have long since been discontinued, renamed, or rearranged into other functional or geographical alignments. See Appendices 1, 2, and 3. So far as the volume of records onhand is concerned, the 1976 report of holdings is completely misleading. It does not include some 1,885 linear feet currently carried as RG 217 (General Accounting Office) materials and some 3,785 linear feet carried as RG 338, US Army Commands records. A more factual figure for the Corps of Engineer holdings at Kansas City at the time of the survey would be 7,577 linear feet.

(1) RG 217/77 Holdings. The Kansas City Center currently receives retired records from only the Kansas City and Omaha Engineer Districts. These retirements include both mission-oriented as well as GAO-mandated financial accounting and on-site audit records. These "normal" retirements will be discussed separately from the extraordinary collections which Kansas City inherited from previous operations. Chronological span of the "normal" retirements runs from about 1952 to 1972. There are, as usual, some scattered materials from the 1930's and 1940's, indeed, some as far back as the 1890's is also found in these retirements. They commenced to arrive in FY 69 and most consist of "hard-to-separate" mixtures of permanent



engineering data and disposable on-site audit materials. The archival value varies. There are three extraordinary collections at the Kansas City Center. These are the "O" File, the "BC" File, and the "NA" File. While all three will be discussed, the Department of the Army needs only to concern itself with the first two.

(2) Corps of Engineer Material in the "O" File. The "O" File contains approximately 5,944 linear feet. It appears to be an artificial collection, i.e., assembled after arrival in the records center, of US Army CONUS records which straddle World War II chronologically. The "O" File appears to be the in-house residue following mid-1950's shipments to Alexandria and St. Louis preparatory to termination of Army records center operations and relocation of the Center from Hardesty Avenue to East Bannister Road in Kansas City. Originally containing some 8,000 linear feet, about 2,000 feet of general administrative and intelligence materials were eventually shipped to Alexandria leaving the remaining 6,000 feet in Kansas City. Of this some 3,700 linear feet are Corps of Engineers records. See Appendix 3.

(3) Chronological Span of Engineer Material in the "O" File. This collection constitutes a significant addition to known assets of the Corps of Engineers. They tend to fill a void which has been detected in those Corps of Engineers materials already accessioned into the National Archives and the 1975 Regional distribution from the National Personnel Records Center to the Regional Federal Records Centers. The NARS accessioned material which was subsequently redistributed to the Regional Archives c. 1970, generally represents the 1940 and prior experience of the Corps. The National Personnel Records Center distribution, through federal records center channels, represents the 1950-60 record. The Engineer collection discovered in the Kansas City "O" File centers in the World War II era of the 1940's. The "NA" File, to be discussed below, contains elements of all three collections. Of course, there is a normal chronological overlap in these materials which in itself is of archival interest; it establishes dates at which field operations no longer required regular use of this data. This is an exciting discovery of considerable archival value. Incidentally, some of the "missing Savannah" materials discussed in Annex F are contained in the "O" File.

(4) NPRC Distribution of RG 77 Materials. In 1975, Kansas City received 1,124 linear feet of Corps of Engineers materials from the National Personnel Records Center, St. Louis (Accession: 77-75A792/1124). Contained in this shipment were records created by or pertaining to the following engineer districts; Omaha, Kansas City, Mississippi River, St. Louis, Garrison, and Fort Peck. This collection followed generally the same pattern and composition as other regional distributions previously discussed. The chronological span was roughly 1952-64 with some materials from the 1930's

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and 1940's indeed some data collections and geological observations from the 1880's. The series content and topical coverage, except for geographical variation, was not unique and the proportions of scientific/technical material to administrative mirrors other regional distributions. Its archival value is uneven.

b. RG 338, US Army Commands Records. While the FT 76 Report of Holdings indicated some 6,373 linear feet of RG 338 material in the Kansas City Center. At the time of the survey, a more realistic figure was determined to be 4,161 linear feet. This total is arrived at by combining the volume of current accessions (161 linear feet); the "O" File less Engineer and disposable material (estimated 2,000 linear feet); and the "BC" File (1,925 linear feet) to be discussed below.

(1) RG 338 Material in the "O" File. After removal of the Engineer materials, some 2,300 linear feet of general administrative material remains. Much of this is disposable by current standards. Unfortunately, the "working-reworking" of this collection through the years has produced a nightmarish mixture of disposable and permanent series. Its present condition defies any known easy or economical solution. Some of the more interesting (and archivally valuable?) series in the "O" File include the following:

- (a) Birth and death reports, various CONUS hospitals, 1933-54.
- (b) Crew lists (personnel manning Army-operated ships) operating from the major ports of embarkation, 1942-46.
- (c) FortKnox Dependent School Records, 1936-50.
- (d) Prisoner of War Records (German and Italian POW's held in US), including burial registers and sick books, 1944-45.
- (e) Exercise Longhorn, Fort Sam Houston, Texas, 1951-52.
- (f) General administrative files, various US Army units, 1931-55, mostly, 1945-50.

(2) Description and Content of the "BC" File. Where the "O" File is limited to CONUS-based units and activities, the "BC" File generally deals with overseas activities. An unexplained exception to this general rule seems to be the present of a limited volume of numbered corps records in the "BC" File, i.e., V, VI, VII, IX, XV, and XVI Corps. There are approximately 1,925 linear feet remaining in this collection which at one time appeared to contain some 3,600 linear feet. It, too, appears to be a residue collection. Center personnel were unable to recall the original

meaning of these terms. One old-timer ventured the explanation that the "O" File originally was the "Other" File and that the "BC" File was the "Below Corps" File. Present composition of the collections does not incline in this direction. The terms apparently have been inherited along with the collections from the Hardesty Avenue operation. The original meaning has long since been lost or forgotten. A very superficial analysis and random sampling indicates that these records span Army operations worldwide and deal mostly with the years 1951-53. However, there is some earlier material reaching back into the World War II years. This, too, appears to fill the void between what has already been permanently transferred into the National Archives and the considerable volume of material currently in process of offer and appraisal. See Appendix 5.

(3) Real Assets of the "O" and "BC" Files. In the past 25 years, roughly 30% of the "O" File and 50% of the "BC" File have been disposed of by permanent withdrawal, transfer, and shipment. Records documenting these transactions have not been preserved. Today, we face the frustrating situation of imprecisely weighing original descriptions against the "number of boxes" still on the shelves. Only through a box-by-box examination can a current, accurate description be reached. While the inventory of Engineer material contained in appendix 4 probably is 90% accurate, the inventory of RG338 material contained in appendix 5 couldn't be more than 50% accurate. The unrecorded, piecemeal actions taken against the "BC" File through the years account for the difference. Still and all, much of that which undoubtedly remains in the "BC" File possesses high archival value.

(4) Control Documentation for the "O" and "BC" Files. An inhouse card registry system was developed by the Kansas City Center several years ago for the "O" File. It fairly faithfully reflects the factual content of this collection currently, at least for the first 6000 boxes ! While the cards remain for the final 2000 feet, documentation on its actual disposition is no longer available. Presumption and belief is that this materials -- largely administrative and intelligence -- was shipped to Alexandria and permanently transferred to the National Archives. The extant card control system is keyed to the collection by "O" File box numbers. No such comparable system exists for the "BC" File. It was originally described and indexed by some 45 linear feet of loose-leaf files of records transmittal documents, i.e., DD Form 111, DA Form 2172, SF 135, etc. Inroads into the original collection were not posted to the "Index." Consequently, we face the impossible situation of a complete index for only 50% of the original collection. There is, however, filed within this index a large number of brief historical statements pertaining to the creators of these records. Salvage and consolidation of these statements (previously required by the old DD Form 111 procedures) might be worth the cost and effort for general reference. Nothing else in the "Index" warrants retention. See Appendix 6.

(5) History and Description of the "NA" Collection. At the same time that Army records managers were putting the "O" and "BC" Files together preparatory to closing Army operations on Hardesty Avenue, a third collection was created. This collection was dubbed the "NA" File and consisted of some 2500-3000 linear feet of Corps of Engineers materials which appeared to contain high archival value. As some sort of a commentary on the procedures in existence at the time, 20 years were to pass before the appraisal process was completed and this material was officially received into the Regional Archives at Kansas City (with Meyer Fishbein's home office blessing!). Almost immediately thereafter, a program was commenced to distribute the component parts of this collection (by Division and District) to the other regional archives on the basis of geographical integrity. See Appendix 7 for correspondence pertaining to and a short history of this program. As this material has now been finally and clearly accessioned into the Regional Archives, no further action is required on the part of the Department of the Army. Mr. Reid Whittaker, Kansas City Regional Archivist, has done a splendid job here and performed a real service for future historiography. Eventually, however, in the interests of intellectual control, location of homogeneous and germane Engineer data should be concentrated geographically. Inclosure #3 to the summary statement depicts the present disfunction existing in this area.

c. RG338, US Army Commands, "Normal" Records at Kansas City. The term "normal" is employed by Kansas City personnel to identify current, controlled, and scheduled accessions. This is done in order to distinguish this material from the older, largely uncontrolled, unherited material in the "O" and "BC" Files. Currently, Kansas City holds but 161 linear feet of "normal" RG338 material. Approximately, 156 linear feet of this consists of household shipping files retired by the Combined Arms Center, Fort Leavenworth, in 1974 and 1975. This material is under schedule and will reduce itself to a zero balance by 1978. The remaining 5 linear feet represents the installation historical files of the Office of Dependency Benefits, Newark, 1942-50. It was originally retired by USAFAC in 1966. The Kansas City does not currently receive any RG338 materials.

d. RG334, Interservice Agencies (Joint Commands). All material in RG334 held by the Kansas City Center was retired by the Army and Air Force Exchange System activities at McConnell AFB, Kansas. As such, it does not fall under the management purview of the Department of the Army.

3. CLASSIFIED HOLDINGS: The Kansas City Center holds no classified records retired by US Army field commands or other activities at this time.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The Federal Archives and Records Center (GSA), Kansas City, is spaciouly situated in warehouse-type accommodations deep in the city's southeast quadrant -- about 45 miles by expressway from the Kansas City International Airport. Despite relative remoteness, it serves a brisk researcher clientele. The staff reflects the same effective mix noted in the other regional centers -- a sprinkling of oldtimers who literally grew-up with the records and young college-trained practitioners with strong management

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orientation. Equal parts of dedication, expertise, and strong professional direction give the Kansas City operation an air of comfortable accommodation to complexities not generally experienced in the other regional centers.

b. Controls and NARS-5 Conversion. Kansas City has an operational terminal into the GSA computer handling the NARS-5 data base. All current FY77 accessions received by Kansas City have been entered into the data base and work proceeds apace on the older holdings. The lack of reliable transmittal documents for either the "O" or "BC" Files will pose monumental problems for the conversion of these virtually uncontrolled, undescribed, unscheduled materials to the NARS-5 concept. Early disposal of this material would be the ideal records center solution here.

c. The Kansas City Regional Archives. Currently, the Kansas City Regional Archives holds no US Army materials by direct accessioning. As the other ten regional archives, Kansas City, too, received a distribution of Corps of Engineers materials from the National Archives c. 1970. This amounted to some 150 linear feet of early 20th century material principally pertaining to the Kansas City and Omaha Engineer Districts. A few late 19th century post and garrison burial records were included with this distribution. This was less than one linear foot. Strong interest was shown in adding to this core collection by Mr. Whittaker. There is also a strong local movement to preserve Kansas City's architectural heritage which is also interested in these materials. The possibility of a direct transfer of pertinent materials on an "accretion" basis rather than the more laborious original appraisal process was discussed as a possible course of administrative action though without formal commitment on either side. However, this procedure, if acceptable, offers very attractive possibilities.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Kansas City, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Circumstances surrounding the creation of the "O" and "BC" Files of RG338 materials are largely responsible for their present uncontrolled and unscheduled conditions. It will be difficult, time-consuming and extremely difficult to convert these materials to the NARS-5 control concept.

c. The excellent state of control and scheduling characterizing the condition of the RG77 materials held by the Kansas City Center will lend itself easily to NARS-5 conversion.

d. Both RG77 and RG338 materials held by Kansas City possess concentrations of unique and high archival value.

e. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Kansas City Center.

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f. The Department of the Army requires immediate implementation of a procedure whereby it can maintain effective intellectual control over future US Army records as they are deposited with the Kansas City Center.

6. RECOMMENDATIONS:

a. That all pertinent RG77 materials held by the Kansas City Center with original accession dates of FY69 and prior or containing data pre-dating World War II which have not been authorized for destruction be offered to the regional archives for permanent transfer.

b. That all RG77 US Army Corps of Engineers materials presently included in the "O" File be offered to the appropriate regional archives for permanent transfer as accretions to series already held by them (as a result of the NARS distribution of pre-World War II Corps of Engineers materials).

c. That all other materials contained in the "O" and "BC" Files be offered to the National Archives for appraisal and permanent transfer. Any materials in this offer which is rejected by the National Archives should be disposed of. Material authorized for destruction by current standards should not be offered.

d. That the records of the Office of Dependency Benefits, Newark, 1942-50, presently identified as Accession: 338-66A620/5, be offered to the National Archives for appraisal and permanent transfer.

e. That a memorandum of understanding be negotiated whereby the Kansas City Center will not accept any deposit of US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

f. That a memorandum of understanding be negotiated whereby the Kansas City Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

g. That advice and assistance as requested be provided the Kansas City Center by the HQDA Records Management Division in coding and recoding old transmittal documents with current TAFS numbers and disposal standards.

Appendices

1. Inventory of RG77 Assets
2. Inventory of RG77/217 Assets
3. Inventory of the "O" File
4. Inventory of RG338 Assets
5. Series/Topical Inventory of the "BC" File
6. Sample Registry Cards for the "O" File
7. Corres/Brief History of the "NA" File

Appendix 1, Annex H
Federal Archives and Records Center (GSA), Kansas City
Inventory of US Army RG77 Assets
7-8 April 1977

Kansas City Engineer District

<u>Accession/Volume</u>	<u>Description</u>
77-69A617/13	Orgn plng, Pubs, security, fiscal, survey reports, 1940-50; Gen Decimal, 1943049, Osceola Reservoir drawings, 1965-68
77-70A890/31	C/W Progress files, 1958-59; principal project Cost files, 1960; Comptroller FY58-59; Gen Counsel, 1966
77-71A755/11	Orgn plng & Pubs, 1967-70; Security, Comptroller, Gen Counsel; Project Const FY58-59; C/W Proj Files, FY59.
77-72A724/30	Generally same as above for FY68-71
77-72A867/14	Civil Allotment ledgers, 1964-69
77-72A892/7	Fiscal acctg, FY61-70
77-73A156/3	Generally same as 77-71A755 for 1969-72
77-73A757/4	Fiscal Acctg files, FY70
77-74A396/5	" FY71
SUB-TOTAL:	118 Linear feet

National Personnel Records Center Distribution, 1975

77-75A792/1124	General Engineer admin and scientific/technical data, various engineer districts, 1882-1966, mostly 1952-64.
SUB-TOTAL:	1124 Linear feet

Omaha Engineer District

77-73A832/205	Gen admin, gen counsel, pubs, 1968-72; Basic topo data, surveys; pland and reports; hydro and hydrau data; Geological and soil data; investigational projects; pave, cold regions studies; reservoir sedimentation' surveys, small projects; C/W project files. (Detailed box lists available with this accession)
77-75A253/75	Gen admin, pubs, public affairs, real estate, basic topo data; geological & Soil data, investigational projs, 1946-60.

77-76A796/131	C/W on-site audits(Boxes 1-79/131), FY71-72; Geological and soils data, Procurements, Surveys, no dates
77-76A1193/136	C/W on-site audits (boxes 1-99/135) FY70-73; Basic topo data, hydro & hydraulic data; geological & soils studies, investigational projects, 1937-69
77-72A897/61	(Boxes 1-18 Perm w/d); Boxes 19-79, Investigational projects; Surveys, C/W Proj files, 1937-69
77-71A1179/84	Management Improvement files, 1966-70; C/W Const proj and acctg, 1955-66; Aerial mapping & surveys, 1938-54; basic topo data, 1938-54; Hydro & hydraulic data, 1940-66; Some scattered waterways materials as early as 1895.
SUB-TOTAL:	692 Linear feet
GRAND TOTAL	1934 Linear feet

Appendix 2, Annex H
Federal Archives and Records Center (GSA), Kansas City
Inventory of US Army RG77/217 Assets
7-8 April 1977

Kansas City Engineer District

<u>Accession/Volume</u>	<u>Description</u>
217/77-63A420/114	C/W on-site audits, FY58-60
217/77-65A54/10	" FY57
217/77-66A120/38	" FY62
217/77-67A120/42	" FY63
217/77-67A1134/43	" FY64
217/77-68A1437/44	" FY65
217/77-70A115/45	" FY66
217/77-71A242/49	" FY67
217/77-72A20/47	" FY68
217/77-73A253/40	" FY69
217/77-74A354/38	" FY70
217/77-75A525/42	" FY71
217/77-76A1001/44	" FY72
SUB-TOTAL:	596 Linear feet

Omaha Engineer District

217/77-60A189/12	C/W on-site audits, FY55-56
217/77-61A142/6	" FY55-57
217/77-62A85/47	" FY58
217/77-63A101/43	" FY59
217/77-63A174/66	" FY57
217/77-64A183/44	" FY60

217/77-65A158/18	C/W on-site audits, FY61
217/77-65A923/3	" FY62
217/77-67A336/59	" FY63
217/77-68A229/61	" FY64
217/77-69A56/58	" FY65
217/77-70A90/62	" FY66
217/77-71A270/62	" FY67
217/77-72A197/49	" FY68
217/77-72A563/36	" FY67
217/77-73A51/73	" FY69
217/77-74A81/53	" FY70
217/77-75A370/78	" FY70-72
SUB-TOTAL: 952 Linear feet	

Garrison Engineer District (Riverdale, NDAK)

217/77-60A215/23	C/W On-site audits, Const & Maint Contracts, FY54-56
SUB-TOTAL: 23 Linear feet	

St Louis Engineer District

217/77-61A91/16	C/W on-site audits, FY57
SUB-TOTAL: 16 Linear feet	

St Paul Engineer District

217/77-60A53/29	C/W on-site audits, FY54-57
217/77-61A108/13	" FY54-57
217/77-64A216/76	" FY57-60

217/77-68A354/58 C/W on-site audits, FY61-62

217/77-69A238/56 " FY63-66

217/77-72A150/36 " FY67-68

SUB-TOTAL: 268 Linear feet

GRAND TOTAL: 1885 Linear feet

Appendix 3, Annex H
Federal Archives and Records Center (GSA), Kansas City
Inventory of Division/district Engineer Records Contained in the "O" File

<u>US Army Corps of Engineers Division/District</u>	<u>Volume in* Lin Feet</u>	<u>FARC-KC Box/ Location No.</u>
Albuquerque, 1935-53	106	2454-2559
Baltimore, 1926-50	29	2560-2588
Buffalo, 1936-44	9	2589-2597
Charleston, SC, 1945-53	12	2598-2609
Chicago, 1920-52	14	2610-2623
Denison, 1938-49	118	2624-2741
Detroit, 1907-51	87	2742-2828
Duluth, 1907-51	12	2827-2838
Fort Peck, Montane, 1934-44	1	2839
Fort Worth, 1920-52	31	2840-2870
Galveston, 1939-53	228	2871-2098
Huntington, WVA, 1920-54	122	3099-3220
Jacksonville, FL, 1907-53	323	3220-3542
Kansas City, 1938-53	129	3543-3671
Little Rock, 1920-53	176	3672-3847
Los Angeles, 1935-52	131	3848-3978
Louisville, 1911-52	252	3979-4230
Manila, 1949-51	5	4231-4235
Memphis, 1882-1947	93	4236-4328
Milwaukee, 1920-54	48	4329-4376
Mobile, 1927-53	10	4377-4386
Nashville, 1926-53	57	4387-4443

New Orleans, 1895-1953	85	4444-4528
New York, 1920-54	233	4529-4761
Norfolk, 1938-53	82	4762-4843
Omaha, 1826-1953	153	4844-4996
Philadelphia, 1929-52	30	4997-5026
Pittsburg, 1899-1954	181	5027-5207
Portland, 1910-52	2	5208-5209
Rock Island, 1872-1953	15	5210-5224
St Lawrence River, 1924-44	4	5225-5228
Sacramento, 1939-53	18	5229-5246
St Louis, 1903-53	204	5247-5450
St Paul, 1879-1951 (26 lf w/d 1966)	40	5451-5517
San Francisco, 1902-53	31	5518-5548
Savannah, 1927-53	41	5549-5589
Seattle, 1900-53	151	5590-5740
Tulsa, 1938-51	165	5741-5904
Vicksburg, 1951-53	53	5906-5958
Walla Walla, 1925-51	24	5959-5982
Washington (MDW-DC), 1924-53	10	5983-5992
Wilmington, 1942-53	10	5993-6002

Divisions

New England, 1937-53	64	6006-6069
North Central, 1931-50	1	6070
North Pacific, 1916-50	1	6071

Ohio River, 1920-50	8	6072-6079
Southwest (US), 1935-43	4	6080-6083
SUB-TOTAL: 78 Linear feet		
Various Districts, mostly cost accounting records, 1938-51, mostly 1941-45.	148	6084-6231
SUB-TOTAL: 148 Linear feet		

Recapitulation:

Sub-total for districts	3732	linear feet
Sub-total for divisions	78	"
Sub-total cost acctg dist's	148	"
GRAND TOTAL	3958	"

*NOTE: These figures are appromations only. They do no reflect possible losses, withdrawals, or disposals not posted to the original control cards.

Appendix 4, Annex H
Federal Archives and Records Center (GSA), Kansas City
Inventory of US Army RG338 Assets
7-8 April 1977

Combined Arms Center and Fort Leavenworth

<u>Accession/Volume</u>	<u>Description</u>
338-74A298/84	Household goods shipments, 1970
338-75A287/72	" 1971
SUB-TOTAL:	156 linear feet

Office of Dependency Benefits, Newark

338-66A620/5	Installation historical files, daily diaries, 1944-45; History of development; pubs, 1942-46; Orgn plng and functional charts, 1948-50; mgr proj files. (Retired by USAFAC)
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SUB-TOTAL: 5 linear feet

RG338 Sub-total 161 linear feet

Subtotal "O" File 2000 (less Engineer records)

Subtotal "BC" File 1925

GRAND TOTAL RG338 4086 linear feet

Appendix 5, Annex H
Federal Archives and Records Center (GSA), Kansas City
Inventory of Series and Topics Contained in the "BC" Collection
7-8 April 1977

US Army, Caribbean, 1951-53
US Armed Forces, Antilles, 1951-53
US Army Panama Canal Department, 1951-53
Far East Command, 1950-52
Ryukyus Islands Command, 1950-52
US Civil Administration of the Ryukyus Islands, 1945-53
US Army Logistics Command, Japan, 1949-52
Marianas-Bonins Command, 1947-50
US Military Advisory Group, Republic of Korea, 1953
US Army, Europe, 1951-53
US European Command, 1943-52
US Berlin Command, 1951-55
US Army, Pacific, 1949-50
United Nations Civil Assistance Command, Korea, 1951-53
US Army 2nd Logistical Command, 1951-53
US Army I Corps, 1950-52
US Army V Corps, 1949-53
US Army VI Corps, 1951-53
US Army VII Corps, 1951-53
US Army IX Corps, 1950-53
US Army XV Corps, 1951-53
US Army XVI Corps, 1951-53

US Army, Alaska, 1946-52

US Eighth Army, 1951-53

US Philippines-Ryukyus Command, 1945-48

US European Command Com-Z (Rear), 1951-53

2nd and 4th Army Groups, Chinese Combat Command, 1945

US Forces, Austria (Vienna Command), 1953-55

US Forces, Korea, COM-Z, 1945-44

US Army Central Command, Far East, 1953

US Army China Theater Replacement Service (Shanghai Port Command), 1945-46

US Army Procurement Agency, Japan, 1954-55

US Trust Territories Command, 1945-54

Field Information Agency (OMGUS-Germany), 1945-46

US Northwest Service Command, 1942-43

US Army, Hawaiian Department, 1941-42

US Army Military Mission to Argentina (no dates given)

US Army military Mission to Paraguay (no dates given)

Inter-American Geodetic Survey (no dates given)

US Armed Forces, Far East, 1953

United Nations Command, 1951-53

Volume: Approximately 1925 linear feet

636-212-963

203

RECEIVING NUMBER

16050

RECORDS SERIES LIST

MILITARY DESIGNATION CRYSTAL GYRE

VARIOUS POW Units

NEXT HIGHER ECHELON

DESCRIPTION AND DATES OF TRANSFER RECORD SERIES

1. SPECIAL ORDERS

2. LETTER ORDERS

3. COMPANY ORDERS

4. BATTERY ORDERS

5. DETACHMENT ORDERS

6. SPECIAL COURTS-MARTIAL ORDERS

7. GENERAL COURTS-MARTIAL ORDERS

8. AWARD AND CITATION DOCUMENTS

9. FACULTY ACADEMIC RECORDS

10. INDIVIDUAL ACADEMIC TRAINING RECORDS

11. SERVICE NUMBER ALLOTMENT AND ASSIGNMENT FILES

12. PROMOTION AND DISPOSITION SHEETS

13. *See Training Files*

14. BOARD PROCEEDINGS

ADM SUB ... DIVISION

Various Units

204

LINEAR FEET

STANDARD DATE

1-89A

204

1941-1942

EXISTING NUMBER

RP 340-44

CENTRAL SERVICES ADMINISTRATION
RECORDS SERIES LIST

MILITARY DESIGNATION OF CREATING AGENCY

POW Camp

Alievillie, Armenia

DESCRIPTION AND DATES OF PERMANENT RECORD SERIES

1 Publications & Regulations

2 Historical Reports

3 Historical Manuscripts

4 Installation Matters

5 Training Doctrines & Techniques

6 Research & Development Files

7 Medical Research & Experimental Files

8 Engineering Studies

9 General Administrative Files

10 Medical Summaries & Histories

POW Sick Reports

FOR SUB-DIV

Personal

4243

0 1983

IMAGE FILED
DISPOSAL DATE

LEONARD, ROBERT

KP 137-49

GENERAL SERVICES ADMINISTRATION
RECORDS SEALS LIST

MILITARY DESIGNATION OF CREATING A

FT Bliss, TEXAS

DESCRIPTION AND DATES OF PERMANENT RECORD SERIES

1 Publications & Regulations
2 Historical Reports

3 Historical Manuscripts

Installation Charles

Training Doctrines & Techniques

Research & Development

7 Medical Research & Expert

Engineering Studies
[quantity]

General Administration

100 Medical Summaries & Files

87015

5th Books
Library

100
Entry Page

44-38861-514

2017

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ALL-STATE TRADING CO.

207

ARCE. G. MURDER RP137-49	GENERAL SERVICES ADMINISTRATION RECORDS SERIES LIST	MILITARY DESIGNATION OF CREATED SERIES FT Bliss, Texas
	DESCRIPTION AND DATES OF PERMANENT RECORD SERIES	
1 Publications & Regulations		
2 Historical Reports		
3 Historical Manuscripts		
4 Installation Matters		
5 Training Doctrines & Techniques		
6 Research & Development		
7 Medical Research & Experimental Files		
8 Engineering Studies		
9 General Administrative Files		
10 Medical Summaries & Histories		
Sick Books		
Energy Files		

ARCE. G. MURDER

RP137-49

ARCE. G. MURDER
 RP137-49
 207

207

DECLINED OFFER

29-67-50

GENERAL SERVICES ADMINISTRATION
RECORDS SECTORS LIST

MILITARY DESIGNATION OF CREATING AGENCY:

Flow Camp
Trinidad Colo.

DESCRIPTION AND DATES OF PERMANENT RECORD SERIES

1 Publications & Regulations

3 Historical Manuscripts

5 Training Doctrines

7 Medical Research
Development
Files

Engineering Studies

10 Medical Summaries & Histories

07-11-19

1. *Conductivity* is a property of a material that allows it to conduct electricity. It is measured in Siemens per meter (S/m).

Personnel

0/98-2

L. A. F. F. F.

DISPOSAL DATE

208

2004-09-04

RECEIVING NUMBER 7-20-1-53	CENTRAL SERVICES ADMINISTRATION RECORDS STRIPS LIST	MILITARY DESIGNATION OF ORIGINATOR Camp Cooke CALIF
DESCRIPTION AND DATES OF PERMANENT RECORD SERIES		
1 Publications & Regulations	2 Historical Reports 3 Historical Manuscripts 4 Installation Stories 5 Training Doctrines & Techniques 6 Research & Development Files 7 Medical Research & Experimental Files 8 Engineering Studies 9 General Administrative Files 10 Medical Summaries & Histories	11 <i>Don't Register</i> 12 <i>Medical + Admin</i>
13 <i>Engineering</i>	14 <i>Medical</i>	15 <i>General</i>
16 <i>Medical</i>	17 <i>General</i>	18 <i>Medical</i>
19 <i>General</i>	20 <i>Medical</i>	21 <i>General</i>
22 <i>Medical</i>	23 <i>General</i>	24 <i>Medical</i>
25 <i>General</i>	26 <i>Medical</i>	27 <i>General</i>
28 <i>Medical</i>	29 <i>General</i>	30 <i>Medical</i>
31 <i>General</i>	32 <i>Medical</i>	33 <i>General</i>
34 <i>Medical</i>	35 <i>General</i>	36 <i>Medical</i>
37 <i>General</i>	38 <i>Medical</i>	39 <i>General</i>
40 <i>Medical</i>	41 <i>General</i>	42 <i>Medical</i>

Appendix 7, Annex H
Federal Archives and Records Center (GSA). Kansas City
Correspondence and Brief History of the "NA" Collection
7-8 April 1977

UNITED STATES OF AMERICA
GENERAL SERVICES ADMINISTRATION



DATE: January 26, 1977
REPLY TO: 6NCN
ATTN OF: 6NCN
FEDERAL ARCHIVES AND RECORDS CENTER, NARS
2306 East Bannister Road
Kansas City, Missouri 64131
SUBJECT: Corps of Engineers Accession (Region 3)

Dr. Robert Plowman, Chief - 3NCN
Archives Branch, Federal Archives and Records Center
5000 Wissahickon Avenue
Philadelphia
Pennsylvania 19144

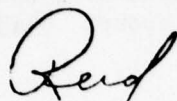
Bob, the Kansas City Archives Branch has accessioned approximately 2,500 cubic feet of records of the Corps of Engineers Division and District offices. These records consist primarily of civil works project and administrative files which were transferred here from the Army Records Center upon its deactivation. These records were designated by the army as the NA Collection and were proposed for accession a number of years ago, but only last year was approval received from NNA to complete this transaction.

The accession as proposed calls for the allocation of the Corps records to the various Archives branches. The Philadelphia portion of the accession will be shipped soon. The records consist of materials from the Philadelphia and Pittsburgh districts. In examining the transfer offer you will notice additional series for the Pittsburgh District; NNA, however, determined these series did not warrant accession. Series not approved for accession include cost accounting files and finance accounting files for the Pittsburgh District. The variance between the estimated footage contained in the Transfer Offer and the actual footage of records you received is the result of NNA's action.

Enclosed are copies of the approved Transfer Offer and supporting documentation, a shipping list, the GBL, and 4 copies of each of the Change of Holdings reports. Please complete each Change of Holdings report and send 3 copies to NNBR. Differences in figures between our decrease and your increase are due to the volume of oversize materials in our original accession of the NA Collection, which we estimated. As we sent the various portions of the collection to regional Archives branches, we used accurate measurements and decreased our holdings accordingly. To balance our remaining holdings with those shown on the 6710, we are adjusting our decrease downward to reflect the difference between the estimated and the actual footage.

Unfortunately, finding aids for these records are nonexistent, although we have experienced little difficulty in servicing them. The records are generally folderized and appropriately labeled by subject. Should you have questions concerning the transfer, please feel free to call on us.

Enclosed are copies of the original shelf lists (DD 111) and location registers (AG 1-90) for those boxes sent to you.



R. REED WHITAKER
Chief, Archives Branch
National Archives and Records Service

UNITED STATES OF AMERICA
GENERAL SERVICES ADMINISTRATION



DATE:
REPLY TO
ATTN OF: 6NCW

Federal Archives and Records Center, NARS
2306 East Bannister Road
Kansas City, Missouri 64131

SUBJECT: Corps of Engineers Accession

Dr. Robert Plowman, Chief - 3NCW
Archives Branch, Federal Archives and Records Center
5000 Wissahickon Avenue
Philadelphia
Pennsylvania 19144

In the two years since the Kansas City Archives Branch first accessioned the Corps of Engineers NA Collection, we have become more familiar with the system used by the Army for controlling the records and servicing requests. This system utilizes the original Army shelf lists (DD-111) prepared by district and division offices at the time of transfer, and locator cards (AG KCRC 1-89, AG-KCRC-1-90, R6-612, R6-T246) prepared by the staff of the Kansas City Army Records Center for internal use. When the NA Collection was identified (a number of years after the records were accessioned), the DD-111's and locator cards were usually so noted, although the DD-111's seldom showed specific NA box numbers.

Our experience has been that requests from Corps district and division offices use accession and box numbers (for example, RI-855-54, box 23/41), rather than NA numbers. Based on our examination of the DD-111's, enclosed is a list of the boxes sent to you, their original NA numbers, and accession box numbers. In some cases a positive matching of accession box numbers and NA numbers was not possible, and in some cases we could find no correlation at all. Often the accession and box numbers were written on the tops or rear panels of boxes. If these numbers differ from those on the enclosed list, the numbers on the boxes should be accepted as correct.

To aid you in servicing these records, enclosed are copies of the original DD-111's and locator cards for those Archives branches not already having them. Also included for most branches are copies of the instructions and procedures written a number of years ago when the collections were first proposed for accession into the National Archives. Also, to soothe your consciences, a bulk regrading notice is also enclosed.

As in the past, we will be happy to lend whatever assistance may be necessary for you to service and work with these records, as we are always looking for ways to increase our oral reply statistics!

Bob Knecht
BOB KNECHT

Archives Branch
National Archives and Records Service

A SHORT HISTORY OF THE NA COLLECTION

These records were created by Corps of Engineers division and district offices and eventually shipped to the Army's Kansas City Records Center. At the time of shipment, the district or division office prepared a Records Shipment List (DD-111) in the same manner that agencies today prepare and send SF-135's with records. After arrival at the center, the shipment was assigned an accession number (such as RI-855A-54) and Master Locator and Disposal Control cards (AG-KCRC-1-89, AG-KCRC-1-90, R6-612, R6-T246) were created for internal use. These cards were used in conjunction with the DD-111's to locate and control the records. As records were rewarehoused new cards were made. At the time of accession, Series Data Cards (AG-KCRC 1-1) and Historical Briefs (AG-KCRC-1-8) were written for each series and division or district office. Boxes were located by using the accession number and shipment box numbers (for example, accession RI-885A-54, box 23/40). THIS SYSTEM IS STILL USED BY THE CORPS DIVISION AND DISTRICT OFFICES IN REQUESTING RECORDS.

Later, the Corps records were divided into a number of collections, generally based on date span and type of record. The NA Collection was so identified because the records were to be offered to the National Archives for accession at some time in the future. To control these collections, each box was renumbered (for example, NA-1862, E-2190, O-64), new locator cards were made, and changes were noted on the DD-111.

In 1960, the Army's Kansas City Records Center was closed and the facility and its records incorporated into the Kansas City Federal Records Center. Two years later, the records were moved from the former Army records center building to the Kansas City FRC building.

After their removal to the FRC, a procedure was devised to transfer these records to other records centers. This plan would put the records

in records centers corresponding geographically with the division and district offices originally creating the records. Copies of the NA portion of this plan and related instructions are included with these finding aids, or have already been sent with the original transfer of boxes. (Copies of the full report are available--shipped in a plain, brown envelope--upon request.)

Dividing the records into collections produced another way of controlling and identifying them: By collection and box number (for example, NA-1969). This method was primarily used by NARS in segregating and identifying each collection. The Corps continued to use the original accession and box numbers in requesting records and information.

Nothing was done to or about the NA Collection until 1975 when approval was received from NNA to accession the collection with slight modifications (as explained in a letter from Meyer Fishbein, included with the original transfer offer). At this time, a management intern and a graduate student, assisted by the Archives Branch chief and records center personnel, went through the finding media and identified all records of the NA Collection. This was necessary because a number of series had been renumbered and rewarehoused since the original study was made. Using this revised list, as well as the original allocation plan, the records were pulled from the shelves, series not approved for accession were separated (and later disposed), and accessioned records were shipped to appropriate Archives branches.

Thus, there are three possible ways of identifying the records of the NA Collection. The first is the original accession number/box number system used by the Corps. The second is the original NA number assigned by the Corps. The third is the "new" NA number for those records that have been renumbered. Enclosed is a list giving (where possible) original accession numbers, "old" NA numbers, "new" NA numbers, and shipment box numbers of the original accession.



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX I

Federal Archives and Records Center (GSA), Chicago
Dates of Visit: 11-12 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Illinois, Wisconsin, Minnesota, and United States Courts records for Indiana, Michigan, and Ohio.
2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Chicago, reported a total of 2613 linear feet of agency controlled materials in US Army records groups in the 1976 annual report of holdings. Audit materials generated by the US Army Corps of Engineers and retired pursuant to GAO mandate (RG217) and by the US Army Audit Agency and similarly retired were not counted in this total. RG77 District Corps of Engineers records accounted for 817 linear feet of this total; RG112, US Army Surgeon General, for 85 linear feet; and finally, RG338, US Army Commands, took up the remaining 1711 linear feet.

a. RG77/217, US Army Corps of Engineers, Materials. The Chicago Center holds records from the following Corps of Engineers Districts and Divisions: North Central (US); St Paul, Minnesota; Rock Island, Illinois; and Chicago, Illinois, all of which are properly assigned to the Chicago Center. Additionally, the Chicago Center holds materials from the Ohio River, Louisville, and Detroit Districts which came to it through various avenues of transshipment, re-distribution, and direct retirement. An on-site study of the transmittal documents showed that the Chicago Center held 865 linear feet of RG77 material plus an additional 1887 linear feet of RG77/217 for a grand total of 2752 linear feet as contrasted with the 817 linear feet shown in the FY76 Report of Holdings.

(1) Disposable and Permanent RG77/217 Materials. Virtually all of the RG77/217 material held by the Chicago Center is disposable and under approved schedules. Much of it is overdue for disposal. A large part of this material -- some extending back to FY54 and FY55 -- falls under the current six and ten year standards of GAO. On the otherhand, most of the RG77 material is permanent and reflects considerable archival value. Some FY72 through FY75 retirements are exceptions to this general characterization. They contain mixtures of on-site audit materials and engineering-technical-scientific data. The chronology of this collection runs generally from 1960 through 1973, but some earlier accessions go back as far as 1851. See Appendices 1 and 2.

(2) Accession 77-75A569/537 from St Louis. In mid-1975, the



Chicago Center, along with the other regional centers, received a one-time re-distribution of Corps of Engineers materials from the National Personnel Records Center, St Louis. This amounted to 537 linear feet which was subdivided as follows:

<u>District or Division</u>	<u>Chronology</u>	<u>Linear Feet</u>
North Central	1950-65	58
St Paul	1899-1963	300
Milwaukee	1868-1922	5
Rock Island	1930-64	105
Chicago	1900-65	94

The Chicago materials include a hydrological/hydraulics study of high and low levels of Lake Winnebago made in 1906 using original data collected from 1857 to that date. Also with these materials is a unique collection of negatives (from the Hydraulics Branch) from the 1880's prepared mostly on glass sheets ala Matthew Brady ! As a matter of fact, this entire sub-collection is unusually rich in scientific observations and technical data from the 1880's to the 1920's. Another archivally interesting sub-series found in the St Paul materials is a collection of 1935 ERA/WPA project files. See Appendix 5.

b. RG338, US Army Commands, Materials. An on-site audit of the transmittal documents controlling these materials showed that there is presently on hand in the Chicago Center only 1356 linear feet of material as opposed to the 1711 linear feet shown in the FY76 Report of Holdings. Disposal subsequent to preparation of the FY76 Report of Holdings and prior to the date of the Survey accounts for the variation in these figures. This material came to the Chicago Center from the following US Army agencies and commands: The US Army Audit Agency (various district offices); the US Army Procurement Agency, Chicago; the 88th Artillery Group; the Ravenna Army Ammunition Plant; the Savannah Army Depot; and Fort Sheridan. See Appendix 3. All of the retirements from the US Army Audit Agency came from the Pittsburgh, Chicago, and Kansas City offices. All were under original GAO mandate and are currently carried as RG217/338 materials by the Center. They amount to only 22 linear feet and are all disposable at this time. See Appendix 4. With the possible exception of 6 linear feet of material from the 88th Artillery and the Chicago Procurement Agency, all other US Army materials in this records group is disposable. Most of this consists of household goods shipping files from Fort Sheridan for the years 1970-71. There have been no additions to this collection since 1975 and the Chicago Center currently does not receive RG338 retirements from any US Army field activities.

(1) Accession 338-76A477/799, FRC Annex Neosha, MO. By far, the largest single sub-group in the RG338 collection held by the Chicago Center consists of Accession 338-76A477/799. This was shipped to the Chicago Center for temporary (?) storage when the Neosha vital records depository (alternate files site) was discontinued. This facility has since been transferred to the Veterans Administration. This accession represents essential supportive material for the National Personnel Records Center and consists of US Army and US Air Force basic personnel accounting documentation on microfilm. Prepared on both 16mm and 35mm film, this sub-group runs 799 linear feet in volume. It holds the basic WWI through 1968 military records in the form of Morning Reports, Sick and Wounded Rosters, Army Muster Rolls, Army Rosters, Organized Reserve records and POW Claims. Moreover, there is a considerable collection of US Air Force publications along with basic USAF personnel accounting documentation included in this collection. See Appendix 6.

(2) Records Group Classification. While certainly representing military records, this sub-group is not in fact an Army deposit of material nor is it under the administrative or intellectual control of the Department of the Army. As a minimum, it should be considered as NARS-accessioned material and National Archives property and removed from FRC channels and reports.

(3) Disposition of the FRC Annex Neosha. On discontinuance of National Archives and Records Service Operations at the Neosha FRC Annex the physical facilities were turned over to the Veterans Administration. Moreover, an arrangement was made between the Veterans Administration and the US Army Finance and Accounting Center (USAFAC) for continued use of some 1500-2000 linear feet of storage space in the Annex by USAFAC. Tentative agreements reached by the Veterans Administration and the Finance Center were scrutinized at the departmental level and formally institutionalized by the HQDA Records Management Division.

c. RG112, Surgeon General Materials. The FY76 Report of Holdings showed 85 linear feet of material in Records Group 112, Office of the Surgeon General. This material has since been disposed of and was acknowledged by Center personnel to have been erroneously reported. There are no Surgeon General records presently in the Chicago Center.

3. US ARMY CLASSIFIED HOLDINGS: The Chicago Center presently hold no classified materials retired by US Army field commands or activities.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The US Army holdings in the Chicago Center are extremely limited and will continue to be so for the foreseeable future. This is largely due in equal parts to the following conditions: Chicago currently receives only limited RG77 and virtually no RG338 materials; and Chicago has stressed an active disposal program for the past 1-2 years. Currently, under the direction of Robert L. Hutchinson (retired AG officer and former Chief of TAG's Central Registry and ARFCOS 1), it receives strong, management-oriented

leadership. Still in an embryonic growing stage, it is coming on strong and even now is assisting other regional centers, e.g., the Chicago Center provides the regional archives function for the Dayton Center at this time. Colonel Hutchinson's expertise obviously is not limited to Army-generated records. It shows equally clear in all other aspects of the Chicago Center's functions.

b. Controls and NARS-5 Conversion. The Chicago Center's terminal into the NARS-5 computer and data base in St Louis has just in the past few weeks become operational. Personnel well-trained in the NARS-5 concept, e.g., Mr. Kenneth Dyer, who has worked with it since its developmental stage, are currently entering FY77 accessions into the data base as received. Older materials will be brought under NARS-5 control as time and manpower resources permit. No problems are anticipated in bringing Army materials held in FRC channels by the Chicago Center under NARS-5 control.

c. The Chicago Regional Archives. Unusually heavy demands of user clientele (almost exclusively "genies" i.e., amateur and professional "ROOTS-inspired" genealogists) have just about brought other archival functions of the Chicago Regional Archives to a standstill. Its staff of seven is completely tied-up with day-to-day customer demands, especially with regard to provision of inter-librarial loan service from other NARS microfilm resources. Most of this demand centers in Census Rolls. Its only US Army holdings at this time are the Corps of Engineers materials which it received in the general NARS distribution of pre-World War II materials to the various regional centers and archives in 1970. Keen interest was shown in receiving additional Corps of Engineers materials presently held in FRC channels in both the Chicago and Kansas City Centers.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Chicago, is sympathetic, unusually knowledgeable of, and is providing effective support to the Department of the Army's records management program.

b. The Chicago Center inventory of RG77 materials (less disposable items) reflects unusually high archival value.

c. The data contained in this report provides the Department of the Army satisfactory intellectual control of its assets presently held on deposit by the Chicago Center.

d. The RG338 Inventory of the Chicago Center improperly includes a significant sub-group of NARS/GSA materials which are not under the administrative control of the Department of the Army.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Chicago Center.

DAAG-AMR-D

6. RECOMMENDATIONS:

a. That all RG77 materials held by the Chicago Center with original accession dates of FY69 and prior or containing data pre-dating World War II not authorized for destruction be offered to the Regional Archives.

b. That all RG338 material presently held by the Chicago Center which is not authorized for destruction be offered to the National Archives.

c. That a memorandum of understanding be negotiated whereby the Chicago Center will not accept for deposit any US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

d. That a memorandum of understanding be negotiated whereby the Chicago Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing records with it.

e. That the former FRC Neosha microfilm collection be removed from the current Army records inventory and be considered as archival instead of FRC material.

Appendices

1. Inventory of RG77 Assets
2. Inventory of RG217/77 Assets
3. Inventory of RG338 Assets
4. Inventory of RG217/338 Assets
5. Sample Listing from Accession 77-75A569
6. Sample Listing from Accession 338-76A477

Appendix 1, Annex I
Federal Archives and Records Center (GSA), Chicago
Inventory of US Army RG77 Assets
11-12 April 1977

Rock Island Engineer District

<u>Accession/Volume</u>	<u>Description</u>
77-77A0001/34	C/W on-site audits, Const & Maint Contracts, FY73
77-69A924/1	Gen admin, Hydro & Hydrau; Waterways, Natural Resources, 1964-65
77-70A195/1	Project const Work Order cost files. FY59
77-70A760/1	Gen Admin, Procurement, Hydro, Hydrau, resources, waterways, 1965-66
77-71A844/4	Gen admin, procurement, basic topo, hydro, hydrau, conservation of natural resources, waterways, 1950-67
77-72A849/4	Generally same as 77-71A844/4 for 1951-71
77-73A64/1	C/W Cost acctg principal projects, 1949-53
77-73A423/1	Generally same as 77-71A844/4 for 1966-69
77-75A275/2	Cost acctg, 1960
77-76A363/1	Hydro & Hydrau data, 1972-73 (film)
SUB-TOTAL:	50 Linear feet

Louisville Engineer District

77-69A612/6	Pubs, 1966-67; Principal projs costs, FY57-58
77-71A525/58	Hydro & Hydrau data, 1851-1965
77-71A528/8	Gen sdmin and Comp, FY59-60
77-71A1198/45	C/W Proj file w/drawings, 1946-66; gen admin, Comp, 1961-69
71A72A157/1	Comptroller, gen admin, FY68-71
SUB-TOTAL:	118 linear feet

North Central Engineer Division

77-69A683/9	Pubs, procurement, summary machine & commodity lists, FY58-64
77-70A0908/1	Pubs and Comp, 1966-69

77-71A1073/16 Pubs, Comp, St Paul Real Estate records, 1870-1940

SUB-TOTAL: 26 linear feet

Ohio River Engineer Division

77-69A740/1 Gen admin, 1965-68

77-70A134/2 Gen admin, mil & C/W const, 1935-46

77-70A848/1 Gen admin, 1959-69

77-71A134/1 Gen admin FY67; C/W Const FY67/

77-71A850/2 Gen admin, investigational projs, watersheds & resources, 1960-70

77-72A835/2 Gen admin, Pubs, watersheds, 1968-71

SUB-TOTAL: 9 linear feet

Chicago Engineer District

77-70A640/1 Gen waterways and admin, 1957-69

77-70A150/33 DO accounts FY67, Mil Const

77-70A675/26 Mil Const DO accts FY67

77-71A148/1 Acctg & Fin, 1967-68

77-71A905/1 Mgt Anal & Admin, 1970

77-73A171/9 Lease & Rentals, 1954-71

77-73A583/31 Supply & Proj plng files, 1909-59

77-76A772/34 Basic topo, 1907-32; climate, 1926-50; hydro 1871-1957; C/W project files, 1961-67

77-76A824/24 Operating Program progress reports FY68-72, Acctg & Fin,

77-69A868/2 Payroll files, no dates given

77-69A642/1 Mgt Anal, Gen admin, pubs, 1965-68

77-69A969/10 Geological, Soils data, C/W & Mil const, 1944-58

SUB-TOTAL: 173 linear feet

St Paul Engineer District

77-72A795/39 Hydrological data, 1894-1963

77-76A153/1 Microdis 2053, Hydrological data, 1943-74

SUB-TOTAL: 40 Linear feet

Various Engineer Districts and Divisions

77-75A569/537 Distribution of Engineer records from St Louis, 1975

GRAND TOTAL: 865 Linear feet

Appendix 2, Annex I
 Federal Archives and Records Center (GSA), Chicago
 Inventory of US Army RG217/77 Assets
 11-12 April 1977

Chicago Engineer District

<u>Accession/Volume</u>	<u>Description</u>
217/77-58A7/18	DO Accounts, FY54
217/77-59A30/2	" FY55
217/77-59A599/30	" FY56
217/77-62A138/3	" FY57
217/77-64A261/1	" FY60
217/77-64A362/28	" FY61
217/77-65A189/3	C/W on-site audits, FY61
217/77-65A483/29	DO Accounts, FY62
217/77-65A749/29	" FY63
217/77-66A80/10	C/W on-site audits, FY62
217/77-66A912/1	DO Accounts, FY63
217/77-67A133/23	C/W on-site audits, FY63
217/77-68A131/1	DO Accounts, FY64
217/77-68A166/5	" FY54-55
217/77-68A167/3	" FY56-62
217/77-68A142/3	Contract Files (no dates given)
217/77-68A346/23	C/W on-site audits, FY64
217/77-68A447/29	DO Accounts, FY64
217/77-68A622/3	Completion of audits, FY59-65
217/77-68A682/27	Completion of Civil Function Audit, FY65
217/77-68A714/2	" " FY66

217/77-68A752/29	DO Accounts, FY66
217/77-69A138/25	C/W on-site audits, FY65
217/77-69A202/1	Procurement, FY67
217/77-69A231/2	" FY67
217/77-69A324/21	C/W on-site audits, FY67
217/77-70A135/30	C/W on-site audits, FY66
217/77-71A123/27	" FY67
217/77-73A76/6	C/W Const & Maint Contracts, FY68
217/77-74A14/2	" " FY57-60
217/77-75A211/89	C/W on-site audits FY68-71; Contracts prior to FY68
217/77-76A135/32	" FY72
217/77-76A389/64	" FY68-71
SUB-TOTAL:	601 linear feet

Rock Island Engineer District

217/77-61A196/104	DO Accounts and Industrial Funds, FY54-56
217/77-62A400/65	DO Accounts and audit files, FY53-60
217/77-63A92/1	DO Accounts & Industrial Funds, FY57-60
SUB-TOTAL:	170 Linear feet

Detroit Engineer District

217/77-60A29/14	C/W on-site audits, FY54-56
217/77-61A39/4	" FY57
217/77-62A9/22	" FY58
217/77-63A62/25	" FY59
217/77-64A125/9	" FY60

217/77-65A132/34	C/W on-site audits, FY61	
217/77-66A69/27	"	FY62
217/77-66A937/26	"	FY63
217/77-68A17/25	"	FY64
217/77-70A309/64	"	FY65
217/77-71A597/24	"	FY67
SUB-TOTAL:	274 linear feet	

Louisville Engineer District

217/77-59A297/76	C/W on-site audits, FY54-55	
217/77-59A360/13	C/W Const & Maint Contracts, FY55	
217/77-60A6/11	"	FY56
217/77-61A11/38	"	FY57
217/77-61A659/16	"	FY58
217/77-63A64/7	"	FY59
217/77-64A56/7	"	FY60
217/77-65A760/13	"	FY61
217/77-66A414/77	C/W on-site audits, FY62	
217/77-66A683/89	"	FY63
217/77-67A253/90	"	FY64
217/77 -67A357/85	"	FY65
217/77-70A515/84	"	FY66
217/77-70A562/72	"	FY67
217/77-71A529/77	"	FY68
SUB-TOTAL:	74; Linear feet	

St Paul Engineer District

217/77-73A58/21	C/W on-site audits, FY69
217/77-75A412/15	" FY70-71
217/77-76A167/43	" FY71-72
217/77-76A716/22	" FY73

SUB-TOTAL: 101 linear feet

GRABD TOTAL: 1887 linear feet

Appendix 3, Annex I
Federal Archives and Records Center (GSA), Chicago
Inventory of US Army RG338 Assets
11-12 April 1977

88th Artillery Group, Wilmington, Ohio

<u>Accession/Volume</u>	<u>Description</u>
338-70A1042/4	Gen admin, pubs, 1968-70
SUB-TOTAL:	4 linear feet

Ravenna Army Ammunition Plant

338-71A164/1	Pubs, 1956-63
338-72A740/1	" 1968-71
SUB-TOTAL:	2 linear feet

Vital Records Repository, Neosha, MO 64850

338-76A477/799	Microfilm records of essential military muster rolls and other vital records for alternate files and reconstruction purposes in event of disaster. Includes both US Army and US Air Force, roughly 1917-1968. See Appendix 6.
SUB-TOTAL:	799 linear feet

US Army Procurement District, Chicago

338-64A431/1	Gen admin, 1963
338-65A113/1	Pubs background, 1963
338-70A590/2	Operating budget files, FY66-69
338-70A611/3	Board of contract awards and appeals, FY70
338-70A931/1	Pubs, admin 1969-70
338-71A91/69	Contracts, FY70
338-71A93/15	Contracts, FY68-70

338-71A94/45	Contracts, FY69-70
338-71A388/2	" FY70 and prior
338-71A349/1	" FY70
338-71A410/1	" FY70
SUB-TOTAL:	141 Linear feet

Savannah Army Depot

338-72A655/1	Mgt Eng, RD Files, Health, 1958-67
SUB-TOTAL:	1 linear foot

Headquarters Fort Sheridan

338-74A236/151	Housedold shipping files, 1970
338-75A386/1	Staff Judge Afvocate files, 1971
338-75A387/48	Household shipping files, 1971
338-75A388/141	" 1971
338-75A389/50	" 1970
SUB-TOTAL:	391 linear feet

GRAND TOTAL:	1338 linear feet
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Appendix 4, Annex I
Federal Archives and Records Center (GSA), Chicago
Inventory of US Army RG217/77 Assets
11-12 April 1977

US Army Audit Agency, Pittsburgh Office

<u>Accession/Volume</u>	<u>Description</u>
217/338-54A214/2	Contracts prior to 1957
US Army Audit Agency, Chicago	
217/338-54A77/2	Contracts, 1951
US Army Audit Agency, Kansas City	
217/338-56A223/6	Contract audits, 1951-53
US Army Audit Agency, Chicago	
217/338-62A376/12	Contract audits, 1957-61
GRABD TOTAL:	22 linear feet

Appendix 5, Annex I
Federal Archives and Records Center (GSA) Chicago
Sample Listing of Archival Material (75A569)
11-12 April 1977

2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY ***

U. S. Army Engineer District, St. Paul
1217 U. S. Post Office & Custom House, St. Paul, Minn. 55101

4. DATE RECORDS TO	5. TRANSFERRING OR RETIRING AGENCY
--------------------	------------------------------------

RECEIVED
16 APR 1965

Same as above

[illegible]

13. HISTORICAL BACKGROUND INFORMATION

St. Paul District activated as an Engineer District, 31 July 1866.
Transferred to North Central Division as of 1 September 1954.

14. DATE PREPARED
16 March 1966

18. TYPED NAME AND TITLE

OS. H. TIDWELL, Records Management Officer

19. SIGNATURE

SIGNATURE
M. T. Hall

DA FORM 2172
1 NOV 58

REPLACES DD FORM 11, WHICH IS OBSOLETE FOR ARMY USE

CPG 1958 G-480264 720

RECORDS SHIPMENT LIST Page 3
(AR 343-222 and AR 343-292)

RECORDS SHIPPED TO A.R.C. - FEBRUARY, 1965

HYDRAULICS BRANCH

<u>FILE</u>	<u>FILE</u>	<u>NAME OF FILE</u>	<u>YEARS</u>
<u>DDL. #</u>	<u>NO.</u>		
812.4		Hydrological & Meteorological Record Books - (117 books - 12 x 17" (21 bundles) as follows:	
	7	<u>Sandy Lake Dam:</u> (Sandy Lake, Minn.)	
4-192-10		Book #1	1892 thru 1894
54-2461		#2	1895 " 1899
+		#3	1900 " 1904
54-2462		#4	1905 " 1909
		#5	1910 " 1914
	8	<u>Sandy Lake Dam:</u> (Sandy Lake, Minn.)	
4-188-10		Book #6	1915 " 191
54-2461		#7	1920 " 1924
+		#8	1925 " 1929
54-2462		#9	1930 " 1934
		#10	1935 " 1941
	9	<u>Aitkin:</u> (Miss. River, Aitkin, Minn.)	
4-139-10		Book #1	1904 " 1909
54-2463		#2	1910 " 1914
+		#3	1915 " 1919
54-2464		#4	1920 " 1924
		#5	1925 " 1929
	10	<u>Pokegama Falls Dam:</u> (Pokegama Falls, Minn.)	
4-140-10		Book #1	1883 " 1889
54-2463		#2	1890 " 1894
+		#3	1895 " 1899
54-2464		#4	1900 " 1904
		#5	1905 " 1909
		#6	1910 " 1914
	11	<u>Pokegama Falls Dam:</u> (Pokegama Falls, Minn.)	
4-141-10		Book #7	1915 " 1919
54-2463		#8	1920 " 1924
+		#9	1925 " 1929
54-2464		#10	1930 " 1934
		#11	1935 " 1941
	12	<u>Pine River Dam:</u> (Pine River Dam, Minn.)	
4-142-10		Book #1	1886 " 1889
54-2465		#2	1890 " 1894
+		#3	1895 " 1899
54-2466		#4	1900 " 1904
		#5	1905 " 1909
		#6	1910 " 1914

RECORDS SHIPPED TO A.R.C. - FEBRUARY, 1965

HYDRAULICS BRANCH (Continued)

<u>EDL.</u>	<u>FILE NO.</u>	<u>NAME OF FILE</u>	<u>YEARS</u>
	812.4	Hydrological & Meteorological Record Books:	
		<u>Pine River Dam: (Pine River Dam, Minn.)</u>	
13 9-143-10		Book # 7	1915 thru 1919
		" 8	1920 " 1924
		" 9	1925 " 1929
		" 10	1930 " 1934
		" 11	1935 " 1944
		<u>Leech Lake Dam: (Miss. River, Leech Lake, Minn.)</u>	
14 9-144-10		Book # 1	1884 thru 1889
		" 2	1890 " 1894
		" 3	1895 " 1899
		" 4	1900 " 1904
		" 5	1905 " 1909
		" 6	1910 " 1914
		<u>Leech Lake Dam: (Miss. River, Leech Lake, Minn.)</u>	
15 9-145-10		Book # 7	1915 thru 1919
		" 8	1920 " 1924
		" 9	1925 " 1929
		" 10	1930 " 1934
		" 11	1935 " 1944
		<u>Gull Lake Dam: (Miss. River Gull Lake at Outlet)</u>	
16 9-146-10		Book # 1	1907 thru 1909
		" 2 (Miss River, Gull Lake, Minn.)	1910 " 1914
		" 3	1915 " 1919
		" 4	1920 " 1924
		" 5	1925 " 1929
		" 6	1930 " 1934
		" 7	1935 " 1944
		<u>Sandy River: (Miss. River above mouth of Sandy R.)</u>	
17 9-147-10		Book # 1	1895 thru 1899
		" 2	1900 " 1904
		" 3	1905 " 1909
		" 4	1910 " 1914
		" 5	1915 " 1919
		" 6	1920 " 1924
		<u>Lake Winnibigoshish Dam: (Lake Winnibigoshish, Minn.)</u>	
18 9-148-10		Book # 1	1884 thru 1889
		" 2	1890 " 1894
		" 3	1895 " 1899
		" 4	1900 " 1904
		" 5	1905 " 1909
		" 6	1910 " 1914

RECORDS SHIPPED TO A.R.C. - FEBRUARY, 1965

HYDRAULICS BRANCH (Continued)

<u>FILE NO.</u>	<u>NAME OF FILE</u>	<u>YEARS</u>
812.4	Hydrological & Meteorological Record Books:	
19 9-148-16	Lake Winnibigoshish Dam: (Lake Winnibigoshish, Minn.)	
	Book # 7	1915 thru 1919
	# 8	1920 " 1924
	# 9	1925 " 1929
	# 10	1930 " 1934
	# 11	1935 " 1941
20 9-152-16	Fort Ripley: (Fort Ripley, Minn.)	
	Book # 1	1904 thru 1907
	# 2	1910 " 1914
	# 3	1915 " 1919
	# 4	1920 " 1924
	# 5	1925 " 1929
21 9-157-16	Miss. River at Elk River: (Elk River, Minn.)	
	Book # 1	1916 thru 1924
	# 2	1925 " 1929
21	Miss. River above mouth of Sandy River at Libby, Minn.	
	Book # 1	1925 thru 1929
21	Hastings 1 & 2: (Hastings, Minn.)	
	Book # 1	1928 thru 1936
21	Big Stone Lake: (Big Stone Lake, Minn.)	
	Book # 1	1897 and 1903 thru 1904
22 9-159-16	Cass Lake: (Miss. River, Cass Lake, Minn.)	
	Book # 1	1904 thru 1909
	# 2	1910 " 1914
	# 3	1915 " 1919
	# 4	1920 " 1924
22	Deer River: (Miss. River, Deer River, Minn.)	
	Book # 1	1897 thru 1901
23 9-163-16	Lock #1: (Miss. River, Twin City L/D, Minn.)	
	Book # 1	1894 thru 1904
	# 2	1905 " 1909
	# 3	1910 " 1914
	# 4	1915 " 1919
	# 5	1920 " 1924
	# 6	1925 " 1929
	# 7	1930 " 1936

Appendix 6, Annex I
Federal Archives and Records Center (GSA), Chicago
Sample Listing from Accession 338-76A477

Pages 235 through 240 contain sample facsimile pages from the original transmittal document for Accession 338-76A477. These sample pages were selected from the original transmittal document (numbering 66 pages in length) to show the arrangements and series contained in this collection. A brief summary of the major series contained in this collection follows. All documentation contained in this collection is on either 16mm or 35mm microfilm. A complete copy of this transmittal document is available from the HQDA Records Management Division or the Chicago Federal Records Center.

- a. US Army Morning Reports, World War I to December 1968
- b. USA Organized Reserve Corps, Morning Reports, 1949-54
- c. US Army Sick Reports, World War I and Prior
- d. US Army Sick and Wounded Reports, World War I, 1917-39
- e. US Army Sick Reports, World War II
- f. US Army Casualty & Change Reports, World War I
- g. US Army Muster Rolls and Rosters, World War I
- h. US Army Rosters, World War II, 1940 - 1943
- i. US Air Force Morning Reports, 1948-59
- j. US Air Force Reserve Morning Reports, 1950 - 1958
- k. US Air Force Sick Reports, World War II
- l. US Air Force Publications (?), 1940-53
- m. US Army Patient Rosters
- n. Philippine P. O. W. Claims
- o. US Air Force Personnel and Aeronautical Orders
- p. US Army Rosters, 1947-61
- q. Alpha List Nurses in Active Service, WWI
- r. Directories and Station Lists
- s. Alphabetical Listing of APO's, 1942-45

STANDARD FORM 135 JULY 1961 EDITION FEDERAL SERVICE CENTER FORM 135 (11-60) (135-103)	RECORDS TRANSMITTAL AND RECEIPT	TO BE COMPL ACCESSION NO. 75 8499	DATE 64
		RECORD GROUP NO.	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		SIGNATURE <i>[Signature]</i>	DATE RECORDS RECEIVED 3/13/75
		TITLE Chief, Vital Records Depository	
FROM: (Name and address of Agency transferring records) NPRC (CPR) 111 Winnebago St. Louis, MO 63119		TO: Vital Records Depository GSA, FRC Neosho, MO 64850	

SQUARE FEET OF SPACE CLEARED OFFICE		B. STORAGE		J. FILING EQUIPMENT EMPTIED A. FILE CABINETS (No.)		B. TRANS. FILES (No.)		C. SHELVING (Lin. Ft.)		4. CUBIC FEET OF RECORDS TRANSFERRED 799
NAME OF AGENCY CUSTODIAN OF RECORDS NPRC (CPR)						6. BUILDING AND ROOM NO. 111 Winnebago, St. Louis		7. TELEPHONE NO. 425-5726 or 5736		

MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO			10. TITLE Chief, Accession & Disposal		11. DATE 3-12-75	
--	--	--	---	--	----------------------------	--

FOY NUMBERS		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)				14. DISPOSAL AUTHORITY (Schedule and Item No.)	
FRC ONLY	AGENCY						
	Carton Number	ARMY MORNING REPORTS Master Microfilm Copies 35MM World War I Period Ending December 1939				Permanent	
	1	Box	1	-	90	15	Box 1247 - 1335
	2	Box	91	-	180	16	Box 1336 - 1425
	3	Box	181	-	270	17	Box 1426 - 1515
	4	Box	271	-	361	18	Box 1516 - 1605
	5	Box	362	-	453	19	Box 1606 - 1695
	6	Box	454	-	549	20	Box 1696 - 1748
	7	Box	550	-	603		
	8	Box	604	-	695		
	9	Box	696	-	784		
	10	Box	785	-	874		
	11	Box	875	-	964		
	12	Box	965	-	1063		
	13	Box	1064	-	1156		
	14	Box	1157	-	1246		

STANDARD FORM 135 JULY 1963 EDITION GENERAL SERVICES ADMIN. FPMR (41 CFR) 101-11.6	RECORDS TRANSMITTAL AND RECEIPT	TO BE COMPLETED AT FEDERAL RECORDS CENTER	
		ACCESSION NO.	RECORD GROUP NO.
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		SIGNATURE	DATE RECORDS RECEIVED
		TITLE	
FROM: (Name and address of Agency transferring records)		TO: Federal Records Center, NSA National Personnel Records Center Civilian Personnel Records 111 Winnebago St., St. Louis, MO 63118	

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED		4. CUBIC FEET OF RECORDS TRANSFERRED	
A. OFFICE	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)		C. SHELVING (Lin. Ft.)
5. NAME OF AGENCY CUSTODIAN OF RECORDS NPRC (CPR)			6. BUILDING AND ROOM NO.		7. TELEPHONE NO. 622-5726
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature)			10. TITLE		11. DATE

12. BOX NUMBERS		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)
FRC ONLY	AGENCY		
	Carton Number	ARMY MORNING REPORTS Master Microfilm (16 MM) January 1940 - July 1943	
	21	Box 1 - 180	Number January 1940 - July 194
	22	Box 181 - 360	35 Box 2684 - 2866
	23	Box 361 - 540	36 Box 2867 - 3049
	24	Box 541 - 720	37 Box 3050 - 3153
	25	Box 721 - 900	
	26	Box 901 - 1081	
	27	Box 1082 - 1261	
	28	Box 1262 - 1441	
	29	Box 1442 - 1713	
	30	Box 1714 - 1893	
	31	Box 1894 - 2075	
	32	Box 2076 - 2256	
	33	Box 2257 - 2500	
	34	Box 2501 - 2683	

STANDARD FORM 135-A
JULY 1941 EDITION
GENERAL SERVICES ADMIN.
GSA (41 CFR) 101-11.4

RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)

AGENCY NPRC, CPR
111 Winnebago Street
St. Louis, MO 63118

DATE

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
PALLET 9	Carton Number	ADT MORNING REPORTS - (16MM)	
		1952	
	349(cont)	Item # 5765 - 8502 Box # 1 - 46	
		ARMY SICK REPORTS	
		Master Microfilm Copies (35MM)	
		WORLD WAR I - PRIOR	
	350	Box # 1 - 90	
	351	91 - 180	
	352	181 - 299	
	353	291 - 380	
PALLET 10	354	381 - 469	
	355	470 - 567	
	356	568 - 657	
	357	658 - 747	
	358	748 - 837	
	359	838 - 928	
	360	929 - 1018	
	361	1019 - 1108	
	362	1108 - 1143	* Also includes Army Sick Reports WWII 1-5
		ARMY SICK AND WOUNDED REPORTS	
		Master Microfilm Copies (16MM)	
		WORLD WAR I - 1917 - 1939	
PALLET 10	362(cont)	Item # 1 - Box # 1 - 93	
	363	- 6678 94 - 210	

RECORDS TRANSFERRAL
AND RECEIPT
(CONTINUATION)

AGENCY NRC, CBR
111 Winnebago Street
St. Louis, MO 63118

DATE

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
	Carton Number	ARMY ROSTERS - WORLD WAR II - Master Microfilm January 1940 - December 1943 (Continued)	
	454	Item # - - Box # 4402 - 4572	
	455	4572 - 4733	
	456	- 67627 4734 - 4744	
		AIR FORCE MORNING REPORTS (16MM) - Master Microfilm -1948-1959	
		* Cartons 456 - 466, contents are somewhat questionable due to lack of proper labeling by contractor	
		<u>1948, APRIL</u>	
	456(cont)	Item # 10001 - 11662 Box # 1 - 42	
		<u>1948, MAY</u>	
	456	Item # 10001 - 11700 1 - 44	
		<u>1948, JUNE</u>	
	456	Item # 10001 - 11795 Box # 1 - 46	
		<u>1948, JULY</u>	
	456(cont)	Item # 10001 - 12105 Box # 1 - 30	
	457	31 - 46	
		<u>1948, AUGUST</u>	
	457(cont)	Item # 10001 - 12447 Box # 1 - 63	
		<u>1948, SEPTEMBER</u>	
	457(cont)	Item # 10001 - 11290 Box # 1 - 29	
		11291 - 12200 30 - 47	
		<u>1948, OCTOBER</u>	
	457(cont)	Item # 10001 - 12230 Box # 1 - 6	
	458	7 - 48	
		<u>1948, NOVEMBER</u>	
	458(cont)	Item # 10001 - 12266 Box # 1 - 51	
		<u>1948, DECEMBER</u>	
	458(cont)	Item # 10001 - 12297 Box # 1 - 51	

PALLET 1/2

RECORDS TRANSFERRAL
AND RECEIPT
(CONTINUATION)

AGENCY HPRC, CPR
111 Winnebago Street
St. Louis, MO 63118

DATE

BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

RC ONLY

AGENCY

Carton
Number

609

MISCELLANEOUS
Original Master Microfilm
ALPHA LIST NURSES IN ACTIVE SVC. WWI

Reels 47 - 50

"

OFFICER CARD FILE

1917 - 1919

Alpha - reels

1 - 45

(1 reel Red Cross

2 Army Field Clerks

1 Army Nurse Corps)

609

MORNING REPORTS

CO. F 1st Inf.

1917 - 1939 Suppl.

609

MORNING REPORTS BOOK TYPE WWII

(Hq & Hq Btry 208 FA Reg

BTRY E. 209 FA Reg)

SICK REPORTS WWII

Hq & Hq Btry 208 FA Reg

BTRY E. 208 FA Reg)

MUSTER ROLLS & ROSTERS

Field & Staff, 1st Inf. Rgmt.

To: Sup Co. 1st Inf Rgmt

Reel #425

PALLET 16

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
	Carton Number		
	609	<u>ARMY MORNING REPORTS, SUPPL. & MISCELLANEOUS (CONT.)</u> <u>Original Master Microfilm</u> <u>Morning Reports, Supplemental</u> Reels 1 - 4 Items #'s 413 - 483 <u>Flying Time Records</u> 14 Reels (35MM) <u>WWI Register of Enlistments</u> 10 Reels (35MM) <u>VA Medical Records</u> 4 Reels <u>DIRECTORIES AND STATION LISTS (35MM)</u> <u>Original Master Microfilm</u> Reels 1 - 39 <u>ALPHABETICAL LISTING OF APO'S</u> 1 Reel - January 1942 to November 1945 <u>MORNING REPORTS OF INFANTRY RGT</u> Box 1 thru 7 <u>SICK REPORTS - January 1940 to February 1953</u> Boxes 1 - 10 <u>FIELD RECORDS BRANCH HOLDINGS MORNING REPORTS</u> Boxes 1 - 11	
	610		
	611	SUMMARY CARDS	

PALLET 16



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX J

Federal Archives and Records Center (GSA), Philadelphia
Dates of Visit: 12-13 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Delaware and Pennsylvania east of Lancaster.

2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Philadelphia reported a total of 6,491 linear feet of material in US Army records groups in the 1976 annual report of holdings. Audit materials generated by the US Corps of Engineers and retired under GAO mandate (RG 217) were not reported in these holdings. RG 77, Division and District US Army Corps of Engineer records were reported as 2,007 linear feet and RG 338, US Army Commands, accounted for the remaining 4,484 linear feet.

a. RG 77/217, US Army Corps of Engineers. The Philadelphia Center holds records from the following US Army Corps of Engineers districts and divisions: East Ocean Division, Baltimore, Norfolk, Pittsburg and the Philadelphia Districts. The records of the Philadelphia District predominate in the holdings. An on-site examination of the control documentation for this collection during the survey revealed that approximately 3,543 linear feet of US Army Corps of Engineers materials are presently held by the Philadelphia Center. This breakdown as follows: 3,111 linear feet by direct retirement by the creating entities; 571 linear feet by transfer from the National Personnel Records Center, St. Louis (Accession: 77-75A329/571); and, 261 linear feet of audit-related material retired by Corps of Engineers activities and currently reported as RG 217 by the Center. There is nothing dramatically different from the general nature of this collection and those parallel collections found in the other regional centers.

(1) RG 77, Accession: 77-75A329. This accession was shipped from the National Personnel Records Center in 1975 as the Philadelphia distribution of a nationwide collection of Corps of Engineers materials held by that Center. Originally shipped as 571 linear feet, it was reduced to 483 linear feet by reboxing its odd-size and non-standard cartons. Divisional and district content of this shipment runs as follows:

<u>Division/District</u>	<u>Approximate Dates</u>	<u>Linear Feet</u>
East Ocean Division	1951-53	35



DAAG-AMR-D

Baltimore District	1947-63	67
Norfolk District	1908-64	64
Philadelphia District	1941-61	215
Pittsburg District	1898-1965	190

(2) Archival aspects of the NPRC Distribution. Series normally found in Corps of Engineers retired records which have previously been appraised for archival value are generally found in this sub-collection. While both administrative and technical/scientific/engineering data are present in these series, the former far outweighs the later. However, the waterways projects found in the Philadelphia materials, the 1936-37 ERA/WPA projects in the Pittsburg records; and the 1909-20 structural permits in the Norfolk retirements are the most interesting and possibly the most valuable. The remaining series are largely administrative in nature and of marginal archival value; however, final decision here is deferred to NARS personnel.

b. RG 338, US Army Commands. The Philadelphia Center had 4,266 linear feet of RG 338 material onhand at the time of the survey. This includes 21 linear feet of classified materials. This collection breakdown as follows: US Army Electronics Command, 1,124 linear feet; Frankfort Arsenal, 2,355 linear feet; the US Army Boeing Vertol Plant, 148 linear feet; and Headquarters, Fort Dix, 87 linear feet. Most of this collection is disposable and that which is currently carried on the books as "permanent" is of marginal archival value. An effective and aggressive disposal program carried out consistently through the years has sharply limited an unwieldy accumulation of these materials. For example, the original assets of the Frankfort Arsenal which were deposited with the Philadelphia Center in 1966 (Accession: 338-66A251) contained 4,181 linear feet of material reaching back to 1920. Prompt and timely disposal action has reduced this original deposit to 1,284 linear feet. The Philadelphia Center continues to receive regular retirements of disposable and permanent materials only from the Frankfort Arsenal. Documentation granting this exception to normal Department of the Army records management programs is appended hereto as Appendix 7. The Arsenal's questionable and current records management practices demands re-appraisal of this exception.

3. US ARMY CLASSIFIED HOLDINGS: The Philadelphia Center at this time holds a total of 21 linear feet of classified material. One linear foot of this material was retired by the US Army Boeing Vertol Plant Activity; the remaining 20 linear feet were retired by the Frankfort Arsenal. The oldest of these materials appear to date from 1952 and for the most part consist of classified technical reports and RD item case files from the Frankfort Arsenal. At this time there appears to be no violations of

EO 11652 in this collection but the potential for such is great. Downgrading instructions are virtually non-existent for the older materials. (See Appendix 6 for a complete inventory of these materials).

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The Philadelphia Center operates out of old World War surplus plants never intended to house or accommodate the mission of their present occupant. Despite inconvenience and awkward facilities, the mission is executed effectively under the direction of Mr. Delbert Bishop. Mr. Bishop is a long-time practitioner of the art equally adept in both archival and FRC operations. Capably assisted by Ray McManus, his Accession and Disposal Chief, and Dr. Robert Plowman, the Regional Archivist, Mr. Bishop has set and maintained high standards of excellence for his operation. An aggressive and effective disposal program has been conducted without damage to existing safeguard against unauthorized destruction.

b. Controls and NARS-5 Conversion. The Philadelphia Center is about two years into the NARS-5 conversion program (See Appendices 2 and 4). The Philadelphia Center's original approach to the NARS-5 conversion was predicated on local rewarehousing considerations. Hence, spotty conversion generally characterizes its total inventory. This was discontinued in favor of the now uniform approach of converting current accessions as received with a systematic record group by record group conversion of the older materials. The only appreciable amount of overdue disposal appears to lie in the RG 217 holdings. As these assets are converted to the NARS-5 concept of agency identification with GAO subgrouping overdue disposal will come to light and will be completed.

c. The Philadelphia Regional Archives. As with all other Regional Archives, the Philadelphia Federal Archives is snowed-under with a rash of "Roots-inspired-Genies." There is little user demand for US Army generated materials presently held by the Philadelphia Regional Archives which are largely limited to Corps of Engineers materials received as direct distributions from the National Archives and the Kansas City Regional Archives (See Appendix 6, Annex H). Nor is Dr. Plowman overly enthusiastic about adding more Corps of Engineers materials to his holdings at this time. He expressed considerable doubt as to the utility and archival value of much of the hydrological and hydraulic data in Engineer records. However, on the basis of prior appraisal of these series, such materials will be accepted if offered. Then, too, transfer to the Regional Archives of such material at this time will obviate the need for conversion to the NARS-5 concept of control with considerable cost avoidance.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Philadelphia, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Due to volume on hand and age of the materials, application of current (and still evolving) disposition standards to Corps of Engineers records held by the Philadelphia Center may pose problems for NARS-5 conversion in that the early transmittal documents contain neither current nor traceable TAFS numbers.

c. The Philadelphia RG 77 inventory (less overdue disposal) reflects varying degree of regional archival value.

d. The continued use of the Philadelphia Federal Records Center by the US Army Frankfort Arsenal poses a problem in control and management and contains high potential for serious EO 11652 (and related legislation) violations.

e. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Philadelphia Center.

f. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Philadelphia Center.

6. RECOMMENDATIONS:

a. That all RG 77 materials held by the Philadelphia Center with original accession dates earlier than FY 69 or containing data pre-dating World War II not authorized for destruction be offered to the National Archives.

b. That all RG 338 materials held by the Philadelphia Center with original accession dates earlier than FY 69 which is not authorized for destruction be offered to the National Archives for permanent transfer.

c. That Frankfort Arsenal be made the subject of a special survey of the records still held by that installation. (Other DOD sources have indicated that a considerable volume of records are still held by the Arsenal.)

d. That the US Army Frankfort Arsenal and US Army Boeing Vertol Plant Activity classified holdings presently on deposit with the Philadelphia Center be reviewed by competent subject-matter specialists for continued

DAAG-AMR-D

security protection, regrading, or declassification as appropriate in accordance with Executive Order 11652.

e. That a memorandum of understanding be negotiated whereby the Philadelphia Center will not accept any deposit of US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

f. That a memorandum of understanding be negotiated whereby the Philadelphia Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

g. That advice and assistance as requested be provided the Philadelphia Center by the HQDA Records Management Division in the coding and recoding of all transmittal documents with current TAFSS numbers and disposal standards.

Appendices:

1. Inventory of RG77 Assets
2. Inventory of RG77 Assets Under NARS-5 Control
3. Inventory of RG217/77 Assets
4. Inventory of RG338 Assets Under NARS-5 Control
5. Inventory of RG338 Assets
6. Inventory of Classified Holdings
7. Documentation for Frankfort Arsenal Exception

Appendix 1, Annex J
 Federal Archives and Records Center (GSA), Philadelphia
 Inventory of US Army RG77 Assets
 12-13 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Philadelphia Engineer District	
77-64A73/38	C/W Projects, 1962 and prior
77-64B73/6	Fin & Acctg, 1962 and prior
77-64C73/16	" "
77-64A79/44	C/W on-site audits, FY62
77-65A68/31	Basic topo data, hydro, hydrau, 1842-1953; Aerial photos, 1923-53.
77-65A68/9	Gen admin, 1961
77-65B68/6	C/W files, Hydro, Hydrau, 1945-62
77-65C68/66	Gen admin (decimal), 1957-59; Wreck and obstruction files, 1949-59
77-66A63/123	Marine design and const (no dates given)
77-66Bg3/18	Drawings (no dates given)
77-66C63/86	Basic topo data, 1900-53
77-66A160/18	Drawings (no dates given)
77-76B160/114	Gen admin, 1963; Sounding Rolls, 1964; Flotation, 1963-64, Inspections, contractor payrolls.
77-66C160/2	Contractor bid files (no dates given)
77-67A152/16	Drawings (no dates given)
77-67A252/12	" "
77-67A256/4	Const files, FY64
77-67A368/63	Marine design; Res Eng field books, 1923-66
77-67A526/7	Congressional hearings, 1966
77-68A82/36	Hydro, hydrau, 1948-59; Gen admin, 1965; (also some data and notes on the 1882 flood).

77-68A180/40	C/W Project files; shipping documents, 1965-72
77-68A256/19	Stream flow data, 1904-64
77-68A449/57	Marine design and const (De Long Piers); fin & Acctg FY66
77-68A473/26	Water resources reference library
77-68A611/25	Eng studies, 1935-52; Gen permits
77-68A643/15	Marine design (Floating nuclear plant)
77-69A159/39	Waterways projects, 1953-57
77-69A215/57	Examinations, surveys, 1953-64
77-69A291/18	Specifications, waterways projs, 1958
77-69A329/61	C/W Const & Maint contracts, FY63-65
77-69A350/2	Drawings (no dates given)
77-69A463/210	C/W on-site audits, FY66-68
77-69A517/105	" "
77-70A38/11	Real estate, specs & estimates, 1949-66; Admin 1967
77-70A111/58	Contracts, FY63-64
77-70A114/61	Sounding Rolls, 1966-67; Supply accts, 1967
77-70A122/61	Marine design and const (no dates given)
77-70A277/31	Gen Admin 1966; Computations, sounding rolls, pers admin claims, 1966-67
77-70A498/45	Marine design, waterways, 1959; Fin & Acctg, 1967
77-70B498/30	Drawings (no dates given)
77-70A562/39	Supply corres & Contracts, no dates given
77-71A146/18	Drawings, no dates given
77-71B146/31	Specs & Estimates, areial photos, 1937-38; Sounding rolls 1969
77-71A293/14	Contracts, 1969
77-71B293/37	Drawings, no dates given

77-71A508/101	Floating plant drawings, no dates given
77-71A573/77	C/W on-site audits FY69
77-71A574/21	Drawings (no dates given)
77-72A129/31	Fin & acctg, payrolls, 1970
77-72A302/28	" " 1970-71
77-72A437/13	Surveys, soundings, district regs, 1969-71
77-72A524/52	C/W on-site audits FY69
77-73A147/26	Marine design, corres, payrolls, 1970-71
77-74A219/40	Pers admin, contractor payrolls, inspections, soundings, 1971-72
77-74A339/49	C/W Proj files, payrolls, 1970-72
77-75A32/49	Drawings, no dates given
77-75A73/112	C/W on-site audits FY71
SUB-total	2424 linear feet
NPRC Shipment sub-total	571 linear feet
RG77 Assets under NARS-5 control	687 linear feet
RG77/217 assets	261 linear feet
GRAND TOTAL:	3943 linear feet

Appendix 2, Annex J
 Federal Archives and Records Center (GSA), Philadelphia
 Inventory of US Army RG77 Assets under NARS-5 Control
 12-13 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Philadelphia Engineer District	
77-66A211/19	Soundings books, river projects, 1925-40; New York District files, 1907-43
77-67A125/6	Gen admin, 1964
77-68A222/15	Drawings, no dates given
77-68A606/18	" "
77-69A102/31	Hydro field books, 1953-63
77-69A418/15	Drawings, no dates given
77-70A516/18	Eng studies, orgn plng data, mgt improvement, emerg plng, Real estate, 1958-65
77-71A33/8	Supply corres & acctg, FY66-68
77-71B33/3	Const contracts, FY68-69
77-71C33/8	Hydro & Hydrau studies, 1968
77-71D33/24	Project files, 1968
77-71A62/24	Deleware River projects, 1956-55
77-71A432/23	Fin & Acctg, soundings rolls, angles, flotation, 1963-70
77-73A214/46	Data, geological, soil, hydro, hydrau; flood control waterways, 1962-68
77-74A136/72	C/W onsite audits, FY70
77-76A0001/126	C/W " FY72
77-76-0002/2	Contractor payrolls, FY75
77-76-0003/5	Basic & Intermediate costs, FY73
77-76-0004/17	Audit reports, FY73
77-76-0005/12	Cost media, FY74
77-76-0006/6	Contracts, FY74

77-76-0007/115	C/W on-site audits, FY73
77-76-0008/10	C/W Projects, 1963-65
77-76-0009/17	Gen permits, 1960 -75
77-76-0010/3	Fin & Acctg, FY73-74
77-76-0011/7	Survey reports, 1965-70
77-76-0012/8	Fin & Acctg, 1974-75
77-76-0013/29	Gen permits, 1960-75
SUB-TOTAL:	687 linear feet

Appendix 3, Annex J
 Federal Archives and Records Center (GSA), Philadelphia
 Inventory of US Army RG77/217 Assets
 12-13 April 1977

<u>Accession/ Volume</u>	<u>Description</u>
Philadelphia Engineer District	
217/77-59A237/15	C/W Purchase orders, contracts, DO Accts, FY55
217/77-60A168/3	C/W Const & Main contracts, FY55
217/77-60A175/3	" " FY55-56
217/77-61A70/18	" " FY58
217/77-61B70/52	" " "
217/77-61A184/15	C/W Contracts, DO Accts, FY57-58
217/77-61A307/49	" " FY58-59
217/77-61A410/7	C/W Const & Maint contracts, FY58-59
217/77-62A310/3	" " FY54
217/77-63A164/96	" " FY59-61
SUB-TOTAL:	261 linear feet

Appendix 4, Annex J
Federal Archives and Records Center (GSA), Philadelphia
Inventory of US Army RG338 Assets Under NARS-5 Control
12-13 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Frankfort Arsenal	
338-67A61/1	RD Proj and case files, 1958
338-61B/20	RD Item caes files, 1963-64; fld comf opn program, FY63; Materiel Eng Case files, 1958-64
228-61C61/3	Gen admin, production records, calibration, Safety, 1963-67
338-68A519/2	Production, Industry Mob Proj's, 1959-60
338-68B519/3	Environmental Lab reports, 1966
338-68C519/5	Budget & Anal, 1966-67
338-68D619/1	RD Item case files, 1965
338-68521/11	Patent and Inventions, 1965-66
338-69A195/7	Invention disclosures, 1966
338-69A423/1	Tech pubs, 1967-68
338-71A162/11	RD Item case files, 1969; Mgt Survey, contracts, Surgeon
338-72A72/61	Cost acctg, safety, 1969
338-74A24/1	Unsolicited proposals, 1971-72
338-75-0351/20	Contracts, 1968-74
338-75-0353/10	" 1974
338-75-0354/4	Installation Main & Insp, 1974
338-75-0355/4	Gen Counsel, Patents, Copyrights, 1973
338-75-0356/5	Small Calibre manufacturing files, 1974
338-75-0357 /3	Manufacturing control, 1974
338-75-0358/2	Comptroller (GAO Hold), no dates given
338-75-0359/3	Patents, Copyrights, trademarks, 1972

338-75-0360/3	Manufacturing controls, 1974
338-75-0362/3	Patents, Copyrights, trademarks, 1971
338-75-0363/3	" " " 1970
338-75-402/11	Transactions, 1971-73
338-76-0001/7	GBL's 1973
338-76-0002/1	" "
338-76-0003/2	Manufacturing controls, 1970-73
338-76-0004/24	Contracts, FY74
338-76-0005/4	Manufacturing controls, 1969-73
338-76-0006/3	" " 1974
33876-0007/1	US Health clinic records, 1965-74
338-76-0008/1	Manufacturing controls, 1974
338-76-0009/1	Admin pubs, 1969-72
338-76-0010/4	Patents, copyrights, trademarks, 1974
338-76-0011/5	Contracts, 1974
338-76-0012/5	" 1972-74
338-76-0013/8	Patents, copyrights, trademarks, 1956-73
338-76-0014/20	Contracts, 1069-75
338-76-0015/23	Stock records acct files, 1974
338-76-0016/ thru 0019/4	Safety award files, accidents, surveys, 1974
338-76-0020/12	Contracts, 1973-76
338-76-0021/2	Materiel drwaings, 1958-59
338-76-0022/20	Contracts, 1970-75
338-76-0023/22	Contracts, 1967-76
338-76-0024/1	Installation Main & Insp, 1975
338-76-0025/8	GBL's 1974

338-76-0026/4	Comp internal reviews, 1974
338-76-0027/2	Manufacturing controls, 1970-74
338-76-0028/26	Contracts, FY77
338-76-0029/8	" FY75
338-76-0030/5	" FY74
338-76-0031/17	" FY67-76
338-76-0032/9	" FY74-76
338-76-0033/4	Review & Anal opn programs, 1970-73
338-76-0034/16	Contracts, FY76
338-76-0035/7	" FY74-75
338-77-0001/6	Stock record accts, 1975
338-77-0002/9	Contracts, 1976
338-77-0003/2	Manufacturing controls, 1975
338-77-0004/2	Comp internal reviews, FY75
338-77-0005/2	Manufacturing controls, 1974-76
338-77-0006/3	Safety files, 1975
338-77-0007/16	Stock record accts, 1975
338-77-0008/6	Leave record cards, 1973
SUB TOTAL:	530 linear feet

Appendix 5, Annex J
 Federal Archives and Records Center (GSA), Philadelphia
 Inventory of US Army RG338 Assets
 12-13 April 1977

<u>Accession/Volume</u>	<u>Description</u>
US Army Electronics Command	
338-73A140/34	International Logistics Program requirements (by customer nations), FY70
338-66A165/48	Gen admin (remains of original shipment of 3839 lin ft)
338-66A187/2	Pubs records sets, admin, 1964
338-67A6/4	Gen admin, Emerg plng, contracts, 1958-64
338-67A185/3	Strategic Logistic Study, FY65
338-67A383/16	Tech pubs, 1966; Program, RD Specs, 1966-68
338-67A403/1	Fiscal & Fin, 1964 and prior; patents
338-67A425/17	Contracts, FY65
338-67A460/1	Crime prevention program, 1965
338-68A601/3	International Log Program requiremts, FY67
338-69A152/1	Pricing admin files, 1966
338-69A226/5	Internat'l progr req, FY67
338-69A247/10	Foreign Military Sales (FMS), FY67
338-69A381/18	Foreign gov't receipts, FY67
338-69A385/1	Admin pubs, 1967-68
338-70A537/1	Renegotiation Board files, 1968
338-71A175/10	Internat'l Prog files, FY68
338-72A20/1	Renegotiation Board, FY67
338-72A516/57	FMS, FY67
338-73A 94/68	FMS, FY68
338-73A94/3	Comp internal review 1971

338-73A162/1 Renegotiation board, CY70

338-73A279/388 Contracts, FY67-71

338-74A146/210 Contracts, FY67-72

338-74A238/221 Contracts, FY73

SUB-TOTAL: 1124 linear feet

Frankfort Arsenal

338-66A251/1284 RD Item case files plus some GAO-audit material, 1920-62.
(NOTE: This accession originally contained 4181 lin ft;
2897 lin ft have been disposed of since arrival in the FRC.)

338-67A460/1 Securiy Information Exchange program, 1965

338-68A38/8 Indebtedness files, 1967

338-68A173/22 Acctg Doc's (GAO hold)

338-68A217/1 Admin pubs, 1964-65

338-68A229/2 Admin pubs, 1965

338-68A245/2 Emerg Plng, 1965

338-68A430/1 Opn program, 1966

338-68A520/1 Work simplification, 1966

338-68A553/6 Materiel Engineering case files, 1963; timing devices, 1961-
64; Environmental Lab reports, 1950-65; Safety surveys, 1965

338-68A598/5 Patents and inventions, 1965

338-68A637/1 Opn program progress reports, 1965

338-68A650/1 Accident cases, 1967

338-69A3/2 Patents, work simplification, 1964-67

338-69A25/1 Patents, gen counsel, releases, 1965

338-69A26/1 Household goods shipping files, 1966

338-69A27/9 Gen counsel, patents, tech pubs, 1966-67

338-69A117/11 RD Item case files, 1955-67

338-69A352/2 Inactive service record cards, 1958-62

338-69A477/1 Mgt survey cases, 1967
 338-69A504/2 Work simplification, Community relations, 1968
 338-69A539/1 General physics lab notebooks, 1967
 338-70A132/9 Contracts, Safety, FY56-69
 338-70A135/20 Contracts, FY69-70
 338-70A226/1 Employee-Mgt relations, 1962
 338-70A312/1 Mgt survey cases, 1968
 338-70A418/1 Tech reports, 1968-69
 338-70A438/1 Contracts, 1968
 338-70A507/64 Patents, cost acctg, FY67-68
 338-70A563/11 Comp internal audits, FY64-68; contracts, 1968
 338-71A30/4 Comp internal audit, FY69; work simplification, 1969
 339-71A93/3 Fin & Acctg, FY60-66; Contracts, FY67-68
 338-71A143/2 Manufacturing control, FY69
 338-71A170/41 Contracts, 1966-69; Patents, 1968
 338-71A199/56 Cost acctf files, FY69
 338-71A243/26 Comptroller programs, 1962-69; contracts, 1968
 338-71A314/32 Contracts, FY70; Mgt surveys, 1969
 338-71A332/20 " "
 338-71A499/20 " "
 338-72A80/4 Cost acctg, 1970
 338-72A177/17 Contracts, FY67-70
 338-72A205/1 Admin pubs, 1966-69
 338-72A239/8 Patents, gen counsel, 1969
 338-72A265/20 Contracts, FY76
 338-72A296/22 Orgn plng, 1958-66; Unsolicited proposals, 1970; contracts, 1970
 338-72A318/2 Patents, gen counsel, 1962-67

338-72A374/1 Orgn plng, 1954-66
 338-72A482/1 Contracts, FY70
 338-72A497/51 Civ Pers leave record cards, 1968; contracts, 1967-70
 338-73A131/3 Manufacturing control, 1970-71; manpower, 1962-66
 338-73A120/20 Contracts, FY72
 338-73A178/4 Manufacturing control, FY71-72
 338-73A200/2 Unsolicited bids, FY71
 338-73A243/10 Contracts, FY67-71
 338-73A256/13 " FY71
 338-73A333/6 Inactive service records, 1963-67
 338-73A354/23 Production status reports, 1962-7;
 338-73A406/28 Contracts, FY67- 69; Manufacturing control, FY71.
 338-73A453/1 RD Item case files, 1964 & prior
 338-74A30/54 Contracts, 1963-72
 338-74A65/3 Comp internal review, FY72
 338-74A94/5 Price and contract files, 1960-64
 338-74B94/1 NATO Documents, 1960-64
 338-74A97/61 Cost acctg, FY67-72
 338-74A103/49 Contracts, FY72
 338-74A118/3 Contracts, FY67-72
 338-74A166/21 Comp programs, FY72
 338-74A174/38 Stock fund zero contracts, FY73
 338-74A217/3 Manufacturing controls, 1969-73
 338-74A306/46 Contracts, FY66-72
 338-74A351/12 Manufacturing controls, 1972; patents, 1971-72
 338-75A16/39 Contracts 1967-72; manpower, industrial mobilization
 338-75A31/41 Contracts, FY69-73

338-75A58/9	Safety 1973; Tech pubs, 1970-72
338-75A111/22	Comp internal review, FY72-73 ; transactions
338-75A152/2	Comp Fin & Acctg, FY73
338-75A184/19	Contracts, FY68-74
338-75A210/1	Materiel drawings, 1961-68
338-75A261/12	Contracts, FY75
SUB-TOTAL:	2355 linear feet

US Army Boeing Vervol Plany Activity

338-74A49/13	Contracts (Cites SECNAVINST P5215.5B, Chapt 4280)
338-72A530/16	Gen admin pubs, 1967
338-73A53/23	Contracts, FY63-71
338-73A88/73	Contracts, 1958-69
338-73A223/23	Contracts, 1966-69
SUB-TOTAL:	148 linear feet

Fort Dix

338-70A381/87	Household goods shipping files, 1966
SUB-TOTAL:	87 linear feet

HISA/P, Transportation Branch

338-73A404/1	Household goods shipping files, 1971
SUB-TOTAL	1 linear foot
GRAND TOTAL:	3715

RG338 under NARS-5 Control: 530 linear feet

Total for Record Group 338: 4254 linear feet

Appendix 6, Annex J
Federal Archives and Records Center (GSA), Philadelphia
Inventory of US Army Classified Holdings
12-13 April 1977

<u>Accession/Volume</u>	<u>Description</u>
US Army Boeing Vertol Plant Activity	
338-72A530/1	Classified contracts, dates not given
US Army Frankfort Arsenal	
338-67A61/2	RD Item case files
338-66A250/10	RD item caes files; tech pubs, 1952-62
338-67A468/3	RD Item case files; tech reports, 1962-64
338-69A27/2	Tech reports, 1967; Invention disclosure, 1964
338-69A436/1	Tech reports, 1967-68
338-70A7/1	Production and Industrial program; Emerg proj's; manpower controls, 1967
338-70A418/1	Tech reports, 1968-69
SUB-TOTAL:	20 linear feet
GRAND TOTAL:	21 linear feet

STANDARD FORM 135 JULY 1961 EDITION GENERAL SERVICES ADMIN. R. 101-00	RECORDS TRANSMITTAL AND RECEIPT	TO BE COMPLETED AT FEDERAL RECORDS CENTER	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center. EXCEPTION —Send original and three copies to the Alexandria, Virginia, Center		ACCESSION NO. 72-A-530	RECORD GROUP NO. 338
FROM: (Name and address of Agency transferring records) U.S. Army Boeing-Vertol Plant Activity P.O.Box 16859, Phila., Pa. 19142		SIGNATURE <i>Joseph Mc Linley</i> TITLE Chief, Accessions Section	DATE RECORDS RECEIVED 6/5/72
TO: Federal Records Center, GSA 5000 Wissahickon Avenue Philadelphia, Pa. 19144			

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE 1	B. STORAGE	A. FILE CABINETS (No.) 1 Drawer	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	1
5. NAME OF AGENCY CUSTODIAN OF RECORDS U.S. Army Boeing-Vertol Plant Activity, Ridley Park, Pa.			6. BUILDING AND ROOM NO. Center 3		7. TELEPHONE NO. 522-2640
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) STORIA M. SCORZA <i>Storia M. Scorza</i>			10. TITLE MANAGEMENT ANALYST		11. DATE 6-2-72
BOX NUMBERS FRC ONLY	AGENCY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)			14. DISPOSAL AUTHORITY (Schedule and Item No.)

CONTRACTS DIVISION - CLASSIFIED MATERIAL

Box #1 - To be destroyed 2 years after completion of contracts

Contingent
SECNAV INSTR
P5212.5BChapter
Par 4280
Contracts not
completed. Dis-
pose per dollar
value of contract
after completion
action

STANDARD FORM 135-A
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
REG. 3-IV-X2 00

**RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)**

AGENCY **USArmy Boeing-Vertol
Plant Activity, Phila., Pa.**

DATE
6-2-72

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
		<p><u>BOX #1 - CLASSIFIED MATERIAL</u></p> <p>Folder -Contract NOW64-0679-C</p> <p>" 7320/1 NOW64-0679C</p> <p>" Public Vouchers - NOW64-0679-C</p> <p>" Correspondence - NOW64-0679-C</p> <p>" N62269-67-C-0194 (NADC Johnsville)</p> <p>" AF33(657)13529 (AFSC W-P AFB)</p> <p>" N00197-66-C-0350</p> <p>" DA23-204-AMC-03481(T)</p> <p>" N0019766C-0350 - Progress Report</p> <p>" 7320/1 N00197-66-C-0350</p> <p>" DAG11-69-C-0932</p> <p>" DA18-001-AMC-621 (Aberdeen Proving Ground)</p> <p>" F33657-67-C-0700 (AFSC-W-PAFB)</p> <p>" AF33(657)14888 (AFSC W-PAFB)</p> <p>" N00197-66-C-0360 (NOP Louisville, Ky)</p> <p>" 7320/1 N00197-66-C-0360</p> <p>" N62269-1109 (NADC Johnsville)</p>	

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
REG. 3-IV-302.00

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

67-A-61

RECORD GROUP NO.

338

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.
EXCEPTION—Send original and three copies to the
Alexandria, Virginia, Center

SIGNATURE

J. Churn

DATE RECORDS RECEIVED

7/11/1966

TITLE

Acting Chief, Accessioning Section

FROM: (Name and address of Agency transferring records)

Frankford Arsenal
Bridge & Tacony Streets
Philadelphia, Pa. 19137

TO: Federal Records Center, GSA

5000 Wissahickon Avenue
Philadelphia, Pa. 19144

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Employees of Frankford Arsenal

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

1.5

B. STORAGE

3. FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

2 drawers

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

2 1/2

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Miss M. N. Quinn

6. BUILDING AND ROOM NO.

11-2

7. TELEPHONE NO.

JE 5-2900

Ext. 22221

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES☒ NO

9. SENDER OFFICIAL (Signature)

Oliver G. Roth, Jr.

OLIVER G. ROTH, JR.

1LT., OrdC

10. TITLE

Asst. Adjutant

11. DATE

11 JUL 1966

12. BOX NUMBERS

FRC ONLY

AGENCY

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

(Show organizational component creating records)

14. DISPOSAL AUTHORITY

(Schedule and Item No.)

601588

1

Components Engineering Directorate, Artillery Ammo Div.,
Development Engineering Branch, M3100-220-2
RD item case files 1964 1-2 1/2 boxes

1304-01 (Perm)

601589

2

(Classified)

263

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
REG. 3-IV-302.00

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

66-A-250

RECORD GROUP NO.

338

338

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

EXCEPTION—Send original and three copies to the
Alexandria, Virginia, Center

SIGNATURE

TITLE

Chief, Accessioning Section

DATE RECORDS RECEIVED

6/3/1966 2/3

FROM: (Name and address of Agency transferring records)

Frankford Arsenal
Bridge & Tacony Sts.
Philadelphia, Pa. 19137

TO: Federal Records Center, GSA
5000 Wissahickon Avenue
Philadelphia, Pa. 19144

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Employees of Frankford Arsenal holding highest clearance of records

2. SQUARE FEET OF SPACE CLEARED

3.

FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS
TRANSFERRED

A. OFFICE

12

B. STORAGE

A. FILE CABINETS (No.)

3

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

--12-10 10

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Miss Marie N. Quinn

6. BUILDING AND ROOM NO.

107-Basement

7. TELEPHONE NO.

Je 5-2500

Ext. 22221

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)

Capt, OrdC

10. TITLE

Adjutant

11. DATE

3 Jun 66

12. BOX NUMBERS

FRC ONLY

AGENCY

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

(Show organizational component creating records)

14. DISPOSAL AUTHORITY

(Schedule and Item No.)

Inactive classified records (1952-1962)
(See attached DA Form 2172, Records Shipment List,
reflecting title or description, inclusive dates
of records and filing arrangement)

(See cols 8 and
9 attached DA
Form 2172)

604708	1 of 9
604709	2 of 9
604710	3 of 9
604711	4 of 9
604712	5 of 9
604713	6 of 9
604714	7 of 9
604715	8 of 9
604716	9 of 9
604717	1 of 1

264

1. TO: Federal Records Center 5000 Wissachickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137	
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2	
5. ADMINISTRATIVE SUB-DIVISION	7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	8. DISPOSITION AUTHORITY	9. DISPOSAL DATE
Administrative Services Branch	Classified publication background files (chronologically) 1959-60 FATI 730-2-59 Regulation No. 0210-33 IO No. 18, 1960 IO No. 18, 22 Apr 60 Reg No. 0210-47, 0400-PL-425-1, 0200-13-60	205-06	Permanent
	Classified publication background files (numerically) 1959, 1961 FATI 730-2-59 IO 22, 30 Jul 61	205-06	Permanent
Adjutant's Office, Mail & Records Br., Mail Section	Classified ordnance ballistic acceptance test files (chronologically) 1961		Jan 72
	Classified organization planning files (chronologically) 1961	201-45	Permanent
	Classified security inspection case files (chronologically) 1961	508-05	Permanent
	Classified security inspection case files (chronologically) 1962	508-05	Permanent
30D Directorate, Chief of Analysis	Classified research and development item case files (alphabetically by project title) 1962		Permanent
Ofc, C of Chief	Classified research & development technical committee and board files	1304-01	Permanent
1st Gp, Ofc of Assoc Director	Classified research & development technical committee and board files	1302-02	Permanent
18. HISTORICAL BACKGROUND INFORMATION			
See attached correspondence regarding transfer of these records.			
14. DATE PREPARED 3 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer	16. SIGNATURE <i>M. N. Quinn</i>	17. SHIPMENT BOX NO. 604708

RECORDS SHIPMENT LIST
(AR 345-222 and AR 345-292)

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO 1966-0-484-444 265

DA FORM 2172
1 NOV 65

1. TO: Federal Records Center 5000 Missachickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137			
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2			
5. ADMINISTRATIVE SUB-DIVISION	7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	8. DISPOSITION AUTHORITY	9. DISPOSAL DATE	10. LINEAR FEET	11. SHIPMENT BOX NO.
	(chronologically) 1959 Chemical Corps - Ord Corps				
R&D Gp, Resources	Classified research & development case files (numerically & chronologically) 1952-53, 1955-56	1304-01	Permanent	5/12	1/9
Cfc, Admin Sec, Administrative Br	PROJECT TS4-4020				
	Status Reports (1955): R-1270, R-1271, R-1282, R-1300				
	Status Reports (1956): R-1316, R-1328, R-1366, R-1386				
R&D Directorate, Mech & Elec Insp Equip Div, Dev Engr Branch	Classified research & development project case files (chronologically) 1959	1304-01	Permanent	1/12	1/9
R&D Directorate	Computers, XAVAX				
Propellant Actuated Devices Div, Dev Engr Branch	Classified research and development item case files (alphabetically by project title)	1304-01	Permanent	2/12	1/9
	C409 Log #3 FA Report Decoy Launching Systems, Clark				
13. HISTORICAL BACKGROUND INFORMATION					
266					
14. DATE PREPARED 3 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer		16. SIGNATURE <i>M. N. Quinn</i>		

RECORDS SHIPMENT LIST
(AR 345-222 and AR 345-292)

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO 1955 O-485154

DA FORM 2172
1 NOV 55

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137				
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2				
6. ADMINISTRATIVE SUB-DIVISION	7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	8. DISPOSITION AUTHORITY	9. DISPOSAL DATE	10. LINEAR FEET	11. SHIPMENT BOX NO.	12. DO NOT USE
R&D Directorate, Mech & Elec Insp Equip Div, Dev Engr Branch	Classified research and development item case files (alphabetically) (by project title) 1962 Computer Gun Data, T29E2 Computer Gun Data, T29E1 Computer Gun Direction, M150C-60	1304-01	Permanent	1/12	1/9	
R&D Directorate Artillery Ammunition Components Division Mechanical Time Fuze Branch	Classified research & development item case files (numerically and chronologically) 1954-1959 1954: DEP 184 1955: DEP 298 1956: DEP 260, 316, 328, 344 1957: DEP 199, 279, 391, 425 1958: DEP 25, 181, 280, 379 1959: DEP 131, 211	1304-01	Permanent	10/12	1-2/9	
R&D Group, Fire Control Div, Engr Dev Branch	Classified research & development project case files (alphabetically by project title) 1960 Plotting Board T13	1304-01	Permanent	1/12	2/9	604709
R&D Group, Fire Control Division, Microwave Branch	Classified research & development project case files (chronologically) 1959 Study & Design of an Infrared Armored Fire Control System	1304-01	Permanent	1/12	2/9	
	Classified research & development item case files (chronologically) 1962 General Electric Company, Contract	1304-01	Permanent	7/12	2/9	
13. HISTORICAL BACKGROUND INFORMATION						
267						
14. DATE PREPARED 3 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer		16. SIGNATURE <i>M. N. Quinn</i>			

RECORDS SHIPMENT LIST
(AR 345-222 and AR 345-292)REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO 1954 O-48214DA FORM 2172
1 NOV 55

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137				
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2				
5. ADMINISTRATIVE SUB-DIVISION	6. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	7. DISPOSITION AUTHORITY	8. DISPOSAL DATE	9. LINEAR FEET	10. SHIPMENT BOX NO.	11. DO NOT USE
R&D Directorate, Office for Patents	No. DA-36-024-ORD-3286RD Classified invention disclosure files (numerically by ORDBA Case Number) 1961-62	401-59		1/12	2/9	
	ORDBA-972		Jan 87			
	ORDBA-1012		Jan 88			
	ORDBA-1014		Jan 88			
RD Group, Resources	Classified research & development case (numerically by master project number and sub-project number) 1958	1304-01	Permanent	2 4/12	2-3-4/9	604707 604711
Ofc, Program Mgt						
Br, Financial Mgt	TSL-2 (S1) (16 folders)					
Section	TSL-2 (S4) (23 folders)					
R&D Group, Re-	Classified research & development project case files (numerically by project number, and sub-project number) 1960	1304-01	Permanent	10/12	4/9	604716
sources Office,						
Program Mgt Branch,						
Financial Mgt Sec						
	TTL-1031 R-126 (3 folders)					
	TTL-1063 R-190 (4 folders)					
R&D Group, Artill-	Classified research & development case files (numerically by DEP numbers) 1955-1961	1304-01	Permanent	1 10/12	4-5/9	604718 604719
any Ammunition Com-						
ponents Division,	1955: DEP 258					
Projectile and Case	1956: DEP 325-418, 341, 406, 416, 421					
Branch						
13. HISTORICAL BACKGROUND INFORMATION						

268

14. DATE PREPARED 3 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer	16. SIGNATURE <i>M. N. Quinn</i>
REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE GPO: 1965 O-482264		RECORDS SHIPMENT LIST (AR 345-222 and AR 345-292)

DA FORM 2172

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137									
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2									
5. ADMINISTRATIVE SUB-DIVISION	7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	8. DISPOSITION AUTHORITY	9. DISPOSAL DATE	10. LINEAR FEET	11. SHIPMENT BOX NO.	12. DO NOT USE					
	1957: DEP 352, 422										
	1958: DEP 252, 262, 380, 383, 384, 394, 395, 423, 429, 449, 493										
	1959: DEP 432, 439, 455, 456, 459, 461, 466, 469, 437										
	1960: DEP 349, 431, 458, 487										
	1961: DEP 251, 404, 462, 467										
R&D Directorate, Artillery Ammunition Components Division, Projectile & Case Branch	Classified research & development administrative files (chronologically) 1961-62	1303-01									
	1961										
	1962										
	Classified research & development item case files (numerically by DEP number) 1959-1962										
	1959: DEP 351, 382, 397, 410, 427, 474	1304-01	Permanent	2 4/12	6-7/9	608713					
	1960: DEP 399, 424										
	1962: DEP 386, 402, 433, 434, 475, 500, (see attached list)										
R&D Group, Ballistics Systems Div, Systems Engr Br	Classified research & development project case files (numerically by project number and chronologically) 1950-1958	1304-01	Permanent	7/12	7/9	608714					
	TS4-4020 "Recoilless Rifle and PAT Program" (10 folders)										
13. HISTORICAL BACKGROUND INFORMATION											
269											
14. DATE PREPARED 7 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer	16. SIGNATURE <i>M. N. Quinn</i>									

RECORDS SHIPMENT LIST
(AR 345-222 and AR 345-292)

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO 1958 O-488264

DA FORM 2172
1 NOV 55

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137					
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2					
5. ADMINISTRATIVE SUB-DIVISION R&D Research Laboratories, Technical Publications Branch	7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT Classified technical reports re-cord files (numerically by type of reports) 1965 R-17174, R1749, R-1759, R1760, R-1764, R65-6-1 and R65-15-1		8. DISPOSITION AUTHORITY 1303-17	9. DISPOSAL DATE Permanent	10. LINEAR FEET 2/12	11. SHIPMENT BOX NO. 7/9	12. DO NOT USE 6047117
Comptroller's Office	Classified army industrial fund		255/130		1 10/12	8-9/9	6047115
Industrial Accounting Branch, General Accounting Section	accounting files (alphabetically) Original and/or photostatic copies of classified defense information (contracts) closed during period July 1957 through Oct 1963. These records have not been audited by GAO. Hold for GAO audit and dispose of in accordance with para 130c, AR 345-255.						6047116
	ACF Industries, Inc DA1-23-072-ORD-(P)-4						
	Armour Research DA-11-022-507-ORD-2156						
	Batelle Memorial Institute DA 33-019-507-ORD-2						
	Experiment, Inc. DA36-034-507-ORD-(P)-3						
	Experiment, Inc. DA36-034-507-ORD-1504						
	Firestone Tire & Rubber Co. DA-33-019-ORD-2037						
	General Elec DA1-36-038-507-ORD-P-1085						
13. HISTORICAL BACKGROUND INFORMATION							
270							
14. DATE PREPARED 3 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer			16. SIGNATURE <i>M. N. Quinn</i>			

RECORDS SHIPMENT LIST
(AD 146-277 and AD 146-281)

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO: 1964 O-488264

DA FORM 2172
1 NOV 65

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144	2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137				
3. FROM (Shipper) Same as Item 2	4. DATE RECORDS TO BE SHIPPED 5. TRANSFERRING OR RETIRING AGENCY Same as Item 2				
6. ADMINISTRATIVE SUB-DIVISION	7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	8. DISPOSITION AUTHORITY	9. DISPOSAL DATE	10. LINEAR FEET	11. SHIPMENT BOX NO.
	Hamilton Watch Co. DAI-36-034-507-ORD-(P)-9				
	Harvey Machine Co. DAI-04-495-507-ORD-(P)-28				
	Hercules Powder Co. DAI-36-034-507-ORD-(P)-11				
	Hessee Eastern Corp. (Flightex Fabrics, Inc) DAL9-020-ORD-3006				
	International Harvester Co. DA-33-008-ORD-1433				
	Kennametal, Inc. DA36-038-507-ORD-3023				
	Arthur D. Little, Inc. DAL9-020-ORD-40				
	Arthur D. Little, Inc. DA 19-020-ORD-2986				
	Arthur D. Little, Inc. DA 19-020-ORD-1515				
	Maxson Corp. DA 30-069-ORD-1073				
	Aircraft Armaments DA 36-034-507-ORD-120				
	American Machine & Foundry DAL-11-022-ORD-(P)-8				
	American Machine & Foundry DAL-11-022-ORD-1584				
	American Machine & Foundry DA-30-069-ORD-1251				
13. HISTORICAL BACKGROUND INFORMATION					
271					
14. DATE PREPARED 2 June 1966	15. TYPED NAME AND TITLE M. H. QUINN, Records Management Officer				16. SIGNATURE <i>M. H. Quinn</i>

DA FORM 2172

1 NOV 55

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE

RECORDS SHIPMENT LIST

1. FROM (Shipper) Federal Records Center 5000 Missanickon Avenue Philadelphia, Pa. 19144 Same as Item 2		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137	
3. ADMINISTRATIVE SUB-DIVISION Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2	
5. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT		6. DISPOSITION AUTHORITY	
7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT		8. DISPOSITION AUTHORITY	
American Machine & Foundry DAL-11-022-ORD-(P)-11			
Armour Research DA-11-022-ORD-967			
Belock Instrument Corp. DA-30-069-ORD-947			
Belock Instrument Corp. DA-30-069-ORD-1553			
Bulova R&D Lab. DAL-36-038-507-ORD-P-3399			
Bulova R&D Lab. DA-30-069-ORD-1766			
Bulova R&D Lab DA30-069-ORD-967			
Bulova R&D Lab DA30-069-ORD-1250			
Drexel Institute of Technology DA36-034-ORD-955			
Drum Co. DA-36-034-Ord-1661			
Drum Co. DA-36-034-ORD-1461			
Eng Research Assoc. (Div of Rem Rand)			
DAL-36-038-507-ORD-P-320			
Midwest Research Institute DA-23-072-507-ORD-594			
Midwest Research Institute DA-23-072-ORD-960			
Olin Mathieson DAL-23-072-507-ORD-(P)-7			
13. HISTORICAL BACKGROUND INFORMATION			
14. DATE PREPARED 3 June 1966		15. TYPED NAME AND TITLE M. M. QUINN, Records Management Officer	
DA FORM 2172 1 NOV 55		REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE GPO 1955 O-448254	

RECORDS SHIPMENT LIST
RAD 345-377 and AD 345-383

SIGNATURE *M. M. Quinn*

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137													
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED		5. TRANSFERRING OR RETIRING AGENCY Same as Item 2		6. DISPOSITION AUTHORITY		9. DISPOSAL DATE		10. LINEAR FEET		11. SHIPMENT BOX NO.		12. DO NOT USE	
7. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT															
ADMINISTRATIVE SUB-DIVISION															
Olin Mathieson DA-19-059-507-ORD-2377															
Olin Mathieson DA-19-059-507-ORD-2374															
Olin Mathieson DA-19-020-507-ORD-4906 and DA-19-059-ORD-2336															
Olin Mathieson DA-19-059-507-ORD-2481															
Redel, Inc. DAL-04-495-507-ORD(P)-17															
Remington Rand Univac Div of Sperry Rand Corp DA-11-022-507-ORD-2081 & DA-11-022-ORD-2081															
Sperry Corp (Sperry Gyroscope Co. Div.) DA-30-069-ORD-1322															
Thiebolt Aircraft Co. DA-36-034-ORD-1533															
United Time Corp. DA-19-059-ORD-1237															
Whirlpool Corp. DA-33-008-507-ORD-1719															
Firestone Tire & Rubber Co. DA-33-019-507-ORD-12; DA-33-019-ORD-2835 & DA 33-019-503-ORD-2 (Mod 9 & 10 only)															
Burroughs Corp. DA 36-038-507-ORD-2327 and DA 36-038-ORD-20656															
Sander Associates, Inc DA-19-020-ORD-4884															
Minneapolis-Honeywell Regulator Co. DA-36-038-507-ORD-3045 & DA-36-038-507-ORD-2327															
13. HISTORICAL BACKGROUND INFORMATION															
273															
14. DATE PREPARED 7 June 1966		15. TYPED NAME AND TITLE M. M. GUINN, Records Management Officer										16. SIGNATURE <i>M. M. Guinn</i>			

RECORDS SHIPMENT LIST

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE

DA FORM 2172

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY United States Army, Frankford Arsenal, Phila., Pa. 19137				
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as Item 2				
5. ADMINISTRATIVE SUB-DIVISION	6. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	7. DISPOSITION AUTHORITY	8. DISPOSAL DATE	9. LINEAR FEET	10. SHIPMENT BOX NO.	11. DO NOT USE
	Olin Mathieson Chemical Corp. DA-19-059-507-ORD-2491 & DA-19-059-507-ORD-2478					
	The Budd Company DA 36-034-ORD-1327					
	Carnegie Institute of Technology DA-36-061-ORD-556/DA 36-061-507-ORD-558					
	Olin Mathieson Chemical Corp. DA 19-059-507-ORD-2478					
	New York University DA-30-069-507-ORD-1843					
	Sanders Associates, Inc. DA 19-020-ORD-4884					
	Firestone Tire & Rubber Co. DA-33-019-507-ORD-9					
	Aerojet-General Corp. DA 36-038-507-ORD-1766					
	Armour Research Foundation DA-11-022-ORD-865					
	Midwest Research DAL-23-072-507-ORD-(F)-1					
	Olin Mathieson DAL-19-059-507-ORD-IP-2293					
	Olin Mathieson DA-19-059-507-ORD-2381					
	Olin Mathieson DA-36-038-ORD-17963					
	Raymond Eng. Lab DAL-36-038-507-ORD-P-967					
13. HISTORICAL BACKGROUND INFORMATION						
274						
14. DATE PREPARED 7 June 1966	15. TYPED NAME AND TITLE M. N. QUINN, Records Management Officer	16. SIGNATURE <i>M N Quinn</i>				

RECORDS SHIPMENT LIST
(AR 345-222 and AR 345-292)

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO 1956 O-488244

DA FORM 2172
1 NOV 55

Classified RD item case files - 1304-01

1. Firestone Tire & Rubber Co.
Progress Reports:
 - a. #6, 9, 10, 11, 13, 18 and 22 ORD 3090
 - b. #22, 25 and 28 ORD-6
 - c. #29, 30 and final ORD-6
2. Correspondence
 - a. Correspondence FY 62
 - b. Correspondence FY 61
 - c. Correspondence 2nd Qtr FY 61
 - d. Correspondence 1st Qtr FY 61
 - e. Correspondence 3rd Qtr FY 60
3. Aberdeen Proving Ground
 - a. Report DPS-134
 - b. Memorandum Report 1039
 - c. Firing Record P-65407
4. Frankford Arsenal
 - a. Memorandum Report M59-14-2, M59-14-3 and M59-14-4
 - b. Memorandum Report M59-14-5, M59-14-6, M59-14-7 and M59-14-8
 - c. Memorandum Report M59-14-9, M59-14-10 and M59-7-1

Classified RD item case files - 1304-01 (1959-1962)

1961 Ammunition General - 1 folder
 Artillery Ammunition - 1 folder
 1962 Ammunition General - 1 folder
 Artillery Ammunition - 1 folder
 Recoilless Ammunition - 1 folder

DEP #	TITLE	YEAR
351	90mm APSDA, T320	1959 - 2 folders
382	76mm HVAP T89	1959 - 1 folder
397	105mm TP-T T79	1959 - 1 folder
410	90mm TP-T T223 (SI)	1959 - 1 folder
474	115mm Sintered Iron Rotating Band Program	1959 - 1 folder
399	105mm AP-T T182	1960 - 1 folder
424	120mm-T153 HEAT Shell	1960 - 2 folders
386	8" T174 Chemical Shell	1962 - 1 folder
402	Sintered Iron Rotating Band Prog. (37mm)	1962 - 1 folder
433	Infantry Anti-tank Wpn System & POLCAT	1962 - 1 folder
434	Supporting Research Rec Rifle Ammo	1962 - 3 folders
475	155mm Chemical Shell	1962 - 1 folder
500	120mm Polcat	1962 - 1 folder

1. TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa 19144		2. MILITARY DESIGNATION AND LOCATION OF CREATING AGENCY U.S. Army Frankford Arsenal, Phila., Pa. 19137				
3. FROM (Shipper) Same as Item 2		4. DATE RECORDS TO BE SHIPPED Same as item 2				
5. ADMINISTRATIVE SUB-DIVISION	6. TITLE OR DESCRIPTION, INCLUSIVE DATES OF RECORDS AND FILING ARRANGEMENT	7. DISPOSITION AUTHORITY	8. DISPOSAL DATE	9. LINEAR FEET	10. SHIPMENT BOX NO.	11. DO NOT USE
R&D Directorate Propellant Actuated Devices Division, Dev Engr Br.	Classified R&D item case file (alphabetically) (2 folders) C409 Log #409 Report Decoy Pkg & launching report by Jacobs & Litz C409 Log #2 Decoy reports by Jacobs & Litz Mar to Aug 60	1304-01	Perm.	1/12	1912	604717
R&D Dev Directorate, Artillery Ammo Component's Div, Projectile & Case Branch	RD administrative files (1962) (classified) Ammunition Gen - 1962 Artillery Ammo - 1962	1303-01	Jan 68	1/12		
	RD item case files (1962)(classified) DEP 511, Proj Button-up	1304-01	Perm	1/12		
R&D Gp, Fire Con- trol Div, Microwave Lab Br	RD item case files (chron) (1962) (classified) Closed 1962 - A study of ECM- ECOM Radar characteristics Contr DA-36-034-ORD-3226RD	1304-01	Perm	7/12		
R&D Directorate,	Classified invention disclosure files (1962) ORDBA-1012	401-59	Jan 88	1/12		

12. HISTORICAL BACKGROUND INFORMATION

277

13. DATE PREPARED 1 Jan 66	14. TYPED NAME AND TITLE W. N. Quinn, Records Management Officer	15. SIGNATURE <i>W. N. Quinn</i>
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RECORDS SHIPMENT LIST
(AR 345-222 and AR 345-292)

REPLACES DD FORM 111, WHICH IS OBSOLETE FOR ARMY USE
GPO 1956 O-485244

DA FORM 2172

AD-A070 155

ADJUTANT GENERAL CENTER WASHINGTON D C
MASTER SURVEY OF UNITED STATES ARMY RECORDS IN FEDERAL RECORDS --ETC(U)
JUN 77 J H HATCHER

F/6 5/2

UNCLASSIFIED

NL

4 OF 5

AD
A070155



Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144			DATE 3 June 1966	REGISTER NUMBER None
Please sign and return immediately as this receipt is necessary to close our records.				
CONTROL, LOG OR FILE NO.	CL AS	NO. CYS	DESCRIPTION OF DOCUMENT (Type, File Reference, Unclassified Subject or short title, number of pages, copy number, etc.)	DATE OF DOCUMENT
1304-01	S	1	C409 Development of Decoy Launch System (U) Classified Project retired (closed 60) and described as follows:	
1252-1089-41	S	1	Memorandum Rpt M60-26-1 "Decoy Packaging & Launching Studies - Semiannual Tech Summary Rpt (U) by D. Jacobs & C. Litz, 105 pages	1 Sep 59 to 29 Feb 60
1252-1119-50	S	1	Memorandum Rpt M60-26-2 Decoy Packaging & Launching Studies (U) Semiannual Tech Summary Rpt by C. J. Litz & D. Jacobs, 206 pages	1 Mar to 31 Aug 60
020-44-62-12	S	1	Ammunition General (1962) OAO Guidance Bulletin #2, subj: Tow Dev (U), 2 pages	19 Apr 62
0242-003615-3 & 0242-003616-3	S	1	Uncl w/o incl, ltr fr OSWAC, subj: Master Plan Rev (U) w/ incls. 1. Rev 2 dtd 1 Mar 62 on Ctg 90mm HEAT T300 series (cy 41, Conf; and 2. Rev 3 dtd 1 Mar 62 on Ammo f/Gun 105mm, M68, etc. cy 41, S. (Rev. 2, 15 pages, Rev. 3, 52 pages).	29 May 62
1020-130-62-5	S	1	cc Tr by Cohen & Shinaly to APG Re: Briefing on QDRI f/Advanced MAW Wpn Program (U), 4 pages w/ incl(S) list of attendees 11 pages	3 Dec 62
0242-002798-2	S	1	Artillery Ammunition (1962) TIR CD-9 Supplement 1 fr OCO - Dev of Conventional Arty Ammo (U) 3 pages S and 11 pages C.	Feb 62
1231-0369-30	S	1	Uncl w/o incl Ditto DF fr 1231, subj: Ord 20 yr Tech Forecast, 2 pages, 2/incl Revised Code List of Long Range Objectives (U) dtd 21 May 62, 11 pgs.	15 Jun 62
0242-005522-2	S	1	Uncl w/o incl ltr fr AMC, subj: data on armor Defeating Ammo (U) w/incl, Subject Data, 4 pages (s)	9 Aug 62
1313-49-62(3)	S	1	Uncl w/o incl cc ltr fr 1313 to Vandenburg Air Force Base, subj: Comments on Button Up Security Tests by FA Test Team Chief w/incl Sub Comments, 2 pages (S)	19 Jun 62
1620-29-62	S	1	Cy 2/2 ltr to Ralph M. Parsons Co. Re: Mfg on 28-29 June, 1 page	3 Jul 62
NOTING FOLLOWS				
<input type="checkbox"/> TRACER ACTION DESIRED. SIGNED COPY OF DOCUMENT RECEIPT FOR MATERIAL DESCRIBED ABOVE HAS NOT BEEN RECEIVED. PLEASE ACCOMPLISH APPROPRIATE SPACES BELOW AND RETURN AT ONCE.				
<input type="checkbox"/> RECEIPT OF DOCUMENTS ACKNOWLEDGED			<input type="checkbox"/> DOCUMENTS HAVE NOT BEEN RECEIVED	
DATE	TIME	PRINTED NAME	SIGNATURE	
RECEIVED OF AND/OR RETURN TO			CLASSIFIED MULTIPLE DOCUMENT RECEIPT OR TRACER (AR 380-3)	

279

TO: Federal Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144			DATE 3 June 1966	REGISTER NUMBER None
Please sign and return immediately as this receipt is necessary to close our records.				
CONTROL, LOG OR FILE NO.	CLAS	NO. CYS	DESCRIPTION OF DOCUMENT (Type, File Reference, Unclassified Subject or short title, number of pages, copy number, etc.)	DATE OF DOCUMENT
1620-33-62	S	1	Uncl w/o incl cc DF to 1000, subj: R & D Long Range Planning w/o incl: 1.-Uncl. 2. cy 4/4 Tank Cd #147 (1 page) 1965-1970	14 Aug 62
1620-34-62	S	1	3. cy 4/4 Task Cd #149 1 page, 1970	
1620-35-62	S	1	4. cy 4/4 Task Cd #167, 1 page, 1965	
1620-36-62	S	1	5. cy 4/4 Task Cd #168, 1 page, 1965-1970	
1620-37-62	S	1	6. cy 4/4 Task Cd #169, 1 page, 1981	
1620-38-62	S	1	7. cy 4/4 Task Cd #170, 1 page, 1965-1979	
1620-39-62	S	1	8. cy 4/4 Task Cd #172, 1 page, 1970-1980	
1620-40-62	S	1	9. cy 4/4 Task Cd #174, 1 page, 1970-1980	
1620-41-62	S	1	10. cy 4/4 Task Cd #175, 1 page, 1965-1970 Artillery Ammunition (1962)	
1020-103-62	S	1	cc TR to Rock Island, Ill by Cohen & Schecter Res Mtg on Secondary Barrel Concept for Field Arty wpns, 3 pages, w/uncl list of attendees. DEP #511 (1962)	4-5 Sep 62 28 Sep 62
1620-17-62	S	1	cy 1/6 notes f/rcd subj: Mtg on project Button-Up at FA, 15 Mar 62, Bl 202-4, 5 pages	20 Mar 62
1620-19-62	S	1	cy 1 Budd Co Rpt on Access to Missile Sites, 18 pgs	20 Mar 62
0242-002390	S	1	#6120-8209-05000 (cy 003-020) Proposed Button-Up Test Working Group Attack Methods and Facilities Conflg, 5 pages	29 Mar 62
0242-003056	S	1	Project Button-Up Test Working Group Mtg #1 Minutes (cy 11/17 - 7 pages), (BSQO 62-18, R. M. Parsons Report)	3 Apr 62
0242-003239-2	S	1	Project Button-Up Test Working Group Mtg #2 Minutes, cy 12/17, 4 pages, BSQO-62-19 fr Ralph M. Parsons	13 Apr 62
0242-002972-2	S	1	Button-Up System Test Working Group Minutes of Mtg. #3 by Ralph M. Parsons Co (cy 22/30, 6 pages)	27 Apr 62
1520-135-1	S	1	GE ltr dtd 31 Mar 60, subj: Study of ECM-ECCM Radar Characteristics (U), 3 pages, Uncl w/o incl, w/1 incl: GE Doc No. DA-8-01-1, Proposal to FA subj: as above, GE File No. S70004, ring binder, cy 74, GE Progress Reports on contract DA-36-034- 3286RD a study of ECM-ECCM Characteristics (U) (cont'd)	April 1960
<input type="checkbox"/> TRACER ACTION DESIRED. SIGNED COPY OF DOCUMENT RECEIPT FOR MATERIAL DESCRIBED ABOVE HAS NOT BEEN RECEIVED. PLEASE ACCOMPLISH APPROPRIATE SPACES BELOW AND RETURN AT ONCE.				
<input type="checkbox"/> RECEIPT OF DOCUMENTS ACKNOWLEDGED			<input type="checkbox"/> DOCUMENTS HAVE NOT BEEN RECEIVED	
DATE	TIME	PRINTED NAME	SIGNATURE	
<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>			<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>	
RECEIVED OF AND/OR RETURN TO			CLASSIFIED MULTIPLE DOCUMENT RECEIPT OR TRACER (AR 380-3)	

280

TO:		DATE		REGISTER NUMBER
Federal Records Center, 5000 Wissahickon Avenue Philadelphia, Pa. 19144				4
None				
Please sign and return immediately as this receipt is necessary to close open records.				
CONTROL. LOG OR FILE NO.	CL AS	NO. CYS	DESCRIPTION OF DOCUMENT (Type, File Reference, Unclassified Subject or short title, number of pages, copy number, etc.)	DATE OF DOCUMENT
0242-05548-1	S	1	DA Proj No. DA 513-01-008, Ord Corps Project No. TW303, as follows:	12 Aug 60
0242-0006413-1	S	1	Rpt No. 1 f/16 Jun-Jul 31 1960, stapled cy 1	13 Sep 60
0242-007295-1	S	1	Rpt No. 2 f/1 Aug-31 Aug, stapled cy 2	13 Oct 60
0242-008174-1	S	1	Rpt No. 3 f/1 Sep-30 Sep 60	14 Nov 60
0242-009120-1	S	1	Rpt No. 4 f/1 Oct-31 Oct 60	21 Dec 60
0242-000391-1	S	1	Rpt No. 5 f/1 Nov-30 Nov 60 cy 3	13 Jan 61
0242-001704-1	S	1	Rpt No. 6 f/1 Dec-31 Dec 60	13 Feb 61
0242-002639-1	S	1	Rpt No. 7 f/1 Jan-31 Jan 61	14 Mar 61
0242-004613-1	S	1	Rpt No. 8 f/1 Feb-28 Feb 61	14 Apr 61
0242-005933-1	S	1	Rpt No. 9 f/1 Mar-31 Mar 61	15 May 61
0242-006565-1	S	1	Rpt No. 10 f/1 Apr-30 Apr 61, cy 6	19 Jun 61
0242-007245	S	1	Rpt No. 11 f/1 May-31 May 61	10 Jul 61
0242-008037	S	1	Rpt No. 12 f/1 Jun-30 Jun 61, cy 2	Jul 61
0242-008926	S	1	Rpt ASER 31-61, Supplementary Progress Report Report B, Bd cy 6	
0242-009657-1	S	1	Rpt No 14, ASER 38-61 f/1 Aug-31 Aug 61	15 Sep 61
0242-010499-1	S	1	Rpt No. 15, ASER 45-61 f/1 Sep-30 Sep 61, cy 1	15 Oct 61
0242-011412-1	S	1	Rpt No. 16, ASER 53-61 f/1 Oct-31 Oct 61, cy 3	15 Nov 61
0610-37-62-1	S	1	Rpt No. 17, ASER 58-61 f/1 Nov-30 Nov 61, cy 2	15 Dec 61
			Rpt No. 18, ASER 3-62 f/1 Dec-31 Dec 61, repro cy 1	15 Jan 62
			GE Report ASER No. 11-62, Final Rpt on GEESE ECCM-Evaluation of a Generic MTI Radar Receiver (U), Contract No. same as above:	
0242-00064	S	1	Volume I, repro cy DDC Doc. No. 354777	Jun 62
0242-000018	S	1	Volume II, repro cy DDC Doc. No. 354778	Jun 62
0242-000017	S	1	General Electric Rpt ASER No. 10-62, Final Rpt on GEESE ECCM Evaluation of a generic FM-CW Doppler Radar Receiver (U), Contr. DA 36-034-ORD-3286RD, repro cy DDC Doc. No. 354776.	Jun 62
AMSMU-1012	S	1	Patent Disclosure Data Sheet, "Transparent Wide Band Wide Angle Light Amplifier" 2 pages, and Military Invention Record, 18 Oct 61, 1 page	21 Jul 61
1130-0110-1-61				
<input type="checkbox"/> TRACER ACTION DESIRED. SIGNED COPY OF DOCUMENT RECEIPT FOR MATERIAL DESCRIBED ABOVE HAS NOT BEEN RECEIVED. PLEASE ACCOMPLISH APPROPRIATE SPACES BELOW AND RETURN AT ONCE.				
<input type="checkbox"/> RECEIPT OF DOCUMENTS ACKNOWLEDGED			<input type="checkbox"/> DOCUMENTS HAVE NOT BEEN RECEIVED	
DATE	TIME	PRINTED NAME	SIGNATURE	
RECEIVED AND/OR TURN TO			CLASSIFIED MULTIPLE DOCUMENT RECEIPT OR TRACER (AR 300-3)	

281

Records Center 5000 Wissahickon Avenue Philadelphia, Pa. 19144			DATE 3 June 1966	REGISTER NUMBER None
Please sign and return immediately as this receipt is necessary to close our records.				
CONTROL. LOG OR FILE NO.	CL AS	NO. CYS	DESCRIPTION OF DOCUMENT (Type, File Reference, Unclassified Subject or short title, number of pages, copy number, etc.)	DATE OF DOCUMENT
DCN 1214-1-65-1	S	1	Report R-1732 Design & Evaluation of Propellant Actuated Ejectors for Deployment of Penetration Aids (U) 13 pages 8	Sep 64
DCN 1-3100-5- 65-1	S	1	Report M 4-14-2, Special Analysis of Soviet Armor-11 (U), 15 pages (s)	Jun 65
0211-04047(246)	S	1	Modification No. 2, Supplemental Agreement to Contract No. DAI-23-072-507-ORD-(F)-24, four pages, w/transmittal letter dtd 15 Oct 58, regraded unclassified when separated from inclosures. Included w/contract DAI-23-072-507-RD-(F)-24 w/Denver Research Institute of the University of Denver, 10 pages (s), and transmittal ltr dtd 6 May 58, 1 page (s), regraded uncl. when separated from inclosures.	13 Oct 58
AC 02010(224)	S	1	Ltr, 1 Aug 57, subj: SA No. 6 to Contract DAI 23-072-507-ORD(F)-6, Denver Research Institute of the University of Denver, 1 page (S) (uncl w/o incl): w/1 incl, SA No. 6 to same contract nr as above, 6 pages	1 Apr 58
04086	S	1		1 Aug 57
///////////////////////////////////NOTHING FOLLOWS////////////////////////////////////				
<input type="checkbox"/> TRACER ACTION DESIRED. SIGNED COPY OF DOCUMENT RECEIPT FOR MATERIAL DESCRIBED ABOVE HAS NOT BEEN RECEIVED. PLEASE ACCOMPLISH APPROPRIATE SPACES BELOW AND RETURN AT ONCE.				
<input type="checkbox"/> RECEIPT OF DOCUMENTS ACKNOWLEDGED <input type="checkbox"/> DOCUMENTS HAVE NOT BEEN RECEIVED				
DATE	TIME	PRINTED NAME	SIGNATURE	
RECEIVED OF AND/OR RETURN TO			CLASSIFIED MULTIPLE DOCUMENT RECEIPT OR TRACER (AR 380-3)	
United States Army Frankford Arsenal ATTN: Records Management Officer, C2600-107-B Philadelphia, Pa.			282	

STANDARD FORM 138
JULY 1961 EDITION
FEDERAL RECORDS CENTER
F-IV-282.8RECORDS TRANSMITTAL
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

67-A-468

RECORD GROUP NO.

338

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.**EXCEPTION**—Send original and three copies to the
Alexandria, Virginia, Center

SIGNATURE

T. Churn

DATE RECORDS RECEIVED

4/25/1967 *4/5*

TITLE

Acting Chief, Accessioning Section

FROM: (Name and address of Agency transferring records)

Frankford Arsenal
Bridge & Tacony Streets
Philadelphia, Pa., 19137TO: Federal Records Center, GSA
5000 Wissahickon Ave.
Philadelphia, Pa. 19144

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

- Employees of Frankford Arsenal with appropriate clearance

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

5

B. STORAGE

3. FILE CABINETS (No.)

1 drawer

FILING EQUIPMENT EMPTIED

B. TRANS. FILES (No.)

C. SHELVING (Ltn. Pl.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

2

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Miss M. N. Quinn

6. BUILDING AND ROOM NO.

11-2

7. TELEPHONE NO. Ext.

JE 5-2900 22221

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)

Norman E. Singleton

NORMAN E. SINGLETON

1LT, Arty

10. TITLE

Adjutant

11. DATE

25 APR 1967

12. BOX NUMBERS

FRC ONLY

AGENCY

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)14. DISPOSAL AUTHORITY
(Schedule and Item No.)

2603

4

Civilian Administrator (A1000)
 Technical Director of Laboratories (A2000)
 Objectives Analysis Ofc (A2100)
 Classified RD Item Case Files (64) (permanent)

- (3) HAW Drawings (U)
- (9) HAW Trip Reports (U)
- (12) HAW Technical Information Rpts (U)
- (16) HAW Engineering Test Reports APG (U)
- (19) HAW Funding (U)
- (31) Memorandum Report M59-14-14 (U)
- Development of 120MM Recoilless
 Heavy Antitank Weapon System
 (HAW) (U) 1 Apr 62 thru 30 June 62
- (43) APG - Rpt on Engr Development (U)
- Test of 120MM Recoilless Rifle,
 XM105, HAW, with Spotter, 15MM, XM90 (U)
- (44) Memorandum Rpt - M59-14-13 (U)
- FA-1 Jan 62 thr 31 Mar 62
- (56) HAW - Heavy Antitank Wpn Sys (U)
- Plan - 120MM Recoilless Wpn
 FA - July 1960
- (57) Heavy Antitank Wpn Sys Plan (U)
- 120MM Recoilless Wpn - Revision
 Jan 1961

1304-01

602604

5

- (71) U-Bat (U)
- (72) HAW General Folder No. 1 (U)
- (73) HAW General Folder No. 2 (U)
- (74) HAW General Folder No. 3 (U)
- (75) HAW General Folder No. 4 (U)
- (76) HAW General Folder No. 5 (U)
- (77) HAW General Folder No. 6 (U)
- (78) HAW General Folder No. 7 (U)
- (79) HAW General Folder No. 8 (U)

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STANDARD FORM 138
JULY 1961 EDITION

(Use Standard Form 138A for continuation sheets)

135-108

STANDARD FORM 135 JULY 1961 EDITION GENERAL SERVICES ADMIN. FPMR (41 CFR) 101-11.4		RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
		ACCESSION NO. 69-4-27		RECORD GROUP NO. 338	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center. EXCEPTION—Send original and three copies to the Alexandria, Virginia, Center		SIGNATURE <i>W. F. Sullivan</i>		DATE RECORDS RECEIVED 7/5/68	
		TITLE Chief, Accessioning & Disposal Branch			
FROM: (Name and address of Agency transferring records) Frankford Arsenal Bridge & Tacony Sts. Philadelphia, Pa.		TO: Federal Records Center, GSA 5000 Wissahickon Ave. Philadelphia, Pa.			
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY Employees of Frankford Arsenal					
2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE 0	B. STORAGE	A. FILE CABINETS (No.) 0	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	1
5. NAME OF AGENCY CUSTODIAN OF RECORDS M. N. QUINN, C2600		6. BUILDING AND ROOM NO. 109-3		7. TELEPHONE NO. JE5-2900 Ext. 22221	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) CHARLES B. CARABELLO, 2LT, OrdC		<i>Charles B. Carabell</i>		JUN 6 1968	
12. BOX NUMBERS FRC ONLY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)			
P-187794	1 Counsel for Patents, H4000 Classified Invention disclosure files (64) (numerically) (Dest Jan 90) (See attached list)	401-59			

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STANDARD FORM 135 JULY 1961 EDITION GSA GEN. SERVICES ADMIN. FPMR (41 CFR) 101-11.6		RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		ACCESSION NO. 69-A-436		RECORD GROUP NO. 338	
		SIGNATURE <i>Joseph Mc Nulty</i>		DATE RECORDS RECEIVED 4-15-69	
		TITLE Chief Accessions Section			
FROM: (Name and address of Agency transferring records) Frankford Arsenal Bridge & Tacony Streets Philadelphia, Pa. 19137		TO: Federal Records Center, GSA 5000 Wissahickon Avenue Philadelphia, Pa. 19144			
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY SECRET					
2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	1
5. NAME OF AGENCY CUSTODIAN OF RECORDS A. T. GRASMEYER, Ch, Tech Publ Branch		6. BUILDING AND ROOM NO. L3300-64-3		7. TELEPHONE NO. Ext JE 5-2900 22221	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) M. N. QUINN		10. TITLE Records Management Officer		11. DATE 7 April 1969	
12. BOX NUMBERS FRC ONLY AGENCY		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)			14. DISPOSAL AUTHORITY (Schedule and Item No.)
P-189416	1/1	Pitman-Dunn Research Laboratories, L1000 Staff Services Office, L3000 Technical Publications Branch, L3300-64-3 The following technical reports were prepared by individual project engineers assigned to Department of the Army, Frankford Arsenal, Philadelphia, Pa. These reports cover the classified reports published during the calendar year 1968. M67-10-1, M67-14-1, M67-15-1, M67-16-1, M67-17-1, M68-9-1, M68-10-1, M68-17-1 R-1850 A, R-1870, R-1872, R-1873, R-1874, R-1884B, R-1890, R-1892 P68-2-1 Tech Dev Plan, Range Finder: Laser AN/GVS-3 (XM23E2) (U), Rpts Control Symbol CSCRD-21 (R1) (C)			Permanent
		285			

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

70-A-7

RECORD GROUP NO.

338

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

SIGNATURE

TITLE

Chief, Accessions Section

DATE RECORDS RECEIVED

6-26-69

FROM: (Name and address of Agency transferring records)

Frankford Arsenal
Philadelphia, Pa. 19137

TO: Federal Records Center, GSA

5000 Wissahickon Avenue
Philadelphia, Pa. 19144

Receiver: Mr. McGinley

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
CLASSIFIED CONFIDENTIAL

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

0

B. STORAGE

0

3. FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

1

5. NAME OF AGENCY CUSTODIAN OF RECORDS

H. G. Dodge, Ch, Facilities Plng Sec, X4410

6. BUILDING AND ROOM NO.

X4410-228-2

7. TELEPHONE NO.

JE5 2900 - 22221

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)

M. N. QUINN

10. TITLE

Records Mgt Officer

11. DATE

5 May 1969

12. BOX NUMBERS

FRC ONLY

AGENCY

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

14. DISPOSAL AUTHORITY
(Schedule and Item No.)

Industrial Services Directorate, X1000
Facilities & Operating Program Branch, X4400
Facilities Planning Section (X4410-228-2)
Production & industrial mobilization program files (67)
(Permanent) 1407-03
filed chronologically
FY65 Emergency Project #60241 XM409 152MM, 4910.1
Correspondence (67)
(Permanent)

~~1407-03~~
(Permanent)

P-188367

1/1

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RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center. EXCEPTION —Send original and three copies to the Alexandria, Virginia, Center		ACCESSION NO. 70-A-418	RECORD GROUP NO. 338
		SIGNATURE <i>Joseph Mc Guirey</i> TITLE Chief, Accessions Section	DATE RECORDS RECEIVED 3/11/70
FROM (Name and address of Agency transferring records) FRANKFORD ARSENAL Philadelphia, Pa. 19137		TO: Federal Records Center, GSA 5000 Wissahickon Ave. Philadelphia, Pa. 19144	
1. CITE SECRET CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY SECRET			
2. SQUARE FEET OF SPACE CLEARED A. OFFICE B. STORAGE		3. FILING EQUIPMENT EMPTIED A. FILE CABINETS (No.) B. TRANS. FILES (No.) C. SHELVING (Lin. Ft.)	
4. CUBIC FEET OF RECORDS TRANSFERRED 1 cu ft. 10/12 lin ft.			
5. NAME OF AGENCY HEAD OF RECORDS <i>A. T. Grasmeder</i> A. T. GRASMEDER, Ch. Tech Publ Branch		6. BUILDING AND ROOM NO. L3300-64-3	
7. TELEPHONE NO. JE 5-2900-22221			
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
AGENCY (Name and address) M. N. QUINN		10. TITLE RECORDS MGT OFFICER	
11. DATE 9 Oct 70			
12. DISPOSITION AUTHORITY (Schedule and Item No.)			
13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)			
-187970 1/1		Permanent	
The following technical reports were prepared by individual project engineers assigned to Department of the Army, Frankford Arsenal, Philadelphia, Pa. These reports cover the classified reports published during the calendar year 1969. Pitman-Dunn Research Laboratories, L1000 Staff Services Office, L3000 Technical Publications Branch, L3300-64-3			
1303-17, Classified technical report files, 68 and 69, Record Set, filed numerically by report number (skip numbered) (see attached list). (new file #1304-14) M67-10-2, (C) M68-37-1, (C) and M68-42-1 (FOUO) M69-3-1, (C) to M69-17-1, (C) TN-1136, (S) R-1850B, (C) and R-1896 (C) R-1900 (C) to R-1930, (S)			

MEMORANDUM REPORTS CLASSIFIED

M67-10-2, (C), February 1969, Study of Radioisotope Applications to Some Military Systems and Problems (U), by Arthur C. Menius, Grover C. Cobb

M68-37-1, (C), November 1968, Considerations of Automatic Tracker Application in Combat Vehicles - Dual Power Telescope Study (U), by Ira I. Goldberg

M68-42-1, (FOUO), November 1968, Report of Quality Evaluation Test Program Counter, Rotating Mechanical Direct Drive (3200 Mil Reset), by J. Braverman

M69-3-1, (C), January 1969, An Effectiveness Evaluation of 7.62 mm Reduced Recoil Ammunition (U), by Stephen R. Finkelstein

M69-5-1, (S), February 1969, Special Tests of Soviet 122 mm Rocket Motor Case (U), by William B. Steward

M69-15-1, (S), June 1969, Project Little Rock Summary of Small Arms Firing Tests (U), by Cpt Richard E. Smith, William B. Steward, John D. Corrie

M69-16-1, (S), June 1969, Comparative Technology Study Propellants for Small Caliber Ammunition (U), by M. E. Levy

M69-16-2, (C), December 1969, Comparative Technology Study Propellants for Small Caliber Ammunition (U), by Marvin E. Levy, Elihu D. Grossmann

M69-17-1, (C), July 1969, Limited Effectiveness Analysis of Contender Systems for the Army's Future Rifle Program (U), by Stephen R. Finkelstein

TECHNICAL NOTE CLASSIFIED

TN-1136, (S), May 1969, Quiet Weapon (U), by Robert W. Markgraf

R REPORTS CLASSIFIED

R-1850B, (C), December 1968, Experimental Evaluation of Various Kinetic Energy Penetrators for Vehicle Rapid Fire Weapon System - Successor Application, Part III - Behind Armor Damage Evaluation (U), by R. J. Schlenger, C. O. Bateman, V. C. Draxler

R REPORTS CLASSIFIED

R-1896 Addendum I, (C), August 1968, Silencers - 9 mm P38 Walther Pistol with Silencer (U), by Leonard W. Skochko, Harry A. Greveris

R-1900, (C), October 1968, Alumina-Aluminum Composite Vehicular Armor (U), by William A. Mannschreck

R-1903, (C), October 1968, Comparative Performance of High Length-to-Diameter Ratio WC Penetrators Against Various Armors and Obliquities (U), by Alfred J. Kase, Harleigh E. Fatzinger

R-1906, (C), December 1968, Penetration by Steel and Tungsten Alloy Cubes: Third Partial Report - Performance of As-fabricated and Explosively Launched Preformed Fragments Versus Single and Spaced Steel Targets (U), by Luigi F. Baldini

R-1911, (C), February 1969, Improved Preformed Penetrators. Part II - HVAP Type (U), by Jesse M. Katlin, James R. Kymer, Harleigh E. Fatzinger, Luigi F. Baldini

R-1913, (S), January 1969, Laser Illuminator Detector (U), by Philip Brooks

R-1914, (S), January 1969, High Laser Energy Detection Feasibility Study (U), by David Ben-Hur, Dr. Paul H. Levine, Dr. Igor Alexandrov

R-1915, (S), March 1969, Degradation Mechanisms for High Strength Steel (U), by James V. Rinnovatore, John D. Corrie

R-1916, (C), March 1969, Exploratory Study Terminal Effects of Thermite (U), by Reed E. Donnard, Samuel J. Marziano

R-1917, (C), March 1969, Improved Preformed Penetrators - Part III - Spheres (U), by Harleigh E. Fatzinger, Jesse M. Katlin, James R. Kymer

R-1920, (C), March 1969, Ballistic Evaluation of an Improved Canadian Caliber .50 Armor Piercing Projectile (U), by R. J. Schlenner, R. W. Kwatnoski

R-1923, (C), April 1969, Feasibility of Launching Three Flechettes Simultaneously by Means of Puller Sabots (U), by Robert J. McHugh, Walter J. Schupp, John J. Lucianetti

R-1929, (S), December 1968, Comparative Assessment of Propellants for Small Arms Ammunition (U), by M. E. Levy, M. S. Silverstein, E. D. Grossmann, H. A. Kirshner, W. White

Appendix 7, Annex J
Federal Archives and Records Center (GSA), Philadelphia
Documentation Granting Frankfort Arsenal AR 340-18-Series Exception
12-13 April 1977



ADDRESS REPLY TO
COMMANDING OFFICER
FRANKFORD ARSENAL
ATTN: SMUFA-C2300

UNITED STATES ARMY
FRANKFORD ARSENAL
PHILADELPHIA, PA. 19137

17 JAN 1966

SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

TO: Commanding General
U.S. Army Munitions Command
ATTN: AMSMU-AA
Dover, New Jersey 07801

1. Mr. Robert E. Edelstein, Manager, Federal Records Center, has offered Frankford Arsenal the opportunity to effect considerable cost savings by transferring its storage area of inactive classified and unclassified records to the Philadelphia Center at 5000 Wissahickon Avenue.

2. Facilities at the Federal Records Center, GSA, have been inspected and are adequate. Its maximum ceiling capacity will provide greater space utilization than existing holding area at Frankford Arsenal. In addition, the center has potential warehouse-expansion capabilities.

3. The Philadelphia Federal Records Center has stated it will assume storage responsibility for records. Moreover, the center will maintain and dispose of records either by destruction or by transfer of the medical records of Army personnel to Federal Records Center, GSA, St. Louis 18, Missouri. It will pack and load the initial shipment from current records holding area and will pick up subsequent shipments on a pre-planned schedule, at no cost to Frankford Arsenal. Reference service is to be provided without charge on an emergency or routine basis.

4. Although Mr. Edelstein's proposal seemed desirable as a cost savings for Frankford Arsenal, AR 345-200 did not give the responsibility for GSA to act as a central holding area for the Philadelphia area. Moreover, the center's proposal identified as Operation "50" appeared to be a local program originating at the Philadelphia agency. Clarification of these points is contained in communications (Incls 1 through 3). Just recently this installation was notified by copy of GSA letter (Incl 4) regarding accumulation of files of U.S. Army Electronic Support Command at the Federal Records Center in Philadelphia.

5. This proposed move of records holding area at Frankford Arsenal would result in initial estimated savings of \$18,558, through release of floor space totaling \$6,400 and equipment items totaling \$4,434, as well as reduction in labor costs of \$7,724. Therefore, an exception to requirements

SMUFA-C2300

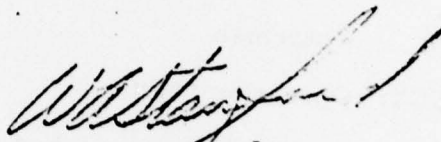
SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

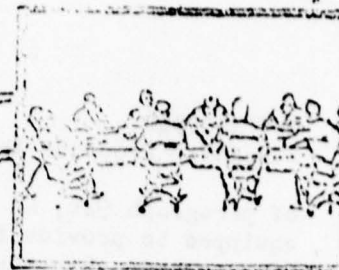
of paragraph 92b, AR 345-200, is requested, since the records center is equipped to provide files maintenance and service needs at a much lower storage cost than the installation holding area.

6. In addition, widest possible application ought to be given to abolishment of records holding areas at each CONUS installation where a federal records center is located in the same geographical location. Modification of these requirements ought to provide an excellent potential for cost reductions in the Army Records Management Program.

4 Incl

1. Cy FEB ltr 18 Oct 65
2. Cy SMUFA ltr 29 Nov 65
3. Cy FEB ltr 8 Dec 65
4. Cy GSA ltr 21 Dec 65


W. A. Stanford
Colonel, Ord Corps
Acting Commanding Officer



F. E. B. Letter #26-65
October 18, 1965

TO: Members, Philadelphia Federal Executive Board
FROM: Chairman
SUBJECT: Operation "50"

Operation "50" which was launched in January 1965 has begun to materialize during the first quarter of fiscal year 1966. The latest reports indicate that 938 filing cabinets valued at approximately \$46,900 and 5,628 square feet of space, whose annual rental value is about \$16,884, have been saved as a direct result of additional agency transfers to the Philadelphia Federal Records Center. This total savings of \$63,784 is impressive indeed. Because of the above savings, the Philadelphia Federal Executive Board has decided that Operation "50" will be continued throughout fiscal year 1966.

However, it is our belief that many, many more thousands of dollars can be saved. Practically all agencies utilize the services of the Philadelphia Records Center; but only a relatively few are retiring records in accordance with the concepts of Operation "50". As stated before, our goal in this program is to transfer at least one-half of an agency's records from high cost filing equipment and space to low cost Records Center equipment and space.

We realize that some agencies may not be able to retire 50% of their records, but this is the exception rather than the rule.

Remember that:

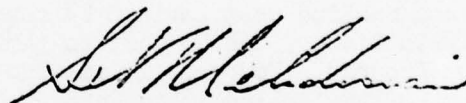
1. Center storage space costs less.
Compare: \$3.00 a square foot average for agency space with
31¢ a foot for Center space.
2. Center space is better utilized.
Compare: 4.4 cubic feet of records for each square foot
of space at the Center with one cubic foot for
each square foot in the agency.

3. Center storage equipment costs less.
Compare: \$50.00 for an agency filing cabinet with 77¢ for seven cardboard containers plus \$5.00 for shelving.

To effectively insure the continuance of Operation "50", Robert E. Edelstein, Manager of the Philadelphia Federal Records Center, will visit each and every agency serviced by the Center. He will also visit those agencies not now participating in the retirement program. To speed the program, it is recommended that all agencies call Mr. Edelstein at GE 8-5200, extension 591 or 592, or, when using FTS, 215-438-5591 or 5592 to schedule these visits. If you are a user of the Center, he will tell you the exact amount of cubic feet you now have in the custody of the Center.

In line with President Johnson's order calling for economies in government spending, this program affords all agencies an excellent opportunity to reflect savings. Since the President has issued a moratorium on the procurement of filing cabinets, now is the time to empty them by either disposal at site if authorized by disposal schedules, or transfer to the Philadelphia Federal Records Center, 5000 Wissahickon Avenue, Philadelphia, Pa. 19144.

I shall try to arrange a tour of the Philadelphia Federal Records Center at one of our regularly scheduled Federal Executive Board meetings so that you may see for yourselves the economies and other advantages that can accrue to your organization by participating in Operation "50".



S. W. MELIDOSIAN

UNITED STATES ARMY
FRANKFORD ARSENAL
Phila, Pa. 19137

WAFM-A1000

29 Nov 65

Mr. Samuel A. Melidossian, Chairman
Philadelphia Federal Executive Board
c/o Veterans Administration Insurance Center
P.O. Box 2079
Philadelphia, Pa. 19101

Dear Sir:

As expressed in F.A.R. Letter #26-65, October 18, 1965, copy attached, we understand that the Federal Records Center, GSA, at 5000 Wissinickon Avenue, Philadelphia, can house inactive classified and unclassified records of Frankford Arsenal.

We can realize cost savings by moving our records holding area to the Philadelphia Center, and we want to participate in the present Army Cost Reduction Program. However, it is also our understanding that the functional assignment of the Philadelphia Records Center is to store enemy POW and enemy civilian alien personnel files and civil works site audit and contract files, see attached statements from AR 345-200, Appendix I.

AR 345-200, paragraph 92b, requires commanders of Army installations to maintain a records holding area. We are willing to use the Philadelphia Records Center as our holding area. However, we would like clarification on the matter of your authority to receive and store our records, in view of the provisions of AR 345-200.

It is requested that clarification be provided regarding the above matters in order that we may take appropriate action on the Center's proposal.

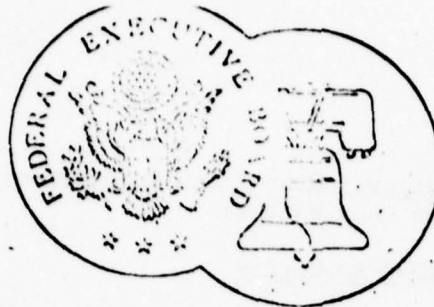
Sincerely yours,

2 Incl

1. Cy Feb 16r
2. AR statement

THOMAS C. KEMPIN
Civilian Administrator

Final 2



Chairman:

S. W. Melissosian
Manager, VA Center
5000 Wissahickon Ave.
CE 8-5200, Extension 211

Vice Chairman:

Brig. Gen. John M. Kenderdine
Commander, Defense Industrial
Supply Center
700 Robbins Ave.

PHILADELPHIA

FEDERAL EXECUTIVE BOARD

EXECUTIVE COMMITTEE

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S. W. Melissosian
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Support Center

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Housing and Home
Finance Agency

Member
V. Riva
Manager, VA Data
Processing Center

Member
Stephen P. Ryan
Director, Civil Service
Commission, Philadelphia Region

Member
Admiral Robert H. Speck
Commandant, Fourth Naval District

December 8, 1965

Mr. Thomas C. Kempin
Civilian Administrator
Frankford Arsenal
Bridge & Tacony Streets
Philadelphia, Pa. 19137

Dear Tom:

Thank you very much for your interest in FEB's Operation "50". This is a good area to tie in the Administration's War on Waste, the Army Cost Reduction Program and our local efforts on mutual economy and cooperation among Federal agencies. You noted in my Operation "50" letter, that we can point to specific savings. The Arsenal's participation in this program would be a definite contribution.

Your letter questioned the authority of the GSA Center in Philadelphia to receive the records now in the Arsenal's holding area. I discussed this with Bob Edelstein, the Center Manager. He told me he has received for storage records of the:

1. Army Staff (POW files) - (received in July 1957)
2. Army Ordnance (received in August 1963)
3. Army Corps of Engineers (received in April 1962)

AR 345-200 does specify that the GSA Center in Philadelphia houses Army enemy POW files, enemy civilian alien personnel files and civil works audit and contract files. It does not, however, in any way limit their functional assignment to these records only.

The Federal Property Management Regulations of the General Services Administration state in subparts:

101-11.410-1 Authority

"Section 505(d) of the Federal Records Act of 1950 (44 U.S.C. 395(d) authorizes the Administrator of General Services to establish, maintain, and operate records centers for the storage, processing, and servicing of records for Federal Agencies".

101-11.410-2 Procedures for Transfers to Regional Federal Records Centers.

- (a) "Regional Federal Records Centers will accept for transfer any records offered by Federal Agencies...."

The Philadelphia Center now houses various types of records from the Navy, Marine Corps, Air Force, Coast Guard, plus over 50 civilian agencies in this geographical area.

Each of the above Defense organizations did request, and did receive, permission to retire their records to the Philadelphia Center. May I suggest that you request permission from your headquarters to move the Arsenal holding area to the Federal Records Center. Your wish to realize cost savings and participate in the present Army Cost Reduction Program would quickly become a reality, I am sure.

Sincerely yours,


S. W. MELIDOSIAN
Chairman

FEDERAL SERVICES ADMINISTRATION



National Archives and Records Service

Washington, D.C. 20540

December 21, 1965

BY MAIL ROOM TO

• Major General J. G. Lambert, USA
The Adjutant General
Department of the Army
Washington, D.C. 20310

Dear General Lambert:

It is pleased to receive your letter dated December 15, 1965, in which you commented favorably on the proposed transfer of files in the records holding area of the U. S. Army Electronic Support Command to our Philadelphia Federal Records Center, and the transfer of future accumulations of files of that Command to the Center.

We are designating the following representative to work with the representative of the Electronic Support Command in arranging details of the transfer, and resolving matters relating to converting the files:

Mr. Robert E. Edelstein
Center Manager
Federal Records Center, GSA
5500 Wissachickon Avenue
Philadelphia, Pennsylvania 19144
Telephone Number: GIBBSON 8-5200 x591 (Local)
215-438-5591 (FAX)

Please be assured that we will make every effort to maintain and service the files in a manner that will best serve the Army's interest.

Sincerely yours,

Herbert E. Angel
Assistant Archivist for
Federal Records Centers

cc: Regional Director, WACB, 21 ✓

Inc 1

AMSRU-AA (17 Jan 66)

1st Ind

SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

Headquarters, U. S. Army Munitions Command, Dover, New Jersey 07801 20 Jan 66

TO Commanding General, U. S. Army Materiel Command, ATTN: AMCAD-AR,
Washington, D. C. 20315

1. Recommend approval of U. S. Army Frankford Arsenal proposal for transfer of records holding area operations to the Federal Records Center, Philadelphia, Pennsylvania.

2. Although the Arsenal is located some distance from the Federal Records Center rapid reference service offers no problem. Arsenal staff cars pass the Center several times each day on regular schedules and can easily include an additional stop.

FOR THE COMMANDER:

4 Incl
nc

Roy H. Kleiser
ROY H. KLEISER
Records Administrator

AMCAD-AR (17 Jan 66)

2nd Ind

SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

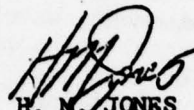
HQ, U. S. Army Materiel Command, Washington, D. C. 20315 25 January 1966

TO: The Adjutant General, Department of the Army, Attention: AGAR-P,
Washington, D. C. 20310

Recommend approval.

FOR THE COMMANDER:

4 Incl
nc


H. M. JONES
USAMC Records Administrator

AGAR-P (17 Jan 66)

3d Ind

11 FEB 1966

SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

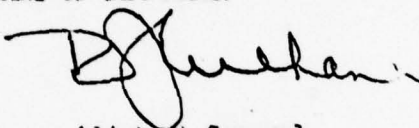
HQ, DA, TAGO, Washington, D. C. 20310

TO: Commanding General, US Army Materiel Command, Washington, D. C. 20315

1. The exception requested in paragraph 5, basic letter, is granted.

2. Request information as to the basis for the estimated savings of \$16,553. Information should be included as to the amount and type of floor space (e.g., basement, warehouse, office) that will be released for other use, and its rental value per square foot; the amount and type of equipment that will be released, its value per unit, and the disposition to be made of the equipment; and the number and grades of the personnel involved and the disposition to be made of the personnel.

BY ORDER OF THE SECRETARY OF THE ARMY:



Adjutant General

4 Incl
nc

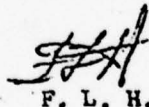
AMCAD-AR (17 Jan 66)

4th Ind

HQ, U. S. Army Materiel Command, Washington, D. C. 20315 15 February 1966

THRU: Commanding General, U. S. Army Munitions Command, ATTN: AMSMU-AA

TO: Commanding Officer, Frankford Arsenal, ATTN: SMUFA-C2300



F. L. H.

4 Incl
nc

AMSMU-AA (17 Jan 66)

5th Ind

17 February 1966

SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

HQ, U. S. Army Munitions Command, Dover, New Jersey 07801

TO Commanding Officer, Frankford Arsenal, ATTN: SMUFA-C2300,
Philadelphia, Pennsylvania 19137

Request information required in paragraph 2 of 3d indorsement be
supplied expeditiously.

FOR THE COMMANDER:

4 Incl
nc

Roy H. Kleiser
ROY H. KLEISER
Records Administrator

SMRFA-C2600 (17 Jan 66)

6th Ind

MS: Quinn/22221

SUBJECT: Proposed Abolishment of Frankford Arsenal Records Holding Area

~~Department of the Army~~, Frankford Arsenal, Philadelphia, Pa. 19157 **6 APR 1966**

TO Commanding General, U.S. Army Munitions Command, ATTN: ADJUT-AA, Dover,
New Jersey 07801

1. Basis for estimated savings of \$18,558. follows:

- a. Release and reuse of Records Holding Area (RHA) space - \$6,400.
 - (1) Basement (2600 sq ft @ \$1.50/sq ft) - \$3,900.
 - (2) Vault (100 sq ft @ \$25./sq ft) - 2,500.
- b. Release and reuse of equipment to store electronic laboratory equipment and to satisfy local needs - 4,434.
 - (1) 48 open steel shelving @ \$43./unit - \$2,064.
 - (2) 3 safety pulpit ladders @ \$73. ea. - 219.
 - (3) 12 steel storage cabinets @ \$40. ea. - 480.
 - (4) 3 filing cabinets, legal, \$447. ea. - 1,341.
 - (5) Misc. items (tape dispenser, hand trucks, work tables) - 830.
- c. Personnel savings - 6,689.
 - (1) Release of 1 management technician in November 65 in anticipation of RHA move - \$4,250.
 - (2) Services in RHA, including requests, security checks, and destruction and shipment of records - 2,437.
- d. Labor Costs - 1,035.
 - (1) Loading, unloading, locating cartons - \$462.
 - (2) Driver's time and truck mileage - 573.

\$18,558.

2. Manhours previously spent on RHA activities will be redirected to performance of clerical duties, such as filing, typing, and liaison contacts with the Federal Records Center. This manhour redirection will offset personnel shortage in the Records Management organization and will eliminate request for additional help.

CONCURRENCES		
ROUTING	INITIALS	DATE
4 Incl no M. Quinn	7/7/2	4/5/66
Lt. Noren	7/7/2	5 Apr.
Col. Quinn	7/7/2	4/5

JAMES E. DAVIDOFF
Colonel, ORD Corps
Acting Commanding Officer



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

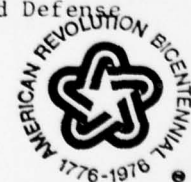
DAAG-AMR-D

9 June 1977

ANNEX K

Federal Records Center (GSA), Mechanicsburg
Dates of Visit: 14-15 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Pennsylvania except areas east of Lancaster.
2. EXAMINATION OF HOLDINGS: The Federal Records (GSA), Mechanicsburg, reported a total of 5447 linear feet of material in US Army records groups in the FY76 annual report of holdings. Audit materials generated by the US Army Corps of Engineers and the US Army Finance and Accounting Center and retired under GAO mandate (RG217) were not reported in these holdings. RG334 Interservice Agencies (Joint Commands), were reported as 2844 linear feet, and RG338, US Army Commands, accounted for the remaining 2603 linear feet. No RG77, US Army Corps of Engineers, holdings were reported.
 - a. RG77/217, US Army Corps of Engineers, Materials. The FY76 annual report of holdings was in error with respect to the actual RG77 and RG77/217 holdings. There were in fact 40 linear feet of RG77 materials onhand which had been erroneously listed as RG338 materials. Additionally, there were 396 linear feet of RG77/217 materials in the Center. All had been retired to the Mechanicsburg Center by the Pittsburgh Engineer District. Therefore, the correct total for this records group should have been shown as 436 linear feet. An inventory of these materials is contained in Appendices 1 and 2. Manual corrections were made in the Center's control documentation at the time of the survey. Eventual conversion to the NARS-5 concept will correct all deficiencies noted in this area. About 26 linear feet of this collection contain material worthy of formal archival appraisal; the rest consists of administrative and cost accounting materials of marginal archival value. Most are disposal by current standards.
 - b. RG334, Interservice Agencies (Joint Commands), Materials. There were 2844 linear feet of material listed in the 1976 report of holdings under this records group. Since the Department of the Army is tasked with records management responsibility for most of the records group, it was necessary to examine all of these holdings for possible Army involvement. The examination of pertinent control documentation revealed that the materials reported in this category represented the residual retired assets of the Armed Services Technical Information Agency (ASTIA). This agency is now defunct and was the forerunner of the Defense Documentation Center. The Defense Documentation Center now controls these assets in librarial fashion from Cameron Station. For the most part, this material consists of limited edition technical reports and studies of the 1940's and 1950's. They are identified by standard Defense



Documentation Center "AD" numbers and are recalled from Mechanicsburg dead storage by Defense Documentation in response to customer demand. Apparently they are microfilmed and computerized at this point as none are returned to Mechanicsburg for re-file. As the Department of the Army has no records management responsibility for the Defense Documentation Center or its predecessor, no further action is required in this area.

c. RG338, US Army Commands, Material. The 1976 annual report of holdings showed some 2603 linear feet of material in Records Group 338. All of this came from the Newcumberland Army Depot and was primarily generated by the US Army International Logistics Center there. Apparently, a forerunner of the Newcumberland operation was Philadelphia-based earlier as similar retirements in more limited quantity are presently held by the Philadelphia Center. Included in these assets are some 554 linear feet of classified materials. See Appendices 3 and 5. The Mechanicsburg Center presently holds some 2245 linear feet of material from the Newcumberland Army Depot. Fortunately, most of this is disposable or under contingency hold. However, there is sufficient permanent material scattered through the collection as to make it troublesome. The Newcumberland installation continues to retire records to the Mechanicsburg Center.

(1) US v. IBM Court Case. Most of the classified material in Records Group 338 and a significant portion of the unclassified are disposable and are properly scheduled but are currently under a court/GAO ordered contingency hold. At whatever future date this case is settled, normal disposal standards will come into play. Approximately 175 linear feet of unclassified and 476 linear feet of classified (Total: 651 linear feet) of the RG338 inventory is held under these conditions and requires no further action by the Department of the Army at this time. Control documentation for this material is adequately annotated with contingency identification to preclude inadvertent disposal.

(2) RG217/338 Finance & Accounting Audit Material (USAFAC). The Mechanicsburg Center currently holds approximately 80,589 linear feet of unclassified individual member financial histories and some 56 linear feet of classified contract/transaction files originated by the US Army Finance and Accounting Center. See Appendices 4 and 5. To date, these materials have been carried as RG217 assets, but conversion to the NARS-5 concept will show them as RG338 materials with appropriate GAO-subgroup identification. Other than the classified contract files, the Mechanicsburg Center holds no other disbursing officer accounts. All extant files in this category are either in agency hands at Indianapolis or in the Dayton Center. See Annex E. These materials are presently under a 10 year-3 month schedule; however, the financial histories have been placed under a NARS-imposed contingency freeze for possible use in the reconstruction of personnel records destroyed in the 1973 fire in the National Personnel Records Center. Aside from some simple bookkeeping adjustments no further Department of the Army action is required in this area.

3. US ARMY CLASSIFIED HOLDINGS: Mechanicsburg, at this time, holds a total of 610 linear feet of classified material retired by US Army field commands and activities. Some 56 linear feet of this consists of classified contracts retired by the US Army Finance and Accounting Center under GAO mandate as RG217 audit material. All of this is under approved schedule and will automatically reduce itself to a zero balance without further action by the Department of the Army. The other 554 linear feet of classified material were retired by the US Army Newcumberland Depot and the US Army International Logistics Center. Some 476 linear feet of this material has been retired as supportive evidence for the US vs. IBM Case and is being held under contingency freeze. It is otherwise disposable. The remaining 78 linear feet in this collection constitutes a complex management problem. It consists of a mixture of permanent and disposable materials. The permanent materials possess undoubted archival value clearly equal to the Lend Lease records of World War II. For the most part, these papers contain the record of US foreign military sales to its allies on a worldwide basis. These files are arranged by nation and generally classified pursuant to requests of the customers. Therefore, declassification of these records immediately raises foreign policy implications and involvement of the State Department. These files are extremely sensitive and possess explosive potential. Grave damage to the military capabilities of friendly foreign powers could conceivably result from inept handling. Possible closing of the Newcumberland installation in the near future adds yet another dimension of complexity to the management of this collection.

4. DISCUSSION OF CURRENT OPERATIONS. In many respects, the Mechanicsburg Center experiences problems parallel to those existing in Kansas City. Whereas Kansas City is largely the inherited result of a long-established Army operation, Mechanicsburg is the descendent of a US Navy-operated records center. Certain problems and conditions are common to both. Most prominent among these are long-time accumulations which, for various reasons, all but defy orderly application of evolving disposal standards. Some stem from personnel inertia, i.e., oldtimers who refuse to or find it difficult to adapt to new concepts and changing conditions; or, from the very nature of the records themselves, e. g., the "O" and "BC" Files at Kansas City. There very well may be Navy parallels to this at Mechanicsburg (which are properly of no concern to the current survey I), but Mr. Thomas Heenan has dealt effectively with any such Army trends. Disposal in Army records has been timely in complete as well as partial disposal actions. Moreover, close bookkeeping has rigorously controlled the growth of overdue disposal balances.

This is not to say that there is no overdue disposal in Army assets held by the Mechanicsburg Center. There will always be some overdue disposal even in the best run centers. This is an inherent condition of the manual control system. In the case of Mechanicsburg, however, it is largely limited to the RG217/77 and RG217/338 materials which always resist close, systematic control. Full conversion to NARS-5 which got underway at Mechanicsburg only recently will bring even this troublesome area under better control. Mechanicsburg, like Dayton, does not operate a regional archives.

5. CONCLUSIONS:

a. The Federal Records Center (GSA), Mechanicsburg, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Due to the limited amount of older RG77 and RG338 materials held by the Mechanicsburg Center and the relative completeness of the scheduling shown on the transmittal documents governing these assets, no great difficulties should be experienced in converting them to the NARS-5 concept of control.

c. The Mechanicsburg Center's RG77 and RG338 holdings reflect varying degree of archival value.

d. The continued use of the Mechanicsburg Center by the US Army Newcumberland Depot and the US Army International Logistics Center poses problems in management and control and contains high potential for serious Executive Order 11652 violations with possible foreign policy implications.

e. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Mechanicsburg Center.

f. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Mechanicsburg Center.

6. RECOMMENDATIONS:

a. That the following accessions of RG77 materials retired by the Pittsburgh District Engineer to the Mechanicsburg Center be offered to the Philadelphia Regional Archives for appraisal and permanent transfer: 77-69A668/10, 77-70A694/14, and 77-71A649/2.

b. That the US Army Newcumberland Depot and the US Army Logistics Center be directed to stop retiring records to the Mechanicsburg Center and to retire all future records to the Washington National Records Center.

c. That, in the event the Newcumberland installation is closed, all permanent classified and unclassified and disposable classified records retired by it to the Mechanicsburg Center be transferred to the Washington National Records Center.

d. That a memorandum of understanding be negotiated whereby the Mechanicsburg Center will not accept any deposit of US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

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e. That a memorandum of understanding be negotiated whereby the Mechanicsburg Center will provide the HQDA Records Management Division one copy of each FY77 records transmittal document depositing US Army records with it.

f. That advice and assistance as requested be provided the Mechanicsburg Center by the HQDA Records Management Division in the coding and re-coding of all transmittal documents with current TAFS numbers and disposal standards.

Appendices

1. Inventory of US Army RG338/77 Assets
2. Inventory of US Army RG217/77 Assets
3. Inventory of US Army RG338 Assets
4. Inventory of US Army RG217/338 Assets
5. Inventory of US Army Classified Assets

Appendix 1, Annex K
Federal Records Center (GSA), Mechanicsburg
Inventory of US Army RG 77/338 Assets
14-15 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Pittsburgh Engineer District	
338/77-69A668/10	Gen Admin, Emerg & orgn plng; Oper program, comptroller; Basic topo, C/W Proj files; Wild life conservation, surveys, construction, 1912-66
338/77-70A694/14	Generally the same as above for 1895-1966
338/77-71A68/4	Comp, fin & acctg, FY67
338/77-71A69/1	Comp, Mgt Anal, FY60 & Fy67.
338/77-71A593/1	Claims, 1965
338/77-71A649/2	Investigational proj's; Const; Comp, gen admin, 1946-67
338/77-72A54/5	Comp Fin & Acctg, FY63 & FY68
338/77-72A55/4	Comp Mgt Anal, Fin & Acctg, FY61 & FY68
338/77-72A577/1	Comp Fin & Acctg, Gen admin, pubs, 1961 & 1968
338/77-73A33/3	Comp Fin & Acctg, FY62 & Fy69
338/77-73A476/1	Gen admin, FY67-69
338/77-73A787/1	" FY49-69
338/77-74A143/1	Comp Mgt Anal, Fin & Acctg, FY63 & FY70
338/77-74A483/1	Gen admin, 1960-73
338/77-75A529/1	Comp Fin & Acctg, FY64 & FY71
SUB-TOTAL:	40 Linear feet
RG217/77 Sub-total	396 linear feet
GRAND TOTAL:	436 linear feet

Appendix 2, Annex K
Federal Records Center (GSA), Mechanicsburg
Inventory of US Army RG217/77 Assets
14-15 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Pittsburgh Engineer District	
217/77-62A687/6	C/W on-site audits, FY59
217/77-64A377/8	" FY60
217/77-64A457/4	" FY61
217/77-64A599/8	" FY62
317/77-68A394/6	C/W Const & Maint Contracts, FY63
217/77-68A424/35	C/W on-site audits, FY63
217/77-68A481/35	" FY64
217/77-68A573 /41	" FY65
217/77-68A756/39	" FY66
217/77-71A62/1	Contracts, FY67
217/77-71A131/45	C/W on-site audits, FY67
217/77-72A330/49	" FY68
217/77-72A351/2	Contracts, FY68
217/77-73A256/41	C/W on-site audits, FY69
217/77-73A260/1	Contracts, FY69
217/77-75A40/29	C/W on-site audits, FY70
217/77-75A125/24	" FY71
217/77-75A268/1	Comp, Mgt Anal, District program & Review, Cost acctg Principal projects, Const work order files, 1964-71
217/77-75A294/1	Contracts, FY70
217/77-75A295/1	" FY71
217/77-76A142/1	" FY72

217/77-76A316/8	C/W on-site audits, FY72	
217/77-76A818/10	"	FY73., Contracts, no dates given
SUB-TOTAL:	396 linear feet	

Appendix 3, Annex K
Federal Records Center (GSA), Mechanicsburg
Inventory of US Army RG338 Assets
14-15 April 1977

<u>Accession/Volume</u>	<u>Description</u>
Newcumberland Army Depot	
338-68A742/94	Meal Tickets, GBL's, TR's, 1963-65
338-68A863/48	Routing Orders, GBL's, Household goods Shipping, 1965-66
338-68A966/2	Unit orders, NAF files, 1965
338-68A968/1	Post Veterinary files, 1965
338-68A971/4	Installation historical files w/photos, 1918-61
338-68A973/1	Master plng, climate, 1966
338-68A974/4	Orgn plng, FY66
338-69A159/1	Maint, Insp, audits, 1967
338-69A261/1	Instl opn program, FY67
338-69A267/25	Comp fin & acctg, FY67
338-69A335/1	Gen admin, master plng, FY67
338-69A747/3	Orgn Plng files, FY67
338-69A748/1	Gen admin, pubs, 1967
338-70A169/1	Safety, accidents, training, FY68
338-70A177/55	Freight & Parcel Post shipments, 1968
338-70A245/1	Master plng, FY68
338-70A247/27	Fin & Acctg, FY66-69
338-70A248/1	" FY68
338-70A709/1	Installation historical, 1957-72
338-70A993/1	Reports of Survey, FY68
338-70A994/2	Gen admin, pubs, 1968
338-70A997/1	Budget, FY67

338-71A144/36	Fin & Acctg, FY69
338-71A145/30	Parcel Post Shipments, 1969
338-71A151/3	Opn Budget files, FY69
338-71A154/1	Safety, accidents, training, FY69
338-71A155/1	Reports of Survey, FY69
338-71A156/1	Unit orders, funds, FY68-69
338-71A624/7	Command status reports, 1968-69
338-71A626/1	Pubs and orders, 1969
338-72A66/105	FMS, 1970
338-72A137/2	Safety, accidents, training, FY70
338-72A143/2	Reports of survey, FY70
338-72A313/22	Fin & Acctg, FY70
338-72A314/34	Fin & Acctg, FY70
338-72A630/1	Pers type orders, 1967-70
338-72A670/2	Korean Grant Aid, 1968-70
338-72A671/3	Vietnam (FWF) Grant Aid, 1966-69 (Master Army Program Tape)
338-72A676/4	Command status reports, 1970-71
338-72A681/2	Gen admin, pubs, 1970
338-72A683/2	Program, budget, Mgt & Eval, FY70-71
338-72A978/83	FMS, 1970
338-72A979/42	FMS, 1970
338-72A981/6	MAP Reports, 1967-70 (Arranged by receiving nation)
338-72A982/6	MAP Reports, no dates given. arranged as above.
338-73A146/3	Program, budget, Mgt Eval, FY71
338-73A147/1	Safety, accidents, training, 1971
338-73A150/16*	Materiel Rediness Office files (IBM CASE), 1965-70

338-73A151/22*	Industrial Supplies Branch files (IBM CASE), 1969-72
338-73A152/19*	General Supplies Branch files (IBM CASE), 1968-71
338-73A153/14*	" " " 1968-69
338-73A155/13*	Grant Aid (IBMCASE), no dates
338-73A370/20	Fin & Acctg, FY71
338-73A371/3*	Work Measurement files (IBM CASE), 1971
338-73A372/2*	Civ Pers Div files (IBM CASE), 1969
338-73A373/9	Procurement transactions, FY71
338-73A375/11*	Grant Aid (IBM CASE), no dates
338-73A377/15*	Grant Aid (IBM CASE), no dates
338-73A381/45	FMS, 1972
338-73A617/80	" "
338-73A618/4	MAP Reports, 1969
338-73A621/1	Project Transition unidentified files, 1974
338-73A694/1	Civ Pers Employee Service records, 1973
338-73A695/1	Installation facilities
338-73A697/1	Pubs (unit orders), 1971-72
338-73A701/6	GBL's, Shipping files, 1971-75
338-73A832/54	FMs, 1973
338-73A833/13*	Materiel Readiness Office files, 1972-73 (IBM CASE)
338-74A211/1	Master Delivery Register, FY69
338-74A213/30	FMS, 1973
338-74A219/2	Unit orders, TR's, 1970-71
338-74A232/25	Fin & Acctg, 1972-73
338-74A233/2	Opn Budget Files, 1973
338-74A234/1	Support Agreements, 1973

338-74A237/1	Safety, accidents, training, 1972
338-74A239/10	Procurement transactions, 1972
338-74A556/1	Household goods shipping files, 1972
338-74A557/8	Civ Pers Progress Reports, FY71-74
338-74A558/1	" FY71-72
338-74A559/1	Gen admin, unit history, orders, 1968-73
338-74560/31	FMS, 1973
338-74A561/17	Grant Aid, 1973
338-74A562/20	FMS, 1973
338-75A149/11	FMS, 1974
338-75A151/8	FMS, 1974
338-75A152/21	Acctg & Fin Control, 1973
338-75A153/10	Cost acctg & Fin, FY72-73
338-75A156/1	Safety, Accidents, training, 1973
338-75A157/11	Procurement transactions, 1969-72
338-75A160/1	Mil Pers ID Files, 1972
338-75A161/17*	SPEEDEX Listings (IBM CASE), 1969
338-75A516/30	FMS, 1974
338-75A517/22	FMS, 1974
338-75A518/20	Acctg & Fin, FY72-74
338-75A519/13	FMS, 1974
338-75A520/13	FMS & Grant Aid, 1974
338-75A521/1	Pubs and unit orders, 1971-74
338-75A522/1	Petroleum Supply reports, 1972
338-75A523/1	Civ Pers Progress reports, 1970-73
338-76A21/3	Household goods shipping files, 1973

338-76A224/57	Fin & Acctg, FY73-74
338-76A225/14	Procurement transactions, 1970-74
338-76A226/1	Reports of survey, 1972
338-76A256/8*	Opns Support Office files (IBM CASE), 1975
338-76A259/22*	FMS Daily County Ledgers (IBM CASE), 1975
338-76A260/13*	Opns Directorate files (IBM CASE), 1975
338- 77-0013/73	Fin & Acctg files, FY75
338-77-0014/128	GBL's and TCMD's, 1974
338-77-0015/13	Procurement transactions, 1974
338-77-0017/1	Reports of Survey, 1973
SUB-TOTAL:	1691 Linear feet

* Denotes materials retired and held under a GAO contingency freeze pursuant to the US versus IBM Case.

Appendix 4, Annex K
Federal Records Center (GSA), Mechanicsburg
Inventory of US Army RG217/388 (USAFAC) Assets
14-15 April 1977

<u>Accession/Volume</u>	<u>Description</u>
217/338-68A304/28032	Financial histories, Jul 54 to Jan 59
217/338-68A305/30943	Financial histories, Jul 59 to Jun 64
217/338-70A930/25323	Financial Histories, Jul 64 to Jun 68
217/338-72A130/11303	Financial histories, Jul 67 to Jun 68
217/338-68A302/6364	Original Army contracts, 1949-55
217/338-68A303/3895	Original Army contracts, 1955-60
217/338-69A217/3161	Original Army Contracts, 1960-65.
SUB-TOTAL:	80,589 Linear feet

Appendix 5, Annex K
 Federal Records Center (GSA), Mechanicsburg
 Inventory of US Army-Retired Classified Materials
 14-15 April 1977

<u>Accession/Volume</u>	<u>Description</u>
US Army International Logistical Center	
338-71A149/2	Monthly Grant Aid Program, 1968
338-71A234/1	FMS Actions ny Receiving Nations, 1968
338-71A622/1	Mgt Review Doc's (by Receiving Nation), 1969-70
338-71A623/25	Master Army Program, Mil Assistsnce, Status of FMS, 1969
338-72A672/2	FMS, 1969-70
338-72A673/4	FMS, 1966-71
338-72A674/2	MAP Status, 1970
338-73A142/14*	Master Army Program Records (IBM CASE), no dates given
338-73A/143/1	FMS, 1969-70
338-73A144/5	Master Army Program Record (MAPR)
338-73A379/4	MAPR History, MAPSA, 1970-71
338-73A380/13*	FMS Status Reports (IBM CASE), 1972
338-73A619/3*	FMS Doc's (IBM CASE), 1973
338-73A622/7	FMS, 1969-72
338-73A623/8*	FMS, 1973 (IBM CASE) NOte: This accession contains 24 linear feet; boxes 1-16 are unclassified.
338-73A624/3	FMS Status, 1970-71
338-73A625/6*	FMS Status reports (IBM CASE), 1972
338-74A114/1*	Census Bureau Shipping reports (IBM CASE),
338-74A215/2	FMS, 1971-72
338-74A216/17*	FMS (IBM CASE), 1973
338-74A217/2*	FMS (IBM CASE), 1973

338-74A218/95*	MAPR, 1973 (IBM CASE)	
338-74A221/5	MAP Orders, FY71	
338-74A565/22*	MAPR (IBM CASE), 1973	
338-74A566/1*	Census Bureau Shipping doc's (IBM CASE), 1973	
338-74A567/3	FMS, 1971-72	
338-74A568/1*	FMS (BM CASE), 1973	
338-75A150/52*	Grant Aid (IBM CASE), 1974	
338-75A162/2*	Grant Aid, MAPR (IBM CASE), 1974	
338-75A163/7	FMS, 1969-73	
338-75A164/23*	Program control (IBM CASE), 1974	
338-75A165/28*	FMS data (IBM CASE), 1974	
338-75A484/1	FMS Data, 1974	
338-75A510/17*	Grant Aid (IBM CASE) Note. This accession contains 43 lin feet; boxes 18-43 are unclassified.	
338-75A511/20*	Program control (IBM CASE), 1974	
338-75A512/35*	FMS data (IBM CASE), 1974	
338-75A513/2*	Census Shipping doc's (IBM CASE), 1974	
338-75A514/3	FMS, 1971-74	
338-75A515/1*	Case Review reports, 1974 (IBM CASE)	
338-76A257/30*	Grant Aid, 1975 (IBM CASE)	
338-76A258/26*	Program control (IBM CASE), 1975	
338-76A261/54*	FMS data, (IBM CASE), 1975	
338-76A262/2*	Case Review (IBM CASE), 1975	
SUB-TOTAL:	554 linear feet	Note: 476 Lin ft IBM CASE 78 Lin ft other

* Denotes accessions retired in support of the US versus IBM Case and held under contingency freeze.

US Army Finance and Accounting Center

217/338-71A503/8	Contracts, 1949-65 (NN-164-145, Item 1, D-Jul 79)
217/338-71A938/39	Original Army Contracts, 1949-65 (NN-164-145, D Jul 83)
217/338-72A612/9	Original DO Vouchers (NN 171-4, D-1972)
SUB-TOTAL:	56 Linear feet

GRAND TOTAL:	610 Linear feet
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DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX L

Federal Archives and Records Center (GSA), New York
Date of Visit: 17-19 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: New York, New Jersey, Puerto Rico, and the Virgin Islands.
 2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), New York, reported a total of 3,296 linear feet of material in US Army records groups in the 1976 annual of holdings. Audit materials generated by the US Army Corps of Engineers and retired under GAO mandate were not reported in these holdings. RG 77 district and division Corps of Engineers records accounted for 1,700 linear feet of this total; RG 156, Chief of Ordnance, for 222 linear feet; RG 319, US Army Staff for 49 linear feet; RG 334, Interservice Agencies, for 1,008 linear feet; RG 337, US Army Ground Forces for 3 linear feet; and, RG 338, US Army Commands, for 314 linear feet.
 - a. RG 77, US Army Corps of Engineers. The Bayonne Center holds records from the following Corps of Engineers divisions and districts: North Atlantic and East Ocean Divisions; Gulf, Syracuse, Panama, Mediterranean, Trans-East (Pakistan), Middle East, St. Lawrence, Buffalo and the New York Districts. The bulk of these holdings were generated by the Buffalo and New York Districts. An on-site examination of the control documentation for these records during the survey revealed that approximately 3,206 linear feet of US Corps of Engineers materials are held by the New York Center. There is an additional 639 linear feet of on-site engineer project and Civil Works construction material on hand in the Center which was originally retired under GAO mandate as RG 217 materials. This raises the overall total of RG 77/217 materials in the New York Center to 3,845 linear feet. Scheduling is irregular in this collection; however, most of it is disposable (See Appendices 1 and 2). Administrative records generally predominate in this collection and reflect only marginal archival value.
- (1) RG 77, Accession: 75A456/657. The single exception to the general character of the RG 77 materials held by the New York Center is the sub-collection of Corps of Engineers materials shipped to it as a distribution from the National Personnel Records Center, St. Louis. There are approximately 657 linear feet of material in this sub-collection which generally pertain to the years 1950-64; however, there are significant materials from the pre-World War II period and, in fact, some scattered materials and data collections reaching back to the 1870's. A brief inventory of this material runs as follows:



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<u>Division/District</u>	<u>Years</u>	<u>Linear Feet</u>
Gulf District	1956-61	14
Syracuse District	1938-46	3
Panama District	1940-48	10
Mediterranean District	1951-57	3
North Atlantic Division	1942-56	111
Trans-east (Pakistan) District	1955-60	4
Middle East District	1951-54	8
St. Lawrence District	1871-1949	25
Buffalo District	1890-1963	211
Eastern Ocean Division	1953-63	155
New York District	1940-63	<u>113</u>
TOTAL		<u>657</u>

(2) Archival Aspects of the NPRC Distribution. All series normally found in Corps of Engineers retired records are generally present in this sub-collection. The series and topical coverage described for other elements of this distribution in the preceding appendices also apply to the New York holdings. The administrative materials contained in this sub-collection are marginal in archival value, but the scientific, technical and engineering data is of a higher order. The surveys and geological data, 1871-1940, found in the St. Lawrence District materials and most of the Buffalo District materials fall into this distinctive category.

(3) Residual Records of the USA Engineer Command, Europe. Under somewhat bizarre circumstances, the New York Center received a shipment of RG77, Corps of Engineers, materials (Accession: 77-76A660/70) directly from Frankfurt, Germany, in late 1975. It was consigned simply to the Military Ocean Terminal (MOT), Bayonne, New Jersey, and eventually found its way to the New York Center at Bayonne. The HISTORICAL DATA appearing on the face of the transmittal document accompanying these materials to the Center is quoted as follows:

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HISTORICAL DATA: Historical data undertermined. These files are the property of the US Army Engineer Command, Europe, APO New York 09757 which either deactivated or relocated to the United States during the year 1974. These files were found in a garage at the US Army V Corps Headquarters, Frankfurt, Germany. Many of the files were not identified by the Army Functional Files System (TAFFS). This headquarters identified the folders and/or envelopes under TAFFS by placing a dummy folder as the first folder in each box, and at the beginning of a different file number. The file number, year of file, and other identifying information listed below were transcribed from DA Label 31, attached to each box from where the files were removed. It appears several of the papers have been removed from binders and placed in envelopes, folders, or tied with string and identified by writing the project or contract number thereon. In order to keep the papers meaningful, they are packed intact as found.

An examination of a random sampling of these materials revealed that they document construction, new as well as alteration, refurbishing, upgrading, etc., to existing structures, on military installations under US control. Most of these "Kaserns" are in the Bundesrepublik with some slight spillover in the Low Countries. They span the years 1966-69 and have been marked as TAFFS 1515-14 files for 10-year disposal. This is a unique collection and the TAFFS 1515-14 is probably technically correct from the normal records management viewpoint; however, from the European (and possibly NATO/SHAPE) viewpoint this collection contains archival implications which cannot be ignored. At the very least, disposal action should be held in abeyance until these possibilities have been explored with both the National Archives and the Bundesarchiv Koblenz. Center personnel at New York were requested to place this material under a contingency freeze until further notice. See Appendix 5 for the transmittal document controlling this material.

b. RG 156, Chief of Ordnance, Materials. The 1976 report of holdings showed 222 linear feet of material in this record group. This is an error. All of these materials should have been shown as RG 338, US Army Commands, retired records with a correct volume of 432 linear feet. All of these records were retired by the US Army Procurement Agency, New York, and generally pertain to procurement activity involving ordnance, hence, well-intended but mistaken use of RG 156. NARS-5 conversion will correct this deficiency as most of these materials are disposable. This discrepancy is of slight importance. No materials have been retired in this records group since FY 73. See Appendix 3.

c. RG 319, US Army Staff, Materials. Similarly, the 1976 report of holdings showed 49 linear feet of material in Records Group 319. This, too,

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is an error. Two US Army activities retired these materials: (1) household goods and related personal property shipping documentation from Fort Dix; and, (2) civilian personnel administrative records from the US Army Pictorial Center. All of these materials are disposable and no additions have been made to this collection since FY 75. The Center currently hold some 99 linear feet of these materials.

d. RG 334, Interservice Agencies, Materials. All of the materials held by New York in RG 334 were generated and retired by various AAFES agencies. Since the Department of the Army is not tasked with any records management responsibility for this activity, no further actions is required in this area.

e. RG 337, US Army Ground Forces, Materials. The 3 feet of material reported in this records group were retired as a single accession (337-71A1059/3) by the 18th Artillery Group, Lockport AFS, NY, 14094. Again the records group designation was erroneous; it should have been RG 338. As this entire accession is disposable under current standards, no further action is required.

f. RG 338, US Army Commands, Materials. The 314 linear feet of RG 338 material listed in the 1976 report of holdings were retired by the US Army Electronics Command, Fort Monmouth. All but 80 linear feet of this material consisted of household goods and related personal property shipping documentation for the years 1961-67. All of this is disposable at this time. The remaining 80 linear feet is a permanent accession of unquestioned archival value. It consists of the entire unclassified JETDS Nomenclature Card file (R&D Division of the Electronics Command) to August 1971. This collection is identified as Accession: 338-72A611/80. Correction of the erroneous records groups shown in the 1976 report of holdings as RG 156, RG 319 and RG 337 would produce a correct figure of 849 linear feet of RG 338 materials as current holdings.

3. US ARMY CLASSIFIED HOLDINGS: There are at this time some five linear feet of classified materials in the New York Center retired there by US Army activities. All of this material was retired by the US Army Procurement Agency, New York, and consists of classified contracts and emergency plans. The contracts are disposable; the emergency plans should be reviewed for possible regrading and remarking in accordance with EO 11652. See Appendix 4.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General Observations. The New York Center, until approximately two years ago, was located at 641 Washington Street in New York City. In the space of two years, it physically transferred its operation into hastily refurbished quarters made available to NARS by the commanding officer of the Military Ocean Terminal in Bayonne, New Jersey. The move was executed with military precision under the expert supervision of Mr. Thomas Greitz,

longtime practitioner of the art, and current Director of the New York Center. Refurbishment, relocation and "business-as-usual" proceeded hand-in-hand. The net result is an effective operation. Management of the US Army assets within this context has been professional and fully up to all Departmental expectations. Mr. Greitz has assembled an excellently balanced staff of "old-timers" and bright, young, Washington-trained careerists. Systematic rotation of staff members has gone far to avoid the parochialism often encountered in such operations.

b. Controls and NARS-5 Conversion. The New York Center has an operational terminal into the NARS-5 net and is current on FY 77 accessions. Work proceeds space on the older materials and will adequately correct the minor discrepancies noted herein and in the area of overdue disposal. Most of this stems from unscheduled or incorrectly scheduled materials and will be corrected as US Army records groups are converted to the NARS-5 concept of control. The current volume of Department of the Army materials held by the New York Center should pose no particular problems to conversion.

c. The Regional Archives. Currently, the New York Regional Archives holds less than 100 linear feet of materials generated by US Army activities. All of this is Corps of Engineers materials and came to the New York Archives as an intra-NARS transfer from assets previously held by the Kansas City Regional Archives. (See Appendix 6, Annex H, for a discussion of the "NA" file). Mr. Joel Buchwold, New York Regional Archivist, expressed interest in acquisition of more Corps of Engineers assets. In view of prior appraisal of most of the series normally found in these materials, no difficult is anticipated in the transfer of pertinent district Engineer retirements from federal records center channels into the regional archives. Appropriate comments by subject-matter specialists on archival aspects of the technical/scientific series in these holdings were also solicited by Mr. Buchwold. See Appendix 6 for the administrative procedure employed by NARS to redistribute the regional assets of the Kansas City "NA" file of Corps of Engineers materials.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), New York, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. Due to volume and age of Corps of Engineer materials held by the New York Center, application of current disposition standards for NARS-5 conversion may pose problems in that the early transmittal documents contain neither current nor traceable TAFSS numbers.

c. The New York Center RG 77 inventory (less overdue disposal) reflects varying degree of archival value.

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d. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the New York Center.

e. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control over future records as they are deposited with the New York Center.

f. The New York Center exercises excellent control over its input of US Army records and accepts records only from US Army Corps of Engineer districts located in its geographical area of jurisdiction.

6. RECOMMENDATIONS:

a. That all RG 77 materials held by the New York Center with original accession dates of FY 69 and earlier or containing data predating World War II which is not authorized for destruction be offered to the Regional Archives.

b. That all "permanent" RG338 material held by the New York Center which is not authorized for destruction be offered to the National Archives.

c. That a memorandum of understanding be negotiated whereby the New York Center will not accept deposit of any US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

d. That a memorandum of understanding be negotiated whereby the New York Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

e. That advice and assistance as requested be provided the New York Center by the HQDA Records Management Division in the coding and recoding of all transmittal documents with current TAFSS number and standards.

Appendices:

1. Inventory of RG77 Assets
2. Inventory of RG217/77 Assets
3. Inventory of RG156/338 Assets
4. Inventory of Classified Materials
5. Transmittal Document for
Accession 77-76A660/70
6. Sample NARS Change of Holdings
Report

Appendix 1, Annex L
 Federal Archives and Records Center (GSA), New York
 Inventory of US Army RG77 Assets
 17-19 April 1977

<u>Accession/Volume</u>	<u>Description</u>
North Atlantic Engineer Division	
77-62A505/56	Gen admin, policy, precedent, tech & fiscal Files, 1960-67
77-63A95/20	Mil Const contracts, Principal Proj files, Acctg, 1955-61
77-63A99/3	Contracts, FY58
77-63A242/38	C/W on-site audits, FY59
77-63A599/32	Fallout Shelter Program, Phase I address cards
77-64A288/2	C/W Engineering studies, 1961
77-65A78/64	Gen admin, o/s project files, 1958-62
77-66A72/147	Waterbourne Commerce Records, 1960-64
77-66A306/42	" 1962
77-66A356/93	" 1963
77-66A734/4	Labor relations, safety, 1960-64
77-69A122/40	C/W & Mil Const, gen admin, 1966
77-69A529/18	Gen admin, gen counsel, FY65-66
77-70A401/29	Mil plng & Const files, gen admin, labor rel, 1967
77-70A1024/38	" " " 1968
77-71A542/4	Ohio River Division Real Estate, 1968
77-71A543/5	Contract appeals, 1962-69.
77-71A544/5	" 1964-66
77-71A780/12	Gen admin, Planning & Formulation Br, 1959-67
77-71A781/4	Planning Division files, 1963-67
77-71A795/16	Planning Div corresfiles, 1948-65

77-71A949/11	Plans Formulation Proj files, 1947-67
77-71A1123/11	Real Estate files, 1969
77-71A1555/17	C/W & Mil Plng files, 1967
77-72A1488/36	Gen admin, mil const, C/W const, proj & Plans Formulation, 1968-70
77-73A120/6	Gen admin, tvl, labor rel, 1970
77-73A1459/37	Mil const files, acquisition, gen admin, labor rel, 1967-71
77-74A200/1	Safety, accidents, FY68
77-74A414/8	Planning Div, Pland Formulation, 1973
77-74A729/8	Planning Div, Economic Branch, 1961-71
SUB-TOTAL :	607 Linear feet

Buffalo Engineer District

77-63A607/34	C/W on-site audits, FY59
77-64A456/37	" FY60
77-65A168/34	" FY61
77-66A320/32	" FY62
77-67A148/36	" FY63
77-68A179/34	" FY64
77-70A7/29	" FY65
77-73A889/28	" FY66
77-73A891/27	" FY67
77-73A892/26	" FY68
77-75A338/50	C/W Project Files, 1951-58
77-75B338/24	C/W onsite audits, FY70
77-75C338/34	" FY69
SUB-TOTAL :	425 Linear feet

New York Engineer District

77-64A6/66	C/W onsite audits, FY60-61
77-67A210/40	" FY62
77-67A469/20	Operation High Five, 1962
77-67A557/48	C/W On-site audits, FY63
77-68A31/1	Program files, FY60-65
77-68A362/1	Voucher register, FY65
77-68A394/7	Acquisition, 1967
77-68B394/3	General ledgers, FY64
77-68A394/6	" FY65
77-68A763/28	C/W on-site audits, FY64
77-69A788/2	Gen admin, acquisitions, 1965
77-70A402/6	Navigable waterways violations, 1967
77-70A403/25	Mil Const contracts, 1968
77-70A404/38	Mil const, gen admin, 1966-67
77 -70A627/10	Transactions, FY68
77-70A1026/26	C/W on-site audits, FY65
77-70A1027/25	" FY66
77-71A4/15	Comp fin & acctg, FY59-66
77-71A5/11	Lease acquisitions, 1960
77-71A6/17	Mil const contracts, FY68
77-71A535/11	Comp, fin & Acctg, FY68
77-71A536/7	Transactions, FY69
77-71A537/3	Nav waterways violations, ;968
77-71A539/1	Comp. pubs, real estate, gen counsel, 1966-67
77-71A541/5	Comp, fin & acctg, FY68

77-71A893/29 C/W on-site audits, FY67
 77-72A127/3 Gen admin, pubs, gen counsel, 1965-69
 77-72A128/3 Gen admin, civ pers, labor rel, supplu, real estate, 1963-68
 77-72A130/1 Comptroller fin & acctg, FY60-67
 77-72A131/2 Gen admin, internal audits, manpower, 1968-69
 77-72A123/2 Comptroller fin & acctg, FY65-69
 77-72A761/1 Mil const, 1960-66
 77-72A837/28 C/W on-site audits, FY69
 77-72A838/29 " FY68
 77-72A980/5 Comptroller fin & acctg, FY61-68
 77-72A982/6 Procurement, gen admin, comp. supply, photos, const, FY70
 77-73A369/1 Manpower, mgt, FY71
 77-73A370/4 Nav waterways violations, Const, real estate, Supply, 1970
 77-73A373/7 Comptroller fin & acctg, 1971
 77-73A374/7 Eng, C/W proj's, Hydro, investigational projects, general counsel, comptroller, 1968
 77-73A376/8 Pers, gen counsel, real estate, comp, supply, 1963-70
 77-73A377/12 Contractor payrolls, FY70
 77-73A378/2 Comptroller fin & acctg, FY68-69
 77-73A380/3 Waltham Fld Office Real Estate giles, FY72
 77-73A448/4 Emerg opn plng, domestic emrg, floods, real estate, 1968
 77-73A1460/23 Mil Const contracts, 1970
 77-73A1463/11 Real estate, supply, 1970
 77-73A1465/3 Comptroller. budget, fin & acctg, FY69
 77-73A;466/13 Real estate, 1971
 77-7331467/10 Procurement. Emergency, mil const, 1971

77-73A1468/6	Real estate, 1971		
77-73A1469/1	Gen counsel, Waltham Res office, real estate, 1969		
77-73A1470/12	Comptroller fin & acctg, FY71		
77-73A1471/19	Mil const contractsm FY71		
77-73A1472/16	Comptroller fin & acctg, cos media, FY71		
77-73A1473/10	"	FY71	
77-73A1474/3	"	FY70	
77-73A1475/4	Gen admin, pers, comp, supply, harbor supervisor files, 1970-71		
77-74A842/22	Mil const, FY72		
77-74A846/1	Budget, mil plng, ptoject updates, FY71-72		
77-74A847/22	Comptroller fin & acctg, FY71		
77-74A852/4	Budget, fin & acctg, FY63-70		
77-74A857/8	Transactions, FY72		
77-74A858/3	Mil const contracts, FY71		
77-75A111/18	"	FY72	
77-75B111/22	Real estate leases & acquisitions, 1974		
77-75C111/13	Home Owners Assistance Cases, FY74		
77-75D111/3	Comptroller fin & acctg, FY69		
77-75A240/11	"	FY68	
77-75B241/15	"	FY71	
77-75A256/58	Emrg plng, flood data, FY74		
77-75A258/18	Principal project cost files, FY69		
77-75A263/7	"	"	FY65
77-75B263/7	"	"	FY66
77-75A264/13	"	"	FY67
77-75A267/27	"	"	FY70

77-75A455/14	Real estate acquisitions, CY73
77-76A19/7	Comptroller fin & acctg, FY65
77-76A209/22	Field books, basic topo data, 1957-66; Engineer studies, 1970-72; pubs, flood plain management, 1969
77-76A233/18	Contractor payrolls, fin & acctg, real estate, pers, 1971-74
77-76A306/27	Comptroller fin & acctg, FY72
77-76A323/4	Transactions, 1968-70
77-76A324/51	Contracts, transactions, fin & acctg, mil const, cost acctg, FY69-73
77-76A325/22	Comptroller fin & acctg, budget, Mil const, real estate, FY70-74
77-76A326/20	Real estate plng & control, FY75
77-76A454/38	C/W on-site audits, FY72
77-76A455/30	" FY73
77-76A456/28.	" FY71
77-76A457/6	" FY70
77-76A458/14	Real estate, gen counsel, pers, 1972-73
77-76A522/8	Comptroller fin & acctg, real estate, FY73
77-76A523/6	Real estate, home owner Assistance Cases, FY75
77-76A524/10	" " FY72
77-76A525/7	Comptroller cost ledgers, gen counsel, FY74
77-76A526/8	Real estate, Comptroller fin & acctg, FY71
77-76A527/9	Real estate, Gen counsel, VE funds, 1973
77-76A548/4	C/W on-site audits, FY71-72
77-76A585/24	Comptroller, fin & acctg, cost ledgers, principal projs, FY68-73
77-77-0001/13	Mil const contracts, FY74
77-77-0002/18	Mil const contracts, FY74
77-77-0003/58	C/W on-site audits, FY74; const & maint contracts, procurement

SUB-TOTAL: 1438 Linear feet

Mediterranean Engineer Division (APO New York 09019)

77-77-0004/9 Principal proj cost files, Military history, Emerg plng,
Program review; orgn plng; mgt survey' pubs; gen admin,
Safety, 1956-73

SUB-TOTAL: 9 Linear feet

US Army Engineer Command, Europe, (APO New York 09757)

77-76A660/70 Mil Const files, Europe, 1966-69

SUB-TOTAL: 70 Linear feet

National Personnel Records Center Shipment

77-75A456/657 General enginer records of various engineer districts

SUB-TOTAL: 657 Linear feet

GRAND TOTAL: 3206 Linear feet

Appendix 2, Annex L
 Federal Archives and Records Center (GSA), New York
 Inventory of US Army RG217/77 Assets
 17-19 April 1977

<u>Accession/Volume</u>	<u>Description</u>
New York Engineer District	
217/77-61A120/40	Original Bureau Vouchers and Const contracts, FY57
217/77-63A99/3	Procurement contracts, FY58
217/77-62A85/2	C/W Const Maint Contracts, FY58
217-77-64A6/66	C/W on-site audits; Const & Maint Contracts, FY60-61
217/77-70A1026/26	" FY65
217/77-70A1027/25	" FY66
217/77-71A893/29	" FY67
217/77-72A837/28	" FY69
217/77-72A838/29	" FY68
217/77-76A454/38	" FY72
217/77-76A455/30	" FY73
217/77-76A456/28	" FY71
217/77-76A457/6	" FY70
SUB-TOTAL:	350 Linear feet

Buffalo Engineer District

217/77-61A451/36	C/W on-site audits, FY57
217/77-61A599/36	" FY58
217/77-63A607/34	" FY59
217/77-65A168/2	" FY61
217/77-66A320/32	" FY62

217/77-67A148/36	C/W on-site audits, FY63
217/77-68A179/3	C/W Const & Maint Contracts, FY64
217/77-70A7/29	C/W on-site audits, FY65
217/77-73A889/28	" FY66
217/77-73A891/27	" FY67
217/77-73A892/26	" FY68

SUB-TOTAL: 289 Linear feet

GRAND TOTAL: 639 Linear feet

Appendix 3, Annex L
Federal Archives and Records Center (GSA), New York
Inventory of US Army RG156/338 Assets*

<u>Accession/Volume</u>	<u>Description</u>
US Army Procurement Agency, New York	
156/338-64A197/1	Budget statistics, analysis, FY62
156/338-64A345/4	Comp, Fin & Acctg, FY62
156/338-64A446/12	Production, Mgt Mil pers orders, Plng, Eng, 1962-64
156/338-65A243/1	Mgt Surveys, FY62-64
156/338-65A356/6	Mgt, Eng, Manpower, Fin, FY63-64
156/338-66A233/6	Fin & Acctg, FY65
156/338-66A428/2	" "
156/338-66A430/11	Inspections, transactions, FY66
156/338-66A8/129	Contracts, FY64
156/338-66A443/74	Contracts, FY60-66
156/338-68A187/4	Contracts, FY66
156/338-71A627/41	Contracts, FY66-70
156/338-72A437/56	Contracts, FY67-69
156/338-72A745/46	Contracts, 1966-71
156/338-72A956/1	Admin, pubs, 1965-69
156/338-72A957/3	Contracts, FY71
156/338-72A1186/2	Contracts, FY69
156/338-72A1187/22	Contracts, FY66-72
156/338-72A1621/1	Contracts, FY71-72
156/338-72A1752/1	USAMC Field Office IG Reports, TR's, 1969072
156/338-72A1654/1	Orgn plng files, 1970-71
156/338-72A1656/1	Admin pubs (GO's). 1972

156/338-72A1658/1	Gen orders, Trans, 1971
156/338-72A1660/1	Security, safety, intelligence, 1970-72
156/338-72A1662/1	Acquisition, obligations, 1971-72
156/338-73A277/3	Gen admin, Activation, status, 1972
SUB-TOTAL:	432 linear feet

*Note: All assets carried in Records Group 156 should be transferred to Records Group 338, US Army Commands. RG156 is no longer active and contains materials generated or retired by the Office of the Chief of Ordnance.

Appendix 4, Annex L
Federal Archives and Records Center (GSA), New York
Inventory of US Army Classified Assets
17-19 April 1977

<u>Accession/Volume</u>	<u>Description</u>
US Army Procurement Agency, New York	
338/156-71A353/1	Contracts, 1963-68
338/156-72A415/1	Contracts, FY69-71
338/156-72A416/1	Contracts, FY67
338/156-72A1093/1	US Army Procurement Agency, New York, Basic Plan, 1968
338/156-73A1663/1	US Army Procurement Agency, New Yor, War Emergency Plan, 1970
GRAND TOTAL:	5 linear feet

CONFIDENTIAL

PAGE 1 OF 1 PAGES

Appendix 4, Annex L
Federal Archives and Records Center
(GSA), New York
Inventory of US Army Classified Assets
17-19 April 1977

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO. 72A1663	RECORD GROUP NO. 156
SIGNATURE <i>Edwin C. Redway</i>	DATE RECORDS RECEIVED 5/19/72
TITLE Edwin C. Redway Chief, Accession Section	

FROM: (Name and address of Agency transferring records)
US Army New York Procurement Agency
207 West 24th Street
New York, NY 10011

TO: Federal Records Center, GSA
641 Washington Street
New York, NY 10014

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Confidential

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPLOYED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE 1	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELFING (Lbr. Ft.)	1
5. NAME OF AGENCY CUSTODIAN OF RECORDS Catherine V. Frawley		6. BUILDING AND ROOM NO. Bldg R, 9th Floor		7. TELEPHONE NO. 264-6842	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
AGENCY OFFICIAL (Signature) <i>Catherine V. Frawley</i>		10. TITLE Security Officer		11. DATE 16 May 1972	
12. BOX NUMBERS 5-100312A-3	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational subdivision creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)			

FRC ONLY

1 Copy 11 of 25 Copies USANYPA War Emergency Plan (WEP),
15 Oct 70 w/Change 1, 22 Dec 70
1 Copy 11 of 25 copies USANYPA Civil Disturbance Plan
(CDP), 15 Oct 70

AR-340-18-15
1502-08

/////////////////////////////////NOTHING FOLLOWS/////////////////////////////////

This marking is CANCELED when
separated from the material
bearing a protective marking

3 38

CONFIDENTIAL

STANDARD FORM 136
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

INSTRUCTIONS
Send original and two copies to appropriate Federal Records Center.
EXCEPTION—Send original and three copies to the Alexandria, Virginia, Center

ACCESSION NO. **73A 1093**
RECORD GROUP NO. **156**
SIGNATURE *Edwin C. Retney*
DATE RECORDS RECEIVED **1/21/72**
Edwin C. Retney
Chief, Accession Section

FROM: (Name and address of Agency transferring records)
US Army New York Procurement Agency
207 West 24th Street
New York, NY 10011

TO: Federal Records Center, GSA
641 Washington Street
New York, NY 10014

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Confidential

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED		4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)
				1/25
5. NAME OF AGENCY CUSTODIAN OF RECORDS		6. BUILDING AND ROOM NO.		7. TELEPHONE NO.
Mrs. Catherine V. Frawley		Bldg R, 9th floor		264-6829
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				
9. AGENCY OFFICIAL (Signature)		10. TITLE		11. DATE
CATHERINE V. FRAWLEY		Security Officer		27 Jan 72
12. BOX NUMBERS	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)			14. DISPOSAL AUTHORITY (Schedule and Item No.)
FRC ONLY				

1 Copy 10 of 11 copies, US Army New York Procurement Agency Basic Plan (AMXNY-BP), 22 July 1968, with Change 1, 21 July 1969 and Change 2, 20 August 1969

AR-340-18-15
1507-47

/////////////////////////////////NOTHING FOLLOWS/////////////////////////////////

339

STANDARD FORM 135
JULY 1961 EDITION
FEDERAL SERVICES ADMIN.
R (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

INSTRUCTIONS
Send original and two copies to appropriate
Federal Records Center.

ACCESSION NO.

72A416

RECORD GROUP NO.

156

SIGNATURE

TITLE

DATE RECORD RECEIVED

7/30/71

FROM: (Name and address of Agency transferring records)

DEPT. OF THE ARMY
U.S. ARMY PROCUREMENT AGENCY
807 W. 24th ST. N.Y. N.Y. 10011

TO: Federal Records Center, GSA

641 WASHINGTON ST.
NEW YORK, N.Y. 10014

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

SECRET

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

B. STORAGE

3

FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

5. NAME OF AGENCY CUSTODIAN OF RECORDS

CATHERINE V. FRANKLIN (Security
Officer)

6. BUILDING AND ROOM NO.

7. TELEPHONE NO.

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

11. DATE

12. BOX NUMBERS

FRC ONLY

AGENCY

13

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

(Show organizational component creating records)

14. DISPOSAL AUTHORITY

(Schedule and Item No.)

CLASSIFIED MATERIAL RELATING TO
THE FOLLOWING CONTRACTS:

CONTRACT NOS.

DA-30-069-AMC-61(2)
DA-30-069-ORD-2309
DA-30-069-ORD-3373
DA-30-069-ORD-3480

340

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

72A415

RECORD GROUP NO.

156

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

SIGNATURE

TITLE

DATE RECORDS RECEIVED

7/30/71

Harrison Silver
Army, 811v

FROM: (Name and address of Agency transferring records)

DEPT of THE ARMY
U.S. Army Procurement Agency
201 W 24th ST. NY NY 10011

TO: Federal Records Center, GSA

641 WASHINGTON ST.
NEW YORK, NY 10014

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

SECRET

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

B. STORAGE

3.

FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

1

5. NAME OF AGENCY CUSTODIAN OF RECORDS

CATHERINE V. Frawley (SCM OFFICER)

6. BUILDING AND ROOM NO.

7. TELEPHONE NO.

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES☐ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

11. DATE

12. BOX NUMBERS

FRC ONLY

AGENCY

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)14. DISPOSAL AUTHORITY
(Schedule and Item No.)

CLASSIFIED MATERIAL RELATING TO
THE FOLLOWING CONTRACTS:

CONTRACT NOS. CONTRACTOR
DAAG 25-69-C-0036 — GEACNET, INC.
DAAG 25-71-C-0145 — CONRAC, CORP.
DA30-069-AMC-247(2) — ASTROSYSTEMS, INC.
DA30-069-AMC-669(2) — WESTINGHOUSE ELEC.
DAAG 25-68-C-0848 — DUNLAP ASSOCIATES
DA30-069-ORD-2776 — WESTERN ELEC. CO.
DA30-069-AMC-3653 — GENERAL ELEC. CO.

V-106A

#1

341

RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED - FEDERAL RECORDS CENTER	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center. EXCEPTION —Send original and three copies to the Alexandria, Virginia, Center		ACCESSION NO. 71A358 SIGNATURE <i>[Signature]</i> TITLE <i>Chief Clerk</i>	RECORD GROUP NO. 156 DATE RECORDS RECEIVED 8/21/70
FROM: (Name and address of Agency transferring records) U. S. ARMY, NEW YORK PROCUREMENT VARIOUS (AMXNY-SSO) 207 W 29 St New York, NY 10011		TO: Federal Records Center, GSA	
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY CONFIDENTIAL			
2. SQUARE FEET OF SPACE CLEARED A. OFFICE B. STORAGE		3. FILING EQUIPMENT EMPLOYED A. FILE CABINETS (No.) B. TRANS. FILES (No.) C. SHELVING (Lin. Ft.)	
4. CUBIC FEET OF RECORDS TRANSFERRED		5. NAME OF AGENCY CUSTODIAN OF RECORDS Catherine V. Hawley	
6. BUILDING AND ROOM NO. 116 W 29 St New York		7. TELEPHONE NO. 2	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		9. AGENCY OFFICIAL (Signature) <i>Catherine V. Hawley</i>	
10. TITLE Security Officer		11. DATE 1 Aug 70	
12. BOX NUMBERS FRC ONLY		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	
S101130-C-3		Ryler Associates, Inc. Frederick, MD Contract DAAG25-60-C-0045 Statement of work (2 p.s) Cy 1 of 5 cyps, Ryler Rate Road, Protocol (1 p.s) General Rec Co., Syracuse, N.Y. Contract DA30 Oct-AMC-622 Contract (4 p.s) Scope of Work (14 p.s) Mod 1, 15 Feb 63 (5 p.s) Mod 3, 20 Feb 63 (2 p.s) NYPD ltr 17 Dec 62, v/ex A (4 p.s) ltr 12 Oct 62 (15 p.s) Request for Planning, 10 Dec 62 (2 p.s) Pre-award Survey, 10 Dec 62 (2 p.s) DF, 13 Dec 62 re Ltr Contract (2 p.s) Proc Rpt 140-63 (1 p.s) NYPD ltr (undtd) re Ltr Contract (2 p.s) USA Mis Cmd ltr 10 Aug 62 (1 p.s) USA OADMIC ltr 30 Jul 62 (1 p.s) Scope of Work (14 p.s) G2 ltr 12 Oct 62, v/ex A.3 (15 p.s) G2 ltr 23 Jan 63, v/ex A.3 (17 p.s) Summary of Proposed Cont 21 Jan 63 (1 p.s) Pre-award Survey, 10 Dec 62 (2 p.s) DF 6 Feb 63 (4 p.s) Summary of Contractor's Proposal (5 p.s) USAF ltr 15 Jan 63, Audit Rpt (10 p.s) (CONTINUED)	
14. DISPOSAL AUTHORITY (Schedule and Item No.) A1 30-1-14 (14-3-03) CUOPS 70; DREPT NY 70		342	

Appendix 5, Annex L
Federal Archives and Records Center
(GSA), New York
Transmittal Document for Accession 76A660
17-19 April 1977

PAGE 1 OF 28 PAGES

TO BE COMPLETED BY FEDERAL RECORDS CENTER	
ACCESSION NO. 76A660	RECORD GROUP NO. 17
SIGNATURE <i>[Signature]</i>	DATE RECORDS RECEIVED 5/14/76
TITLE CARL C. CRAMER Chief, Accession & Disposal Branch	
TO: Federal Records Center, GSA Military Ocean Terminal Building 22 Bayonne, NJ 07002	

FROM: (Name and address of Agency transferring records)
US Army Engineer Division, Europe
ATTN: EUDAS-R
APO New York 09757

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Unclassified

2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED			4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE	B. STORAGE X	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.) X	70
5. NAME OF AGENCY CUSTODIAN OF RECORDS JACK W. LIVELY		6. BUILDING AND ROOM NO. Building 31, Room 101		7. TELEPHONE NO. 2311-5171	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					

9. AGENCY OFFICIAL (Signature) <i>[Signature]</i>	10. TITLE Records Management Officer	11. DATE 8 December 1975
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12. BOX NUMBERS FRC ONLY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)
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207921	1	United States Army Engineer Command, Europe APO New York 09757 '66-1969	AR 340-18-Series 1515-14 (1080)
thru	thru	HISTORICAL DATA: Historical data undetermined. These files are the property of the US Army Engineer Command, Europe, APO New York 09757 which either deactivated or relocated to the United States during the year 1974. These files were found in a garage at US Army V Corps Headquarters, Frankfurt, Germany. Many of the files were not identified by the Army Functional Files System (TAFFS). This headquarters identified the folders and/or envelopes under TAFFS by placing a dummy folder as the first folder in each box, and at the beginning of a different file number. The file number, year of file, and other identifying information listed below were transcribed from DA Label 31, attached to each box from where the files were removed. It appears several of the papers have been removed from binders and placed in envelopes, folders, or tied with string and identified by writing the project or contract number thereon. In order to keep the papers meaningful they are packed intact as found.	
207990	70		
207921	1/70	Contracting Officer 1515-14 Minor and Troop Construction Project Files, 66 Project Numbers: 22-AA-66-24B, Storage Facilities Nahbollenback 3-AA-66-24B, Replace Concrete Road, Friedberg, Germany 5-HE-66-24B, Bottenhorn Gliderfield 26-AF-66-24C, Ammo Storage Fac, Spangdahlem, Germany 29-AA-66-24B, Basic Load Site, Coleman Bks, Bernback, Germany 9-AF-66-39, Hahn Ammo Storage	Destroy Jan 77

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1515-14 Miner and Troop Construction Project Files, 66
Project Numbers:
15-AF-66-39 Intrusion Alarm System, Hahn Air Base
16-SE-66-39B Camp Darby Magazine, Camp Darby Italy
17-SE-66-39B Vicenza Prefabs, Vicenza, Italy
18-AA-66-39C AAF Prefabs, Bad Toelz, Germany
25-AA-66-39C Relocation of Shelter Bldg T809,
Brammerhaven, Germany
28-AA-66-39C Fischbach, Erosion Control
29-AA-66-39C Utility Lines, USA Gen Depot, Pirmasens,
Germany
30-CZ-66-39C Local National Welfare Facility,
Hinterweidenthal, Germany
35-AA-66-39C Bad Kissingen Basic Load Site
36-AA-66-39B Basic Load Site, Schweinfurt, Germany
37-H-66-39D Ulm Rock Crushing
38-AA-66-39B Wertheim Basic Load Site, Wertheim, Ger

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39-AA-66-39B Basic Load Site, Steinbachtal, Germany
41-AA-66-39C TRR Pad, Dallau, Germany
42-AA-66-39 TRR Pad, Kleingartach, Germany
43-AA-66-39C Stuttgart Road Rehab
45-AA-66-39C TRR Pad, Weusheim, Germany
46-AA-66-39C TRR Pad, Oberauerbach, Germany
47-AA-66-39C Weinsbert Tunnel, Heilbronn, Germany
48-AA-55-39 Signal Facility, Echting, Germany
50-AF-66-39C Wheelus Trailer Park, Libya, Africa
51-AA-66-39C Prefab, Schwaebisch Gmuend, Germany
52-AA-66-39B Feucht Basic Load Site
53-AA-66-39C Alteration and Extension to Augsburg
Commissary, Augsburg, Germany
54-AF-66-39 Hahn Calibration, Air Base, Hahn, Germany
54-AA-66-39C Concrete Maintenance Pads, Hohenfels, Ger
55-AA-66-39C Concrete Maintenance Pads, Hohenfels, Ger
56-AA-67-39C Concrete Maintenance Pads, Hohenfels, Ger
56-CZ-66-39A Worms De La Police Bldg Alterations,
Worms, Germany
59-AA-66-39C Grafenwoehr Hardstand, Grafenwoehr, Germany
60-AA-67-39C Grafenwoehr Hardstand, Grafenwoehr, Ger
61-AA-66-39C Grafenwoehr Hardstand, Grafenwoehr, Ger

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Contracting Officer
1515-14 Miner and Troop Construction Project Files, 67
Project Numbers:
1-67-24D Access Roads for Track Vehicles,
Kaiserslautern, Germany
10-AA-67-24B Construction of Basic Load Site, Limbach,
Germany
11-AA-67-24A, Improvements to Sanitary Sewer Line,
Koppeln, Germany
15-AA-67-24B Prefab Warehouse, Munchweiler, Germany
16-AA-67-24B Construct Transportable Computer
Facility, Hoemuelbach Germany

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1515-14 Minor and Troop Construction Project Files 67
Project Numbers:
17-CZ-67-24C Filloid Prefab, Hinterweidenthal
18-AF-67-24C Repair Operational Ramp, Spangdahlem
19-AA-67-24C Replace Flood Water Damage, Hoppstaedten
20-AA-67-24C Rock Crushing, Grafenwoehr, Germany
22-67A, Dismantling Prefabs in Western France
23-AA-67-24B Road Constr, Zweibrucken, Germany
23-AA-67-24B Rehab Storage Area, NATO Site 102
25-CZ-67-24A, Dismantle Bldg, Orleans, France
28-AA-67-24B Anti-Intrusion, Perimeter Lighting,
Munster, Germany
30-AA-67-24B Dog Kennels Construction, Muenster

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31-AF-67-24B Ammo Storage, Hahn AFB
31-AF-67-24B Ammo Storage, Hahn AFB
32-AF-67-24B USAF Storage Facilities Hochspeyer
33-AF-67-24B Additional Ammo Storage, Ramstein AFB
33-AF-67-24C Additional Ammo Storage, Ramstein AFB
33-AF-67-24B USAF Storage Fac, Hahn, Mshlingen,
Ramstein and Hochspeyer
34-AA-67-24A Acomal Mess Hall, Prum, Germany
35-AA-67-24C Erection of Warehouse, Grosse Auheim,
Hanau, Germany

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1-AA-67-39A EUCOM Generator Bldg, Stuttgart, Germany
2-AA-67-39B QRA Site, Illesheim, Germany
3-AA-67-39B QRA Site, Mellingen, Germany
4-AA-67-39C Miscellaneous Facilities, Grafenwoehr AAF
5-AA-67-39B Hangar, Fulda, Germany
6-AA-67-39B Basic Load Site, Bruchal
7-AA-67-39C Warehouse, Neubruckle, Germany
8-CZ-67-39B Dismantle Prefab Bldg, Chignon, France
9-CZ-67-68B Dismantle Selected Bldg, Captieux, France
10-CZ-67-39B Dismantle Selected Bldg, LePellezin, France
11-CZ-67-39B Dismantle Selected Bldg, Ingrandes, France
12-CZ-67-39B Dismantle Selected Bldg, Braconne, France
14-AA-67-39C Gross-Sachsenheim Road
16-AA-67-39C Heilbronn Washrack #77
17-AA-67-39C, Giessen Hardstand
18-AA-67-39C, Heilbronn Gas Separators
19-AA-67-39C Open Storage Repair, Butzback
20-AA-67-39B Retaining Basin, Nellingen
21-AA-67-39C Gas Separators, Heilbronn
22-AA-67-39C Meteorological Facilities, Grafenwoehr
23-AA-67-39B Wettstetten Prefabs
24-AA-67-39C Hohenpeissenberg Road and Wall
25-AA-67-39C Construct School Prefabs, Bad Nauheim, Ger
26-AA-67-39A ECC CTR Concrete Pads, Patch Bks, Germany
27-AA-67-39C Construct Perimeter Fence, Strass, Ger
28-AA-67-39C Concrete Open Storage Area, Downs Bks,
Fulda, Germany

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1515-14 Minor and Troop Construction Project Files, 67
Project Numbers:
29-AA-67-39C Repair of Sidewalks and Erosion Control,
Camp Cheb, Grafenwoehr

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30-AR-67-39C (2-Envelopes) Aircraft Hangar Facilities,
Bonames Army Airfield
31-AR-67-39C Runway Resurfacing and Widen,
Fliegerhorst AAF, Fliegerhorst, Germany
32-AF-67-39C Aircraft Hangar & Facilities, US Army
Heliport, Buedingen, Germany
31-HH-67-94D Helping Hand Project, Mieckenlock
33-AA-67-39C Ammo Storage, Pinder Barracks

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34-AA-67-39B Kornwestheim Prefab
35-AA-67-39C Heilbronn Prefab
36-AA-67-39C Gelnhausen Maint Shop
37-AA-67-39C Ludwigsburg Fence Repair
38-AA-67-39C Wildflecken Maintenance Facilities
39-AA-67-39B Road Repair Illesheim
40-AA-67-39C Hawk Facilities, Kitzingen
42-AA-67-39B Patch Bks Road and Gun Club
43-AA-67-39B Bad Tolz Hardstand
44-AA-67-39C Road Repair, Buedingen
45-AA-67-39C Fulda Reservoir
46-AA-67-39B Wildflecken Road Repair
47-AA-67-39B Alteration of EM Annex, Stuttgart
48-AA-67-39C Heilbronn Road Repair
50-AA-67-39C Ockstadt Tactical Site
51-AA-67-39C Grafenwoehr, Maintenance Pad, Camp Tunisia
58-AA-67-39B Schwaebisch Hall, Runway Resurfacing
59-AR-67-39B Schwaebisch Hall, Repair Parking Apron
60-AA-67-39B Parking Lot Kornwestheim
61-AA-67-39B Additional Work Schweinfurt BLS
62-AA-67-39C Parking Apron Badtoelz
63-AA-67-39C Upgrade Fence, Feucht BLS
64-AA-67-39C Repair Fence, Ludwigsburg
5-ER-67-24A Phalsbourg Fence, Phalsbourg, France

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36-AA-67-24C Marburg Materials Inventory, Marburg, Ger
37-AR-67-24C Butler Huts, Coleman Bks, Miheim
39-AA-67-24C Construction of Ammo Storage Area, Rifle
Range, Moersch-Ettlingen
42-AF-67-24B Runway Repair, Spangdahlem
44-AA-67-24B Repair Washrack & Vehicle Hardstand,
Taylor Bks, Mannheim
45-AA-67-24B, Access Road and Ramp, Landstuhl
46-AA-67-24C Cable Ditch, Dexheim
47-AA-67-24B Ammo Depot Bunker Water Proof, Muenster
48-AA-67-24C Road Const, Kreuzberg-Kas, Zweibruecken
49-AA-67-24B Brush Clearing, NATO Site 102
50-AA-67-24B Site Investigation, Doerverden

Destroy Jan 78

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1515-22 Minor and Troop Construction Project Files, 68
Project Numbers:
6-AR-68-39C Hawk Firing Battery
6-AR-68-39B Schmelberg Hawk Site
34-AR-68-6970 Schmelberg Hawk Site

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6-AR-68-C Schmelberg Hawk Firing Battery

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1515-14 Minor and Troop Construction Project Files, 68
Project Numbers:
21-AR-68-39C Add Facilities Hawk Site, Schwabach
1-CZ-68-24B Inventory of Prefab FRELOC Bldg
2-CZ-68-24C Rock Crusher, Grafenwoehr
4-CZ-68-24 Concrete Overlays, CHS, Nahnollenbach
7-CZ-68-24A Reforger Hardstand
1-68-24E Sports Field Improvement, Haardt, Germany
2-68-24E Light Aircraft Landing Strip, Bad Dirkheim
3-68-24E Sidehill Excavation, Bann, Germany
5-HH-67-855IE Helping Hand Project
5-68-24E Helping Hand Project
6-68-24D Parking Area Improvement
7-68-24D Grounding of Fence, Massweiler, Germany
8-68-24D Road and Parking Lot Improvements, Rod and
Gun Club, Kaiserslautern
9-68-24D Repair Hardstands and Widening of Concrete
Access Way
8-CZ-68-24A Reforger Hardstands, Gerszewski Kaserne,
Karlsruhe
9-CZ-68-24A Reforger Hardstand, Spinelli Kaserne,
Mannheim
11-AR-68-24B Water Line Relocation, NATO Site 102
12-CZ-68-24B Inventory FRELOC Prefabs, Karlsruhe
13-AR-68-24B Ammo Storage Facilities, Morbach
13-AF-68-24A Ammo Storage, Morbach

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1-CZ-68-24C Inventory of Prefab FRELOC Bldg
1-EC-68-39C Troop Facilities, Nellingen Cantonment
2-AR-68-39C Repair Rifle Ranges, Henry Kaserne, Munich
3-AR-68-39C Road Alteration, Crailsheim Tng Area
4-AR-68-39A, Echterdingen Airfield
5-AR-68-39C Turning Pads, Filda
6-AR-68-39C High School Prefabs, Wuerzburg
8-EU-68-39C Warehouse Patch Barracks
9-AR-68-39A Removal of Property from France
10-AR-68-39C Runway Resurfacing, Fliegerhorst AAF
11-EU-68-39C Perimeter Fence, Patch Barracks
12-AR-68-39C Road Repair, Merklingen
13-AR-68-39C Budingen Hardstand, Budingen, Germany
14-AR-68-39C Hardstand and Tank Road, Fuerth
15-AR-68-39B Improvement of Temp Hawk Site, Kitzinger
16-EU-68-39C Warehouse Patch Barracks
17-AR-68-39C Repair POL Storage Tanks, Elarahal, Spain

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207931	11/70	<p>1515-14 Minor and Troop Construction Project Files, 68 Project Numbers:</p> <p>18-AR-68-39B Disassembly of Gas Tanks, Camp Eshborne</p> <p>19-AR-68-39C Elem School Prefabs, New Ulm</p> <p>20-AR-68-39C Security Fence, New Ulm</p> <p>21-AR-68-39C Add Facilities Hawk Site, Schwabach</p> <p>22-AR-68-39C AYA Prefab, Schwaebisch Gmuend</p> <p>23-AR-68-39B Tennis Court Fac, Bad Vilbel, Frankfurt</p> <p>24-AR-68-39C Erection of Sup Prefab, Wiley Bks, New Ulm</p> <p>25-AR-68-39C Concrete Hardstand, Wiley Bks, New Ulm</p> <p>26-AR-68-39C Prefab, Wiley Bks, New Ulm</p> <p>28-AR-68-39C Erect Prefab, AFRC, Chiemsee</p> <p>29-AR-68-39C Surface Sealing, Murnau</p> <p>29-AR-68-39A Support Facilities, Almburg</p> <p>14-CZ-68-24B Erection of Prefabs, Karlsruhe</p> <p>15-EC-68-24B Dem of Prefab Bldg, Spinelli Bks, Mannheim</p> <p>16-EC-68-24C Motor Park Imp, Gerszewski Bks, Karlsruhe</p> <p>17-CZ-68-24C Erection of Prefab Storage Bldg, Oper Ramstadt</p> <p>18-EC-68-24C Const of Latrine Fac, Finthen Airfield</p> <p>19-AR-68-24C Guided Missile Maint Bldg, Butzbach</p> <p>20-CZ-68-24B Drainage I, Gernersheim, Germany</p> <p>21-CZ-68-24C Concrete Hardstand, Gernersheim, Germany</p> <p>22-AR-68-24 Hanger Airfield Facilities, Finthen Army Airfield</p> <p>22-AR-68-24C Tps Billets w/mess, Koeppern North</p> <p>28-AR-68-24C Hawk Site Facilities, Bamberg</p> <p>29-AR-68-24B Aircraft Hanger, Sembach Air Base</p>	AR 340-18-Series Destroy Jan 79
207932	12/70	<p>30-HH-68-24E Kinderspielplatz Earthwork, Baumholder</p> <p>31-AR-68-24B Instal Water Storage Tank, Hahn AFB</p> <p>31-AR-68-24B Water Storage Tank, Hahn Air Base</p> <p>32-AR-68-24B Snack Bar, Miesau</p>	Destroy Jan 79
207932	12/70	<p><u>CONTRACTING OFFICER</u></p> <p>1515-14 Minor and Troop Construction Project Files, 69 Project Numbers:</p> <p>14-AR-69-24C Const Missile Maintenance Fac, Hanau</p> <p>15-AR-69-24C Siemens Alarm System, Fishback Ord Depot</p> <p>16-AR-69-24C Assembly of POL Tank Camp Eschborn</p> <p>17-AR-69-24C Instal Water Storage Tank for Sound Suppressors, Bitburg Air Base</p> <p>19-HH-69-24C Debris Removal, Gernersheim Depot</p> <p>20-HH-69-24E Const of Athletic Field, Morlautern</p> <p>21-AR-69-24C Painting of BOQ, Mainz</p> <p>22-AR-69-24C Painting of BOQ, Bad Kreuznach</p> <p>23-AR-69-24C Painting of Transient BOQ, Bad Kreuznach</p> <p>24-AR-69-24B Guard Towers, Wackernheim</p> <p>26-AR-69-24A Prefab School Bldg, Karlsruhe</p> <p>27-AR-69-24C Bridge over Schwarzback (Sewer Plant) Swibruecken</p> <p>25-69-24A Heidelberg Airfield Runway Improvement</p>	Destroy Jan 80

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207732	12/70	1515-14 Minor and Troop Construction Project Files, 69 Project Number: 1-CZ-69-24B Demolition of Temp Troop Fac, Germersheim 2-CZ-69-24C Transitory Trp Support Fac, Germersheim 3-AR-69-24A Erection of two Yugoslavian Prefabs, Baumholder 4-AR-69-24A Yugoslavian Prefab, Karlsruhe, Germany 5-AR-69-24A Yugoslavian Prefab, Kaiserslautern 6-AR-69-24C Parking Lot Repair, Kapawn Bks			AR 340-18-Series Destroy Jan 80
207733	13/70	8-AR-69-24C Macadam Hardstand, Baumholder 9-AR-69-24C Repair of 32'x48' Prefab Bldg, Baumholder 10-AR-69-24C Construct Parking Lot and Grease Pit, Prum, Germany 11-AR-69-24C Bitumious Macadam Parking Area, US General Hospital, Neubrueke 12-AR-69-24C, Repair of Drainage Ditches, Rob Kaiserslautern 13-AR-69-24C Survey and Design of ASP#4, Baumholder 18-AR-69-24A, ASP#4, Baumholder 82-AR-69-39C Repair of Tank Road, Grafenwoefr, Germany 1-AR-69-39A Yugoslv School Prefabs, Nuernburg 2-AR-69-39C Construct Taxiway and Widen Road, Kitzingen 2-AR-69-39C Erection of three Yugoslav Prefabs, Fulda 3-AR-69-39C Construction of Latrine Annex, Neu Ulm 4-AR-69-39C Prefab Erection and Repair of Parking Apron, Bad Toelz 5-AR-69-39C Construct Aircraft Parking Hardstand, Echterdingen 6-HH-69-39E, Sportfield, Pfuhl 7-AR-69-39C Repair of KD, Machine Gun Ranges and Rifle Range Area, Bad Toelz 8-AR-69-39A Incloser 1, Filda School Prefab, Fulda 9-AR-69-39B POL Storage Area, Offenhauser, Germany 10-AR-69-39C Hardstand and Separator, Kitzingen 10-HH-69-39E Bldg Destruction, Herrlingen 11-AR-69-39C Bldg Alteration, Nelson Bks, Neu Ulm			Destroy Jan 80
207734	14/70	14-CZ-69-39B Warehouse Prefabs, Ober-Ramstadt 15-AR-69-39B Const Concrete Hardstand, Sheridan Kaserne, Augsburg 10-AR-69-39C Hardstand, Kitzingen, Germany 16-AR-69-39C Erection of Prefabs, Bad Toelz 17-AR-69-39C Repair of Parking Apron, Bad Toelz 17-AR-69-39C Repair of Parking Apron, Bad Toelz 18-AR-69-39C Const of Yugoslav Prefab 32'x48' Classroom 19-AR-69-39C Washrack, Kitzingen 20-AR-69-39C Storage Facilities, Mannheim 21-AR-69-39C Const of two fences, Antenna Fields, Nellingen 22-AR-69-39C Jaegerhaus Firing Range 349			Destroy Jan 80

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES				DISPOSAL AUTHORITY			
PREC ONLY 207934		14/70		1515-14 Minor and Troop Construction Project Files, 69 Project Number: 23-AR-69-39B Erection of three Yugoslav Prefabs 24-AR-69-39C Alteration of Surveillance Bldg No 913, Hohenfels 25-AR-69-39C Instal of Water Lines, Hawk Site #9, Hohenfels 26-AR-69-39C Const of Four Tent Pads, Hohenfels 27-AR-69-39C Const of Tank Turning Pad, Range Guard 12, Hohenfels 29-AR-69-39C Const of Tank Turning Pad, Hohenfels 29-AR-69-39C Barbed Wire Fence Around Range 39B, Hohenfels 30-AR-69-39C Const of Oil Tank Receptors, Hohenfels 31-AR-69-39C Const of Drainage System, Camp Albertshof, Hohenfels 32-AR-69-39C Const of Tank Turing Pad, Camp Albertshof, Hohenfels 33-AR-69-39C Const of Rifle Range Lamroy 34-AR-69-39C Repair of Access Road, Radio Relay Station, Buettelberg 35-AR-69-39B Const of Helipads, Airstrip, Neu Ulm				AR 340-18-Series Destroy Jan 80	
207935		15/70		36-AR-69-39C Tank Turning Pad, Hohenfels 37-AR-69-39C Repair Bitumen Hardstand, Reese Barracks, Augsburg 38-AR-69-39C Removal of Two Wooden Structures, Ludwigsberg 39-AR-69-39B Additional Ammo Storage, ASP#3, Wildflecken 40-AR-69-39C Repair Parking Lot, Vilseck 42-AR-69-39C Concrete Maintenance Pad, Wildflecken 43-AR-69-39C Const of Hardstand, Flori Barracks Aschaffenburg 44-AR-69-39C Repair Road from Bldg 311 to 313, Grafenwoefr 46-AR-69-39C Repair of Fence, Wiley Bks, Neu Ulm 48-AR-69-39C Repair Road, Hawk Site No 17 49-AR-69-39C, Repair Road, Hawk Site No 20 50-AR-69-39C (Vol I) Soule Hanger, Schwaebisch Hall 50-AR-69-39A (Vol II) Soule Hanger, Schwaebisch Hall 51-AR-69-39C Const of Parking Area, Ulm Dispensary 52-AR-69-39C Remove Almberg Structure, Almberg 53-AR-69-39C Black-top School Hardstand, Neu Ulm 54-HH-69-39C Sports Field, Scharenstetten 55-AR-69-39C Repair 44 Ammo Huts, Wildflecken 56-AR-69-39C Restoration and Repair of Prefab Ammo Huts, Hohenfels Training Area				Destroy Jan 80	

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207936	16/70	<u>Logistics Directorate</u> 1416-32 Report of Survey Control Register Files (FY 70)	AR 340-18-Series Dest Jul 80
207936	16/70	<u>Contracting Officer</u> 1515-14 Minor and Troop Construction Project Files, 70 Project number: 1-39GP-70-94C Repl of Underground Relay Cable, Bad Toela 1-HH-70-39E Self Help Project, Isny Children's and Youth Village 2-39GP-70-79A Repair of Fence, Artillery Kaserne, Garmisch 2-AR-70-39B Helipads at Nellingen 2-AR-70-39B Helipads at Nellingen 2-AR-70-39B Helipads at Nellingen 2-AR-70-39B Army Airfield Repair, Nellingen 2-HH-70-70D Skating Rink, Neu Ulm 2-AR-70-39B Helipads at Nellingen 3-HH-70-79C Repair Prefab Schol, Neu Ulm 3-AR-70-39C Atterberry Housing Area Playground Frankfurt 3-39GP-70-94C Bldg Demolition, Bonstetten 4-AR-70-39B Hohenfels Class III Supply Point 4-39GP-7079C Repl Perimeter Fence, Hohenpeissenberg 5-AD-70-39C Design and Const Class 60 Tank Road 6-AR-70-39C Minor Const Range #9, Wildflecken 7-UD-70-39B Modulux Prefab School #1, Frankfurt 8-UD-70-39B No II Elementary School, Frankfurt	Dest Jan 81
207937	17/70	9-UD-70-39B Modulux Prefab School, Nuenberg 10-EC-70-39C Repair Fence, Schwaebisch Gmeund 11-EC-70-39C Repair Fence, Schwaebisch Hall 12-AF-70-39B Survey of Refueler Truck Parking Area, Hahn Air Force Base 14-EC-70-39C Sheridan Kasern, Augsburg 15-AR-70-39C Repair Interior Road, Hohenfels 16-AR-70-39C Rebuild Roadway & Repl Culverts, Hohenfels 17-AR-70-39C Tank Turning Pad, Hohenfels 18-AR-70-39C Replace Concrete Turning Pads, Hohenfels 19-AR-70-39C Replace Concrete Turning Pads, Hohenfels 20-AR-70-39C Eliminate Steep Grade on Tank Road, Hohenfels 21-AR-70-39B Extension of Dependent School, Bindlach 22-AS-70-39B Survey of ASA Oper Area, Bablingen 23-AR-70-39B Inventory of Yugoslav Prefab, Vilseck 24-AR-70-39B Demolition of Temp Structures, Munster Kaserne 25-HH-70-39B Repair Stars and Stripes Bldg, Rhein-Main AFB 26-AR-70-39C Erect four ea Transitory Yugoslav Prefabs, Vilseck Interum #27, Smoke Control Unit 27-EC-70-39C, Repair of Side Walks, Wiley Bks, Neu Ulm 28-EC-70-39C Boiler Conversion, Bldg 715, Garmisch	Dest Jan 81

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			DISPOSAL AUTHORITY
PRC ONLY	AGENCY				
207937	17/70	1515-14 Minor and Troop Construction Project Files, 70 Project Numbers: 29-EC-70-39C Boiler Conversion, Bldg 817, Garmisch 30-EC-70-39C Boiler Conversion, Bldg 822, Garmisch 31-EC-70-39A Repair and Replace 1450 LM Perimeter Fencing, Flack Kaserne 32-EC-70-39C Demolition of 3-Prefab Bldg, Bad Toelz 33-AR-70-39C Construct Class 60 Tank Road 34-EC-70-39B Clean-Up Detail, Post Engineer, Munich 35-AR-70-39C Construct Inspection Line, Vilseck 38-EC-70-39C Support Camp Endelweiss Boy Scout Camp, Bad Toelz 39-AR-70-39A Design of Bern System, Range 9, Wildflecken 40-EC-70-39C Fence Repair Qtrs, Masters Kaserne, Augsburg 41-EC-70-39C Parking Lots, Flak Kaserne, Augsburg 42-EC-70-39C Repair of Range Road, Bad Toelz 43-EC-70-39B Electrical Instal, Heidelberg 44-EC-70-39B, Electrical Facilities, Mainz 45-EC-70-39C Const Washrack, Supply Center, Neu Ulm			AR 340-18-Series Dest Jan 81
207938	18/70	46-AR-70-39B Fence Repair, Wiley Bks, New Ulm 47-EC-70-39C Repair Baseball Field and Fences, Nellingen 48-EC-70-39C Press Box Nellingen 49-AR-70-39B Const of Tank Road, Grafenwoehr 50-AR-70-39A Repair of Parking Lots, HQ Area, Frankfurt 51-AR-70-39A Alteration of Rm 310, War Room, IG Farben Bldg, Frankfurt 52-EC-70-39B Repair Hardstand, Flak Kas, Augsburg 53-EC-70-39C Const Parking Lot near Bldg 133, Neu Ulm 54-EC-70-39B Boiler Conversion, Bldg 181, Sheridan Kaserne, Augsburg 55-EC-70-39B Boiler Conversion, Bldg 183, Sheridan Kaserne, Augsburg 56-EC-70-39B Boiler Conversion, Bldg 184, Sheridan Kaserne, Augsburg 57-EC-70-39B Boiler Conversion, Bldg 53, Reese Bks, Augsburg 58-EC-70-39C Washrack, Neu Ulm 59-AR-70-39C Repair and Modification of Berns 63-AR-70-39C Repair Security Fence, Nathan Hale Depot, Darmstadt 64-AR-70-39C Repair of Fence, Bldg 463, Murnau 65-EC-70-39C Repair Fence, Shopping Center, Garmisch 66-EC-70-39C Repair Fence, Supply Area, Garmisch 67-EC-70-39C Repair Fence, Hawkins Bks and Guillion Village, Oberammergau 69-EC-70-39C Repair Gravel Rd, OP-60, Roetz 70-AR-70-39C Repair Asphalt Road, Dachau 71-AR-70-39C Repair Fence, Eastman Kaserne, Dachau 72-AR-70-39A Upgrading of Konya Range, Konya, Turkey			Destroy Jan 81

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207935

18/70

1515-14 Minor and Troop Construction Project Files, 70
Project Numbers:
73-UD-70-39B Construct two Prefabs for Wuerzburg Dep
School, Wuerzburg, Germany
75-AR-70-39B Ski Lift, Skytop Lodge, Berchtesgaden
78-EC-70-39A Boiler Placements, Various Locations
Germany
81-UD-70-39B Extension of Dependent School, Bindlach
79-AR-70-39A Alteration Bldg 113, Vilseck

AR 340-18-Series
Destroy Jan 81

207937

19/70

2-AD-70-24C Erection one Freloc Prefab, Gelnhausen
3-TA-70-24C Lodal Pads for Mark Twain Village,
Heidelberg
4-TA-70-24C Twenty one Pads for Lodal Containers,
Benjamin Franklin Village
5-TA-70-24C Lodal Pads for Patrick Henry Village,
Heidelberg
6-AF-70-24C Bldg #49, Birkenfeld Air Station
7-TA-70-24B Repair Open Parking Area, Giessen
8-AR-70-24C Ammo Storage Area, Moersch-Ettlingen
9-AR-70-24C Repair Fence, Darmstadt
10-AR-70-24B Repair Motor Park, Buedingen
13-AR-70-24A Construct Aircraft Security Facility,
Fliegerhost Kaserne, Hanau, Germany
14-AD-70-24A Project Carlot Tactical Missile Facility,
Balesfeld, Germany
14-AD-70-24A Carlot Tactical Missile Fac, Balesfeld
16-HH-70-24E Sportplatz Community Asst Proj, Baumholder
16-EC-70-24A Project CARLOT Tact Missile Facility,
Welschbillig
18-AE-70-24B Repair & Resurfacing Roads, Hahn AFB
19-AF-70-24C Asphalt Overlay, Wiesbaden Air Base
20-AF-70-24C Berm Repair, Ramstein AFB
21-AR-70-24C Placement of 12000 M² of AM-2 Matting,
Spangdahlem Air Base
22-AD-70-24A Proj CARLOT, Tactical Missile Fac, Hiesel
23-AD-70-24A Project CARLOT, Reitscheid
82-AR-70-39C Repair Tank Road, Grafenwoehr
83-EC-70-39C Repair Village Combat Sse, Wildflecken
85-TA-70-39A Relocate Shelter Bldg 809, Bremerhaven
86-TA-70-39A Relocate Sawdust Separator, Bremerhaven
87-AR-70-39A Convert Bldg 4707 into Club and Snack
Bar, Munster

Destroy Jan 81

207940

20/70

88-AR-70-39A Parking Lot for Bismark Kaserne,
Schwaebisch Gmuend
90-UD-70-39A Const 3-Prefab Classrooms, Worms
95-AR-70-39A Const Athletic Field, Schwaebisch Gmuend
97-AR-70-39A Troop Mess Facility, Worms
26-AR-70-24C Repair of Parking Area, Kreuzburg Kas,
Zweibruecken
27-AR-70-24C Repair of Roads, Zweibruecken 353

Destroy Jan 81

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207940

20/70

1515-14 Minor and Troop Construction Project Files, 70
Project Number:
28-AR-70-24C Repair of Helipad, Zweibrücken
29-HH-70-24E Sportsplatz Community Assistance Project,
Sankt Martin (Pfalz)
31-UD-70-24C Construct Four Prefabs Classrooms, Haneau
32-TA-70-24B Repair RR Tracks and Road Surface,
Nakbollenbach
33-AR-70-24C Demolition of Bldg 467, Mannheim
34-AD-70-24C Extension of Maint Shop Bldg 1010, Giessen
35-AR-70-24A Gasoline Separators and Retention Basin
36-UD-70-24B Modulux Relocatable School, Darmstadt
37-ST-70-24C Construct Breezway, Langenbrand
38-TA-70-24A Repl Fence, Gate & Lighting, Massweiler
39-ST-70-24B Dismantle Wood Bldg & Erect Prefab,
Langenbrand
40-TA-70-24B Instal of Heat and Lights, Const of
Access Road, Giessen
41-AD-70-24B Classified Storage/Parking Area,
Kaiserslautern
42-AR-70-24C Repair Roads and Site, Construct New
Headwill, Resseberg Rock Quarry, Wildflecken

AR 340-18-Series
Destroy Jan 81

207941

21/70

43-AR-70-24A through 58-AR-70-24B
57-AR-70-24 (Missing)
60-EC-70-24A Boiler Repl, (various locations Germany)

Destroy Jan 81

207942

22/70

61-AR-70-24B Repair Parking Lot, Frankfurt
62-AR-70-24A Repair Helicopter Land Pad, Frankfurt
63-TA-70-24A Construction of Hardstand and Upgrading
of Road Gernersheim
64-EC-70-24A Rehab of Pistol Range, Brumholder
65-TA-70-24A Replace Long Distance Steam Condensate
and Electrical Lines, Neureut Kasern, Karlsruhe, Ger
66-AR-70-24B Topographic Survey, Idarkopb
67-AR-70-24B Instal Security Fence
(2 1/2 M High x 500 LM) Wildflecken
68-AR-70-24C Inventory and Repair One Prefab Prefab,
Gelnhausen
70-EC-70-24A Instal 6 Prefabs Guard Towers, Massweiler
72-TA-70-24A Clean Out Casa Carioca Bldg 990,
Garmisch AFRC
83-HH-70-79D Repair and Maint Wiley Bks, Neu Ulm
84-HH-70-79C Sportplate, Flaiderm Kns, Neu Ulm
85-HH-70-79D Repair of Filloids Prefabs, Ulm
Elementary School, Neu Ulm

Destroy Jan 81

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207942	22/70	<u>Logistics Directorate</u> 1416-31 Report of Survey Files (FY 71) Number: 9-71 38-71 63-71 71-71 97-71 163-71 186-71 188-71 256-71 274-71 281-71 301-71 336-71 358-71	AR 340-18-Series Destroy Jul 82
207942	22/70	1416-32 Report of Survey Control Register Files (FY 71) <u>Construction Directorate</u>	Destroy Jul 82
207943	23/70	1515-13 Military Construction Project Files (FY 71) Koeterberg, UK Ger Trope, DAJA 27-70-C-0117 (Folder 1) Stein, Troposcatter Phase II (MCA) DA 27-68-C-0022; DA 27-70-C0069 and Brochures: Const and Ins, plates, titles (Folder 2)	Dest Jul 82
207944	24/70	ET-A Comm Sites: Various Locations, Germany, General Grossenqstingen, Lipper Hoehe	Destroy Jul 82
207945	25/70	AMMO IGLOOS, Captieux 132, Jobsite, Progress	Destroy Jul 82
207946	26/70	Stem to Stern: Cambrai-Fritsch Kaserne; Francois Bks; Rivers Barracks	
207947	27/70	Stem to Stern: McPheeters Bks, Stem to Stern: Conn Bks	Destroy Jul 82
207948	28/70	Stem to Stern: Hindenburg Kaserne	Destroy Jul 82
207949	29/70	AMMO IGLOOS, Captieux, (132 IGLOOS), Local Contract #14, Contract - CONUS #15, Construction-CONUS #16	Destroy Jul 82
207950	30/70	<u>Contracting Officer</u> 1515-14 Minor and Troop Construction Project Files, 71 Project Number: 4-EC-71-24C Repair Perimeter Fence, Sheridan Kaserne, Augsburg 5-EC-71-24C Erection of Mesh Wire Fence with two gates, Neu Ulm	Destroy Jul 82

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207450	30/70	<p>1515-14 Minor and Troop Construction Project Files, 71 Project Number: 6-EC-71-24C Replace Drain Pipes, Vilseck 7-2188-7-72 Instal inflatable Bldg 12m x 25m, Frankfurt Junior High School 7-AR-71-24C Repair Waterbound gravel road, Camp Regen, 14-EC-71-24B Design Site for Prefabs, US 7th Army 17-AR-71-24B Emer Repl of Heating Lines, Inneringen Tactical Def Area 18-AR-71-24A Site Preparation, Cambraifritsch Kasern 19-EC-71-24C Repair and/or Repl Fence, Robinson Bks 20-EC-71-24B Helicopter Parking, Schwaebisch Hall 21-AR-71-24C Athletic Field, Kaiserslautern 22-EC-71-24B Design Steep Tank Road, Hohenfels 23-EC-71-24B Const foundation For Six Meter High Guard Tower, Kleingartach RP-0069-71 Rehab of Troops Mess Facility, Bldg 5831, Taukkunen Bks, Worms KC-3173-70 Rehab of Sanitary Fac Bldg 885 and 886, McNair Kaserne, Frankfurt-Hoechst BC-3155-70 Interior Repair of BOQ Bldg 214, Grafenwoehr Main Camp BC-3154-70 Interior Repair BOQ Bldg 213, Grafenwoehr Main Camp NBA-244-69 Instal Exhaust Hoods with Ventilation System, Ferris Bks, Erlangen SBA-509-67 Const of Washrack, Wiley Bks, Neu Ulm</p>	AR 340-18-Serie Destroy Jan 82
207951	31/70	<p>25-AR-71-24B Const Washrack, Drake Kaserne, Frankfurt 27-EC-71-24C Repair Parking Areas, Kreuzberg Kaserne, Zweibruecken 26-AR-71-24B Construct four ea guard towers, Hardheim 29-EC-71-24B Anchorage System 30-AR-71-24B Expansion of Vehicle Parking Lot, Ledward Bks, Schweinfurt 31-AR-71-24C Replace Fence, Babnhausen 32-HH-71-24E Athletic Fld, Berkenfeld 33-AR-71-24B Relocation of Acomal Prefab, Vilseck 34-AR-71-24C Remove Earth from Ammo Igloo, Morback 35-AR-71-24C Replace 1-6 meter Prefab, Guard Tower, Sheridan Kaserne, Augsburg 36-AR-71-24C Eliminate Steep Grade, Wildflecken 38-AR-71-24C Const helicopter Parking Apron, Rhein Main AFB 39-EC-71-24B Inflatable Bldg, Karlsruhe 40-TA-71-24C Repl Rubber Seals in Pipeline, Giessen 41-AR-71-24C Crush Rock, Baumholder 42-AR-71-24B Relocation of Acomol Prefab from Gabbingen to Bonstetten 43-AR-71-24B Renovation of Bks, Fuerth 44-AR-71-24B Renovation of Dining Fac, Kaiserslautern</p>	Destroy Jan 82

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BOX NUMBERS FRC ONLY	AGENCY	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
207951	31/70	<p>1515-14 Minor and Troop Construction Project Files, 71 Project Number: 46-AR-71-24B Support of 6970th CLG (EC) at Taylor Bks, Mannheim 47-EC-71-24B Heating Facilities, Wildflecken 48-EC-71-24C Construct 300 meters of Crushed Rock Road, Miessau Army Depot 50-AR-71-24C Asphalt Overlay Ammo Point, Langen 51-AR-71-24B Rehab of Bldg 201-209, Sullivan Bks Mannheim</p>	AR 340-18-Series Destroy Jan 82
207952	32/70	<p>52-AR-71-24B Support 6970 at Panzer Kas, Stuttgart 52-AR-71-24C Construct 19 Concrete Waste Oil Retain- ing Basins, Reese, Sheridan and Flak Dasernes, Augsburg 53-TA-71-24C Conversion of Bldg 231- Neu Ulm 54-AR-71-24C Maintenance of Road, Friedberg 55-AR-71-24B Renovation of US Embassy Dependent School, Bad Godesburg 56-AF-71-24C Revetments and Pad Stabilization, Ramstein AFB 57-EC-71-24B Install Concrete Pipes and Install two flag Poles, Dahn 59-EC-71-24A Rehab of Bldg 887-888 and Repair of 200 Floors, McNair Bks, Hoecht 60-AR-71-24C Well Drilling Operation, Camp Gates, Grafenwoehr 61-AR-71-24C Const Fuel Retention Dikes, Sandhofen Tank Farm 62-AR-71-24C Equipment Support for V and VII Corps, 7th ATC 63-HH-71-24B Playground Community Asst Project, Ulm-Eichenplatz 64-EC-71-24A Troop Support for Pavement of Airfield, Echterdingen Airfield 65-AR-71-24B Ammo Tactical Parking Area, Pirmasens 68-EC-71-24B Renovate Troop Billeets, Griezowski Bks, Karlsruhe 69-AR-71-24B Rehab of Tennencohe Range, Erlangen 70-AR-71-24B Rehab of Dittlebrun Range, Schweinfurt 71-AR-71-24B Rehab of Conn Range, Schweinfurt 72-AR-71-24B Upgrade of Burgfarnback Range 74-AR-71-24A Mystick Mission, Hoenfels 75-AR-71-24B Rehab Sullivan Bks, Mannheim 76-EC-71-24A Design Drawing of Tennelohe Rangs, Bernback Range and Burgfarnback Range 77-AR-71-24B Repair Range, Bernback 78-AR-71-24B Construct Road and Hardstand, Bermerhaven 81-AR-71-24B Repair Range, Butzbach 83-AR-71-24B Design Arty Firing Points, Rehheckenwald, Wildflecken 85-AR-71-24B Upgrading of Tank Trail, Mannheim</p>	Destroy Jan 82

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
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207953	33/70	1515-14 Minor and Troop Construction Project Files, 71 Project Number: 86-AR-71-24B Tank Trail for Reforger III, Mannheim 87-AR-71-24B Construction of Water Run-Off Basin Butzback 88-AR-71-24B Road, Katterbach 89-AR-71-24A Retardation of POL Spillage, Aschafenburg 89-AR-71-24B Earth Fill Pads, Schoeppingenberg 90-AR-71-24B Renovate Bldg 532, Drake Kaserne 91-EC-71-24B Const of Oil Storage Pad, ETA Site Treysa 92-AR-71-24B Repaid Roads, Gerszewski Bks, Karlsruhe 94-AR-71-24B Autodin Terminal, Kaiserslautern 95-EC-71-24A Rehab Sanitary Fac, Anderson Bks, Dexheim 96-AR-71-24B Design Grossaueheim RR Repair 97-EC-71-24C REMAR, Karlsruhe 98-AR-71-24A Hawk Site Generator Shet, Babenhausen 99-EC-71-24B Soil Analysis and Topo, Various locations 100-EC-71-24C REMAR, Heidelberg 101-AR-71-24B Repair Parking Lot, R.O.P. Kaiserslautern 102-AR-71-24B Const of POL Catch Basin, Augsburg 103-EC-71-24C REMAR, Baumholder 104-AR-71-24A Const 3-Concrete Footers, Schneeberg 105-AR-71-24C Handball Court, Betts Kas Frankfurt 106-AR-71-24C Combustible Ofc Partitions, Insulation, Fluorescent Lighting and Heading Ducts with Dampers, Harvey Bks 108-EC-71-24C REMAR, Stuttgart 109-EC-71-24B Rehab Bks, Elk, Darmstadt 110-EC-71-24C REMAR, Vilseck 111-EC-71-24B Rehab of Fac, Hindenburg Kas, Ansbach 112-EC-71-24B Design Rehab of Basement, Katterbach 113-EC-71-24B Rehab Bldg 1596, Herzo Base, Herzogenaurach 114-EC-71-24C REMAR, Frankfurt 115-AR-71-24E Zoo, Saararuckel 118-AR-71-24B Replace Heating Lines, Reitscheid		AR 340-18-Series Destroy Jan 82
207954	34/70	Contract Administration Branch 1519-01 Contract Correspondence Files (FY 71) Contract Number: DAJA-69C-0128 Const of Dep School Classroom, Heidelberg DAJA-69-C-0128 Construction of Issue Items Warehouse and Covered Security Warehouse for Depot Support Facilities, Germersheim DAJA27-69-C-0182 Two USAREUR Standard 160 Man Bks in Germersheim DAJA27-69-C-0145 Drainage Project, Germersheim DAJA27-69-C-0074 Landscaping for Bldg 5814, Command Bldg, Taukkunen Bks, Worms DAJA27-69-C-0158 Const Mod of Power Supply Stem, Taukkunen Bks, Worms DAJA27-69-C-0186 Ventilation Test, Org Maint Shop, Germersheim		Destroy Jul 77

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
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207855	35/70	1519-01 Contract Correspondence Files (FY 71) Contract Number: DAJA27-70-C-0086 Alteration of the 20 kV Service lines Germersheim DAJA27-69-C-0190 Specifications for Theater, Germersheim DAJA27-69-C-0199 Gym, Troop Support Fac, Germersheim DAJA27-68-C-0013 Storage Fac, Germersheim DAJA27-69-C-0041 Construction of Storage Facility, PH II & III, General Storage Depot, Germersheim DAJA27-69-C-0195 Specifications for Depot Maint- enance Shop Germersheim DAJA27-67-C-0084 Construction of Storage Facilities, Phase I, Germersheim (Freloc) DAJA27-67-C-0181 Storage Facilities, Phase II, Germersheim (Freloc) DAJA27-69-C-0187 Storage and Support Facilities, Warehouse Latrine Facility, Germersheim		AR 340-18-Series Destroy Jul 77
207956	36/70	DAJA27-69-C-0193 Special Service Club, Troop Support Facilities, Germersheim DAJA27-67-C-0191 Storage Facilities, Germersheim DAJA27-69-C-0292 Construction of Additional Utilities for Warehouse, Germersheim DAJA27-69-C-0042 Drainage Project II, Germersheim DAJA27-69-C-00079 Add Heat for Warehouses, Germersheim DAJA27-69-C-0196 Consolidated Mess, Germersheim DAJA27-69-C-0195 Depot Maint Shop, Germersheim DAJA27-69-C-0199 Air Condition IG Farben Basement, Frankfurt		Destroy Jul 77
207957	37/70	DAJA27-69-C-00276 Post Exchange, Germersheim DAJA27-68-C-0041 Alteration for 7th Army Inventory Control Center, Gerszewski Bks, Karlsruhe DA-91-514-823-ENG Electricity Connection Charge to the US Army Station Lindensee DAJA27-68-C-0197 Water Well Grafenwoehr DAJA27-68-C-0032 Bad Aibling, Neurnberg DAJA27-67-C-0183 Minor MCA Const Project FRANK 2-63, Communications Fac, Bldg I and II, Frankfurt DAJA27-70-C-004 Completion of Electrical Work, Hanau- Langendiebach, Mod A 005 (Rest of file retired) DAJA27-68-C-0160 Const of Water & Sewer Line, Buedingen DAJA27-70-C-0676 Improvement of Rotating Beacon, Buedingen AAF DAJA27-71-C-0006, 3000 Line Dial Exchange, Frankfurt DAJA27-70-C-0023 Const of Aircraft Hanger Facility, Buedingen DAJA27-70-C-0167 Shoulder & Ditch, Hanau- Langendiebach AAF DAJA27-68-C-0041 Alteration for 7th Army Inventory Cont Ctr Gerszewski Bks, Karlsruhe		Destroy Jul 77

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1519-01 Contract Correspondence Files (FY 71)
Contract Numbers:
DAJA27-67-C-006 Hangar and Facilities, Fulda Airfield
Phase III
DAJA27-68-C-0155 Dependent School, Zwebrucken
DAJA27-69-M-0075 Basic Load Site, Schweinfurt
DAJA27-70-C-0048 Air Conditioning System, Kreuzkas
DAJA27-67-C-0193 Performance of Interim Air Cond
System Work for Bldg 2302, Patch Bks, Stuttgart
DAJA27-68-C-0003 Lighting System for Bldg 2301, 2306,
and 2315, Patch Bks, Stuttgart, Phase III
DAJA27-70-C-0021 Modification to Pneumatic Tube
System, Patch Bks Bldg 2302 and 2303, Stuttgart
DAJA27-69-C-0134 Repair Work of Concrete Apron and
Access Taxiway, Stuttgart
DAJA27-69-C-0124 Conversion of Heating Plant, Kefurt
and Craig Village, Stuttgart
DAJA27-70-C-0 Alter Misc Facilities (Sanitary) Patch
Bks, Stuttgart
DAJA27-68-C-0155 Dependent School Classrooms,
Zweibrucken (Spec only)

AR 340-18-Series
Destroy Jul 77

207959

39/70

DAJA27-68-C-0242 Communication Facility, Stuttgart
DAJA27-69-C-0048 Hangar and Airfield Facilities,
Finthen Airfield
DAJA27-69-C-0048 Hangar and Airfield Facilities
(Specifications) Finthen Airfield
DAJA27-68-C-0079 Three Enlisted men Bks and Messhall,
Finthen
DAJA27-69-C-0191 Power Supply Facility, Pirmasens
DAJA27-67-C-0070 Signal Maintenance Shop, Pirmasens
DAJA27-69-C-0048, Const of Hangar, AAF Finthen
DAJA-0079 EM Bks, Messhall, Finthen Air Base
DAJA (No Number) Signal Maint Shop, (Specifications)
Pirmasens
DAJA27-67-C-0087 Hangar, AAF Kornwestheim

Destroy Jul 77

207960

40/70

DAJA27-68-C-0053 Clear and Grass Seed, Site 59,
Pirmasens
DAJA27-70-C-0043 Water Sup Line Site 59, Pirmasens
DAJA27-69-C-0200 Ammo Tower Pirmasens
DAJA27-69-C-0251 Unloading Shed, Pirmasens
DAJA27-69-C-0191 Sig Main Shop (Spec only) Pirmasens
(No number) (Spec only) Alteration for Data Center,
Patch Bks, Stuttgart
DAJA27-67-C-0176 Additional Storage USCINCEUR CMD and
Control Facility, Stuttgart
DAJA27-70-C-0053 Relocate Gasoline Station, Patch
Bks, Stuttgart
DAJA27-67-C-0176 Command and Control Facilities,
Patch Bks, Title II, Stuttgart

Destroy Jul 77

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207961	41/70	1519-01 Contract Correspondence Files (FY 71) Contract Number: DAJA27-67-C-0176 Command Control Utility Bldg, Patch Bks, Stuttgart	AR 340-18-Serie: Destroy Jul 77
207962	42/70	DAJA27-67-C-0176 Command Control Utility Bldg, Patch Bks, Stuttgart	Destroy Jul 77
207963	43/70	DAJA27-67-C-0171 Alterations for Communication Center Stuttgart DAJA27-67-C-0195 Alteration for ADP Center, Patch Bks, Stuttgart	Destroy Jul 77
207964	44/70	DAJA27-68-C-0034 Alteration of Data-Center, Patch Bks Stuttgart-Vaihingen DAJA27-67-C-0164 Alteration of Misc Facility, Patch Bks, Stuttgart DAJA27-67-C-0202 Primary 10 kV System Rehab, Patch Bks, Stuttgart DAJA27-67-C-0146 Electric Power Modivication, Patch Bks, Stuttgart DAJA27-67-M-0451, Re-installation of ADT Alarm System Bldg 2302, Patch Bks, Stuttgart DAJA27-67-C-0108 Construction of Pneumatic Tube Sys- tem in Bldg 2302, Patch Bks, Stuttgart - Vaihingen DAJA27-67-C-0119 Upgrading of Light System in Bldg 2302, Patch Bks, Stuttgart-Vaihingen DAJA27-67-C-0099 Construction of temp Power Supply from Bldg 2325 to Patch Bks, Stuttgart	Destroy Jul 77
207965	45/70	DAJA27-69-C-0214 Overhead Cable Duct Bldg 2358 and 2302 of Cmd & Control Center, Patch Bks, Stuttgart DAJA27-69-C-0215 Additional Requirements, Alteration to Community Facilities, Patch Bks, Stuttgart DAJA27-67-C-0198 N-Break Power System for Cmd and Con- trol Facilities, Patch Bks, Stuttgart DAJA27-67-C-0534 Cmd and Facility-Steel Structure, Patch Bks, Stuttgart DAJA27-67-C-0102 Identify electrical Installation in Bldg 2302 and 2308, Patch Bks, Stuttgart DAJA27-67-C-0092 Additional Commerical Power Supply for Patch Bks, Stuttgart DAJA27-67-C-0101 Furnishing and Instal of Heating and Ventilation Facilities in Bldg 2302 and 2308, Patch Bks, Stuttgart DAJA27-69-C-0221 Darkroom for ADP Center, Patch Bks, Stuttgart DAJA27-69-C-0138 Dummy Load Bank, Power Plant Bldg 2363, Patch Bks, Stuttgart DAJA27-69-C-0143 Instal of Steel Partition Walls at Patch Bks, Stuttgart	Destroy Jul 77

STANDARD FORM 135-A JULY 1961 EDITION GENERAL SERVICES ADMIN FPMR (41 CFR) 101-11.4		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY US Army Engineer Div, Europe, ATTN: EUDAS-R APO New York 09757	DATE 8 December 1975
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207965	45/70	1519-01 Contract Correspondence Files (FY 71) Contract Number: DAJA27-70-C-0 Sewage Treatment Plan Addition, Finthen AAF DAJA27-68-C-0001 Construction of Communication Bldg, Panzerkaserne-Boeblingen		AR 340-18-Series Destroy Jul 77
207966	46/70	Contracting Officer 1515-14 Minor and Troop Construction Project Files, 72 Project Number: 16-EC-71-24B Boiler Conversion, Gerzewski Bks, Karlsruhe 16-EC-71-24B Boiler Conversion, Hoeschst 16-EC-71-24B Boiler Conversion, Campbell Bks, Heidelberg 16-EC-70-24B Boiler Conversion, Fulda 16-EC-71-24B Boiler Conversion, Schwabish Gmeund, Schweinfurt and Goepfingen 16-EC-71-24B Boiler Conversion, Heidelberg 16-EC-71-24B Boiler Conversion, Nuernberg 16-EC-71-24B Boiler Conversion, Gad Kreuznach 16-EC-71-24B Boiler Conversion, Baumholder 16-EC-71-24B Boiler Conversion, Kaiserslautern 16-EC-71-24B Boiler Conversion, Worms 16-EC-71-24B Boiler Conversion, Heilbronn 16-EC-71-24B Boiler Conversion, Ludwigsburg 16-EC-71-24B Boiler Conversion, Karlsruhe 16-EC-71-24B Boiler Conversion, Mannheim 16-EC-71-24B Boiler Conversion, Furth		Destroy Jan 83
207966	46/70	Contract Administration Division 1519-09 Military Construction Contract Files (FY 72) Contract Number: DAJA27-72-C-0011 Alteration Bldg 272, USAREUR Crime Lab, Frankfurt-Main DAJA27-72-C-0012 Construction of Tank Repair Shop, Ray Barracks-Friedberg/Hess Title III		Destroy Jul 79
207967	47/70	DAJA27-72-C-0007 Renovation of Junior High School, Frankfurt DAJA27-71-C-0208 Rehab of Larson Bks, Kitzingen		Destroy Jul 79
207968	48/70	DAJA27-71-C-0208 Rehab of Larson Bks, Kitzingen DAJA27-70-C-0104 Troop Facilities Repair and Maint- enance Larson Bks, Kitzingen DAJA27-72-C-0003 Relocation of AF Communications to Army Site, Linderhofe DAJA27-71-C-0041 Construction of Communications Site, Hamminkeln DAJA27-69-C-0269 Tank Repair Shop, Ray Bks, Friedberg		Destroy Jul 79

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1519-09 Military Construction Contract Files (FY 72)
Contract Number:
DAJA27-69-C-0275 Concept Study for Alteration of Bks
and Admin Facilities Central Heating System,
Baumholder, Title I
DAJA27-71-C-0051 Const of Comm Site, Kellinghusen
DAJA27-72-C-0030 Facility Improvement Communication
Site Eckstein. Title III, Phase I
DAJA27-71-C-0050 Const of Communication Site, Duellman
DAJA27-71-C-0077 240 KVA Power Connection, Wobeck
DAJA27-71-C-0109 Upgrading Commerical Power, USASA,
Mt Eckstein
DAJA27-71-C-0110 Access Road and Railway Spur, Miesau
DAJA27-71-C-0122 Statical Proofing of a Tori Tower
Wobeck, Tle I
DAJA27-71-C-0142 Construction of Storage Facilities,
Hohenfels, Title III
DAJA27-71-C-0138 Pumping Test Water Well, Finthen, Tle I
DAJA27-71-C-0160 Remote Data Terminal Bldg 2304, Patch
Hs, Stuttgart

AR 340-18-Series
Destroy Jul 79

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DAJA27-71-C-0193 Design Services for Air Craft Maint-
Shop, Ramstein Air Base, Germany Title I
DAJA27-71-C-0193 Design Service for Air Craft Maint-
enance Shop, Haha Air Base, Germany Title I
DAJA27-71-C-0211 Rehab of Ws Improvement, Baumholder
DAJA27-72-C-0018 Deliver and Instal of an Emergency
Generator at HQ Miesau
DAJA27-72-C-0024 Enlargement of Existing Transformer
Sta to No VIII at Smith Bks, Braumholder
DAJA27-72-C-0089 A/E Design Services for Aircraft,
Maint Facilities, Sembach Germany Tle I
DAJA27-71-C-0202 Rehab of Ferris Bks, Erlangen, Tle II
DAJA27-71-C-0075 Com isary Improve t at
Coblenz, Tle III

Destroy Jul 79

51/70

DAJA27-71-C-0007 Alteration of a/c Facilities Bldg
43, Coblenz, Tle I
DAJA27-71-C-0002 Repair of Water Supply, Gorn Bks,
Heidelbert, Tle III
DAJA27-71-C-0039 Boiler Replacement and Fuel for Heat-
ing Plant, Heidelbert, Tle III
DAJA27-71-C-0043 Communication Line, Eckstein, Phase II
DAJA27-71-C-0059 Inflatable Building, Jenio High
school, Braunschweig, Tle III
DAJA27-71-C-0070 Conversion of Coal Fired Heating
Plant to Oil Firing, Building 1703 and 1704, FL
Hohenfels, Tle III

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207972

52/70

1519-09 Military Construction Contract Files (FY 72)
Contract Number:
DAJA27-72-C-0074 Heating System, 10 Bldgs, Wildflecken, Tle III
DA-91-532-EUC-889 Security Fence and Fire Protection Site 82, Boerstadt
DA-91-532-EUC-895 Security Fence and Fire Protection for Stradley Igloos, Site 82, Boerstadt
DA-91-532-EUC-876 Security Fence and Fire Protection Boerstadt, Stradley Igloos
DAJA27-69-C-0297 Const of Autodin Terminal, Boeblingen, Tle III, Government Estimate (Folder 1 of 2)
DAJA27-69-C-0297 Const of Autodin Terminal, Boeblingen Tle III, Successful Proposal (Folder 2 of 2)
DAJA27-69-C-0297 Construction of Autodin Terminal, Boeblingen, Tle III
DAJA27-68-C-0138 Ext of Radio Relay Relay Facility, Bocksberg, Tle I
DAJA27-68-C-0001 Const Comm Bldg, Panzer Kaserne, Boeblingen
DAJA27-68-C-0100 Autodin Terminal, Bad Toelz, Mannheim, Boeblingen, Moeringen Pirmasens, Kaiserslautern Tle I
DAJA27-69-C-0297 Construction of Autodin Terminals, Boeblingen, Tle III
DAJA27-69-C-0036 Delivery and Installation of a 50 KVA Generator, Bad Aibling Tle III

AR 340-18-Series
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207973

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DAJA27-68-C-0202 Autodin Terminal, Babenhausen, Tle III
DAJA27-67-C-0205 Bad Aibling Project 827, Tle I
DAJA27-68-C-0032 Bad Aibling Station
DAJA27-68-C-0032 Tle III, Operation Fac, Bad Aibling

Destroy Jul 70

Safety Director

207974

54/70

607-01 Accident and Incident Case Files (FY 73)
(Report Numbers Undetermined)(DA Forms 285 and 285-1)

Destroy Jul 79

207975

55/70

Accident and Incident Case Files (FY 73)
(Report Numbers Undetermined)(DA Forms 285 and 285-1)

Destroy Jul 79

207976

56/70

Contract Administration Division
1403-03 Transactions for more than \$2,500 (FY 73)
Contract Number:
DAJA27-72-C-0105 Purchase of Sanitary Materials for Gibbs Kaserne

Destroy Jul 80

207976

56/70

1519-09 Military Construction Contract Files (FY 73)
Contract Number:
DAJA27-69-0142 Rehabilitation of Hindenburg, Kaserne, Ansbach, Tle III (Two folders)

Destroy Jul 80

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1519-09 Military Construction Contract Files (FY 73)
Contract Number:
DAJA27-70-0097 Const of Communication Site Adenau,
Germany I, (UK Germany Troop) Tle III (Two folders)
DAJA27-68-C-0140 Design Services for Rehab of Troop
Billets and Mess Halls Hindeburg Kaserne, Ansbach,
Germany Tle I
DAJA27-68-0126 Bibenhausen, Siegelbach, Augsburg,
Wuerzburg and Funari Barracks, Mannheim, Tle I
DAJA27-68-C-0215 Augsburg, Autodin Terminal, Tle III
(Two folders)

AR 340-18-Series
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DAJA27-68-C-0182 Bad Hersfeld, Rehab of McPheeters
Bks, Tle III
DAJA27-68-C-0182 Bad Hersfeld Rehab of McPheeters Bks
Tle III
DAJA27-68-C-0182 Bad Hersfeld Government Estimate
DAJA27-68-C-0142 Bindlach, Christensen Bks A/E Design
Services for Rehab of Troop Billets and Mess Halls,
Tle I
DAJA27-68-C-0187 Bindlach, Rehab of Christensen Bks,
Tle III (Three folders)

Destroy Jul 80

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DAJA27-67-C-0003 A/E Design Service for Joint Oper-
ations Support Activity, Frankfurt Tle I
DAJA27-66-C-0007 Rehab of Rooms 730, 730A, and 734, IG
Farben Bldg, Lot 1, Frankfurt, Tle III
DAJA27-67-C-0034 Bldg II, Phase II, HQ Area Frankfurt
Tle III
DAJA27-66-C-0051 AE Services for IG Farben Bldg,
Frankfurt, Tle I
DAJA27-68-C-0116 Fulda, A/E Design Services for Rehab
Troop Billets and Mess Hall, Downs Bks, Tle I
DAJA27-67-C-0127 Joint Operation Support Activity,
Frankfurt, IG Farben Bldg, Tle III
DAJA27-68-C-123 Karlsruhe, Kaiserslautern, Hanau,
Darmstadt, Autodin Terminals
DAJA27-67-C-0127 Joint Operation Support Activity,
Frankfurt, IG Farben Bldg, Tle III
DAJA27-67-C-0165 Commerical Power Supply, JOSAF, Tle III
DAJA27-67-C-0183 Frankfurt Bldg II, Furnishing and In-
stal of 80 KVA Generator at Comm Fac Title III
DAJA27-68-C-0229 Fulda, Rehab of Downs Bks, Tle II
DAJA27-68-C-0194 Fulds, Rehab of Downs Bks, Tle III
DAJA27-68-C-0080 Construction of Power Supply for
JOSAF Frankfurt (Two folders)

Destroy Jul 80

59/70

DAJA27-68-C-0037 Improvement of Water Supply,
Grafenwoehe
DAJA27-66-C-0062 Improve Water Facility Training Area,
Grafenwoehe, Phase II, Tle I
DAJA27-68-C-0197 Water Sup, Grafenwoehe, Tle III

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59/70 1519-09 Military Construction Contract Files (FY 73)
Contract Number:
DAJA27-68-C-0214 Grafenwoehr Autodin Terminal, Tle III
DAJA27-66-C-0071 Const of Warehouse, Base and Equip-
ment Hof/Seale, Tle III (Two folders)
DAJA27-C-67-0039 Bowling Alley Kitzingen, Tle Ia
DAJA27-C-0113 Kitzingen, Harvey Bks Eight Lane Bowl-
ing Alley, Tle III
DAJA27-69-C-0234 Open Storage Hardstand Kaiserslautern
Tle Ia
DAJA27-66-C-0039 Cold Storage, Hof, Kingsley Bks,
Tle III
DAJA27-68-C-0167 Kaiserslautern, Open Storage Hard-
stands, General Depot, Tle I

60/70 DAJA27-73-R-0051 Construction of High School Addition
at Mannheim Destroy Jul 80

61/70 DAJA27-67-C-0047 Tree Cutting Comm Site, Lipper Hoehe
Tle III Destroy Jul 80
DAJA27-67-C-0085 Tree Cutting Sites 59 and 67, Addit-
ional Storage, Pirmasens, Tle III & II
DAJA27-69-C-0200 Const of Communication Tower, Pirmas-
ens, Tle III
DAJA27-69-C-0101 Design Services for Communications
Tower, Pirmasens, Tle I
DAJA27-67-C-0053 Alteration in Comm Storage Center,
Kaiserslautern-Vogelweh, Tle III
DAJA27-67-C-0001 Improve Commissary Center, Kaisers-
lautern, Vogel-Weh, Tle Ia
DAJA27-66-C-0034 Improvement of Commissary Center,
Kaiserslautern, Tle I
DAJA27-68-C-0239 Einsiedlerhob, Construction of Hospit-
al Set Assembly Bldg, Tle III (Two folders)
DAJA27-69-C-0223 Const of Jet Engine Test Cell, Hahn
Air Base, Tle III Proposal
DAJA27-68-C-0029 Dock Fuel System Hahn Air Base, Tle III
DAJA27-68-C-0099 Hahn AB, Ord Equip Shop, Tle II
DAJA27-68-C-0064 Hahn AB, Ord Equip Shop, Tle Ia
DAJA27-70-C-0167 Rehab of South Shoulder of Runway
Army Airfield Hanau, Tle III (Two folders)
DAJA27-68-C-0216 Oberammergau, Autodin Terminal, Tle III
DAJA27-69-C-0237 A/E Services for four Communication
Sites, Tle I

62/70 DAJA27-68-C-0054 Lipper Hoehe, Const of ET-A Comm
Site, Tle III Destroy Jul 80
DAJA27-68-C-0054 Const of ET-A Site Lipper Hoehe
DAJA27-68-C-0010 Add Fac FY-59 Site, Pirmasens, Title 1
DAJA27-67-C-0090 Const of Sound Proofing System for
Motor Maintenance Shop, Mainz-Kastel, Tle Ia

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1519-09 Military Construction Contract Files (FY 73)
Contract Number:
DAJA27-67-C-0090 Const of Sound Proofing System for
Motor Maint Shop, Mainz-Kastel, Tle III
DAJA27-67-C-0209 Moehringen, Autodin Terminal, Tle III
DAJA27-68-C-0203 Massweiler, Autodin Terminal, Tle III
DAJA27-68-C-0211 Funari & Mannheim, Autodin Terminal,
Tle III

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DAJA27-69-C-0294 Rehab Francois Kasern, Hanau, Tle III
DAJA27-69-C-0294 Rehab Francois Kasern, Hanau, Tle III
(Four folders)
DAJA27-68-C-0204 Kriegsfeld, Autodin Terminal, Tle III
DAJA27-68-C-0073 Laarbruch, ET-A Comm Site, Tle III
DAJA27-68-C-0073 Const of ET-A Communications Site
Laarbruch, Tle III
DAJA27-68-C-0204 Kriegsfeld, Autodin Terminal, Tle III
DA-91-532-EUC-904 Warehouses Earth Covered, Pirmasens,
Site 9, (Hauenstein), L.I. # 4815-10.4-59
DA-91-532-EUC-774 Titles III & II, Tree Cutting,
Under Storage Area, Pirmasens, Site 9
DA-91-532-EUC-600 Tle III Stradley Igloos, Area #67,
Leimen
DA-91-532-EUC-1103 Comm Facility, Bldg I & II,
Frankfurt, Tle I

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DA-91-532-EUC-93, Title III, NIKE Site Kleingartach
Lot 1
DA-91-532-EUC-59, Title Ia, NIKE Site Kleingartach
DA-91-532-EUC-116 Title II, NIKE Site Kleingartach
Launching Area
DA-91-532-EUC-780 Title III Internal Power Distr
Missile Site Hohenfels II
DA-91-532-EUC-729 Title III, Trafo Station and Power
Cable, Hohenfels II
DA-91-532-EUC-687 Title III, Water Supply Facilities,
Sire Hohenfels II
DA-91-532-EUC-944 Warehouse, Supply and Equipment,
Hohenfels, Title I
DA-91-532-EUC-998 Antenna Foundation Hohenfels
Communication Facility, Tle III (Three folders)
DA-91-532-EUC-945 Cold Storage Warehouse Base,
Kingslay Kaserne, Hohenfels, Tle I
DA-91-532-EUC-728 Title III Trafo Station and Power
Cable, Hohenfels I
DA-91-532-EUC-618 File 3 of 3 POL Tank Storage Fac
Huttenheim, L. I. # B951-64-6-60 (\$100.00--or more)
Tle III
DA-91-532-EUC-618, File 3a of 3 POL Tank Storage Fac
Huttenheim L. I. # B951-64-6-60 (\$100.00-- or
more) Title III

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Contract Number:
DA-91-532-EUC-618 POL Tank Storage Fac, Huttenheim
Line Item # B951.64-6-60 (\$100.000.-or more) Tle III
DA-91-532-EUC-619 POL Tank Storage Fac, Huttenheim
Tle III
DA-91-532-EUC-619 POL Tank Storage Facilities Hutten-
heim L.I. #951-64-6-60 (\$100.000.-or more) Tle III
DA-91-532-EUC-621 POL Tank Storage Fac Huttenheim
Line Item #B951.64-6-60 (Below \$100.000.-)
DA-91-532-EUC-499 POL Tank Storage Facilities, Hutten-
heim, Tle III
DA-91-532-EUC-639 One Generator Huttenheim
DA91-532-EUC-779 Int Power Distr Missile Site Amberg,
Tle III
DA-91-532-EUC-1092 Aerospace Comm Fac, Various
Locations, Germany
DA-91-532-EUC-548 Warehouses Stradley Igloos, Area 59
& 67, Pirmasens (near Clausen) L.I. #A951-64-10-59
Title I
DA-91-532-EUC-603 Stradley Igloos Area #59, Clausen,
Title II
DA-91-532-EUC-596 Stradley Igloos, Area #59, Clausen
Tle III

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DA-91-532-EUC-967, Tropo Scatter Facilities, Site No
16, France, Title I
DA-91-532-EUC-1064 Contract Files (missing)
DA-91-532-EUC-181 Ammo Bunker Type IV, Dexheim,
LI 4708-2-56, Tle II
DA-91-532-EUC-182 Ammo Bunker Type IV, Nike Site
Dexheim, Tle III
DA-91-532-EUC-158 NIKE SITE Dexheim, Security faci-
lities Missile Stor Bldg Mod LI# 4708-2, Title II
DA-91-532-EUC-155, Tle III, NIKE Dexheim Package B
Mod LI #47082 (Two folders)
DA-91-532-EUC-97 Title II NIKE Site Dexheim, Lot 1,
Control and Housing Area
DA-91-532-EUC-83, Tle III, AAA Dexheim Housing and
Control Area
DA-91-532-EUC-83, Tle II, AAA Dexheim Housing and
Control Area
DA-91-532-EUC-614 Tree Cutting Pirmasens, Sites 16,
17, 21, Title II and III
DA-91-532-EUC-616 Warehouses, Earth Covered, Pir-
masens, Sites #16, 17 and 21, Tle II
DA-91-532-EUC-539 Underground Storage Area, Pirmasens
Site # 7, Tle II
DA-91-532-EUC-615 Whses, Earth Covered Pirmasens,
Sites 16, 17 and 21, Title III
DA-91-532-EUC-615 Warehouses, Earth Covered, Pir-
masens Sites #16, 17 and 21, Tle III

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BOX NUMBERS	AGENCY	DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY			
207787 67/70		<p>1519-09 Military Construction Contract Files (FY 73) Contract Number: DA-91-532-EUC-519 Tree Cutting, Underground Storage Area Pirmasens Site #7, Tle II DA-91-532-EUC-518 Tree Cutting, Underground Storage Area Pirmasens Site #7, Tle III DA-91-532-EUC-537 Underground Storage Area, Pirmasens Site #7, Tle III DA-91-532-EUC-540 Underground Storage Area, Pirmasens Site #8, Tle II DA-91-532-EUC 520 Tree Cutting, Underground Storage Area Pirmasens Site #8, Title III & II DA-91-532-EUC-578 Warehouses, Earth Covered, Pirmasens Site 16, 17 and 21, Tle Ia DA-91-532-EUC-536 Underground Storage Area, Pirmasens Site #8, Tle III DA-91-532-EUC-575 Stradley Igloos Kaiserslautern/ Pirmasens, Tle Ia DA-91-532-EUC-635 Tree Cutting, Stradley Igloos, Area 82 Boerrstadt L. I. #951.64-10-9-59 (Below \$100.00.-) Tle III and II</p>	AR 340-18-Series Destroy Jul 80
207785 68/70		<p>DA-91-532-EUC-823 Tree Cutting for Security Fencing and Fire Protection, Leimen, Site 67, Tle III & IV DA-91-532-EUC-601 Stradley Igloos Area #82, Boerrstadt, Tle III DA-91-532-EUC-549 Tle I, Warehouses, Stradley Igloos, Area 81 and 82 near Kaiserslautern DA-91-532-EUC-351 Tle III Metro Tango Facility, Hahn AB Maintenance Area DA-91-532-EUC-136 Tle III, RAD Miesau LI# 4411-31-31.1.57 DA-91-532-EUC-860 Tle II, Security Fencing and Fire Protection, Leimen DA-91-532-EUC-831 Tle Ia, Security Fencing and Fire Protection, Stradley Igloos, Site 67, Leimen DA-91-532-EUC-859 Tle III Security Fencing and Fire Protection for Stradley Igloos, Site 67, Leimen DA-91-532-EUC-833 Tle Ia, Security Fencing and Fire Protection for Stradley Igloos, Site 59, Clausen DA-91-532-EUC-861 Security Fencing and Fire Protection Clausen, Tle II DA-91-532-EUC-852 Security Fencing and Fire Protection Clausen Tle III DA-91-532-EUC-689 Tle I, Security Measures for Ware- house Stradley Igloos, Area #59 & 67, Pirmasens (near Clausen) LI# A951.64-10-59 DA-91-532-EUC-606 Tle II, Stradley Igloos Area 67 Leimen DA-91-532-EUC-693, Tle I, Access Road, Leimen DA-91-532-EUC-600, Stradley Igloos, Area 67, Leimen Tle III</p>	Destroy Jul 80

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STANDARD FORM 135-A
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
(41 CFR) 101-11.4

**RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)**

AGENCY US Army Engin. & Div,
Europe, ATTN: DUDAS-R
APO New York 09757

DATE
8 December 1975

BOX NUMBERS

FRC ONLY

AGENCY

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

207989

69/70

Safety Director

607-01 Accident and Incident Case Files (FY 74)

Report Numbers Undetermined) (DA Form 285 and 285-1)

AR 340-18-Series
Destroy Jul 81

207990

70/70

Accident and Incident Case Files (FY 74)

Report Numbers Undetermined (DA Form 285 and 285-1)

Destroy Jul 81

Appendix 6, Annex L

Federal Archives and Records Center (GSA) New York

Sample NARS Change of Holdings Report

17-19 April 1977

FEDERAL ARCHIVES AND RECORDS SERVICE

PORT (Archives)

NAR 1848.9.

1. TRANSACTION NO.

NN-375-115

6NCN-75-2

2. CODING (Check and complete)

INCREASE				DECREASE			
RG NO.	UNIT SYMBOL	VOLUME (Cu. Ft.)		RG NO.	UNIT SYMBOL	VOLUME (Cu. Ft.)	
		THIS CHANGE	THIS RG (After change)			THIS CHANGE	THIS RG (After change)
77	2NCN	33		77	6NCN	33	2393
<input type="checkbox"/> A. ACCESSION <input checked="" type="checkbox"/> B. INTRA-NARS TRANSFER <input type="checkbox"/> X. ACCRETION <input type="checkbox"/> Y. REMEASUREMENT				<input type="checkbox"/> C. DISPOSAL <input checked="" type="checkbox"/> D. INTRA-NARS TRANSFER <input type="checkbox"/> E. EXTERNAL DISPOSAL (Specify type in Block 4) <input type="checkbox"/> Z. REMEASUREMENT			

3. ITEMS INVOLVED (NNS only. Check and enter number of items. If more than 50 items, estimate to the nearest hundred.)

<input type="checkbox"/> CARTOGRAPHIC _____	<input type="checkbox"/> MOTION PICTURES _____
<input type="checkbox"/> STILL PICTURES _____	<input type="checkbox"/> SOUND RECORDINGS _____

4. DESCRIPTION OF RECORDS INVOLVED (Give name of series and other information helpful for positive identification. Name agencies involved. Explain nature of change, if not fully explained in Block 2.)

Records of the Corps of Engineers, Buffalo and New York District Offices related primarily to planning, construction, and administration of projects for flood control, river and harbor improvement, and similar civil works projects more specifically described as follows:

Buffalo District

Engineering Studies 1890-1942	14 cubic feet
Civil Works Project Construction Files 1907-42	8 cubic feet

New York District

General Administrative Files 1883-1907	11 cubic feet
--	---------------

Total	33 cubic feet
-------	---------------

5. REVIEW

RECORDS UNIT			ASSISTANT ARCHIVIST		
INITIALS	DATE	UNIT SYMBOL	INITIALS	DATE	UNIT SYMBOL
RRH	2/10/75	6NCN			



DEPARTMENT OF THE ARMY
OFFICE OF THE ADJUTANT GENERAL AND THE ADJUTANT GENERAL CENTER
WASHINGTON, D.C. 20314

DAAG-AMR-D

9 June 1977

ANNEX M

Federal Archives and Records Center (GSA), Boston
Dates of Visit: 19-22 April 1977

1. GEOGRAPHICAL AREA OF RESPONSIBILITY: Maine, Vermont, New Hampshire, Massachusetts, Connecticut and Rhode Island.
2. EXAMINATION OF HOLDINGS: The Federal Archives and Records Center (GSA), Boston, reported a total of 2,689 linear feet of material in US Army records groups in the 1976 annual report of holdings. Audit materials created by the US Army Corps of Engineers and the US Army Audit Agency and retired under GAO mandate (RG 217) were not reported in these holdings. RG 338, US Army Commands, accounted for all but 23 linear feet of these holdings. Two linear feet were reported as US Army staff records in RG 319 and 21 linear feet were reported in RG 156 as Chief of Ordnance records. Both of these listings were discovered to be in error during the audit; conversely, errors were detected in reporting Corps of Engineer materials in RG 338 instead of RG 77.
 - a. RG 77/217, US Army Corps of Engineer, materials. Even though the Boston Center listed no US Army Corps of Engineers materials in the 1976 report of holdings, the survey revealed that it in fact held some 581 linear feet. These assets were being erroneously reported under RG 338 (220 linear feet) and RG 217 (361 linear feet). All of this material was generated by the New England Corps of Engineers Division and 98 linear feet of it came to Boston from St. Louis. Approximately 469 linear feet of this material is GAO-audit oriented and disposable, some already considerably overdue. The remaining 112 linear feet is largely administrative and contains very little scientific, technical or engineering data. Its archival value is marginal. See Appendices 1 and 2 for a complete inventory of this material.
 - b. RG 338, US Army Commands, Materials. The Boston Center has on hand at this time approximately 2,471 linear feet of material properly identified as RG 338. Seven linear feet of this material is classified. An examination of the control documentation revealed that this material was deposited with the Boston Center by the following US Army activities: US Army Cold Regions Research and Engineering Laboratories (at Hanover, New Hampshire); US Army Air Defense Group (ARNGUS) (New Hampshire); the now defunct Boston Army Base; US Army Audit Agency, Boston; and the US Army Natick Laboratories. Retirements from the first four activities amount to only 64 linear feet. The remaining 2,407 linear feet were retired by the US Army Natick Laboratories. Only the US Army Cold Regions Research and Engineering Laboratories and



the US Army Natick Laboratories are still retiring records to the Boston Center. Some classified and a great deal of "permanent" material is generated by both of these activities. It is national in scope and more properly belongs in the Washington National Records Center. Natick basically represents a continuation of the old Quartermaster research, test and development function. Its retired materials are highly technical and RD oriented. See Appendix 3.

c. RG 156, Chief of Ordnance, and RG 319, US Army Staff, Materials. The RG 156 materials reported by the Boston Center were the residual records of the Watertown Arsenal retired on closing of that installation. These materials (some 21 linear feet) should have been reported as RG 338; however, this discrepancy is of no further moment. This sub-collection has since been accessioned into the National Archives. See Appendix 5. The RG 319, US Army Staff, materials were also incorrectly reported. These records consist of two linear feet of American Red Cross audits for the year 1960-62 and were retired by the US Audit Agency, Boston. They are unscheduled but disposable at this time.

3. US ARMY CLASSIFIED HOLDINGS: There are at this time some seven linear feet of classified materials held by the Boston Center from US Army activities. One linear foot of this is a mixture of principal cost accounting and mobilization emergency materials retired by the New England Division Engineer, c. 1958-62. The remaining six linear feet were retired by the US Army Natick Laboratories and consist of some mobilization-emergency-operational planning materials, but predominately of technical reports and data exchange agreements with foreign nations, c. 1962-71. See Appendix 4.

4. DISCUSSION OF CURRENT OPERATIONS:

a. General observations. The Boston Center shares space with the John F. Kennedy Presidential Library. This has been a "temporary" arrangement for some 15 years now and, as a result, space which originally was planned for the Regional Archives and the federal records center function has been denied them. Consequently, there is some awkwardness and disfunction in the present warehousing and work areas. The Boston Center is also in the process of changing leadership. Mack Teasley is replacing Wendell Evans as Center Director but was not yet in place at the time of the survey. Next to Walter Stender, who conceived it, Mack Teasley probably knows more about NARS-5 than anyone else in the entire federal records center system! Broad experiences in other NARS functions as well admirably equip him to serve as director of this center. With a young, progressive and highly motivated staff already in place, the Boston Center is well on its way to preeminence in the regional system.

AD-A070 155

ADJUTANT GENERAL CENTER WASHINGTON D C
MASTER SURVEY OF UNITED STATES ARMY RECORDS IN FEDERAL RECORDS --ETC(U)
JUN 77 J H HATCHER

F/6 5/2

UNCLASSIFIED

NL

5 OF 5

AD
A070155



END
DATE
FILMED
8-79
DDC

DAAG-AMR-D

b. Controls and NARS-5 Conversion. The Boston Center is now some two years into the NARS-5 conversion. All current FY 77 accessions are coded into the system as received and work progresses rapidly on the older materials. A well-managed disposal program in records groups which permitted a good deal of scheduling now reenforces and accelerates the conversion program. Much of the progress here is due to the efforts of Greg Lawson. His professional expertise is well matched by enthusiasm and sincere interest in the NARS-5 concept. Boston's progress in implementation is largely his handiwork.

c. The Boston Regional Archives. Space, previously mentioned, is a problem of the Boston Regional Archives. Presently, only some awkwardness is being experienced; however, the longer it requires to finally settle the Kennedy Presidential Library, the more acute becomes the Regional Archives problem. US Army holdings presently in the Regional Archives are limited to the 1970 distribution of materials sent it by the National Archives. This amounts to some 300 linear feet of pre-World War I Corps of Engineer materials. An interest was shown in adding to this collection; however, some reservation was expressed as to the competence of the present staff to perform appraisals of raw collections of retired Corps of Engineer records. Consequently, offer of transfer of the RG 77 material shipped through FRC channels to Boston by St. Louis should include appropriate recommendations and evaluations by subject-matter specialists.

5. CONCLUSIONS:

a. The Federal Archives and Records Center (GSA), Boston, is sympathetic with the Department of the Army's records management program and is providing it effective support.

b. The Boston RG 77 inventory reflects varying degree of regional archival value.

c. Despite minor bookkeeping errors, i.e., wrong record groups, control of US Army assets in the Boston Center is good and disposal represents a high standard of excellence.

d. Continued use of the Boston Center for regular records retirement by US Army activities other than US Army Corps of Engineers is creating an awkward and unmanageable concentration of nationally oriented classified and unclassified records in the regional system.

e. The data contained in this report provides the Department of the Army satisfactory intellectual control over its assets presently on deposit with the Boston Center.

DAAG-AMR-D

f. The Department of the Army urgently requires immediate implementation of a procedure whereby it can maintain effective intellectual control of future records as they are deposited with the Boston Center.

6. RECOMMENDATIONS:

a. That all RG 77 materials held by the Boston Center with original accession dates of FY 69 and earlier or containing data pre-dating World War II, not authorized for destruction, be offered to the Boston Regional Archives.

b. That all RG338 material (excluding Natick Laboratories) which is not authorized for destruction be offered to the National Archives..

c. That the US Army Natick and the US Army Cold Regions Research and Engineering Laboratories be directed to retire all future records to the Washington National Records Center.

d. That all properly scheduled "permanent" records retired by the US Army Natick Laboratories to the Boston Center be shipped to the Washington National Records Center.

e. That a memorandum of understanding be negotiated whereby the Boston Center will not accept any deposit of permanent US Army records not clearly identified as Corps of Engineers materials without the specific concurrence of the HQDA Records Management Division.

f. That a memorandum of understanding be negotiated whereby the Boston Center will provide the HQDA Records Management Division one copy of each FY77 transmittal document depositing US Army records with it.

g. That advice and assistance as requested be provided the Boston Center by the HQDA Records Management Division in the coding and recoding of old transmittal documents with current TAFFS numbers and disposal standards.

Appendices:

1. Inventory of RG338/77 Assets
2. Inventory of RG217/77 Assets
3. Inventory of RG338 Assets
4. Inventory of Classified Accessions
5. Inventory of Watertown Arsenal
Materials

Appendix 1, Annex M
Federal Archives and Records Center (GSA), Boston
Inventory of US Army RG77/388 Assets*
19-20 April 1977

<u>Accession/Volume</u>	<u>Description</u>
New England Engineer Division	
338/77-70A146/5	Gen admin, fin & acctg, proj const, FY59
338/77-70A594/5	" " " FY60
338/77-72A490/4	C/W and Mil Const files, no dates given
338/77-72A529/37	C/W on-site audits, FY69
338/77-73A302/25	Contract files, FY68
338/77-75A638/98	NPRC Shipment of general engineer materials, 1947-65
338/77-76A86/46	C/W on-site audits, FY72
GRAND TOTAL:	220 linear feet

*Note: Should be transferred from RG338 to RG77.

Appendix 2, Annex M
 Federal Archives and Records Center (GSA), Boston
 Inventory of US Army Assets in RG217/77
 19-20 April 1977

<u>Accession/Volume</u>	<u>Description</u>
New England Engineer Division	
217/77-62A148/7	C/W Const & Maint Contracts, FY58
217/77-62A273/8	" " FY59
217/77-63A358/7	C/W on-site audits, FY60
217/77-64A255/13	" FY61
217/77-67A343/53	" FY64
217/77-68A379/51	" FY65
217/77-69A498/51	" FY66
217/77-70A498/46	" FY67
217/77-72A444/34	" FY68
217/77-74A572/44	" FY70
217/77-75A223/47	" FY71
SUB-TOTAL:	361 Linear feet

Appendix 3, Annex M
Federal Archives and Records Center (GSA), Boston
Inventory of US Army RG338 Assets
19-20 April 1977

<u>Accession/Volume</u>	<u>Description</u>
-------------------------	--------------------

US Army Cold Regions Research and Engineering Laboratories, PO Box 282
Hannover, New Hampshire, 03755

338-76A1028/1	Gen admin, tech reports, 1968-75
338-77-0002/1	Comptroller, opn program, FY67-73
338-76A229/2	Comptroller, gen admin, tech reports, 1952-74
338-77-0001/1	Tech and special reports, 1976
338-72A386/4	Comptroller, admin, tech reports, 1960-68
SUB-TOTAL:	9 Linear feet

US Army Air Defense Group (ARNGUS) New Hampshire

338-69A80/1	Unit orders, no dates given
SUB-TOTAL:	1 Linear foot

US Boston Army Base

338-67A359/5	Veterinary inspections, FY63-64
338-70A411/4	Pier & vessel files, 1966-68
SUB-TOTAL:	9 Linear feet

US Army Natick Laboratories

338-67A460/149	Standardization documentation case files, 1962-65
338-68A36/511	Historian's background, 1957-63' tech reports, 1957-59; RD Item Case files, 1945-64.
338-68A77/212	RD Proj control files; patents; inventions; RD Item case files, 1942-65

338-68A95/92	RDItem Case Files (ADP Cards), 1962-67
338-68A105/55	Fin & acctg, FY66-67
338-68A159/38	RD Item Case Files, 1956-65
338-68A417/89	RD Item case files; patents & inventions, 1953-68
338-68A498/10	Standardization documentation formulation; Tech reports, 1963-68
338-69A63/37	Standardization and Mil history, Tech reports, 1964-67
338-69A64/11	General ledgers, 1965-67
338-69A76/25	Standardization, 1964 & prior
338-69A99/2	General ledgers, 1968
338-69A137/2	Tech reports, 1951-60
338-69A216/15	RD Item case files (Royal Thai's & RVN), 1962-66
338-69A303/40	RD Item case files, 1967
338-69A479/7	Opn program, patents, standardization, 1958-67
338-69A555/11	Standardization documentation, 1965; tech reports, 1965
338-69A627/34	" " " " "
338-70A111/6	Tech reports, RD Item case files, 1960-69
338-70A326/24	Standardization Documentation Formulation, 1966; tech reports RD Item case files, 1960-68
338-70A555/20	Fin & Acctg, patents, gen admin, 1967-68
338-70A557/1	Opn program reports, bi-weekly status reports for SEA, 1970
338-71A48/27	RD Item case files, 1958-62; Standardization, 1967
338-71A55/16	Standardization Documentation Formulation, 1967
338-71A149/46	" " " 1960
338-72A113/57	" " " ;962
338-72A141/40	RD Item case files, 1943-70
338-72A145/18	Standardization Formulation Documentation, FY59-68, RD Item case files, 1959-63; tech pubs, 1967-69

338-72A526/14	General ledgers, FY68-71
338-72A527/260	Standardization Documentation Formulation, 1953-70; gen admin, 1970
338-73A351/88	Standardization Documentation formulation, 1963-70; contracts 1971
338-74A270/130	Gen admin, 1971; Patents, inventions; fin & acctg FY72; RD Item Case files, 1957-72
338-74A271/12	Cost ledger files, FY68-72
338-74A739/52	Standardization Documentation Formulation, 1967-71; RD Item Case files, 1963; tech reports, 1973
338-75A221/149	Contracts, 1973; Standardization Documentation Formulation, 1966-70; Internal audits, FY72
338-75A222/1	Contracts, FY73
338-77-0001/98	RD Item case files, 1974-76; Patents, 1973; Standardization Documentation Formulation, 1966-70; tech reports, 1954-71.
SUB-TOTAL:	2397 Linear feet

US Army Audit Agency, Boston

217/338-62A149/46 Contracts, FY54-58

SUB-TOTAL: 46 Linear feet

GRAND TOTAL: 2464 Linear feet

Appendix 4, Annex M
 Federal Archives and Records Center (GSA), Boston
 Inventory of US Army Classified Assets
 19-20 April 1977

<u>ACCESSION/VOLUME</u>	<u>DESCRIPTION</u>
New England Engineer Division	
338/77-70A593/1	Principal cost acctg files; mobilization & emergency planning files, FY58-62
SUB-TOTAL:	1 Linear feet
US Army Natick Laboratories	
338-69A367/1	Mob & Emerg Plng, 1963-68
338-70A407/1	Opn progress reports, RD Item case files, 1970
338-70A441/1	Technical reports, 1970
338-71A519/1	MWDDEA project files, 1971
338-71A545/1	" " " "
338-75A292/1	Data exchange agreements, 1962-67
SUB-TOTAL:	5 Linear feet
GRAND TOTAL:	6 Linear feet

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PAGE 1 OF 1 PAGES

STANDARD FORM 135 JULY 1961 EDITION GENERAL SERVICES ADMIN. 48 (41 CFR) 101-11.4		RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		ACCESSION NO. 75-A292		RECORD GROUP NO. 338	
		SIGNATURE <i>Ernest T. Byers</i> TITLE <i>Chief of Branch</i>		DATE RECORDS RECEIVED 10-7-74	
FROM: (Name and address of Agency transferring records) US Army Natick Laboratories ATTN: STSNL-AR Kansas Street Natick, Massachusetts 01760		TO: Federal Records Center, GSA 380 Trapelo Road Waltham, Massachusetts 02154			
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY. Classified CONFIDENTIAL. Restricted to US Army Natick Laboratories Officials who have a verified security clearance up to at least CONFIDENTIAL.					
2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED		4. CUBIC FEET OF RECORDS TRANSFERRED	
A. OFFICE 1	B. STORAGE	A. FILE CABINETS (No.) 14R	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	1
5. NAME OF AGENCY CUSTODIAN OF RECORDS WILLIAM E. FLYNN			6. BUILDING AND ROOM NO. Development Bldg, D-09a		7. TELEPHONE NO. 653-1000 Ext. 2536
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) <i>William E. Flynn</i>		10. TITLE C, Recs & Forms Mgt Br, Adj's Ofc Records Management Officer		11. DATE 26 Sep 1974	
12. BOX NUMBERS		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)		14. DISPOSAL AUTHORITY (Schedule and Item No.)	
FRC ONLY		AGENCY			
		1/1			
		MWD DATA EXCHANGE AGREEMENT (MWDDEA) Files - 1962 thru 1967 (Standardization Management Section, Engineering Programs Management Office)		AR 340-18-13 1307-24 Permanent	
		BELGIUM - MWDDEA-A-67-B-1085 D5bl-Combat Clothing thru TURKEY-MWDDEA-A-64-T-1025 D5T2-Military Clothing Dynamics			

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PAGE 1 OF 1 PAGES

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

71A545

RECORD GROUP NO.

338

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

SIGNATURE

Warren Bassett

DATE RECORDS RECEIVED

5/18/71

TITLE

Chief Accession & Disposal Branch

FROM: (Name and address of Agency transferring records)

US Army Natick Laboratories
ATTN: AMXREE-ARM
Kansas Street
Natick, Massachusetts 01760

TO: Federal Records Center, GSA

380 Trapelo Road
Waltham, Massachusetts 02154

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Classified CONFIDENTIAL. Restricted to US Army Natick Laboratories officials who have a
verified security clearance for CONFIDENTIAL.

2. SQUARE FEET OF SPACE CLEARED

3. FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS
TRANSFERRED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

1/12

5. NAME OF AGENCY CUSTODIAN OF RECORDS

WILLIAM E. FLYNN

6. BUILDING AND ROOM NO.

Adm Bldg., R-014

7. TELEPHONE NO.

653-1000, Ext. 2536

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

Records Management Officer

11. DATE

17 May 1971

12. BOX NUMBERS

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)14. DISPOSAL AUTHORITY
(Schedule and Item No.)

FRC ONLY

AGENCY

V2109

1/1

MWDDEA PROJECT FILES.
(GEPL, Admin Ofc, dtd 17 May 71)
Oversnow Equipment

AR 340-18-13
Item 1307-25
Permanent

383

STANDARD FORM 135
JULY 1961 EDITION

(Use Standard Form 135A for continuation sheets)

135-105

U. S. GOVERNMENT PRINTING OFFICE : 1967 O-355-153 (73-6)

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PAGE 1 OF _____ PAGES

STANDARD FORM 135
JULY 1961 EDITION
FEDERAL SERVICES ADMIN.
(41 CFR) 101-11.4RECORDS TRANSMITTAL
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO. 71A519

RECORD GROUP NO. 338

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.SIGNATURE
Warren Bassett
Warren Bassett R-2DATE RECORDS RECEIVED
4/28/71TITLE
Chief Accession & Disposal BranchFROM: (Name and address of Agency transferring records)
US Army Natick Laboratories
ATTN: AMXREE-ARM
Kansas Street
Natick, Massachusetts 01760TO: Federal Records Center, GSA
380 Trapelo Road
Waltham, Massachusetts 021541. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
Classified CONFIDENTIAL. Restricted to US Army Natick Laboratories officials who have a
verified security clearance for CONFIDENTIAL.

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

B. STORAGE

3.

FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lim. Pl.)

4. CUBIC FEET OF RECORDS
TRANSFERRED

-1/12-1

5. NAME OF AGENCY CUSTODIAN OF RECORDS

WILLIAM E. FLYNN

6. BUILDING AND ROOM NO.

Adm Bldg., R-2714

7. TELEPHONE NO.

653-1000, Ext. 2536

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES☒ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

Records Management Officer

11. DATE

27 April 1971

12. BOX NUMBERS

FRC ONLY

AGENCY

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)14. DISPOSAL AUTHORITY
(Schedule and Item No.)

5634

1

MWDDEA PROJECT FILES.
(GEPL, Admin Ofc, dtd 27 Apr 71, 1 folder)
PackagingAR 340-18-13
1307-25
Permanent

384

439 WB

V-5455

LP Varset

STANDARD FORM 135 JULY 1961 EDITION GENERAL SERVICES ADMIN. FPMR (41 CFR) 101-11.4	RECORDS TRANSMITTAL AND RECEIPT	TO BE COMPLETED AT FEDERAL RECORDS CENTER	
		ACCESSION NO. 70-4141	RECORD GROUP NO. 338

INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.	SIGNATURE <i>Warren R. Bassett</i>	DATE RECORDS RECEIVED 2-26-70
	TITLE Warren R. Bassett - Chief, A&D Branch	

FROM: (Name and address of Agency transferring records) US Army Natick Laboratories Kansas Street Natick, Massachusetts 01760	TO: Federal Records Center, GSA 380 Trapelo Road Waltham, Massachusetts 02154
--	---

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
Classified CONFIDENTIAL. Restricted to US Army Natick Laboratories officials who have a
verified security clearance for CONFIDENTIAL.

2. SQUARE FEET OF SPACE CLEARED	3. FILING EQUIPMENT EMPTIED	4. CUBIC FEET OF RECORDS TRANSFERRED
A. OFFICE	B. TRANS. FILES (No.)	1

5. NAME OF AGENCY CUSTODIAN OF RECORDS WILLIAM E. FLYNN	6. BUILDING AND ROOM NO. Adm Bldg., R-07	7. TELEPHONE NO. 653-1000, Ext. 2536
--	---	---

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	9. AGENCY OFFICIAL (Signature) <i>William E. Flynn</i>	10. TITLE Records Management Officer	11. DATE 18 February 1970
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12. BOX NUMBERS	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)
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FRC ONLY	AGENCY	TECHNICAL REPORT RECORD FILES. Contractor Reports (C&PLSEL, Admin & Property Ofc, dtd 20 Jan 70, 2 boxes)	AR 345-210 1303-17 Permanent
		1 IIT Research Institute Rpts on Dev of Reinforced Armor thru Goodyear Aerospace Corp Rpt on Composite A/C Armor Mtls R&D	
		2 Aerojet General Corp Proposal #SM-63084 thru Corning Glass Works Rpt on Ballistic Eval of Some Exploratory Armor Systems	

V 5447

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PAGE 1 OF 1 PAGES

STANDARD FORM 135 JULY 1961 EDITION GSA SERVICES ADMIN. CFR 101-11.4		RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
		ACCESSION NO. 70-4407		RECORD GROUP NO. 338	
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		SIGNATURE <i>Warren R Bassett</i>		DATE RECORDS RECEIVED 2/18/70	
		TITLE Warren R. Bassett - Chief, A&D Branch			
FROM: (Name and address of Agency transferring records) US Army Natick Laboratories Kansas Street Natick, Massachusetts 01760		TO: Federal Records Center, GSA 380 Trapelo Road Waltham, Massachusetts 02154			
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY Classified CONFIDENTIAL. Restricted to US Army Natick Laboratories officials who have a verified security clearance for CONFIDENTIAL.					
2. SQUARE FEET OF SPACE CLEARED		3. FILING EQUIPMENT EMPTIED		4. CUBIC FEET OF RECORDS TRANSFERRED	
A. OFFICE	B. STORAGE	A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	2"
5. NAME OF AGENCY CUSTODIAN OF RECORDS WILLIAM E. FLYNN		6. BUILDING AND ROOM NO. Adm Bldg., R-07		7. TELEPHONE NO. 653-1000, Ext. 253	
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		10. TITLE Records Management Officer		11. DATE 13 February 1970	
9. AGENCY OFFICIAL (Signature)					
12. BOX NUMBERS FRC ONLY AGENCY		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)		14. DISPOSAL AUTHORITY (Schedule and Item No.)	
V. 5447	1/1	OPERATING PROGRAM PROGRESS REPORT FILES (Compt Ofc, R&A Div., dtd 13 Feb 70, 1 box) RDT&E Project (Task) Card, Vol. II thru Operating Program FY 1964, Annex A		AR 345-210 item 203-04 Permanent	

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489-103

V-118

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FORM 601 (GSA) 101-11.4

**RECORDS TRANSMITTAL
AND RECEIPT**

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO. 69-A367	RECORD GROUP NO. 338
SIGNATURE <i>Warren R. Bassett</i>	DATE RECORDS RECEIVED 12/27/68
TITLE Warren R. Bassett - Chief, A&D Branch	

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.
EXCEPTION—Send original and three copies to the
Alexandria, Virginia, Center

FROM: (Name and address of Agency transferring records) US Army Natick Laboratories Kansas Street Natick, Massachusetts 01760	TO: Federal Records Center, GSA 380 Trapelo Road Waltham, Massachusetts 02154
--	---

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY
Classified **SECRET**. Restricted to US Army Natick Laboratories officials who have a
verified security clearance for **SECRET**.

2. SQUARE FEET OF SPACE CLEARED A. OFFICE 2 inches	B. STORAGE	3. FILING EQUIPMENT EMPTIED A. FILE CABINETS (No.)	B. TRANS. FILES (No.)	C. SHELVING (Lin. Ft.)	4. CUBIC FEET OF RECORDS TRANSFERRED 1
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5. NAME OF AGENCY CUSTODIAN OF RECORDS WILLIAM E. FLYNN	6. BUILDING AND ROOM NO. Adm Bldg., R-07	7. TELEPHONE NO. 653-1000, Ext. 2536
--	---	---

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO

9. AGENCY OFFICIAL (Signature) <i>William E. Flynn</i>	10. TITLE Records Management Officer	11. DATE 26 December 1968
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12. BOX NUMBERS FRC ONLY	13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)	14. DISPOSAL AUTHORITY (Schedule and Item No.)
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V-118

1

MOBILIZATION PLANNING AND PROGRAMMING FILES
(Compt Ofc, Mgt Div., dtd 26 Dec 68, 1 box)

Mobilization Troop Basis TD QMREC (FY 63)

QMREC Financial Mgt Plan (Apr 61)

First Army Mob Troop Basis TD (FY 64)

EMERGENCY PLANNING FILES

NLABS Emergency Check List (Sep 63)

HQ QMREC Emerg Opns Plan (May 63)

QMREC Emerg Operations Plan (May 63)

QMREC Plan for Safe Removal of Class Matter (Jun-Oct 61)

NLABS Basic Plan, Annex R, Class Docu & Equip Emerg
Safeguard Plan (Mar 65)

Annex J, NLABS Basic Plan, Domestic Emergencies (Feb 65)

Annex C, NLABS Basic Plan, DEFCONS (Jun 64)

QMREC Mobilization Plan (Apr 63)

AR 345-210
item 201-11
Permanent

AR 345-210
item 201-40
Permanent

UP V51294

PAGE 1 OF 1 PAGES

STANDARD FORM 135
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
FPMR (41 CFR) 101-11.4

RECORDS TRANSMITTAL AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

INSTRUCTIONS
Send original and two copies to appropriate
Federal Records Center.

ACCESSION NO.

70A 593

RECORD GROUP NO.

338

SIGNATURE

Warren R. Bassett

DATE RECORDS RECEIVED

5/20/70

TITLE

Warren R. Bassett Chief ASD Branch

FROM: (Name and address of Agency transferring records)

New England Division, Corps of Engineers
Department of the Army
424 Trapelo Road, Waltham, Mass. 02154

TO: Federal Records Center, GSA

380 Trapelo Road
Waltham, Mass. 02154

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

CONFIDENTIAL

2. SQUARE FEET OF SPACE CLEARED

3.

FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS
TRANSFERRED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

1

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Margaret M. Halligan

6. BUILDING AND ROOM NO.

Bldg. 100

7. TELEPHONE NO.

352

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☒ NO.

9. AGENCY OFFICIAL (Signature)

Margaret M. Halligan

10. TITLE

Records Management Officer

11. DATE

18 May 1970

12. BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

14. DISPOSAL AUTHORITY
(Schedule and Item No.)

FRC ONLY

AGENCY

V-5494

1

Principal Project Cost Files
Project Cost Summaries - FY 1958, 59, 60, 61

AR 340-18-3
309-08
PERMANENT

Mobilization Planning and Programming Files
NED Capabilities Plan (NEDCP-1962)

AR 340-18-2
203-04
PERMANENT

RECEIPT OF CLASSIFIED MATERIAL LISTED IS ACKNOWLEDGED.

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43903

Appendix 5, Annex M
Federal Archives and Records Center (GSA), Boston
Inventory of Watertown Arsenal Assets
transferred to the National Archives
19-20 April 1977

TO BE COMPLETED AT FEDERAL RECORDS CENTER

RECORD GROUP NO.

72-A-582

156

SIGNATURE

James K. Owens

DATE RECORDS RECEIVED

4-18-72

TITLE

Chief, Archives Branch

FROM: (Name and address of Agency transferring records)

Army Materials & Mechanics Research
Center, Arsenal St., Watertown, Mass.

TO: Federal Records Center, GSA
380 Trapelo Road
Waltham, MA 02154

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

2. SQUARE FEET OF SPACE CLEARED

3. FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS

TRANSFERRED

18 cubic

3 framed items

7. TELEPHONE NO.

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

5. NAME OF AGENCY CUSTODIAN OF RECORDS

6. BUILDING AND ROOM NO.

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

Philip J. Corbett

10. TITLE

Historical Officer

11. DATE

12. BOX NUMBERS

FRC ONLY

AGENCY

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)14. DISPOSAL AUTHORITY
(Schedule and Item No.)

Records of the Watertown Arsenal (now defunct)
Records date from approximately 1906 to 1969

3013	1	Newspaper Clippings and News Releases pasted into scrapbooks, 1938 to Dec., 1951
3014	2	" " Jan., 1952 to June, 1955
3015	3	" " July, 1955 to May, 1958
3016	4	" " June, 1958 to Dec., 1961
3017	5	" " Jan., 1962 to June, 1964
3018	6	" " Jan., 1964 to July, 1965, the "Phase Down" period <u>The Arsenal News</u> , vols. 1 & 11, 1943
3019	7	Historical Studies and Historical Summaries Col. D.J. Martin, "The old Line Arsenals," (article) Col. John Mather, "History of the Watertown Arsenal," 1942?, 16 pp. "A History of the Watertown Arsenal Departments," 1918 "A History of the Foundry During the European War," 1918

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(41 CFR) 101-11.4

**RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)**

AGENCY
**Army Materials &
Mechanics Research Center**

DATE

BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

RC ONLY

AGENCY

7 (cont.)

"A History of the Civilian Personnel Division During the European War," 1918
"A History of the Testing Laboratory During the Past Emergency," 1918, (with photographs)
"History and Description of the Laboratory at the Watertown Arsenal," 1927, (with photographs)
Watertown Arsenal Laboratories, 2 folders
"A History & Description of the Buildings at the Watertown Arsenal," by T.C. Dickson
Gen. T.C. Dickson's History of the Watertown Arsenal
"Watertown Arsenal Research Accomplishments," 1957
"Historical Monograph of the Ordnance Corps Titanium Program, 1946-1961," ed. by John J. Burke, 1962, 251 pp.
Titanium for Use in Paraplegic Devices, Technical Information File
Report of Tracerlab Experimental Work Performed at the Watertown Arsenal, 1950
Guide to Preparation of Annual Historical Summary (1961, 1962)
Semi-Annual Historical Summaries of the Watertown Arsenal, Jan., 1959 to June, 1962, 7 vols.
Current Activities on the History of the Watertown Arsenal, 1969
Ordnance Materials Research Office, Yearly Historical Summaries, Jan., 1954 to June, 1962 1961
Ordnance Materials Research Office, Semi-Annual Historical Summaries, Jan., 1954 to June, 1962

3020

8 Ordnance Materials Research Office History folder

Atomic Reactor at Watertown, 1954-1964
Reactor Committee files including Minutes of Meetings
Historical files, Dedication Ceremonies
Reports, Recommendations
Memoranda and Correspondence
Conferences & Symposia
Studies & Monographs
Miscellaneous, clippings, photographs
(see also published reports, Box 10)

3021

9 Army Materials Research Agency (AMRA)
Historical file
Fact Sheet, 1965
Historical Summaries, 1962-1964

RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)

AGENCY

DATE

PAGE 3

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
		<p>9 (cont.)</p> <p>Historical Data on Gun Tube Specifications, 1918-1963</p> <p>Research Investigations at Watertown Arsenal</p> <p>Autofrettage of High Strength Steels.</p> <p>Progressive Stress Damage - Planning ^{Running} Record</p> <p>D.M 75 MM M6 Tube No. 53010</p> <p>Short Time Elevated Temperature Strength Characteristics of High Strength Gun Steels and a Hot Work Die Steel</p> <p>Reports and Minutes of the Meetings of the Metallurgical Advisory Committee on Gun Forgings, April, 1948; August, 1950; Nov., 1950; Feb., 1951; May, 1951; June, 1951; Dec., 1951; Sept., 1952; Dec., 1961</p> <p>Watertown Arsenal Laboratory Reports on Gun Forging Ordnance Department "Notes on the Selection and Use of Metals in Ordnance Design (1924, and 1935)</p> <p>Production Department - Standards for Gun Tube Drawings (1944)</p> <p>Cannon Tubes - Progressive Stress Damage in (1948)</p> <p>Metallurgical and Progressive Stress Damage: Study of Fifteen Recoilless Rifles</p> <p>Miscellaneous Reports from the Benet Laboratories, Watervliet Arsenal, Watervliet, N.Y.</p>	
233022	10	<p>Published Reports & Studies</p> <p>Watertown Arsenal: Research Achievements and Capabilities, 161 pp. (Aug., 1961)</p> <p>Reports of the Materials Research Laboratory (OMRO), nos. 11, 14, 30 to 35, 38, 40, 41, 44, 45, 53, 58, 59, 61 to 63, 65 to 68, 88, 90 to 106, 114, & 120, July, 1959 to May, 1962.</p> <p>OMRO Publications, nos. 3, 5, 7, 14, & 19, May, 1956 to March, 1960</p> <p>Ordnance Materials Research Office, Aug., 1961</p> <p>Historical Monograph on the Watertown Arsenal Research Reactor; for the Period from 1951 to 1955</p> <p>The Watertown Arsenal Research Reactor; A Report to the Atomic Energy Commission Advisory Committee on Reactor Safeguards, 138 pp., (April, 1954)</p> <p>Operations Report of the U.S. Army Materials Research Agency Nuclear Reactor Facility, June, 1960 - Dec., 1964</p> <p>A Reactor for Metallurgical Research (June, 1954)</p>	

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GENERAL SERVICES ADMIN.
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RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)

AGENCY

DATE

BOX NUMBERS

FRC ONLY

AGENCY

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

10 (cont.)

Considerations for the Relocation of the Nuclear
Reactor Facility ^{at Watertown} (Sept., 1964)

Uranium: Properties, Processes, Controls, Watertown
Arsenal Laboratory Monograph Series, no. 5

Technical Reports of the Army Materials Research
Agency, AMRA, TR nos. 64-11, 64-34, & 67-01;
and Monographs nos. 64-15, 65-06, & 65-09

MRL Report no. 122, Ferromagnetic Hall Effect in
Gadolinium

Watertown Arsenal Laboratory Technical Report,
WAL 821.6/1

Report of the Watertown Redevelopment Authority -
"The Arsenal Project and You: Opportunity Knocks,"
May, 1968

233023

11 Photographs - Black and white, mounted and identified,
size 7½" x 9½". Exterior shots of the buildings
and grounds of the Arsenal and interior shots of the
buildings and the machinery ~~and~~ as well as the guns
produced by the machinery. Most of the photos were
taken between 1906 and 1914, and there are a few
photographs of old drawings & Engravings showing the
Arsenal during the 19th Century

233024

12 Photographs and Glass Plate Negatives
Photographs, 8" x 10", showing the construction
of buildings and work on the grounds, and repairs
of buildings during the period 1917 to 1920.

Glass negatives showing interiors of buildings and
the machinery in the buildings, as well as the finished
products consisting of guns and artillery pieces,
8½" x 10½"

Photographs showing finished products of the
Arsenal mainly gun mounts and carriages in 1941.
Photographs are mounted in a scrapbook and range
in size 6½" x 10" to 8" x 10"

Photographs of machine tools in Arsenal, 1937-1941
Mounted in scrapbook 9½" x 7"

Miscellaneous photographs

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
ONLY	AGENCY			
33025	13	<p>Glass Negatives and Slides and Photographs: Glass negative plates 8" x 10" showing views of the buildings and grounds of the Arsenal</p> <p>Photographs of buildings and grounds, interior views of buildings, and views of guns and gun mounts produced at the Arsenal</p> <p>Glass slides showing old prints and photographs of the Arsenal, and a slide showing the list of the land purchased for the Arsenal since its beginning in 1816, with the dates and acreage purchased and from whom purchased, and a slide of a map of the Arsenal. These slides were apparently used for an historical presentation.</p>		
33026	14	<p>Photographs of buildings and grounds, guns and gun mounts produced at the Arsenal, photographs of Commanding Officers of the Arsenal, etc. The photographs are various sizes and cover various years. Several photographs are framed including one showing the first welded gun carriage, with its designers (1929)</p> <p>Seven small boxes of slides showing nuclear reactor parts, scientific formulas and experiments etc. Many of these slides were commercially produced.</p>		
33027	15	<p>Watertown Arsenal Laboratory (WAL) Experimental Reports, 1943 to 1945</p> <p>Miscellaneous Reports of the Watertown Arsenal Lab.</p>		
33028	16	<p>Miscellaneous reports, publications etc.</p>		
33029- 233030	17	<p>Oversize Box</p> <p>Mounted photographs (Mounts 20" x 16") showing machinery and artillery parts produced at Arsenal</p> <p>Scrapbook (16" x 11") showing various artillery guns and equipment (photographs)</p> <p>Plans, maps, drawings of the Watertown Arsenal & the Watervliet Arsenal</p>		

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STANDARD FORM 135-A
JULY 1961 EDITION
GENERAL SERVICES ADMIN.
GSA 101-11.4

RECORDS TRANSMITTAL
AND RECEIPT
(CONTINUATION)

AGENCY

DATE

BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

FRC ONLY

AGENCY

17(cont.)

Oversize photographs of machinery in the Watertown Arsenal

Items Not in Boxes

1. Oil painting showing centrifugal casting of guns, in Watertown Arsenal, dated Feb., 1951. On back of painting "Painting no. 18, Inventory on Insured Valuation 500.00. In wood frame, size 48" x 66".
2. Large photograph in wood frame showing the 125th Anniversary Celebration of the Watertown Arsenal in 1941. Frame is 33½" x 43"; and picture is covered by glass.
3. Photographs of activities at Watertown Arsenal on Armed Forces Day, May 19, 1961. Twenty-four (24) photographs mounted in one large wood frame, size 39" x 64". Photographs are covered by glass.

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UNCLASSIFIED

SECURITY CLASSIFICATION OF THIS PAGE (When Data Entered)

REPORT DOCUMENTATION PAGE		READ INSTRUCTIONS BEFORE COMPLETING FORM
1. REPORT NUMBER	2. GOVT ACCESSION NO.	3. RECIPIENT'S CATALOG NUMBER
4. TITLE (and Subtitle) MASTER SURVEY OF UNITED STATES ARMY RECORDS IN FEDERAL RECORDS CENTERS: REPORT OF EXAMINATION OF HOLDINGS AND FINDINGS IN 13 REG- IONAL GSA FEDERAL RECORDS CENTERS		5. TYPE OF REPORT & PERIOD COVERED PHASE III, 16 March 1977- 21 April 1977
7. AUTHOR(s) Dr. John Henry Hatcher, Ph.D.		6. PERFORMING ORG. REPORT NUMBER
9. PERFORMING ORGANIZATION NAME AND ADDRESS HQDA RECORDS MANAGEMENT DIVISION, THE ADJUTANT GENERAL CENTER, ATTN: DAAG-AMR-D, WASH DC 20314		8. CONTRACT OR GRANT NUMBER(s)
11. CONTROLLING OFFICE NAME AND ADDRESS SAME AS ITEM 9		10. PROGRAM ELEMENT, PROJECT, TASK AREA & WORK UNIT NUMBERS
14. MONITORING AGENCY NAME & ADDRESS (if different from Controlling Office) SAME AS ITEM 9		12. REPORT DATE 9 June 1977
		13. NUMBER OF PAGES
		15. SECURITY CLASS. (of this report) UNCLASSIFIED
		15a. DECLASSIFICATION/DOWNGRADING SCHEDULE
16. DISTRIBUTION STATEMENT (of this Report) APPROVED FOR PUBLIC RELEASE' DISTRIBUTION UNLIMITED		
17. DISTRIBUTION STATEMENT (of the abstract entered in Block 20, if different from Report) SAME AS ITEM 16		
18. SUPPLEMENTARY NOTES CONTAINS INVENTORIES, SAMPLE DOCUMENTS, RECORDS TRANS- MITTAL DOCUMENTS, GENERAL DISCUSSIONS OF RECORDS CREATED AND RETIRED BY VARIOUS US ARMY FIELD COMMANDS; AND HIGHLY DETAILED DISCUSSIONS OF RECORDS RETIRED BY THE DISTRICTS AND DIVISIONS OF THE CIVIL WORKS OF THE US ARMY CORPS OF ENGINEERS		
19. KEY WORDS (Continue on reverse side if necessary and identify by block number) US ARMY CORPS OF ENGINEERS, US ARMY FIELD COMMANDS, RECORDS GROUP 77; RECORD GROUP 217; RECORDS GROUP 334; RECORDS GROUP 338: FEDERAL ARCHIVES AND RECORDS CENTERS in Boston, New York, Philadelphia, Mechanicsburg, Chicago, Dayton, Atlanta, Fort Worth, Denver, Seattle, San Francisco, Los Angeles and Kansas City: GAO; WWII; The Army Functional Files System, Joint Commands and Classified Records.		
20. ABSTRACT (Continue on reverse side if necessary and identify by block number) The Master Survey of United States Army retired records held by General Services Administration federal re- cords centers commenced in early 1976. It consisted of four phases designed to restore intellectual control over some 553,000 cubic feet of retired US Army re- cords held in the two national and 13 regional Federal Records Centers operated by the National Archives and Records Service (GSA). Phase I was the re-es- tablishment of intellectual control over all US Army records which had been retired to the Washington National Records Center prior to FY67. This resulted in the offer of some 82,000 cubic feet of permanent and unscheduled records to the		

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EDITION OF 1 NOV 65 IS OBSOLETE

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National Archives for permanent accessioning. This material had been created chiefly by the Headquarters, Departmental Staff.

Phase II was the re-establishment of intellectual control over the retired US Army organizational records held by the National Personnel Records Center at St Louis, Missouri. This brought an additional 53,000 cubic feet of records under intellectual control (including 5000 feet of classified materials). Of this, approximately 13,000 cubic feet were destroyed under approved disposal schedules; and, some 40,000 cubic feet were offered to the National Archives. Most of this material had been retired by US Army field commands below the Headquarters, Department of the Army level and generally covered the period 1952-64.

Phase III concerned itself chiefly with the 13 regional Federal Archives and Records Centers (FARC) located in Boston, New York, Philadelphia, Mechanicsburg, Atlanta, Chicago, Dayton, Fort Worth, Kansas City, Denver, Seattle, San Francisco, and Los Angeles. This phase also contains some elements of both Phase I and Phase IV. Therefore, Phase III required the re-establishment of intellectual control over US Army assets in the regional federal records centers followed by offers of the older materials discovered there either to the appropriate regional archives or to the National Archives in Washington. Included in this offer were all US Army "permanent" records with original accession dates of FY69 and earlier. Completion of this phase served the double purpose of "catching-up" and at the same time constituted the first planned incremental offer of US Army records to the National Archives in accordance with Phase IV. This resulted in the offer of some 28,000 cubic feet of records to the regional and National Archives. Some 3000-4000 cubic feet of this material consisted of "left-over" World War II materials discovered in the Kansas City Federal Archives and Records Center; the remainder consisted essentially of the retired records of the Corps of Engineers Civil Works Districts and Divisions.

Phase IV entailed re-establishment of intellectual control over US Army records retired to the Washington National Records Center after FY67. This included the Vietnam War Collection (estimated at about 40,000 cubic feet) for which the Army had been appointed Executive Agent by the Secretary of Defense. The aim of Phase IV was the creation of an orderly and largely automatic system for offer of retired Army records to the National Archives for appraisal and accessioning about 15-20 years after their creation.

The Phase III Report of the Master Survey was prepared in 14 parts, i.e., a summary statement followed by individual annexes for each of the 13 regional federal archives and records centers. Each annex includes supporting documentation. The summary statements contain generalizations on the nature and condition of the Department of Army records in the regional centers along with overall conclusions and recommendations for maintenance of continuing intellectual control. The individual annexes provide a blueprint for implementation of the various recommendations.

The entire survey was directed by Dr. John Henry Hatcher.

UNCLASSIFIED